

**BRIDGETON BOARD OF EDUCATION
REORGANIZATION MEETING
May 3, 2011**

The reorganization meeting of the Bridgeton Board of Education was called to order at 6:00 p.m. by Nicole M. Schoener, Board Secretary. Board Members present were Mrs. Brenda Dellaquilla, Ms. Angelia Edwards, Mrs. Marie Bernstein, Mr. Albert Morgan, Mr. James Williamson, Mr. Willie Tukes, Mr. Kenny Smith-Bey Jr. and Mrs. Mary Peterson. Mr. Curtis Edwards was absent. Also in attendance were Dr. Thomasina Jones, Superintendent, Mrs. Nicole M. Schoener, School Business Administrator and Mr. A. Paul Kienzle, Jr., Board Solicitor. Prayer was offered by Ms. Edwards.

OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. Bridgeton Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board in the lobby of the Bank Street Administration Building and mailed to the City Clerk of Bridgeton, The Bridgeton News, Bridgeton, and Radio Station WSNJ, Bridgeton on April 15, 2011.

1.6 PRESENTATION OF RESULTS OF THE ELECTION

Motion by Mrs. Bernstein, second by Mr. Tukes approving the following results of the April 27, 2011 Annual School Board Election:

There were 198 ballots cast.

The Public Question raising \$3,709,887.00 for General Funds of local taxes for the ensuing year 2011-2012, passed.

The actual vote was: For: 138 Against: 60

Actual vote for Board Members for the Board of Education for the full 3 year term was:

Albert Morgan	191
Kenny Smith-Bey Jr.	186
James Williamson	181

Approved Albert Morgan, Kenny Smith-Bey Jr. and Albert Morgan as the newly elected School Board Members for a full three year term.

Motion carried, roll call vote was 8-0.

1.7 OATH OF OFFICE

The Oath of Office was administered to the newly elected Board Members by the School Business Administrator.

1.8 NOMINATIONS FOR PRESIDENT – 2011-2012

The Board Secretary calls for nominations for President of the Bridgeton Board of Education.

Motion by Mrs. Peterson, second by Mrs. Dellaquilla nominating Angelia Edwards for Board President. Motion by Mrs. Peterson, second by Mrs. Dellaquilla closing nominations.

Motion carried, roll call vote was 8-0.

1.9 NOMINATIONS FOR VICE PRESIDENT – 2011-2012

The newly elected President of the Board of Education calls for nominations for Vice President.

Motion by Mrs. Bernstein, second by Mrs. Peterson nominating Curtis Edwards for Board Vice President. Motion by Mrs. Bernstein, second by Mrs. Peterson closing nominations.

Motion carried, roll call vote was 8-0.

1.10 BOARD SECRETARY

Motion by Mrs. Dellaquilla, second by Mr. Tukes approving Nicole M. Schoener as the Board Secretary and Timothy E. Kelley as her alternate to serve for the 2011-2012 school year.

Motion carried, roll call vote was 8-0.

1.11 TREASURER OF SCHOOL FUNDS

Motion by Mrs. Dellaquilla, second by Mr. Morgan approving Ms. Mary Pierce as the Treasurer of School Funds and to serve for the 2011-2012 school year.

Motion carried, roll call vote was 8-0.

1.12 PUBLIC SCHOOL ACCOUNTANT

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the following resolution for Public School Accountant

BE IT RESOLVED by the Board of Education, of the City of Bridgeton in the County of Cumberland, New Jersey, that **Mr. Dave Rollison**, CPA Public School License No. CS 00346, of the accounting firm of *Bowman & Company LLP*. be appointed the Public School Accountant of the Board of Education of the City of Bridgeton for the school year 2011-2012 and to perform the professional services ordinarily provided by the Public School Accountant of the State of New Jersey, and to receive such compensation as may be reasonable by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Public School Accountant.

BE IT FURTHER RESOLVED by the Board of Education to accept the external quality control review report of *Bowman & Company LLP* dated September 1, 2008.

Motion carried, roll call vote was 8-0.

1.13 DEPOSITORIES

Motion by Mrs. Dellaquilla, second by Mrs. Bernstein approving the following resolution for the official depositories.

BE IT RESOLVED by the Board of Education, of the City of Bridgeton, in the County of Cumberland, New Jersey that the following banks be named depositories for the school year 2011-2012:

*Colonial Bank FSB
TD BankNorth
State of New Jersey Cash Management Fund
Minotola National Bank
Merrill Lynch*

Motion carried, roll call vote was 8-0.

1.14 CHART OF ACCOUNTS

Motion by Mrs. Dellaquilla, second by Mrs. Bernstein approving the uniform Chart of Accounts and existing general ledger account numbers.

Motion carried, roll call vote was 8-0.

1.15 AUTHORIZED SIGNATURES

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the following resolution for authorized signatures:

BE IT RESOLVED by the Board of Education, of the City of Bridgeton, in the County of Cumberland, New Jersey that the newly elected Board President; School Business Administrator; and the Treasurer of School Funds, of said Board of Education are hereby authorized to sign all checks and drafts payable by the Board of Education of the City Bridgeton.

BE IT FURTHER RESOLVED, that the Vice President, of this Board, is hereby authorized to sign all checks and drafts of this Board in the event that the President is sick, disabled, or not available.

BE IT ALSO RESOLVED, that a certified copy of this Resolution, under the seal of the School Business Administrator be forwarded to all banks previously named.

Motion carried, roll call vote was 8-0.

1.16 INSURANCE BROKER

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving **Colson and Gosweiler** as the school's insurance agent/broker for the school year 2011-2012, for Automobile, Liability, Worker's Compensation, Property, and General Insurance.

Motion carried, roll call vote was 8-0.

1.17 INSURANCE BROKER – HEALTH BENEFITS

Motion by Mr. SmithBey, second by Mrs. Peterson approving **Allen Associates** as the school's insurance agent/broker for the school year 2011-2012, for Health Benefits.

Motion carried, roll call vote was 8-0.

1.18 ARCHITECT OF RECORD

Motion by Mrs. Dellaquilla, second by Mrs. Bernstein approving **SSP Architectural Group** as the Architect of Record for the Bridgeton Board of Education for the school year 2011-2012.

Motion carried, roll call vote was 8-0.

1.19 PHYSICIANS

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving **Family Practice Associates of Cumberland County, PC** as the school physicians for the school year 2011-2012.

Motion carried, roll call vote was 8-0.

1.20 TAX SHELTER ANNUITY BROKERS

Motion by Mr. Smith Bey, second by Mrs. Peterson approving the following Tax Shelter Annuity Brokers for the school year 2011-2012:

Aflac

Lincoln Investment

MetLife

Wendell Financial

Motion carried, roll call vote was 8-0.

1.21 SCHOOL CALENDAR 2011-2012 SCHOOL YEAR

Motion by Mrs. Dellaquilla, second by Mr. Tukes adopting the 2011-2012 school calendar as per the attachment.

- Attachment

Motion carried, roll call vote was 8-0.

1.22 ATTENDANCE OFFICERS

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the following attendance officers for the 2011-2012 school year:

Jennifer Santana –Broad Street Elementary

Gloria Fields - Cherry Street Elementary

Osco Williams – Bridgeton High School

Motion carried, roll call vote was 8-0.

1.23 AFFIRMATIVE ACTION OFFICER

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving Mr. Tyrone Williams as the Affirmative Action Officer for the 2011-2012 school year.

Motion carried, roll call vote was 8-0.

1.24 INTEGRATED PEST MANAGEMENT COORDINATOR

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving Mr. Thomas Smith, Buildings and Grounds Supervisor as the Integrated Pest Management Coordinator.

Motion carried, roll call vote was 8-0.

1.25 PURCHASING AGENT

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving Nicole M. Schoener as the purchasing agent for the Bridgeton Board of Education for the school year 2011-2012 and to set the bid amount at \$36,000.00.

Motion carried, roll call vote was 8-0.

1.26 PROCUREMENT of GOODS & SERVICES THROUGH STATE AGENCIES

Motion by Mrs. Bernstein, second by Mrs. Peterson approving procurement of goods and services through State Agencies (State Contracts) as per the attachment.

- Attachment

Motion carried, roll call vote was 8-0.

1.27 CUSTODIAN OF GOVERNMENTAL RECORDS

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the following as its custodians of government records: the Board Secretary for all records other than records concerning students or district employees, the Assistant Superintendent of Curriculum & Instruction for records concerning students, the Director of Human Resources for records concerning district employees, and appoints the following as its sub-custodian of government records: Assistant Board Secretary for all records other than records concerning students or district employees. During the absence or inability to act or during a vacancy in any of these positions, the Superintendent shall be the acting custodian of government records for such positions.

Motion carried, roll call vote was 8-0.

1.28 REGULAR AGENDA SESSION & PUBLIC ACTION MEETINGS SCHEDULE

Motion by Mr. Morgan, second by Mr. Tukes approving the Regular Agenda Session and the Regular Public Action Meetings of the Bridgeton Board of Education as per the attached schedule. The meeting place will be the Board Room of the Bank Street Administration Building.

- Attachment

Motion carried, roll call vote was 8-0.

1.29 OFFICIAL NEWSPAPER AND RADIO STATION

Motion by Mrs. Bernstein, second by Mrs. Peterson approving to designate **The News** and the **Atlantic City Press** as the official newspapers; and **WSNJ Bridgeton**, as the official radio station of the Bridgeton Board of Education until the next reorganization meeting.

Motion carried, roll call vote was 8-0.

1.30 POLICIES

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving to adopt the existing policies, administrative regulations and job descriptions of the Bridgeton Board of Education, effective immediately.

Motion carried, roll call vote was 8-0.

1.31 CURRICULUM & TEXTBOOKS

Motion by Mrs. Bernstein, second by Mrs. Peterson approving curriculum and textbooks for the 2011-2012 school year as attached.

- Attachment

Motion carried, roll call vote was 8-0.

1.32 ROBERTS RULES OF ORDER

Motion by Mr. Tukes, second by Mrs. Dellaquilla approving to adopt the Roberts Rules of Order for all Bridgeton Board of Education Meetings.

Motion carried, roll call vote was 8-0.

1.33 PETTY CASH FUNDS

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving petty cash funds for the amounts and individuals listed below for the school year 2010-2011.

Dr. Jones	\$200
Mr. Johnson	\$200
Ms. Olbrich	\$400
Ms. Schoener	\$200
Ms. Williams	\$200

Motion carried, roll call vote was 8-0.

1.34 APPROVAL OF PUBLIC AGENCY COMPLIANCE OFFICER

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving Nicole M. Schoener as the Public Agency Compliance Officer for the Bridgeton Board of Education in accordance with N.J.A.C. 17:27-3.2.

Motion carried, roll call vote was 8-0.

BRIDGETON BOARD OF EDUCATION

BOARD MEETING SCHEDULE

2011-2012

Regular Agenda Session Meetings

September 6, 2011(6:00pm)
October 4, 2011(6:00pm)

Reorganization Meeting

Regular Public Action Meeting

June 7, 2011 (6:00pm)
July 12, 2011 (6:00pm)
August 9, 2011 (6:00pm)
September 13, 2011 (6:00pm)
October 11, 2011 (6:00pm)
November 15, 2011 (6:00pm)
December 13, 2011 (6:00pm)
January 10, 2012 (6:00pm)
February 7, 2012 (6:00pm)
March 13, 2012 (6:00pm)
April 3, 2012 (6:00pm)
April 24, 2012 (6:00pm)
May 8, 2012

This schedule will be effective until the next Annual Reorganization Meeting or other Board Action changing the schedule. The Meetings will be held in the Board Room at the Bank Street Administration Building or designated sites. Changes and/or additional meetings will be posted as needed.

**BRIDGETON BOARD OF EDUCATION
COMMITTEES
2011-2012**

STUDENT SERVICES

1. Albert Morgan
 2. Marie Bernstein
 3. Mary Peterson
- Alternate: Angelia Edwards

FACILITIES

1. Curtis Edwards
 2. James Williamson
 3. Angelia Edwards
- Alternate: Albert Morgan

POLICY

1. Brenda Dellaquilla
 2. Kenny Smith-Bey Jr.
 3. Mary Peterson
- Alternate: Willie Tukes

CURRICULUM

1. Willie Tukes
 2. Kenny Smith-Bey Jr.
 3. Brenda Dellaquilla
- Alternate: Curtis Edwards

PERSONNEL/NEGOTIATION

1. Brenda Dellaquilla
 2. Willie Tukes
 3. Mary Peterson
- Alternate: Kenny Smith-Bey Jr.

FINANCE

1. Angelia Edwards
 2. Curtis Edwards
 3. James Williamson
- Alternate: Albert Morgan

TRANSPORTATION

1. Marie Bernstein
 2. James Williamson
 3. Kenny Smith-Bey Jr.
- Alternate: Brenda Dellaquilla

CUMBERLAND COUNTY EDUCATIONAL COOPERATIVE REPRESENTATIVE

*Due to possible time constraints with disciplinary hearings, negotiations, etc., four members will serve on designated committees. Recent ethics commission rulings may also have an effect on which Personnel Committee members participate in the negotiation process.

The Chairperson, of each committee, will give a committee report at each Regular Public Action Meeting.