

October 12, 2010

**BRIDGETON BOARD OF EDUCATION**

**REGULAR PUBLIC ACTION MEETING**

**October 12, 2010**

The Regular Public Action session meeting of the Bridgeton Board of Education was called to order at 6:05 p.m. by the Board President, Ms. Angelia Edwards. Board Members present were Mrs. Brenda Dellaquilla, Mr. Kenny SmithBey Jr., Ms. Angelia Edwards, Mrs. Marie Bernstein, Mr. Curtis Edwards, Mr. Willie Tukes, and Mrs. Mary Peterson. Also in attendance were, Dr. Thomasina Jones, Acting Superintendent, A. Paul Kienzle, Jr. Esq., Board Solicitor, Mrs. Nicole M. Schoener, School Business Administrator. Prayer was offered by Ms. Edwards.

1.5 OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. Bridgeton Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board in the lobby of the Bank Street Administration Building and mailed to the City Clerk of Bridgeton, The News of Cumberland County, Bridgeton, The Press of Atlantic City, Pleasantville and Radio Station WSNJ, Bridgeton on May 5, 2010.

1.6 PUBLIC PARTICIPATION

Ms. Alice Meeks, parent addressed the Board regarding the events at the High School last week. She is concerned about events leading up to the incident. Ms. Meeks informed the Board that she was informed that a child went to an administrator prior to the event and she felt nothing was done. She asked about the safety of her child and questioned what is going on with the High School Administrators and why they are not following protocol. In addition, she believed that the school should have been on lockdown after the incident. Also concerned with the metal detectors and that she was informed that late students were not sent thru the metal detectors. Finally, she stated one of the student was permitted back in the school later that day. Ms. Edwards explained that her concerns are valid. Ms. Mary Beth Galex addressed the Board regarding watching the students go through the metal detectors. Ms. Galex commended the actions of the staff to defuse the situation. Ms. Galex explained she expected a lock down and it never occurred, she agrees with Ms. Meeks that there should have been one.

Mr. Kenneth Hunter addressed the Board regarding his employment. He was hired as a custodian and had to resign for a background offense that he is attempting to have expunged. He requested that he be able to get a job when that is done.

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Mr. Price addressed the Board regarding the incident. He feels what needs to be addressed is who do teachers go to if they have a concern. He suggested that possibly they should be able to report directly to security about these types of situations. Mr. Williams explained that the staff must be involved in the protection of all students.

Mr. Robert Stevens, Safety & Security Coordinator, explained the situation at Bridgeton High School further. In regard to a student coming to an administrator, that is correct but it was not about any of the students involved in incident. Mr. Stevens explained that student was brought back for due process and was escorted by security and his parents. Third, he stated that all students who arrived were scanned or went through metal detectors, even late arrivals. Mr. Stevens explained that the scene was secure and contained and taken over by the police, that is why a lockdown was not done. It is the building administrator's decision to call a lock down, he explained to Mrs. Dellaquilla who asked the question. Further, he let the Board know all staff was inserviced. Ms. Dellaquilla and Ms. Edwards said the scene was contained quickly. Information was provided to the Board regarding the possibility of metal detectors. He explained he obtained information from internet and presented possible costs. Mr. Stevens asked Mr. Dunkins to see if an unused one from the County can be donated. Mr. Stevens recommended 3 at Main entrance, one at freshman entrance and an x-ray scanner. Ms. Schoener will check for any State contract for this type of equipment.

- 1.7 RESOLUTIONS – Loan Documents for BHS Track (attached)  
Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the Loan Document resolution.  
**Motion carried, roll call vote was 8-0.**

- 1.8 PRESENTATIONS – V.V.S.A .(Violence, Vandalism, & Substance Abuse)  
Annual Report – Mr. Stevens presented the Violence and Vandalism report for the 2009/2010 school year. He explained that incidents were down by seven. The presented materials are attached as part of the minutes. There were no further questions from the Board.

Stadium Project Update – Mr. Steve Becica, Becica Associates Mr.Karl Kirsten addressed the Board about a foundation concern regarding the alternative priorities. First he expressed that all members should have received an invitation to the gala, all staff was offered a ticket at \$60. Next, he explained that the BA showed him the proposed sign and the committee is OK with it if the Board is. He explained that the lighting is not a priority to the foundation and there is not enough funding currently to do the lighting unless the bid comes in low. He requested that the Board keep an open mind when the bid comes in. The foundations priority is the press box. Mr. Kirsten has applied for an extension on the \$25K recycle grant but has not heard yet.

- 1.9 APPROVED MINUTES  
Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the following minutes:  
Regular Agenda Session/Public Action Meeting      September 14, 2010  
Executive Session      September 14, 2010  
**Motion carried, roll call vote was 8-0.**

**1.9.1 Approved the following change in minutes from the September 14, 2010 Public Action Meeting:**

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the following change in minutes from the September 14, 2010 Public Action Meeting:

**Item 4.12 a-c      \*Approved Resignations of Certificated Staff**

- b. Approved resignation of Ms. Jennifer Backman, School Nurse at the Geraldyn O. Foster Early Childhood Center, **effective September 23, 2010.**
- c. Approved resignation of Mr. Steven Lewis, Social Studies Teacher at HOPE Academy, **effective September 11, 2010.**

**Motion carried, roll call vote was 8-0.**

**Item 1.9.2      Approved the following changes in minutes from the July 13, 2010 Public Action Meeting:**

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the following changes in minutes:

**Item 4.4.14 a-b      \*Ratification of Staff for Previously Approved Summer Programs**

- a. Ratified the following staff for the previously Approved Bridgeton High School Summer Credit Completion Program from July 6, 2010 through July 21, 2010: Account #15-421-100-101-01-02.

<b>Name</b>	<b>Position</b>	<b>Salary/Hour</b>	<b>Hours</b>	<b>Total Salary</b>
Osco Williams	Coordinator	<b>\$25.00</b>	40	<b>\$1,000.00</b>

**Motion carried, roll call vote was 8-0.**

**Item 1.9.3      Approved the following changes in minutes from the June 8, 2010 Public Action Meeting:**

Motion by Mrs. Bernstein, second by Mrs. Peterson approving the following:

**Item 4.4.12      \*Ratification of Staff for State Performance Plan Post School Outcome Study**

Ratified Mr. Osco Williams, Bridgeton High School Attendance Officer, to coordinate the State Performance Plan Post School Outcome Study for the 2009-2010 school year, from May 1, 2010 through September 1, 2010, **at the salary of \$25.00 per hour, 228 hours, total salary \$5,700.00.** Account #11-000-219-104 01-18.

**Motion carried, roll call vote was 8-0.**

***\*CONSENT AGENDA***

**Item 2.1 a-d      \* Approved Professional Development**

- a. Approved Everyday Math Training for K-6 Teachers to be held on October 27 & 28, 2010, 20 teachers per day. Consultants fee \$4000.00 to be paid by Funded Programs Acct. # 20-237-200-300-00-40.
- b. Approved New Grade 1 Science Kit – Rainbows, Color and Light Training to be held on December 10, 2010, 40 teachers. Consultants Fee \$1000.00 to be paid by Funded Programs Acct. # 20-237-200-300-00-40.

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- c. Approved Dr. Thomasina Jones, Acting Superintendent, to attend the ASCD Annual Conference in San Francisco, California. (Pre-Conference 101 Tools & Techniques to Improve Teacher Quality March 24 - 25, 2011), and ASCD Main Conference dates March 26-28, 2011, travel dates March 23 and returning March 28. Total expenses of \$ 2114.25 (estimated expenses, trip pending state approval) to be charged to account #11-000-230-590-00-13.
- d. Approved Veronica Gbesi, K-12 Curriculum Supervisor, to attend the ASCD Annual Conference in San Francisco, California. (Pre-Conference Student Achievement in the 21<sup>st</sup> Century: Literacy Skills for 21<sup>st</sup> Century Learners, March 24 - 25, 2011), Main Conference dates March 26-28, 2011 travel dates March 23 and returning March 28. Total expenses of \$ 2114.25 (estimated expenses, trip pending state approval) Funding will be from Title I ARRA carryover, professional development set aside.

**Item 2.2 a-i**

**\* Approved Student Programs**

- a. Approved Buckshutem Road School Extended Day Programs

DETENTION

Grades 2-8

Approx. 20 students, 1 teacher

October 18, 2010 to June 03, 2011, three days a week

3:45-4:30 pm

Total Cost \$1631.25 Acct. # 15-421-100-100-00-06

MATH

Grades K-8

Approx. 70 students, 4 teachers

October 18, 2010 to May 6, 2011, three days a week

3:45-4:30 pm

Total Cost Personnel \$3750.00 Acct. # 15-421-100-100-00-06

Supply Cost \$400.00 Acct. # 15-421-100-610-00-06

LANGUAGE ARTS LITERACY

Grades K-8

Approx. 70 students, 4 teachers

October 18, 2010 to May 6, 2011, three days a week

3:45-4:30 pm

Total Cost Personnel \$3750.00 Acct. # 15-421-100-100-00-06

Supply Cost \$400.00 Acct. # 15-421-100-610-00-06

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b. Approved C.H.A.M.P. Program

Approved Bridgeton High School students participating in the Creating Higher Aspirations and Motivation Project (C.H.A.M.P.) to be administered by Rowan University for the 2010-11 School Year. This is an annual program. Rowan will reimburse the district for transportation costs.

There is no cost to the Board. Saturday classes will be held on the Glassboro Campus approximately 2 Saturdays a month from 9am – 2pm. The students will need to be dropped off at Rowan University Bunce Hall by 9am and picked up by 2pm at the Rowan University Student Center on the following Saturdays:

October 16 <sup>th</sup>	February 5 <sup>th</sup>
October 30 <sup>th</sup>	February 19 <sup>th</sup>
November 13 <sup>th</sup>	March 5 <sup>th</sup>
November 20 <sup>th</sup>	March 19 <sup>th</sup>
December 4 <sup>th</sup>	April 2 <sup>nd</sup>
December 18 <sup>th</sup>	April 16 <sup>th</sup>
January 8 <sup>th</sup>	
January 22 <sup>nd</sup>	

c. Approved Parent Involvement Workshop

Event: “Night Out With Dad”

Date: November 2, 2010

Time: 5:00 – 7:00 p.m.

Location: Buckshutem School, All Purpose Room & Playroom

Approximate number of guests: 50 - No Cost to the Board

d. Approved Quarter Mile Lane School’s Extended Day Programs

Detention

Grades 2-8

30 students, 1 Teacher

November 2010 – June 2011, 4 days per week

2:45 – 4:30 pm

Total Cost \$1250.00 Acct. # 15-421-100-100-00-08

Homework Club

Grades 2-8

30 students, 1 teacher

November 2010-May 2011, 2 days per week

2:45-4:30 pm

Total Cost \$1250.00 Acct. # 15-421-100-100-00-08

Drama Club

Grades 3-4

20 students, 2 teachers

November 2010 –April 2011, 2 days per week

3:15-4:30 pm

Total Cost \$2000.00 Acct. # 15-421-100-100-00-08

**10062**  
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Literature Circles

Grades 3-4

20 students, 2 teachers

November 2010 –April 2011, 2 days per week

3:15-4:30 pm

Total Cost \$2000.00 Acct. # 15-421-100-100-00-08

Writer's Workshop Club

Grades 2-3

20 students, 2 teachers

November 2010 –April 2011, 2 days per week

3:15-4:30 pm

Total Cost \$2000.00 Acct. # 15-421-100-100-00-08

Open Gym Club

Grades 6-8

20 students, 1 teacher

November 2010 –May 2011, 2 days per week

5:00-7:00 pm

Total Cost \$1125.00 Acct. # 15-421-100-100-00-08

e. Approved the Indian Dance Residency Program for BHS

Approved a dancer to visit BHS to work with dance students during 12-14 visits. This is being funded by a grant awarded to Appel Farms by General Mills/Progresso.

f. Approved Indian Avenue School Extended Day Programs

Talent 21 Technology Literacy Club

Grade 6

15 students

1 Advisor

3:15-4:30 PM

11/2/10- 5/31/11

2 days/ Tuesday & Wednesday

Total Cost \$2100.00 Acct. # 15-421-100-100-00-05

Art Club

Grades 5-8

30 students

1 Advisor

3:15-4:30 PM

11/2/10-5/6/11

2 days/Tuesday & Wednesday

Total Cost \$1650.00 Acct. # 15-421-100-100-00-05

Dance Club

Grades 5-8

20 students

1 Advisor

3:15-4:30 PM

11/11/10-5/26/11

1 day/ Thursday

Total Cost \$862.50 Acct. # 15-421-100-100-00-05

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Detention

Grades K-8

TBD

2 Advisors

3:15-4:30 PM

10/13/10-6/8/11

2 days/Monday & Wednesday

Total Cost \$2226.00 Acct. # 15-421-100-100-00-05

Tutoring Club

Grade 1

5 students, 1 Advisor

3:45-4:30 PM

12/2/10-6/2/11

1 day/Thursday

No Cost Mr. Ferrara donating his services free of charge

24 Club

Grade 4

10-15 students

1 Advisor

3:15-4:30 PM

11/3/10-5/25/11

1 day/Wednesday

Total Cost \$1064.00 Acct. # 15-421-100-100-00-05

**g. \*Approved 14<sup>th</sup> Annual Community Children's Shower**

The parents of students in transition will meet with local social service, employment and healthcare agencies to learn about the services that the agencies provide. Students will have the opportunity to visit Make and Take Stations conducted by Bridgeton Municipal Alliance's Youth to Youth Program and the LEO Club. The students will receive holiday gifts that have been donated by Bridgeton Public School staff members and other local agencies. The location for the event is the Buckshutem Road Cafeteria. A date for the event is yet to be determined.

**h. \*Approved HOPE Academy After School Detention Program**

Detention Program

October 12, 2010 – June 9, 2011

2 days per wk. (Tues. /Thurs.)

3:00 – 4:00 PM

1 Security Officer

Total Cost \$6576.38 Acct. # 15-422-100-101-01-02

**i. \*Approved Trunk or Treat Program at GOFECC**

Approved Trunk or Treat Program at GOFECC on Wednesday, October 27, 2010 (no rain date). Teachers will park their cars in an oval formation in the GOFECC parking lot. Each car trunk will be decorated with a different theme related to early childhood literacy and treats will be provided for all participating students. This will provide a safe environment for GOFECC families to trick or treat (trunk or treat). Mr. Stevens and his staff will provide security for the evening.

**Item 2.3**                            \* **Approved GED Program Hours of Operation**

Approved motion to change the hours of operation for the GED program from Tuesday, Wednesday, and Thursday, from 6-8 PM to Mondays and Wednesdays from 5-8 PM per the request from Mr. Sam Hull, Evening Supervisor.

**Item 2.4**                            \* **Approved 21<sup>st</sup> Century After School Program**

Approved to operate the 21<sup>st</sup> Century after school program at Cherry Street School for the 2010-11 school year. The 2<sup>nd</sup> year continuation was Approved by the State of NJ with the Cumberland Empowerment Zone as the lead agent for the grant. The contract will be forthcoming. Regulations require that the program begin on October 13, 2010. The program runs for 3 hours per day, 5 days per week. All materials, programs, and transportation are funded by the grant at no cost to the Board.

**Item 2.5**                            \* **Approved List of SES(Supplemental Educational Services) Providers**

**SES Providers 2010-2011**

**1 to 1 Tutor**

Harish Shadadpuri

11 Indigo

Irvine, CA 92618

**Academics First, LLC**

Troy S. Davis

521 Berlin Cross Keys Road, Suite 121

Sicklerville, NJ 08081

**Achieve High Points (Datamatics, Inc.)**

Devina Singh

3005 Duluth Park Lane, Suite 210

Duluth, GA 30096

**Against All Odds**

Christine M. Carter-Davis

60 Park Place, Suite 500

Newark, NJ 07102

**American Tutor, Inc**

James M. Wegeler

2 Ilene Court

Building 1, Suite 16

Hillsborough, NJ 08844

**ATS Project Success (Online Program)**

Renee Weaver-Wright

20674 Hall Road

Clinton Twp., MI 48038

**Carter, Reddy & Associates, Inc.**

Raahul Reddy

24123 Greenfield Road, Suite 307

Southfield, MI 48075

**Provider 304**

[harish.shadadpuri@gmail.com](mailto:harish.shadadpuri@gmail.com)

972-812-7809

**Provider#331**

[tdavis@academics1st.org](mailto:tdavis@academics1st.org)

856-938-4300 or 888-SES-1114

**Provider#348**

770-623-6969

[Devina@achieveses.com](mailto:Devina@achieveses.com)

**Provider#258**

[www.againstalloddsny.org](http://www.againstalloddsny.org)

973-707-3100

[info@theagainstalloddsny.org](mailto:info@theagainstalloddsny.org)

**Provider#006**

[jmwegeler@americantutor.com](mailto:jmwegeler@americantutor.com)

Phone#908-281-0050

**Provider#192**

[info@ATSPROjectSuccessWorks.com](mailto:info@ATSPROjectSuccessWorks.com)

800-297-2119

**Provider#366**

[www.crandassociates.org](http://www.crandassociates.org)

248-233-6370

[rreddy@crandassociates.org](mailto:rreddy@crandassociates.org)



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**Catapult Learning, LLC**

Joan Aschmann  
470 North 2<sup>nd</sup> Street, 2<sup>nd</sup> Floor  
Philadelphia, PA 19123

**Club Z! Tutoring Service**

Joseph C. Luchese  
501 Butter Road  
Ocean View, NJ 08230

**Convenient Education Services, LLC**

Iyea Brandy  
P.O. Box 156  
TCB Janine James (South Jersey) co-coordinator  
West Orange, NJ 07052

**Dean Learning Center, LLC**

Stacy Dean  
57 Goake Drive  
Hamilton, NJ 08610

**Ivy Learning (Apple Educational Services, Inc.)**

Ufuk Zini  
250 Moonachie Road 2<sup>nd</sup> Floor  
Moonachie, NJ 07074

**Education Futures**

Karlton Roberts  
2600 Philmont Avenue, Suite 311  
Huntingdon Valley, PA 19006

**Encore Educational Institute, LLC**

Deborah Mimms  
521 Sicklerville Road Suite C  
Sicklerville, NJ 08081-4492

**Greater Paterson OIC**

Harvey Nutter  
52 Church Street, 4<sup>th</sup> Floor  
Paterson, NJ 07505

**Ivy League Tutor**

Nana Owusus  
6263 North McCormick Road, Suite 138  
Chicago, IL 60659

**Kinetic Potential Scholars – Digital Network Group**

Jim Smith  
1100 Mercantile Lane, Suite 115A  
Largo, MD 20774

**Knowledge Points of Florham Park**

Art Meisler  
186 Columbia Turnpike  
Florham Park, NJ 07932

**Provider#338**

[Joan.aschmann@catapultlearning.com](mailto:Joan.aschmann@catapultlearning.com)

401-330-7303

**Provider#270**

609-390-5717

[clubznj@msn.com](mailto:clubznj@msn.com)

**Provider#257**

[covenientedu@aol.com](mailto:covenientedu@aol.com)

Phone#973-216-1066

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[stacy@deanslearningcenter.com](mailto:stacy@deanslearningcenter.com)

609-585-1274

**Provider#364**

[www.ivylearning.org](http://www.ivylearning.org)

201-931-1010

**Provider #281**

[Efc2@educationfuturescorp.com](mailto:Efc2@educationfuturescorp.com)

267-408-8369

**Provider#284**

856-740-1000

[dmimms@encoreeses.com](mailto:dmimms@encoreeses.com)

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973-881-0540

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[art.meisler@knowledgepoints.com](mailto:art.meisler@knowledgepoints.com)

973-593-0050

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**Nicholas Literacy Center, LLC**

Jacqueline Sims

150 Maple Avenue, Suite 115

South Plainfield, NJ 07080

**Preferred Tutoring Services, LLC**

Julie Oziem Bektas

256 Broad Street Suite 2-B

Bloomfield, NJ 07003

**Regional Enrichment and Learning Center (REAL)**

Barbara Donahue

1371 Chews Landing Road

Laurel Springs, NJ 08048

**Rutgers Young Educated Scholars (YES) Institute**

Wanda Garcia

321 Cooper Street

Camden, NJ 08102

**Smarties Tutoring Services**

Isaak Aronson

129 Whitney Avenue

New Haven, CT 06510

**The Village Learning Center**

Chandra Pitts

2501 North Broom Street

Wilmington, DE 19802

**Tutorial Services**

Kristie Schaufele

166 South Industrial Drive

Saline, MI 48176

**Whizard Academy for Mathematics & English Somerset Provider #342**

Aasia Jameel

900 Easton Avenue, Suite 18

Somerset, NJ 08873

**Provider#318**

732-379-9851

[nicholasliteracy@aol.com](mailto:nicholasliteracy@aol.com)

**Provider#245**

[Julie@preferredtutoring.com](mailto:Julie@preferredtutoring.com)

973-337-2111

[www.preferredtutoring.com](http://www.preferredtutoring.com)

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734-470-6387

888-292-2076

[Ravi.chakravarthy@whizardacademy.com](mailto:Ravi.chakravarthy@whizardacademy.com)

732-662-9474

**Item 2.6      Approved Submission of the NJ Quality Single Accountability  
Continuum Performance District Review Survey**

(Personnel, Fiscal Management, Instruction & Program, Operations, and Governance)

Will be distributed at meeting.

**Item 3.1 a-d      \* Approved Field Trips**

- a. Approved the Blast Program taking a field trip to Camden Aquarium on November 4, 2010. Approx. 180 students Grades 4-8 (Buckshutem, Indian, QML, and West) and 20 chaperones will depart West Avenue School at 10:00 am and return by 4:00 pm.
- b. Approved the Blast Program to attend the Philadelphia 76ers Basketball game on March 27, 2011 at the Wachovia Center in Philadelphia. Approx. 180 students Grades 4-8 (Buckshutem, Indian, QML, and West) and 20 chaperones will depart West Avenue School at 10:00 am and return by 4:00 pm.

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- c. Approved the Blast Program taking a field trip to the Philadelphia Zoo on April 25, 2011. Approx. 180 students Grades 4-8 and 20 chaperones will depart West Avenue School at 10:00 am and return by 4:00 pm.
- d. Approved BHS 11<sup>th</sup> & 12<sup>th</sup> grade students to attend Cumberland County College's "College Night" on October 19, 2010. Total Cost \$250.00 to be paid by Account Number 15-000-218-590-00-02.

**Item 4.1.1**      **\*Approved Resignation of Certificated Staff**

Approved the resignation of Ms. Darlene Berger, Business Education Teacher at Bridgeton High School, effective November 9, 2010.

**Item 4.1.2**      **\*Ratification of Resignation of Certificated Staff**

Ratified resignation of Ms. Leona Salvatore, Preschool Teacher at the Geraldyn O. Foster Early Childhood Center, effective September 25, 2010.

**Item 4.1.3 a-b**      **\*Ratification of Resignations of Non-Certificated Staff**

- a. Ratified resignation of Ms. Sharyne Lane-Slater, Instructional Aide at the Geraldyn O. Foster Early Childhood Center, effective September 30, 2010.
- b. Ratified resignation of Mr. Kenneth Hunter, Night Custodian at Bridgeton High School, effective September 22, 2010,

**Item 4.1.4 a-d** **\*Ratification of Leaves of Absence of Certificated Staff**

- a. Ratified request of Ms. Maryann Hoffner, Elementary Teacher at Broad Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from September 1, 2010 until sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, can be used on an intermittent basis.
- b. Ratified the request of Ms. Kristen Marroquin, Social Worker at GOFECC School, for a **Family Medical Leave of Absence**, without pay from August 30, 2010 to December 1, 2010 or released from Doctor's care, not to exceed 12 weeks.
- c. Ratified the request of Mr. Antonio Singletary, Teacher of the Handicapped at Broad Street School, for a **Family Medical Leave of Absence and a New Jersey Family Leave of Absence** with pay using accumulated sick days from September 1, 2010 through June 30, 2011, to be used on an intermittent basis, not to exceed twelve weeks.
- d. Ratified request of Ms. Stacie Cuff, Elementary Teacher at Broad Street School, for a **Family Medical Leave of Absence and a New Jersey Family Leave of Absence** with pay using accumulated sick days from September 7, 2010 until sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, can be used on an intermittent basis.

**Item 4.1.5 a-c**      **\*Ratification of Leaves of Absence of Non-Certificated Staff**

- a. Ratified request of Ms. Judy Watty-Jones, Confidential Secretary at Bank Street Administration Building, for a **Family Medical Leave of Absence** with pay using accumulated sick days from August 31, 2010 until September 6, 2010.
- b. Ratified request of Mr. Carl Metcalf, Custodian at Broad Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from August 16, 2010 until August 30, 2010.

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- c. Ratified request of Ms. Renee Granato, Secretary at Indian Avenue School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from August 1, 2010 until September 15, 2010, and unpaid from September 16 until patient released from doctor's care, not to exceed 12 weeks, can be used on an intermittent basis.

**Item 4.1.6**                    **\*Approved Leave of Absence of Non-Certificated Staff**

Approved the request of Ms. Christine Melchiorre, Cafeteria Worker at Bridgeton High School, for a **Family Medical Leave of Absence**, with pay from September 27, 2010 to October 13, 2010 and without pay from October 14, 2010 to December 23, 2010 and a **Family Medical Leave of Absence** and **New Jersey Family Leave of Absence**, without pay from January 3, 2010 to January 25, 2011 and a **New Jersey Family Leave of Absence** without pay from January 26, 2011 to April 3, 2011. This leave is subject to change.

**Item 4.2.1**                    **\*Approved Appointment of Administrative Staff**

Approved appointment of Mr. Terrell Everett to the position of Director of Human Resources for the 2010-2011 school year, effective December 16, 2010, at the salary of \$128,500.00, prorated. Account #11-000-251-104-00-01. PC #974.

**Item 4.2.2**                    **\*Ratification of Appointment of Per Diem Certificated Staff**

Ratified appointment of Ms. Alicia Wright as a Social Worker at the Geraldyn O. Foster Early Childhood Center, effective September 16, 2010, on Step 1 of the BANTS MA Salary Guide to be paid on a per diem basis, \$261.25 per day. Account #20-218-200-104-00-01.

**Item 4.2.3 a-f**                **\*Ratification of Appointment of Certificated Staff**

- a. Ratified appointment of Mr. Michael Morton to the position of Grade 2 Teacher at Quarter Mile Lane School for the 2010-2011 school year, effective September 1, 2010 on Step 7 of the BA Salary Guide, \$52,300.00. Account #15-120-100-101-00-08. PC#361.
- b. Ratified appointment of Ms. Nicole Ostrum to the position of Social Studies Teacher at HOPE Academy for the 2010-2011 school year, effective September 21, 2010 on Step 4 of the BA Salary Guide, \$49,500.00, prorated. Account #15-424-100-101-00-02. PC#2145.
- c. Ratified appointment of Ms. Jane Ruthig to the position of School Nurse at the Geraldyn O. Foster Early Childhood Center for the 2010-2011 school year, effective September 23, 2010 on Step 12 of the BA Salary Guide, \$61,992.00, prorated. Account #20-218-100-104-00-01. PC#445.
- d. Ratified appointment of Ms. Kyrsten Pierce to the position of School Nurse at Buckshutem Road School for the 2010-2011 school year, effective September 28, 2010, on Step 1 of the BA Salary Guide, \$47,000.00, prorated. Account #15-000-213-104-00-06. PC#552.
- e. Ratified appointment of Ms. Nancy Sharp to the position of Tutor at Bridgeton Christian School for the 2010-2011 school year, effective September 1, 2010, at the salary of \$3,761.00. Paid through IDEA non-public funds.
- f. Ratified appointment of Ms. Ellen Lamb to the position of Tutor at Bridgeton Christian School for the 2010-2011 school year, effective September 1, 2010, at the salary of \$3,761.00. Paid through IDEA non-public funds.

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**Item 4.2.4****\*Ratification of Transfers of Certificated Staff**

Ratified the following transfers of certificated staff for the 2010-2011 school year:

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Account #</b>	<b>Effective Date</b>
Lori Loatman	School Nurse – Buckshutem PC #522	School Nurse – GOFECC PC #449	20-218-200- 104-00-01	9-28-10
Desiree Vargas	Grade 2 Bilingual Teacher – West PC #265	Grade 2 Bilingual Teacher – Cherry PC #1100	15-240-100- 101-00-04	9-30-10
Sheila Nieves- Alvarez	Grade 2 Bilingual Teacher – Cherry PC #1100	Grade 2 Bilingual Teacher – West PC #265	15-240-100- 101-00-07	9-30-10

**Item 4.2.5 a-c****\*Approved Changes of Salary Status of Certificated Staff**

- a. Approved change of salary status of Mr. Sherman Denby, Science Teacher at Cherry Street School, from Step 11 of the BA Salary Guide, \$59,572.00, to Step 11 of the BA+30 Salary Guide, \$60,272.00, prorated, effective November 1, 2010.
- b. Approved change of salary status of Ms. Jaime Doto, Read 180 Teacher at Cherry Street School, from Step 7 of the BA+30 Salary Guide, \$53,000.00, to Step 7 of the MA Salary Guide, \$53,800.00, prorated, effective November 1, 2010.
- c. Approved change of Salary status of Ms. Lauren Nicosia, Music Teacher at West Avenue School, from Step 5 of the BA Salary Guide, \$50,500.00, to Step 5 of the BA+30 Salary Guide, \$51,200.00, prorated, effective November 1, 2010.

**Item 4.3.1 a-f****\*Ratification of Appointments of Non-Certificated Staff**

- a. Ratified appointment of Ms. Shawna Pierce to the position of Instructional Aide at the Geraldyn O. Foster Early Childhood Center for the 2010-2011 school year, effective September 13, 2010, on Step 6 of the Aides' Salary Guide, \$16,147.00, prorated. Account #20-218-100-106-00-01. PC#964.
- b. Ratified appointment of Mr. Kenneth Hunter to the position of Night Custodian at Bridgeton High School for the 2010-2011 school year, effective September 20, 2010, on Step 7 of the Custodians' Salary Guide, \$28,057.00, prorated. Account #11-000-262-110-00-23. PC#13.
- c. Ratified appointment of Ms. Ann Wheaton to the position of preschool classroom aide at Bridgeton Christian School for the 2010-2011 school year, effective September 1, 2010 at the salary of \$10,175.00. Paid through IDEA non-public funds.
- d. Ratified appointment of Ms. Sharon Ryman to the position of preschool classroom aide at Bridgeton Christian School for the 2010-2011 school year, effective September 1, 2010 at the salary of \$10,175.00. Paid through IDEA non-public funds.
- e. Ratified appointment of Ms. Jessica Haenn to the position of preschool classroom aide at Bridgeton Christian School for the 2010-2011 school year, effective September 1, 2010 at the salary of \$1,825.00. Paid through IDEA non-public funds.

October 12, 2010

- f. Ratified appointment of Mr. David Negron to the position of Instructional Aide at Project Strive for the 2010-2011 school year, effective September 30, 2010, on Step 3 of the Aides' salary Guide, \$15,658.00, prorated. Account #11-000-217-106-00-18. PC #709.

**Item 4.3.2 a-c**      **\*Approved Appointments of Non-Certificated Staff**

- a. Approved Eddie Amigon as a Student Custodian at the Geraldyn O. Foster Early Childhood Center for the 2010-2011 school year, effective October 13, 2010 through January 28, 2011 at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- b. Approved Joey Harris as a Student Custodian at Broad Street School for the 2010-2011 school year, effective October 13, 2010 at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- c. Approved Shannone Mosley as a Student Custodian at Buckshutem Road School/Geraldyn O. Foster Early Childhood Center for the 2010-2011 school year, effective February 1, 2011 at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.

**Item 4.3.3**      **\*Ratification of Transfers of Non-Certificated Staff**

Ratified the following transfers for the 2010-2011 school year, effective September 27, 2010:

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Account #</b>
Larry Brown	Educational Enforcement Officer – Cherry PC #547	Educational Enforcement Officer – HOPE PC #2172	15-000-266-110-00-02
David McGuigan	Educational Enforcement Officer – HOPE PC #2172	Educational Enforcement Officer – Cherry PC #547	15-000-266-110-00-04

**Item 4.4.1**      **\*Ratification of Substitutes**

Ratified the following substitutes for the 2010-2011 school year:

<b>Name</b>	<b>Position</b>	<b>Certificate</b>	<b>Rate</b>	<b>Effective Date</b>	<b>Account #</b>
David Negron	Substitute Instructional Aide	N/A	\$54.00/day	9-23-10	To be determined
Marie Cherry	Substitute Instructional Aide	N/A	\$54.00/day	9-15-10	To be determined
Lennita Linen	Substitute Secretary	N/A	\$9.50/hour	9-27-10	To be determined
Sylvia Clark	Substitute Cafeteria Aide	N/A	\$8.33/hour	10-4-10	60-000-000-000-01

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**Item 4.4.2****\*Approved Substitutes**

Approved the following substitutes for the 2010-2011 school year:

<b>Name</b>	<b>Position</b>	<b>Certificate</b>	<b>Rate</b>	<b>Account #</b>
Tyrone Preyer	Substitute Teacher	Standard Business	\$90.00/day	To be determined
Duncan Dewar	Substitute Teacher	CEAS – English	\$80.00/day	To be determined
Melissa Manske	Substitute Teacher	County	\$80.00/day	To be determined
Jamie McCarthy	Substitute Teacher	County	\$80.00/day	To be determined
Tammy Scott	Substitute Custodian	N/A	\$10.75/hour	11-000-262-110-01- 23
Joaquina Rodriguez	Substitute Custodian	N/A	\$10.75/hour	11-000-262-110-01- 23
Jennifer Straub	Substitute Custodian	N/A	\$10.75/hour	11-000-262-110-01- 23
Anthony McRae	Substitute Bus Driver	N/A	\$13.84/hour	11-000-270-107-03- 01
Karen Wuzzardo	Substitute School Nurse	County	\$100.00/day	TBD

**Item 4.4.3 a-b****\*Approved Rescissions of Extra Contracts**

- a. To rescind appointment of Ms. Leigha Saulin from the extra contract position of Student Government Co-Advisor at Broad Street School, due to declination.
- b. To rescind appointment of Ms. Ruth Wible from the extra contract position of Honor Society Co-Advisor at Broad Street School, due to declination.

**Item 4.4.4****\*Ratification of Resignation of Extra Contract**Ratified resignation of Ms. Trisha Fusco-Dennis from the extra contract position of Band Front Advisor, effective September 15, 2010.

October 12, 2010

**Item 4.4.5      \*Ratification of Extra Contracts**

Ratified the following extra contracts for the 2010-2011 school year:

<b>Name</b>	<b>Position</b>	<b>Rate</b>	<b>Account #</b>
Lauren Nicosia	Assistant Band Director	\$3,754.00	11-401-100-100-00-01
Lauren Nicosia	Asst. Band Camp Director	\$1,685.00	11-401-100-100-00-01
Linda Cervini	Head Nurse	\$2,063.00	11-401-100-100-00-01
Elizabeth O'Brien	Girls Assistant Tennis Coach	\$3,188.00	11-402-100-100-00-01
Claudia Angle	Science Fair Co-Advisor – BHS	\$500.50	11-401-100-100-00-01
Tarin Mason	Science Fair Co-Advisor – BHS	\$500.50	11-401-100-100-00-01
Karen Johns	All-City Select Choir Director	\$1,379.00	11-401-100-100-00-01
Hillary Munyon	Assistant Cheerleading Coach – Football	\$1,639.00	11-402-100-100-00-01
Timothy Zoyac	Band Front Advisor (eff. 9- 16-10)	\$2,625.00 prorated	11-401-100-100-00-01
Germanae Grinnage	Girls Head Track Coach	\$4,129.00	11-402-100-100-00-01
Lennita Linen	Grade 7/8 Cheerleading Coach	\$1,639.00	11-402-100-100-00-01

**Item 4.4.6      \*Ratification of Preschool Bus Aides**

Ratified the following preschool bus aides for the 2010-2011 school year from September 2010 through June 2012. Account #20-218-200-110-00-01.

<b>Name</b>	<b>Salary/Hour</b>	<b>Hours</b>	<b>Total Salary</b>
Gloria Farrell	\$11.92	145	\$1,728.40
Anne Marie Gatens	\$11.09	145	\$1,608.05
Dominique Goldsborough	\$11.36	145	\$1,647.20
Tabitha Rogers	\$11.92	145	\$1,728.40
Audrey Vasquez	\$11.92	145	\$1,728.40
Amy Simons	\$11.64	145	\$1,687.80
Josette Bonner	\$11.92	145	\$1,728.40
Sonia Albino	\$11.92	145	\$1,728.40
Audrey Gunter	\$11.92	145	\$1,728.40
LaCoya English	\$11.92	145	\$1,728.40
Penelope Trenado	\$11.64	145	\$1,687.80
Megan Walinsky	\$11.64	145	\$1,687.80
Maria Mendoza	\$8.40	As needed	N/A
Joanne Ramos	\$8.40	As needed	N/A
Penelope Whyte Cole	\$8.40	As needed	N/A





October 12, 2010

**Item 5.1.1****\*Approved Bills September 2010**

Approved the September bills be paid as follows:

11-Current Expense	\$ 574,799.15
12-Capital Outlay	29,327.76
13-Special Schools	-
15-Whole School Reform	521,911.87
20-Special Revenues	546,193.67
40-Debt Service	-
60-Enterprise Fund	34,417.84
70- Internal Service Fund	18.20
Health Benefits	1,040,730.78
Payroll	4,500,286.02
TOTAL	<u>\$ 7,247,685.29</u>

**Item 5.1.2 a-b****\*Approved Financial Reports**

- a. Approved the August Treasurer's Reports for the 2010-2011 school year.
- b. Approved the August Board Secretary's Report for the 2010-2011 school year.

**Item 5.1.3****\*Approved Board Secretary's Certification**

Approved the Board Secretary's Monthly Certification of Budgetary Status for August 2010.

Pursuant to N.J.A.C. 6:20-2A.10(d), I certify that as of August 31, 2010 no major budgetary account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a).

Nicole M. Schoener, Board Secretary

Date:

**Item 5.1.4****\*Approved Certification of Major Account/Fund Status**

Approved the Board of Education's Monthly Certification of Major Account/Fund Status.

Pursuant to N.J.A.C. 6:20-2A.10 (e), we certify that as of August 31, 2010 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10 (b) and that sufficient funds are available for the remainder of the fiscal year.

**Item 5.1.6****\*Approved Donation**

Approved the Bridgeton High School Parent Teacher Organization's donation of two flat boardwalk benches to be placed in the courtyard area of Bridgeton High School.

October 12, 2010

**Item 5.1.7 a-c****\*Approved Grant Contracts**

- a. Approved the contract between the Bridgeton Board of Education and Franklin's Opus to provide access to an assigned grant University Historian to collaborate with the members of the History Department. The Historian will be available to the Project Director for meetings with the specialist and University personnel, and to the participants for advice and consultation. This service was outlined in the grant in the amount of \$2000.00 which will be paid through grant funds.
- b. Approved the contract between the Bridgeton Board of Education and the American Institute for History Education, LLC to deliver professional development services including 8 days of professional development, materials, a summer institute, and a field trip consistent with the Bridge Town Liberty Fellowship to history teachers in the Bridgeton Public Schools. The financial obligation for year 1 is \$81,000 and is paid through grant funds as outlined in the Teaching American History Grant.
- c. Approved contract acceptance of an Indian Dance residency program for Bridgeton High School this will be provided by Appel Farm in Elmer, NJ. This is being funded by a grant awarded to Appel Farm by General Mills/Progresso, and will provide a dancer to visit Bridgeton high school to work with dance students during 12-14 visits.

**Item 5.1.8****\*Approved Bread and Bakery Bid Award**

Awarded the contract for supplying bread and bakery Products to Pechter's of Southern NJ. The contract period, through a cooperative bid with the Cumberland County Board of Chosen Freeholders is September 1, 2010 to August 31, 2011.

**Item 5.1.9 \*Approved Violence, Vandalism and Substance Abuse Report**

Approved the 2009-2010 Violence, Vandalism and Substance Abuse Report (as presented)

**Item 5.1.10 a-b****\*Approved Annual Submission of Maintenance Plans**

- a. Approved the submission of the Comprehensive Maintenance Plan shall include activities and expenditures, for each school facility, that qualify as required maintenance pursuant to N.J.A.C. 6A:26A-2 and are reasonable to ensure such facilities are kept open and safe for use or in its original condition and maintain the validity of warranties.
- b. Approved the submission of the required maintenance schedules M-1 and M-2 as required by N.J.A.C. 6A:26A-1 et seq.

**Item 5.1.11 \*Approved Cumberland County Homeless Agreement**

Approved the 2010-2011 Cumberland County Homeless Agreement. (Attached)

October 12, 2010

Item 6.1.1 a-g\*Facility Usage

- a. Approved the request of All That Dance Studio to use the Bridgeton High School Auditorium, W. Cafeteria, Music Rooms and Dressing Rooms for Holiday Dance Recital on December 17 & 18, 2011, 4:30pm to 10:00pm. **Rental, custodian, security and sound fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- b. Approved the request of All That Dance Studio to use the Bridgeton High School Auditorium, W. Cafeteria, Music Rooms and Dressing Rooms for Dance Recital on June, 3, 10 and 11, 2011, 5:00pm to 11:00pm. **Rental, custodian, security and sound fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- c. Approved the request of Tri-County Community Action Agency to use the Broad Street School parking lot on October 16, 2010, 8:30am to 5:00pm for walker meeting area and parking of vehicles. \*Not requesting use of school\*
- d. Approved the request of Bridgeton Midget Football to use West Ave. School parking lot as meeting area for an anniversary parade on Thursday, October 21, 2010, 5:00pm to 6:30pm. \*Not requesting use of school\*
- e. Approved the request of Bridgeton Assembly of God to use the Indian Ave. School gym on Wednesday and Thursday evenings from 7:00pm to 8:15pm for Youth indoor sports activities beginning October 27, 2010 and ending May 4, 2011. **Rental fee of \$15 per evening applies. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- f. Approved Gloucester County Special Services School District to use West Ave. School Kitchen and Cafeteria on Thursday, October 21, 2010, 5:00pm to 9:00pm for Migrant Ed. Program Parent Advisory Council meeting. **Rental, custodian, security and sound fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- g. Approved the Mayor of the City of Bridgeton to use the Bridgeton HS Media Center Conference Room on Wed. Oct. 27, 2010 from 8:30 am – 4:00 pm for a Rutgers Grant Workshop.

Motion by Mrs. Bernstein, second by Mrs. Peterson approving the consent agenda.

**Motion carried, roll call vote was 8-0.**

October 12, 2010

**Item 7. Non-Consent Agenda****Item 4.4.9 Ratification of Staff for 2010 Summer Teacher Team Leader Retreat**

Motion by Mrs. Bernstein, second by Mrs. Peterson ratifying the following staff for the Bridgeton High School 2010 Summer Teacher Team Leader Retreat for the 2010-2011 school year, effective August 30 and 31, 2010. Account #Title I SIA, Part A.

<b>Name</b>	<b>Position</b>	<b>Salary/ Hour</b>	<b>Hours</b>	<b>FICA</b>	<b>Total Salary</b>
Kevin Nash	Teacher	\$25.00	12	\$22.95	\$322.95
Gretta Seabrook	Teacher	\$28.00	12	\$25.70	\$361.70
Tracey Vargas	Teacher	\$28.00	12	\$25.70	\$361.70
Karli Fratz	Teacher	\$28.00	12	\$25.70	\$361.70
Ann Marie Johnson	Teacher	\$25.00	12	\$22.95	\$322.95
Roseann Amaranto	Teacher	\$25.00	12	\$22.95	\$322.95

**Motion carried, roll call vote was 7-0-1, with Mrs. Dellaquilla abstaining.**

**Item 4.4.12 Approved Establishment of New Positions**

Motion by Mrs. Dellaquilla, second by Mrs. Bernstein approving establishment of the following new positions for the 2010-2011 school year:

Crisis Intervention Specialist

Crisis Intervention Specialist, Trainer

**Motion carried, roll call vote was 8-0.**

**Item 4.4.13**                      **Approved Job Descriptions**

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the following new job descriptions:

**Bridgeton Public Schools**  
**Job Description**

**POSITION:**                      Crisis Intervention Specialist  
**REPORTS TO:**                Director of Student Personnel Services and Assessments

- QUALIFICATIONS:**
1.            Bachelor's Degree in Social Science or related field
  2.            Demonstrated ability to work with effectively with staff, parents and students who have demonstrated behavioral or emotional deficits
  3.            Certification in nonviolent crisis intervention
  4.            Successful experience working with children
  5.            Strong interpersonal and communication skills
  6.            Required criminal history background check

**JOB GOAL:** Promotes the achievement of students' attendance, behavioral, and academic goals by implementing early intervention via both non-physical and physical methods when required for preventing or managing disruptive behavior. Defuses challenging and disruptive behavior before an incident escalates to a crisis situation.

**PERFORMANCE RESPONSIBILITIES:**

1.            Identifies the behavioral, environmental, and programmatic factors that impact student effectiveness and promote positive interaction.
2.            Identifies sources of stress, common problem times, and proactive strategies for preventing crisis.
3.            Identifies verbal and non-verbal "warning signs," and demonstrate appropriate and effective de-escalation techniques.
4.            Uses verbal and nonverbal techniques to defuse aggressive, hostile verbal and physical behavior and resolve a crisis before it becomes violent.
5.            Identifies circumstances under which Safety Techniques are to be used
6.            Utilizes the underlying principles of Safety Techniques which include Position, Leverage, Balance and Conservation of Energy.
7.            Determines which Safety Technique to use in a crisis situation and correctly perform each technique Approved for use in a setting i.e. Deflection Techniques, Grab Releases, Bite Releases, Hair Pulling Controlling Techniques and Choke Releases.
8.            Works in conjunction with school administration, school guidance counselors, school social workers, and school teaching staff to develop comprehensive behavioral interventions for students.
9.            Develops team oriented guidelines for positive interaction, analysis of staff behaviors, de-escalation techniques for preventing crisis situations.
10.          Meet regularly with the Director of Student Personnel Services and ongoing committees to articulate and address the needs of the students and the school district;
11.          Give proper attention to the care and protection of school property and use materials economically;
12.          Maintain cordial and workable professional and social relationships with other members of the professional and non-professional staff;
13.          Adhere to and promote the vision, mission, philosophy, and objectives of the district, the administrative staff and the Board of Education, and interprets the policies and programs of the school in a positive and constructive manner;
14.          Provide the Director of Student Personnel Services with monthly reports of their activities; and
15.          Perform other duties, as required by the Director of Student Personnel Services.

**TERM OF EMPLOYMENT:**                      Ten (10) Months. Salary to be determined by the Board of Education.  
**EVALUATION:**                                      Performance will be evaluated in accordance with state law and the provisions of the Board of Education's Policy on Evaluation of Non-Certified staff.

**10079**  
**October 12, 2010**

**Bridgeton Public Schools**  
**Job Description**

**POSITION:** Crisis Intervention Specialist, Trainer  
**REPORTS TO:** Director of Student Personnel Services and Assessments  
**QUALIFICATIONS:**

1. Bachelor's Degree in Social Science or related field
2. Demonstrated ability to work with effectively with staff, parents and students who have demonstrated behavioral and/or emotional deficits
3. Certification in nonviolent crisis intervention
4. Successful experience working with children
5. Strong interpersonal and communication skills
6. Required criminal history background check

**JOB GOAL:** Promotes the achievement of students' attendance, behavioral, and academic goals by implementing early intervention via both non-physical and physical methods when required for preventing or managing disruptive behavior. Defuses challenging and disruptive behavior before an incident escalates to a crisis situation.

**PERFORMANCE RESPONSIBILITIES:**

1. Trains district staff to identify the behavioral, environmental, and programmatic factors that impact student effectiveness and promote positive interaction.
2. Trains district staff to identify sources of stress, common problem times, and proactive strategies for preventing crisis.
3. Trains district staff to identify verbal and non-verbal "warning signs," and demonstrate appropriate and effective de-escalation techniques.
4. Uses verbal and nonverbal techniques to defuse aggressive, hostile verbal and physical behavior and resolve a crisis before it becomes violent.
5. Identifies circumstances under which Safety Techniques are to be used
6. Utilizes the underlying principles Safety Techniques which include Position, Leverage, Balance and Conservation of Energy.
7. Determines which Safety Technique to use in a crisis situation and correctly perform each technique Approved for use in a setting i.e. Deflection Techniques, Grab Releases, Bite Releases, Hair Pulling Controlling Techniques and Choke Releases.
8. Works in conjunction with school administration, school guidance counselors, school social workers, and school teaching staff to develop comprehensive behavioral interventions for students.
9. Develops team oriented guidelines for positive interaction, analysis of staff behaviors, de-escalation techniques for preventing crisis situations.
10. Trains and certifies staff in the use of nonviolent crisis intervention strategies and techniques and physical restraints for the protection of students and staff.
11. Meet regularly with the Director of Student Personnel Services and ongoing committees to articulate and address the needs of the students and the school district;
12. Give proper attention to the care and protection of school property and use materials economically;
13. Maintain cordial and workable professional and social relationships with other members of the professional and non-professional staff;
14. Adhere to and promote the vision, mission, philosophy, and objectives of the district, the administrative staff and the Board of Education, and interprets the policies and programs of the school in a positive and constructive manner;
15. Provide the Director of Student Personnel Services with monthly reports of their activities; and
16. Perform other duties, as required by the Director of Student Personnel Services.

**TERM OF EMPLOYMENT:** Ten (10) Months. Salary to be determined by the Board of Education.

**EVALUATION:** Performance will be evaluated in accordance with state law and the provisions of the Board of Education's Policy on Evaluation of Non-Certified staff.

09-29-10

**Motion carried, roll call vote was 8-0.**





**10081**  
**October 12, 2010**

**Item 9.**

- 9.1 Committee Reports
- 9.2 Executive Session -7:25pm

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the following executive session resolution:

**WHEREAS**, section 8 of the Open Public Meeting Act, Chapter 341 PL1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist. NOW, THEREFORE, BE IT RESOLVED, by the Bridgeton Board of Education of the City of Bridgeton, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matters to be discussed is personal matters.
3. It is anticipated at this time that the above stated subject matters will be made public when appropriate.
4. This resolution will take effect immediately.

**Motion carried, roll call vote was 8-0.**

**RETURN TO THE PUBLIC**

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the return to the public portion of the meeting at 8:10 pm

**Motion carried, roll call vote was 8-0.**

**Item 10. ADJOURNMENT**

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving to adjourn the meeting at 8:25 pm.

**Motion carried, roll call vote was 8-0.**

Respectfully Submitted,

Nicole M. Schoener  
School Business Administrator

10082

October 12, 2010

Executive Session Minutes  
October 12, 2010

The Regular Public Action session meeting of the Bridgeton Board of Education was called to order at 6:05 p.m. by the Business Administrator, Nicole M. Schoener. Board Members present were Mrs. Brenda Dellaquilla, Mr. Kenny SmithBey Jr., Ms. Angelia Edwards, Mrs. Marie Bernstein, Mr. Curtis Edwards, Mr. Willie Tukes, and Mrs. Mary Peterson. Also in attendance were, Dr. Thomasina Jones, Acting Superintendent, A. Paul Kienzle, Jr. Esq., Board Solicitor, Mrs. Nicole M. Schoener, School Business Administrator. Prayer was offered by Ms. Edwards.

*The Board discussed matters of personnel related to pending job descriptions regarding the change in title of administrative positions. Mr. Kienzle advised the Board of the circumstances and suggested the best solution was proposed by Mr. Dunkins to correct the title of the situation. The Board would like Mr. Dunkins to return to the next meeting to provide information on the requested title change.*

*Mr. Kienzle informed the Board regarding a hearing at PIRC regarding FMLA and the use of sick time being taken at the same time.*

*In addition there is a case involving the holding of an increment for a certificated staff member which he will be going to court for.*

*The Board agreed the sign was OK and the bid can proceed.*

**RETURN TO THE PUBLIC**

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the return to the public portion of the meeting at 8:10 pm

**Motion carried, roll call vote was 8-0.**

Respectfully submitted,

Nicole M. Schoener  
School Business Administrator