

BRIDGETON BOARD OF EDUCATION
PUBLIC ACTION MEETING
July 12, 2011

The public action meeting of the Bridgeton Board of Education was called to order at 6:03 p.m. by the Board President, Ms. Angelia Edwards. Board Members present were Mrs. Brenda Dellaquilla, Mrs. Marie Bernstein, Mrs. Mary Peterson, Mr. Kenny Smith-Bey Jr., Ms. Angelia Edwards, Mr. James Williamson, Mr. Willie Tukes and Mr. J. Curtis Edwards. Mr. Albert Morgan was absent. Also in Attendance were Dr. Thomasina Jones, Superintendent, Mr. Nedd Johnson Sr., Assistant Superintendent, A. Paul Kienzle, Jr. Esq., Board Solicitor and Ms. Nicole M. Schoener, School Business Administrator. Prayer was offered by Mr. Tukes.

1.5 OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. Bridgeton Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board in the lobby of the Bank Street Administration Building and mailed to the City Clerk of Bridgeton, The News of Cumberland County, Bridgeton, The Press of Atlantic City, Pleasantville and Radio Station WSNJ, Bridgeton on May 11, 2011.

1.6 PUBLIC PARTICIPATION

Mayor Kelly addressed the board about the status of the midget football league field. He informed the board that there are structural issues at the field. There is a scheduled meeting with engineers to see what can be done to correct the situation. The primary concern is the safety of the community; the board was assured something will be done to make sure there is a season.

1.7 RESOLUTIONS -None

1.8 PRESENTATIONS –

1. NJQSAC- Dr. Jones informed the board that the appeal of the scores was denied by the State. Then the superintendent of schools presented QSAC scores to the board and reviewed the areas in which points were deducted (presentation attached) Improvement plan must be submitted to the State at the end of August.
2. Bulldog of the Month- Dr. Jones would like to implement this as part of the character education program. Beginning in September a student from each elementary school will be recognized by the Board. There will be a committee set up to establish the months designee. Criteria will be: grade achievement, recognition for community service, school participation and citizenship. A letter will be sent to the parents from the Superintendent and a certificate will be presented to the student along with a plaque.
3. Superintendent's Goals – Presented by Dr.Jones- see attachment

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c. Approved Buckshutem Road School's School Improvement Allocation (SIA) Plan for Professional Development for 2 summer workshops entitled, "Increasing Student Language Arts Achievement Utilizing Writing Strategies," in language arts writing. Summer workshops are July 13 and 20 from 9:00 am – 3:00 pm. Staff total cost is \$8481.00, Account #: 20-234-100-101-06-40.

Name	Hours
Wendy Williams	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Mary Ordille	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Robin Carter Bryant	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Jennifer York	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Kelly Raisch	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Cindy Taylor	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Erin D'Agostino	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Barbara Wilchensky	\$28 per hour x 5.5 hour per day x 2 days= \$308.00
Joan McGill	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Jeannine Rinck	\$28 per hour x 5.5 hour per day x 2 days= \$308.00
William Turner	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Chantel Frazier	\$28 per hour x 5.5 hour per day x 2 days= \$308.00
Debbie Beattie	\$28 per hour x 5.5 hour per day x 2 days= \$308.00
Margaret Ewing Morgan	\$28 per hour x 5.5 hour per day x 2 days= \$308.00
Gina Mason	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Lugene Trefsgger	\$28 per hour x 5.5 hour per day x 2 days= \$308.00
Tania Witter	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Wanda Carr	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Carol Phister	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Julie Akers	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Jeff Hyson	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
David Smith	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Lisa Rosario	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Lauren Deezeuw Parsinitz	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Ivelisse Cuevas	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Elizabeth Carroll	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Devon Land	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Dannon Mehaffey	\$25 per hour x 5.5 hour per day x 2 days= \$275.00
Curtis Randall	\$28 per hour x 5.5 hour per day x 2 days= \$308.00
Maryanne Pratta	\$25 per hour x 5.5 hour per day x 2 days= \$275.00

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A consultant will provide demonstration lessons, shadow and coach teachers, provide feedback as well discuss writing strategies and student skill acquisition during grade level meetings in the area of Language Arts with a focus on writing. The 12 Technical assistance sessions are listed below. The total cost approximately \$23,348.00, Account # 20-234-200-300-06-81:

Date	Time	Hours Used
October 4, 2011	8-4	8
October 27, 2011	8-4	8
November 8, 2011	8-4	8
December 7, 2011	8-4	8
December 12, 2011	8-4	8
January 5, 2012	8-4	8
January 12, 2012	8-4	8
February 15, 2012	8-4	8
March 6, 2012	8-4	8
March 14, 2012	8-4	8
April 17, 2012	8-4	8
May 23, 2012	8-4	8

- d. Approved Indian Avenue School's Talent 21 Committee to attend the Talent 21 Team Meetings on August 1, 2 and 3, 2011 in Buena, NJ and August 18, 25 and 29, 2011 for writing their required Project Based Learning units for 6th & 7th grade for the 2011-2012 school year. These individuals will be paid their hourly stipend for the amount of time they attend all six days.

Item 2.3 a-g * Approval of Student Programs

a. Approved Bridgeton High School's Extended Day Programs 2011-2012

Tutorials in Math, LA, Science and Social Studies – to be held each Tuesday and Thursday beginning October 4th – June 5th (2 days/week) from 2:30PM-4:30PM. This program will be staffed by 4 teachers. The total cost is \$12,000.00 and will be paid through Acct. # 15-140-100-101-01-02.

Special Education Tutorial Program – to be held each Tuesday and Thursday beginning October 4th – June 5th (2 days/week) from 2:30PM-4:30PM. This program will be staffed by 1 teacher. The total cost is \$3000.00 and will be paid through Acct. # 15-140-100-101-01-02.

Bilingual/ESL Tutorial Program – to be held each Tuesday and Thursday beginning October 4th – June 5th (2 days/week) from 2:30PM-4:30PM. This program will be staffed by 1 teacher. The total cost is \$3000.00 and will be paid through Acct. # 15-140-100-101-01-02.

Bilingual Basic Skills Math – to be held each Tuesday and Thursday beginning October 4th – June 5th (2 days/week) from 2:30PM-4:30PM. This program will be staffed by 1 teacher. The total cost is \$3000.00 and will be paid through Acct. # 15-140-100-101-01-02.

Media Center Access - to be held each Tuesday and Thursday beginning October 4th – June 5th (2 days/week) from 2:30PM-4:30PM. This program will be staffed by 1 teacher. The total cost is \$3000.00 and will be paid through Acct. # 15-140-100-101-01-02.

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Alternative High School Assessment (AHSA) Tutorial Program - to be held on Tuesdays and Thursdays beginning October 4th – June 5th (2 days/week) from 2:30PM-4:30PM. This program will be staffed by 2 teachers (Math and LA). The total cost is \$5000.00 and will be paid through Acct. # 15-140-100-101-01-02.

Fall High School Proficiency Assessment (HSPA) Preparation Course - to be held Monday through Thursday beginning September 17th – 27th (4 days/week for a total of 8 days) from 2:30PM-4:30PM. This program will be staffed by 2 teachers (Math and LA). The total cost is \$1000.00 and will be paid through Acct. # 15-140-100-101-01-02.

b. **Approved the S.T.E.P.S (Success Through Exercise, Physical Fitness, and Sharing Information)for Kids Program for the 2011-2012 School Year**

South Jersey Healthcare (SJH) would continue to partner with the Bridgeton Board of Education (BOE) to implement three 10 week sessions (fall, winter and spring). The program will target children, between 8 and 12 years of age whose body mass index (BMI) is over the 85th percentile, along with their parents. Physician referral to the program is required. Each ten week session will consist of classes to conduct pre and post BMI testing, instruction on diet, physical activity, and behavior modification. Each class will be 2.0 hours in length and will be held one evening per week. Instructors will include an exercise specialist, registered dietitian, and a parent facilitator/social worker (for assistance in behavior modification). Class size will accommodate 20 students and 20 parents. Program time is 6:30-8:30 PM on Tuesday Night at West Avenue School. SJH will assume responsibility for the costs of the program including staffing, supplies, and materials. SJH is requesting a translator funded through Title III. The Director of Grant & Funded Programs for Bridgeton will be the point of contact to assist Debbie Erlandson, RN-BC, S.T.E.P.S. Program Manager. There is no cost to the Board.

c. **Approved Big Brothers, Big sisters High School Mentoring Program**

The Big Brothers, Big Sisters High School Mentoring Program has been successful for the past 10 years. 20 BHS students will mentor 20 West Avenue School students on Mondays from 3:30 – 4:30 PM, October 2011 to May 2012. There is no cost to the Board.

d. **Approved the Cumberland County Tooth Mobile at QML School**

Approved the operation of the Cumberland County Tooth Mobile at Quarter Mile Lane School. The Gateway Community Action Agency will operate the tooth mobile during the month of July. Any costs regarding modifications for water or electrical service will be paid by the Gateway Community Action Agency.

e. **Approved Indian Avenue School 2011-2012 Extended Day Programs**

Talent 21 Technology Literacy Club 6th Grade – one teacher 1.5 hours per week (24 weeks) @\$25/hr. Total \$900.00 (October 31, 2011-May 10, 2012) Account # 15-421-100-100-00-05.

Detention Grades K-8 – one teacher 3 hours per week (28 weeks) @ \$25/hr. Total \$2,100.00 (October 3, 2011- May 31, 2012) Account # 15-421-100-100-00-05.

24 Club Grade 4 – one teacher 1.5 hours per week (16 weeks) @ \$25/hr. Total \$600.00 (January 17, 2012-May 31, 2012) Account # 15-421-100-100-00-05.

Technology Club – one teacher 1.5 hours per week (11 weeks) @ \$25/hr. Total \$412.50 (January 17, 2012-March 30, 2012) Account # 15-421-100-100-00-05.

Homework Club – one teacher 3 hours per week (26 weeks) @ \$25/hr. Total \$1,950.00 (October 3, 2011-May 18, 2012) Account # 15-421-100-100-00-05.

Scrabble Club –one teacher 1.5 hours per week (13 weeks) @ \$25/hr. Total \$487.50 (January 17, 2012-April 27, 2012) Account # 15-421-100-100-00-05.

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Math Club –one teacher 1 day 1.5 hours per week (13 weeks) @ \$25/hr. Total \$487.50
(January 17, 2012-April 27, 2012) Account # 15-421-100-100-00-05.

Science Club – 1 teacher 1 day 1.5 hours per week (11 weeks) @ \$25/hr. Total \$412.50
(January 17, 2012-March 30, 2012) 15-421-100-100-00-05.

NJ ASK Prep Clubs Grades 3-8 – six teachers /3 hours per week (13 weeks) @ \$25/hr. Total \$5,850.00 (January 17, 2012-April 27, 2012) Account # 15-421-100-100-00-05.

Tutor Club – 1 teacher 1.5 hours per week FREE by Mr. Ferrara in Language Arts Literacy.

f. **Indian Avenue School Extended Day Parent Workshops 2011-2012**

Grades K & 1 Parent Literacy workshops for parents to learn about reading and writing activities to do with their children at home. The workshops will be held during the 2011-2012 school year, 2 days, 2 sessions from 6:30-8:30 PM for up to 40+ parents. The program will be staffed by 3 advisors. The stipend for each advisor is \$25.00 per hour for 4 hours each = \$100.00. The total cost is \$300.00. Account # 20-237-100-100-05-81.

Parent Magnetic Letter workshop for parents to learn activities to promote literacy. Parents will receive magnetic letter sets, alphabet books, and packets of literacy games. The workshops will be held during the 2011-2012 school year, 2 days, 2 sessions from 6:30-8:30 PM for up to 40+ parents. The program will be staffed by 3 advisors. The stipend for each advisor is \$25.00 per hour for 4 hours each = \$75.00. The total cost is \$300.00.

Multi-Cultural Holiday Book Shelf workshop for parents to assemble simple table top bookshelves which their children will then help them paint. Teachers will discuss the importance of children having access to their own quality books in the home, the bonding experience of reading as a family, and the multitude of additional books families may borrow from our public libraries. As the shelves are drying, teachers will relocate to classrooms where each kindergarten teacher will read their favorite holiday story, have students and parents make a story related craft, and enjoy refreshments.

Materials needed:

- 4 pieces pre-cut wood for each family attending
- Hardware and tools for assembly
- Plastic drop cloths, water based paint, brushes, and fans for quick-drying
- 4 holiday and/or winter books per family
- Cookies and hot chocolate

The workshop will be held during the 2011-2012 school year. The program will be staffed by 3 advisors. The stipend for each advisor is \$25.00 per hour @ 3 hours each = \$75.00. The total cost is \$300.00.

Parent/Student Art Activity workshops for parents to create crafts with their children. There will be 8 workshops (October 2011-May 2012). The stipend for the advisor is \$25.00 per hour @ 3 hours for each session. Total cost is \$600.00.

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Second Language workshop for parents of students in bilingual classes to receive books. Using Reading A-Z, copies of English and Spanish versions of books will be merged to create a single bilingual book so that parents can read along with their children to improve comprehension. Students will watch a movie while parents fold and staple books to take home. The workshops will be held during the 2011-2012 school year, 2 days, 2 sessions from 6:30-8:30 PM. The program will be staffed by 3 advisors. The stipend for each advisor is \$25.00 per hour @ 3 hours each = \$75.00. The total cost = \$300.00.

g. Approved the New Jersey Child Assault Prevention Program 2011-2012 (NJCAP) – is a statewide prevention program whose mission is to provide schools and communities with information and resources to reduce children’s vulnerability to assault. The program is funded by State CAP funding with no cost to the Board of Education.

Item 2.4 ***Approval of Revised Purchase Cost**

Approved the revised purchase cost of the Character Education Curriculum, previously approved by the BOE for \$50,500.00 to \$69,315.00. The change is due to the amount of resources and materials that are needed for all schools. Account #'s 20-237-100-610-00-40, 20-237-200-100-00-40.

Item 2.5 ***Approval of READ180 Afterschool Intervention Program**

The READ180 afterschool intervention program will serve up to 15 students per session. The students will receive the Remediation for 90 minutes per day – Monday through Thursday. The district will provide the instructional resources for the program. Broad Street, Cherry Street, Indian Avenue, Buckshutem Road, West Avenue and Quarter Mile Lane Schools will have this program afterschool. The program will begin immediately after dismissal and extend 90 minutes beyond the school day. Each teacher will work approximately 120 days – 1.5 hours per day: Total Cost of Program 154,647.00. (SEE ATTACHED)

Item 2.6 ***Approval of Gifted and Talented Afterschool Enrichment Program**

Approved the Gifted and Talented Afterschool Enrichment Program. The afterschool enrichment program will serve up to 40 students per week. This number will be represented by two groups of up to 20 students who will meet twice a week. The multiage/multigrade groups will receive enrichment in the areas of literacy, mathematics, science and critical thinking skills. The district will provide the instructional resources for the program. Each K-8 school will have an enrichment program. The program will begin immediately after dismissal and extend one hour beyond the school day. Students identified as gifted will also receive differentiated instruction and enrichment activities during the school day as indicated in our curriculum and instructional resources. 2 teachers per school; each teacher will work 2 hours a week and will be paid for by the following school accounts: Broad Street, Cherry Street, Indian Avenue, Buckshutem, West Avenue, and Quarter Mile Lane. Each teacher will work approximately 120 days – 1 hour per day. Total Cost of Program \$20,827.00. (SEE ATTACHED)

Item 4.1.1 a-d Approval of Resignations of Certificated Staff

- a. Approved resignation of Ms. Marcie DiGregorio, Teacher of the Handicapped at Quarter Mile Lane School, effective August 15, 2011.
- b. Approved resignation of Ms. Kimberly Cosby, Teacher of the Handicapped at Broad Street School, effective August 17, 2011.
- c. Approved resignation of Ms. Guia Apostle, Child Study Team Social Worker at Buckshutem Road School, effective August 23, 2011.
- d. Approved resignation of Mr. Daniel Quiros Molina, Science Teacher at Bridgeton High School, effective August 29, 2011.

Item 4.1.2 Ratification of Retirement of Non-Certificated Staff

Ratified retirement of Ms. Marie Waller, Cafeteria Worker at Broad Street School, effective July 1, 2011.

Item 4.1.3 a-d Approval of Leaves of Absence of Certificated Staff

- a. Approved the request of Ms. Lauren Astore, English Teacher at Bridgeton High School, for a **Family Medical Leave of Absence**, with pay from September 30, 2011 to October 21, 2011 and without pay from October 22, 2011 to November 22, 2011 and a **Family Medical Leave of Absence** and **New Jersey Family Leave of Absence**, without pay from November 23, 2011 to January 13, 2012 and a **New Jersey Family Leave of Absence** without pay from January 14, 2012 to March 6, 2012. This leave is subject to change.
- b. Approved the request of Ms. Angelic Negron, Elementary Teacher at Quarter Mile Lane School, for a **Family Medical Leave of Absence**, with pay from September 1, 2011 to September 8, 2011 and a **Family Medical Leave of Absence** and **New Jersey Family Leave of Absence**, without pay from September 9, 2011 to December 12, 2011 and a **New Jersey Family Leave of Absence** without pay from December 13, 2011 to December 16, 2011. This leave is subject to change.
- c. Approved request of Ms. Sharon Pinkerton, Math Teacher at Broad Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from September 1, 2011 until June 30, 2012 or patient is released from Doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- d. Approved the request of Ms. Jennifer Garwood, Elementary Teacher at Quarter Mile Lane School, for a **Family Medical Leave of Absence**, with pay from September 1, 2011 to September 26, 2011 and without from September 27, 2011 to October 8, 2011 and a **Family Medical Leave of Absence** and **New Jersey Family Leave of Absence**, without pay from October 9, 2011 to December 8, 2012 and a **New Jersey Family Leave of Absence** without pay from December 9, 2012 to January 24, 2012. This leave is subject to change.

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Item 4.1.4 a-b *Ratification of Leaves of Absence of Certificated Staff

- a. Ratified the request of Ms. Norma Garcia, Bilingual Kindergarten Teacher at Cherry Street, for a **Family Medical Leave of Absence**, with pay from June 16, 2011 to June 17, 2011 and a **New Jersey Family Leave of Absence** without pay from September 1, 2011 to December 8, 2011. This leave is subject to change.
- b. Ratified the request of Ms. Nicole Butler, Teacher of the Handicapped at Indian Avenue School, for a **Family Medical Leave of Absence**, with pay from June 7, 2011 to June 17, 2011 and a **Family Medical Leave of Absence and New Jersey Family Leave of Absence**, without pay from September 1, 2011 to November 23, 2011 and a **New Jersey Family Leave of Absence** without pay from November 24, 2011 to December 8, 2011. This leave is subject to change.

Item 4.1.5 a-c *Ratification of Leaves of Absence of Non-Certificated Staff

- a. Ratified request of Ms. Arletha Lane, Senior Executive Administrative Assistant to the Superintendent at Bank Street Administration Building, for a **Family Medical Leave of Absence and a New Jersey Family Leave of Absence** with pay using accumulated sick days from July 1, 2011 until June 30, 2012 or patient is released from Doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- b. Ratified request of Mr. Daniel Devine, Night Custodian at Bridgeton High School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from May 24, 2011 until July 18, 2011, or until released from Doctor's care, not to exceed 12 weeks.
- c. Ratified request of Ms. Joqueta Pierce, Secretary at Quarter Mile Lane School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from May 27, 2011 until June 8, 2011 and without pay from June 9, 2011 to June 27, 2011, or until released from Doctor's care, not to exceed 12 weeks.

Item 4.2.1 a-c Approval of Appointment of Administrative Staff

- a. Approved appointment of Mr. Derek Macchia to the position of 12-Month Elementary K-8 Principal at Buckshutem Road School for the 2011-2012 school year, effective July 13, 2011 on Step 1 of the 12-Month Elementary Principals' Salary Guide, \$100,425.00, prorated. Account #15-000-240-103-00-06. PC #264.
- b. Approved appointment of Ms. Ericka Okafor to the position of District Supervisor of Bilingual Education at Bank Street for the 2011-2012 school year, effective August 1, 2011, on Step 11 of the 12 Month Supervisors' Salary Guide, \$108,065.00, prorated. Account #11-000-221-102-00-01. PC #9.
- c. Approved appointment of Mr. E. Deionne ThrBak to the position of 10-Month Elementary K-8 Assistant Principal at Broad Street School for the 2011-2012 school year, effective September 1, 2011, on Step 1 of the 10-Month Elementary K-8 Assistant Principals' Salary Guide with +30 credits, \$76,935.00. Account #15-000-240-103-00-03. PC #2251.

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Item 4.2.2 a-n **Approval of Appointments of Certificated Staff**

- a. To approval appointment of Ms. Tommi-Lynn Wheaton to the position of Speech Language Specialist at Quarter Mile Lane School for the 2011-2012 school year, effective September 1, 2011, on Step 16 of the BA Salary Guide, \$74,520.00. Account #11-000-216-104-01-01. PC #923.
- b. Approved appointment of Ms. Mary Greenfield to the position of World Language Teacher at Indian Avenue School for the 2011-2012 school year, effective September 1, 2011, on Step 7 of the MA Salary Guide, \$54,939.00. Account #15-130-100-101-00-05. PC #1103.
- c. Approved appointment of Ms. Carina Jovanovic to the position of Spanish Teacher at Bridgeton High School for the 2011-2012 school year, effective September 1, 2011, on Step 10 of the BA Salary Guide, \$57,830.00. Account #15-424-100-101-00-02. PC #997.
- d. Approved appointment of Ms. Shinese Harvey to the position of Grade 6-8 Math Teacher at Cherry Street School for the 2011-2012 school year, effective September 1, 2011, on Step 10 of the BA Salary Guide, \$57,830.00. Account #15-130-100-101-00-04. PC #2164.
- e. Approved appointment of Ms. Kayla Koskey to the position of Math Teacher at Bridgeton High School for the 2011-2012 school year, effective September 1, 2011, on Step 1 of the BA Salary Guide, \$47,500.00. Account #15-140-100-101-00-02. PC #376.
- f. Approved appointment of Ms. Heather Ruple to the position of Math Teacher at Bridgeton High School for the 2011-2012 school year, effective September 1, 2011, on Step 1 of the BA Salary Guide, \$47,500.00. Account #15-140-100-101-00-02. PC #820.
- g. Approved appointment of Ms. Carole Kologi-Zawacki to the position of French Teacher at Bridgeton High School for the 2011-2012 school year, effective September 1, 2011, on Step 1 of the BA Salary Guide, \$47,500.00. Account #15-140-100-101-00-02. PC #372.
- h. Approved appointment of Mr. Christopher Ney to the position of English Teacher at Bridgeton High School for the 2011-2012 school year, effective September 1, 2011, on Step 1 of the BA Salary Guide, \$47,500.00. Account #15-140-100-101-00-02. PC #553.
- i. Approved appointment of Mr. Robert Wisniewski to the position of English Teacher at HOPE Academy for the 2011-2012 school year, effective September 1, 2011, on Step 16 of the MA Salary Guide, \$76,020.00. Account #15-424-100-101-00-02. PC #1870.
- j. Approved appointment of Ms. Noelle DeFeo to the position of Grade 7 English Teacher at Broad Street School for the 2011-2012 school year, effective September 1, 2011, on Step 1 of the BA Salary Guide, \$47,500.00. Account #15-130-100-101-00-03. PC# 211.
- k. Approved appointment of Mr. Jonathan Propert to the position of Preschool Teacher at the Geraldyn O. Foster Early Childhood Center for the 2011-2012 school year, effective September 1, 2011, on Step 1 of the BA Salary Guide, \$47,500.00. Account #20-211-100-101-00-01. PC #305.
- l. Approved appointment of Kaitlin Andres to the position of Preschool Teacher at the Geraldyn O. Foster Early Childhood Center for the 2011-2012 school year, effective September 1, 2011, on Step 1 of the BA Salary Guide, \$47,500.00 Account #20-211-100-101-00-01. PC #2252.

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- m. Approved appointment of Ms. Kristi Wittenwiler to the position of Health and Physical Education Teacher at Bridgeton High School for the 2011-2012 school year, effective September 1, 2011, on Step 1 of the BA Salary Guide, \$47,500.00. Account #15-140-100-101-00-02. PC #345.
- n. Approved appointment of Mr. James D. Pierce to the position of Health and Physical Education Teacher at Indian Avenue School for the 2011-2012 school year, effective September 1, 2011, on Step 1 of the BA Salary Guide, \$47,500.00. Accounts #15-120-100-101-00-05. #15-130-100-101-00-05. PC #694.

Item 4.2.3 *Approval of Transfers of Certificated Staff for the 2011-2012 School Year

Approved the following transfers of certificated staff for the 2011-2012 school year:

Name	From	To	Account #
Veronica Alvarez	Grade 7 Math – ExCEL PC #825	Grade 6-7 Math – Buckshutem PC #583	15-130-100-101-00-06
Hilda Romero	Bilingual Kindergarten – Buck PC # 1087	Bilingual Grade 3 – Indian PC #181	15-240-100-101-00-05
Carmen Lopez Suarez	Bilingual Kindergarten – West PC #682	Bilingual Kindergarten – Cherry PC #682	15-240-100-101-00-04
Maria Fernanda Mesias	Bilingual Grade 1 – West PC# 860	Bilingual Grade 1 – Cherry PC #860	15-240-100-101-00-04
Sheila Nieves-Alvarez	Bilingual Grade 2 – West PC #909	Bilingual Grade 2 – Cherry PC #909	15-240-100-101-00-04
Patricia Keating-Johnson	ESL – West PC #496	ESL – Cherry PC #496	15-240-100-101-00-04
Valerie Hagerty	ESL – West PC #929	ESL – Cherry PC #929	15-240-100-101-00-04
Francis Ward	English Teacher – Broad PC # 211	English Teacher – BHS PC #141	15-140-100-101-00-02
Bentley Thompson	Teacher of the Handicapped – BHS PC # 227	Teacher of the Handicapped – HOPE PC #2207	20-450-100-101-00- 40HOPE
Carmen Collins	Bilingual Social Studies Teacher – BHS PC #1010	Bilingual Grade 3 Teacher – Cherry PC #1087	15-240-100-101-00-04
Peggy Minervini	ESL Teacher – Broad PC #121	Bilingual Grade 6-8 Language Arts Teacher – Broad PC #2153	15-240-100-101-00-03
Diana Rivera	Bilingual Grade 6-8 Language Arts Teacher – Broad PC #2153	Bilingual Grade 4 Teacher - Broad PC #2155	15-240-100-101-00-03

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Item 4.3.3 ***Approval of Transfer of Non-Certificated Staff**

Approved the following transfer of non-certificated staff for the 2011-2012 school year:

Name	From	To	Account #
Maria Hemple	Bilingual Kindergarten Aide – West PC# 152	Bilingual Kindergarten Aide – Cherry PC #152	15-240-100-106-00-04

Item 4.4.1 a-b **Approval of Substitutes for the 2011-2012 School Year**

a. Approved the following substitutes for the 2011-2012 school year:

Name	Position	Certificate	Rate	Account #
Sophia Amaranto	Substitute Teacher	County	\$80.00/day	To be determined
Shantice Woods	Substitute Teacher	County	\$80.00/day	To be determined
John Gould	Substitute Custodian	N/A	\$10.75/hour	11-000-262-110-01-23
Kimberly Morse	Substitute Cafeteria Aide	N/A	\$8.33/hour	60-000-000-000-01
Kimberly Morse	Substitute Breakfast Aide	N/A	\$8.49/hour	60-000-000-000-02

b. Approved the following substitutes who have retired from Bridgeton Public Schools, effective October 1, 2011:

Name	Position	Certificate	Rate	Account #
Judith Quinn	Substitute Teacher	Standard English/Standard French	\$90.00/day	To be determined
Mary Cossaboon	Substitute Teacher	Standard Music	\$90.00/day	To be determined
Patricia Lieberman-Sharp	Substitute Teacher	Standard Elementary	\$90.00/day	To be determined
Shirley Shaw	Substitute Teacher	Standard Elementary/Standard Preschool	\$90.00/day	To be determined
Ann Marie Johnson	Substitute Teacher	Standard Health & Physical Education	\$90.00/day	To be determined
Shirley Dantzler	Substitute Cafeteria Aide	N/A	\$8.33/hour	60-000-000-000-01

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Item 4.4.3 ***Ratification of Extra Contract for the 2010-2011 School Year**

Ratified the following extra contract for the 2010-2011 school year:

Name	Position	Rate	Account #
Nicholas Brown	Girls' Assistant Spring Track Coach	\$3,188.00	11-402-100-100-00-01

Item 4.4.4 ***Approval of Extra Contracts for the 2011-2012 School Year**

Approved the following extra contracts for the 2011-2012 school year:

Name	Position	Rate	Account #
Dinesha Simpson	BHS Musical Choreographer	\$1,050.00	11-401-100-100-00-01
Karen Johns	Dir. of Musical Productions	\$2,580.00	11-401-100-100-00-01
Karen Johns	All-City Select Choir Director	\$1,407.00	11-401-100-100-00-01
Tara Sherman	Scenery Co-Advisor	\$525.00	11-401-100-100-00-01
Roseann Amaranto	Scenery Co-Advisor	\$525.00	11-401-100-100-00-01
Timothy Zoyac	Costume Advisor	\$351.00	11-401-100-100-00-01
Timothy Zoyac	Band Camp Front Advisor	\$1,721.00	11-401-100-100-00-01
Timothy Zoyac	Band Front Advisor	\$2,678.00	11-401-100-100-00-01
Matthew Brenner	Band Director	\$8,043.00	11-401-100-100-00-01
Matthew Brenner	Band Camp Director	\$2,864.00	11-401-100-100-00-01
Lauren Nicosia	All-City Select Band Director	\$1,407.00	11-401-100-100-00-01
Lauren Nicosia	All-City Select String Ensemble Director	\$1,407.00	11-401-100-100-00-01
Lauren Nicosia	Director – 6-week Instrumental Program	\$30.82/hour	11-401-100-100-00-01
Lauren Nicosia	Assistant Band Camp Director	\$1,719.00	11-401-100-100-00-01
Lauren Nicosia	Assistant Band Director	\$3,830.00	11-401-100-100-00-01
Trisha Fusco-Dennis	Makeup Advisor	\$351.00	11-401-100-100-00-01
Norman Ashton	Band Drill Instructor	\$2,580.00	11-401-100-100-00-01
Norman Ashton	Band Camp Drill Instructor	\$1,669.00	11-401-100-100-00-01
Charlene Cranmer	BHS Musical Vocal Director	\$1,050.00	11-401-100-100-00-01
Charlene Cranmer	High School Select Choir Director	\$1,407.00	11-401-100-100-00-01
Kimberly Suarez	Yearbook Co-Advisor – West	\$256.00	11-401-100-100-00-01
Dannon Mehaffey	Intramural Field Hockey Coach	N/A	11-402-100-100-00-01
Aaron Pope	Intramural Tennis Coach	N/A	11-402-100-100-00-01

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Item 4.4.5 a-c *Ratification of Staff for Previously Approved Summer Programs

- a. Ratified the following staff for the previously approved Bilingual Summer School at Quarter Mile Lane School, effective July 5, 2011 through August 11, 2011: Account #20-241-100-101-00-40.

Name	Position	Salary/Hour	Hours	Total Salary
Lucy Soto	Substitute Teacher	\$28.00	As needed	N/A
Maria Mendez	Substitute Teacher	\$28.00	As needed	N/A
Lisa Murphy	Substitute Teacher	\$25.00	As needed	N/A
Arlene Ortiz	Substitute Teacher	\$28.00	As needed	N/A

- b. Ratified the following bus drivers and bus aides for the previously approved summer programs for the 2011-2012 school year, effective July 5, 2011 through August 11, 2011. Account #20-236-100-106-00-40.

Name	Position	Salary/Hour	Hours	Total Salary
Deborah Glessner	Bus Driver	\$23.16	As needed	N/A
Sharon Cassidy	Bus Driver	\$23.16	As needed	N/A
Elizabeth Cortes	Bus Aide	\$8.40	As needed	N/A
Clara Santamaria	Bus Aide	\$10.60	As needed	N/A
Tara Pennington	Bus Aide	\$12.11	As needed	N/A

- c. Ratified the following staff for the previously approved Summer Food Service Program for the 2011-2012 school year, effective July 5, 2011 through August 11, 2011. Account #60-000-000-000-01.

Name	Position	Rate	Hours	Total Salary
Nicole Butcher	Assistant Manager	\$22.00	As needed	N/A
Melissa Santana	Assistant Manager	\$22.00	As needed	N/A
Monique Goff	Food Service Worker	\$15.00	As needed	N/A
Bonnie McClain	Food Service Worker	\$25.00	As needed	N/A
Mildred Vila	Food Service Aide	\$11.00	As needed	N/A
Christine Melchiorre	Food Service Aide	\$11.00	As needed	N/A
Tammy Scott	Food Service Summer Substitute	\$11.00	As needed	N/A

Item 4.4.6 *Approval of Home Instructors for the 2011-2012 School Year

Approved the following home instructors for the 2011-2012 school year:
Accounts #11-150-100-101-00-18, #11-219-100-101-00-18.

Name	Degree	Rate/Hour
Anita D'Ambra	BA	\$25.00
Jaime Garcia	BA	\$25.00
Claudia Angle	BA	\$25.00
Vicki Andrews	BA	\$25.00
Candy Blackburn	BA	\$25.00
Jennifer Sanders	BA	\$25.00
Linda Barksdale	BA	\$25.00
Jill Swaim	BA	\$25.00

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John Wesley Hughes	BA	\$25.00
Tyrone Williams	BA	\$25.00
Donna Lewis	BA	\$25.00
Annie Wright	BA	\$25.00
Heather Goraj	BA	\$25.00
Gina Collins	BA	\$25.00
Hilda Romero	BA	\$25.00
Lynn DeVoe	BA	\$25.00
Ann Marie Johnson	BA	\$25.00
Francis Ward	BA	\$25.00
Wanda Carr	BA	\$25.00
Kathleen Sharp	BA	\$25.00
Kathleen Martinelli	BA	\$25.00
Martina Morris	BA	\$25.00
Tracy McEaney	BA	\$25.00
Kevin Nash	BA	\$25.00
Jacqueline Wraight	BA	\$25.00
Linda Carman	BA	\$25.00
April Keedy	BA	\$25.00
Sally Pierce	BA	\$25.00
Wilmer Nell King	BA	\$25.00
Marguerite Parker	BA	\$25.00
Beatrice Bentley	BA	\$25.00
Cathryn Gilsky	BA	\$25.00
Cynthia O'Boyle	BA	\$25.00
Mary Jane McGinnis	BA	\$25.00
Marsha Dunkins	BA	\$25.00
James Connor	BA	\$25.00
Tania Witter	BA	\$25.00
John DeVoe	BA	\$25.00
William Ziefle	BA	\$25.00
Valerie Hagerty	BA	\$25.00
William Turner	BA	\$25.00
Carol VanLiew	BA	\$25.00
Kimberly Beddia	BA	\$25.00
Michael Coppola	BA	\$25.00
Andrew Sundell	BA	\$25.00
Nicole Ostrum	BA	\$25.00
Denise Riley	MA	\$28.00
Marie Keith	MA	\$28.00
Esther Brooks	MA	\$28.00
Donna Pettit	MA	\$28.00
Arlene Ortiz	MA	\$28.00

Daniel Simmons	MA	\$28.00
Karen Owens-Jones	MA	\$28.00
Caroline Cornelius	MA	\$28.00
Wayne Hendricks	MA	\$28.00
Gretta Seabrook	MA	\$28.00
Belinda Murphy	MA	\$28.00
Peris Oribabor	MA	\$28.00
Diane Caldwell	MA	\$28.00
Sheri Cummines	MA	\$28.00
E. Deionne ThrBak	MA	\$28.00
Tiffanie ThrBak	MA	\$28.00
Sharon Pinkerton	MA	\$28.00
Shannon Evans	MA	\$28.00
Antonio Singletary	MA	\$28.00
Jacqueline Gentry	MA	\$28.00
Viola Holden	MA	\$28.00
Tracy Vargas	MA	\$28.00

Item 4.4.7 *Approval of Preschool Bus Aides

Approved the following preschool bus aides for the 2011-2012 school year from September 2011 through June 2012. Account #20-218-200-110-00-01:

Name	Salary/Hour	Hours	Total Salary
Sonia Albino	\$12.11	145	\$1,755.95
Marie Cherry	\$11.07	145	\$1,605.15
Gloria Farrell	\$12.11	145	\$1,755.95
Dominique Goldsborough	\$11.81	145	\$1,712.45
Audrey Gunter	\$12.11	145	\$1,755.95
Jamie McCarthy	\$11.07	145	\$1,605.15
Tabitha Rogers	\$12.11	145	\$1,755.95
Toni Schiewe	\$12.11	145	\$1,755.95
Amy Simons	\$12.11	145	\$1,755.95
Penelope Trenado	\$12.11	145	\$1,755.95
Audrey Vasquez	\$12.11	145	\$1,755.95
Megan Walinsky	\$12.11	145	\$1,755.95
Josette Bonner	\$8.40	As needed	N/A
Donna Bradford	\$8.40	As needed	N/A
Carlos Diaz	\$8.40	As needed	N/A
LaCoya English	\$8.40	As needed	N/A
Olga Figueroa	\$8.40	As needed	N/A
Carlos LeBron	\$8.40	As needed	N/A
Mikedaniel Ocasio	\$8.40	As needed	N/A
Jessica Shimp	\$8.40	As needed	N/A
Leslie Watson	\$8.40	As needed	N/A
Sheri Worley	\$8.40	As needed	N/A

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Item 4.4.8 a-d *Ratification of Staff for Summer Work

- a. Ratified the following school nurses at the Geraldyn O. Foster Early Childhood Center for summer work hours from July 1, 2011 through August 31, 2011. Account #20-218-200-104-00-01.

Name	Position	Salary/Hour	Hours	Total Salary
Lori Loatman	School Nurse	\$25.00	60	\$1,500.00
Jane Ruthig	School Nurse	\$25.00	60	\$1,500.00

- b. Ratified the following master teachers at the Geraldyn O. Foster Early Childhood Center for summer work hours from July 1, 2011 through August 31, 2011. Account #20-218-200-176-00-01.

Name	Position	Salary/Hour	Hours	Total Salary
Cindy Fredrick	Master Teacher	\$25.00	35	\$875.00
Olga Almeida	Master Teacher	\$25.00	35	\$875.00
TBD	Master Teacher	\$25.00	35	\$875.00

- c. Ratified 20 days of summer hours for Ms. Kate Slade, 10-Month Secretary at the ExCEL Program, at the salary of \$13.10 per hour. Account #11-000-240-105-00-73.
- d. Ratified 25 days of summer hours for Ms. Sharon Abbott, 10-Month Secretary at the HOPE Academy, at the salary of \$13.10 per hour. Account #15-423-200-105-00-02.

Item 4.4.10 *Approval of Staff for Talent 21 Summer Training

Approved the following staff for Talent 21 Summer Training at Quarter Mile Lane, Cherry Street, and Indian Avenue for the 2011-2012 school year, effective July 13, 2011 through August 31, 2011: Account #20-465-100-101-00-40.

Name	Position	Salary/Hour	Hours	Total Salary
Mary Moody	Media Specialist	\$28.00	26	\$728.00
Maurice DeShields	Teacher	\$25.00	26	\$650.00
Christine Scarpa	Teacher	\$25.00	26	\$650.00
Linda Rivera-Delgado	Teacher	\$25.00	26	\$650.00
Alicia Rojas	Teacher	\$25.00	26	\$650.00
Nick Lampe	Teacher	\$28.00	26	\$728.00
Kathleen Sharp	Teacher	\$25.00	26	\$650.00
E. Deionne ThrBak	Teacher	\$28.00	26	\$728.00
Michele Pfeffer	Teacher	\$25.00	26	\$650.00
Corey Conklin	Media Specialist	\$28.00	26	\$728.00
Susan Benner	Teacher	\$25.00	26	\$650.00
Karen Johns	Teacher	\$25.00	26	\$650.00
Sara Winchell	Teacher	\$25.00	26	\$650.00
Linda Sylvester	Teacher	\$25.00	26	\$650.00
Matthew Filler	Teacher	\$28.00	26	\$728.00
Nathan Thomas	School Technology Teacher/Coordinator	\$25.00	26	\$650.00
Wendy Jamerson	Assistant Principal	\$28.00	26	\$728.00
Starr Mulford	Teacher	\$28.00	26	\$728.00

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Mark Raybould	Teacher	\$25.00	26	\$650.00
Mary Anne Sparacio	Teacher	\$28.00	26	\$728.00
Janet Matheussen	Teacher	\$25.00	26	\$650.00
Gina Collins	Teacher	\$25.00	26	\$650.00
Robin MacDade	Teacher	\$28.00	26	\$728.00
Sharon Shephard	Teacher	\$28.00	26	\$728.00
John Wuzzardo	Teacher	\$25.00	26	\$650.00
Maria Canino	Teacher	\$25.00	26	\$650.00
Fallon Bates	Teacher	\$25.00	26	\$650.00
Lois Marcasciano	School Technology Teacher/Coordinator	\$28.00	26	\$728.00
Lori Young	Teacher	\$28.00	26	\$728.00
Barbara Cuff	Teacher	\$25.00	26	\$650.00
Jennifer Seibert	Media Specialist	\$25.00	26	\$650.00
Carol Hoblitzell	Teacher	\$25.00	26	\$650.00
Danna Johnson	Social Worker	\$25.00	26	\$650.00
Joseph Terrigno	Teacher	\$25.00	26	\$650.00
Robert Gallagher	Teacher	\$25.00	26	\$650.00
Sharette Pierce	Teacher	\$25.00	26	\$650.00

Item 4.4.11 a-c

***Approval of Abolishment of Positions**

- a. Approved abolishment of the position of Teacher of the Handicapped at Bridgeton High School for the 2011-2012 school year. PC #227.
- b. Approved abolishment of the position of Athletic Director for the 2011-2012 school year. PC #652.
- c. Approved abolishment of the position of Director of Student Personnel Services/Data Analyst. PC #236.

Item 4.4.12 a-b

***Approval of Establishment of Positions**

- a. Approved establishment of the position of Supervisor of Athletics.
- b. Approved establishment of the position of Supervisor of Guidance 9-12.
- c. Approved establishment of the Position of Director of Data Analysis, Testing and Assessments.

Item 4.4.13

***Approval of Job Descriptions**

Approved the following revised job descriptions:

Bridgeton Public Schools

Job Description

Revised

POSITION:

Supervisor of Athletics

QUALIFICATIONS:

1. Supervisor Certificate.
2. Demonstrated knowledge of NJSIAA rules and regulations.
3. Experience supervising school athletic events.
4. Knowledge of an experience in curriculum development and implementation of instruction.

REPORTS TO:

Assistant Superintendent/High School Principal

JOB GOAL:

Coordination and articulation of the Boys' and Girls' Athletic Program at Bridgeton High School and supervision and evaluation of the Health and Physical Education staff.

PERFORMANCE RESPONSIBILITIES:

1. With building-level instructional staff, coordinate/articulate and monitor implementation of district curriculum to fidelity, in assigned content area(s), to reflect New Jersey Core Curriculum Content Standards and meet the needs of all students.
2. Initiate, develop, and coordinate activities and workshops to improve student achievement, appropriate to the assigned content area(s) and consistent with current best practices.
3. For the assigned content area(s), assist in developing a program of instruction that provides articulation with all grade levels and subject areas in the district.
4. Provide the Curriculum Committee of the Board of Education with timely information and updates of the district's curricula and instructional programs.
5. Conduct formal and informal professional observations/annual performance reports of teachers in the assigned content area(s) and other teachers as deemed necessary by building principals and the Assistant Superintendent.
6. Participate in teacher orientation and help plan, promote and implement programs of in-service education for novice and veteran staff.
7. Budget for, order and distribute district athletic supplies, curricula and instructional materials in a timely manner for effective teacher and student use.
8. Budget for and attend appropriate conferences, meetings, and staff development workshops to keep abreast of current trends in curriculum development and implementation in the assigned content area(s), and the teaching-learning process. Attend league and state level meetings, conferences, clinics and conventions.
9. Participate in the analysis of student performance data, the identification of obstacles to improved performance, and the identification of remedies for improved teaching and learning health and physical education.

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10. As needed, assist in the recruitment of highly qualified instructional staff and participate in interviews.
11. Submit to the Assistant Superintendent a monthly and yearly report on school teaching and learning improvement activities and outcomes.
12. Assist in the evaluation of curriculum, textbooks, and programs. Supervise such evaluations as per the Five-year Evaluation Cycle.
13. Coordinate and articulate high school and middle grades interscholastic programs.
14. Monitor eligibility of athletes; arrange for sports physicals.
15. Set up schedule; schedule transportation and officials for all levels. Arrange for security and in-house staff and pay officials. Handle cancellations/postponements and rescheduling of events.
16. Organize athletic banquets, awards programs and Senior Athlete Scholarship Luncheon and plan special events such as the Bridgeton Relays, County meets and CAL playoffs.
17. Have a working knowledge of the inventory of all athletic equipment and supplies.
18. Monitor all home contests and maintain records of wins/losses/championships for each team and individual athletes and organize summer programs.
19. Make contacts with colleges for college-bound recruits.
20. Supervise the athletic trainer.
21. Interview applicants for coaching positions.
22. Communicate with sending districts as students prepare to enter Bridgeton High School.
23. Attend Board of Education meetings as requested.
24. Maintain membership in professional organizations.
25. Communicate with maintenance to see that fields are prepared.
26. Address concerns as they arise with coaches, athletes and parents (sportsmanship, academic problems, pep talks, acknowledgments).
27. Monitor newspapers to see that coaches are reporting scores.
28. Make necessary PA announcements to faculty and athletes.
29. Perform such other duties as assigned by the Assistant Superintendent which may require a time schedule beyond the normal working hours.

TERM OF EMPLOYMENT: 12 Months. Salary to be determined by the Board of Education.

EVALUATION: Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

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Bridgeton Public Schools
Job Description
Revised

POSITION:

Supervisor of Guidance 9-12

QUALIFICATIONS:

1. **Director of School Counseling Services Certificate**
2. Five (5) years teaching experience
3. Minimum three (3) years experience as a Guidance Counselor
4. Leadership, organization and instructional management skills
5. Understanding of the evaluation process

REPORTS TO:

Assistant Superintendent of Schools/High School Principal

JOB GOAL:

Utilizing leadership, advocacy, and collaboration, the counseling supervisor shall promote student success, provide preventive services, and respond to identified student needs by implementing a comprehensive school counseling program that addresses academic, career and personal/social development for all students.

PERFORMANCE RESPONSIBILITIES:

1. Shall develop and implement group programs for students in areas such as educational planning, financial aid, career development, self-understanding, etc.
2. Shall develop and implement programs for parents to provide them with information about such topics as course selections, educational planning, financial aid, etc.
3. Shall maintain contact through interviews with representatives of different schools (colleges, technical schools, industries, etc.)
4. Shall arrange and schedule opportunities for representatives to meet with interested pupils.
5. Shall provide special testing for counselors where appropriate.
6. Shall work in a counseling relationship with special problems referred by other counselors.
7. Shall supervise follow-up studies of graduates.
8. Shall develop class rank.
9. Shall prepare local test norms and interpretation of test data.
10. Shall be responsible for acquiring and maintaining up-to-date information on occupations and careers.
11. Shall be responsible for acquiring and maintaining up-to-date information on educational institutions.
12. Shall be responsible for acquiring and sharing with other counselors professional materials designed to keep them up-to-date with current trends in the field.
13. Shall interpret guidance services to teachers, students, and parents.
14. Shall prepare school profiles for colleges and employers.
15. Shall provide consultant services in curricular areas based on college and vocational demands.

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16. Shall interpret student and parent concerns acquired through counseling.
17. Shall develop the master schedule for all students after teacher assignments have been determined by the principal.
18. Shall perform the pupil placement phase of all students' scheduling and complete student schedules so they may be mailed to all students no later than August 15th.
19. Shall be responsible for preparing the financial budget of items pertinent to the operation of the guidance department.
20. Shall assist in the preparation of transcripts, letters of recommendation, etc.
21. Shall be responsible for responding to all appropriate inquiries about students no longer in school. (These are in addition to regular counselees).
22. Shall be responsible for overall administration of testing procedures.
23. Shall be responsible for maintaining guidance related student records and interpretation of the same to appropriate sources.
24. Shall be responsible for evaluating staff as needed.
25. Shall supervise all counselors 9-12 and be responsible for the development and maintenance of a high quality program of coordinated counseling services articulated between and among the schools within the Bridgeton School District.
26. Shall submit to the Assistant Superintendent and Principal a monthly and yearly report on school counseling and guidance related activities that lead to improved student learning and performance outcomes.
27. Shall perform all other related duties assigned by the Assistant Superintendent and Principal.

TERM OF EMPLOYMENT:

12 Months Salary to be determined by the Board of Education.

EVALUATION:

Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

TME/et 7-12-11

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Bridgeton Public Schools
Job Description
Revised

POSITION: **Director of Data Analysis, Testing and Assessments**

QUALIFICATIONS:

1. Principal Certification
2. Master's Degree
3. Demonstrated competency in statistical analysis
4. Demonstrated knowledge of curriculum, instruction, guidance, and assessment.

REPORTS TO: Assistant Superintendent of Schools

JOB GOALS: To analyze results of state, district, school and student data and assessment to make recommendations for changes in curriculum and personnel to improve student achievement.

PERFORMANCE RESPONSIBILITIES:

1. Coordinate all district and state standardized testing programs.
2. Meet periodically with principals, teachers, and other instructional staff to explain student achievement data and data-driven decision-making.
3. Analyze results of student assessment, develop reports, and make recommendations for changes in curriculum and personnel to improve student performance.
4. Recommend changes as to how the district, schools, and teachers can improve the assessment and testing of students resulting in improved student achievement.
5. Provide professional development to administrators and instructional staff regarding testing (specifications, format, timeline, results, reports, and implications for instruction).
6. Develop tools for the evaluation of curricula and programs, analyze results of student performance, and make recommendations for changes to programs and personnel.
7. Assist in the development and monitoring of the district's Professional Development Plan.
8. Submit required reports to appropriate personnel.
9. Provide professional development to school-level test coordinators in the use of appropriate software and in the analysis of data.
10. Develop and implement program evaluation(s) to help determine the effectiveness of current district/school initiatives and provide evaluation models to be used in the development of programs.
11. Prepare and administer district testing budget.
12. Represent the district at county, state, and other meetings at which the district's student achievement data is addressed.
13. Establish effective working relationships with other institutions of the town, region, and state that may be of use to teachers, parents, or students.

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14. Assume responsibility for own professional development; for keeping current with the literature, new research finds, and improved techniques in the Guidance and Testing Services areas; and for attending appropriate professional meetings as assigned.
15. Provide analysis of relevant research relating to innovations and programs to determine their generalized ability to Bridgeton.
16. Ensure the appropriate use of student assessment and evaluation instruments including, but not limited to, criterion and norm referenced standardized tests, district developed tests, teacher-made tests, and all other assessment/evaluation instruments.
17. Serve as a resource to district staff developing assessment and evaluation instruments, explaining testing terminology and each type of tests utility.
18. Perform such other duties as required by the Assistant Superintendent and/or Superintendent.

TERM OF EMPLOYMENT: 12 Months. (8:00 a.m. to 4:00 p.m.) Compensation and terms to be determined by the Board of Education.

EVALUATION: Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

TME/et 7-12-11

Item 5.1.7 (a-c) ***Approval of Contracts**

- a. Approved the continuation of contract with Salmon Ventures in the amount of \$4,000.00 per month.
- b. Approved the contract with Epic Environmental for 2010 Right to Know services in the amount of \$4,295.00.
- c. Approved the contract with Cumberland County College for nursing students to complete clinical experience in Bridgeton Schools.

Item 5.1.8 (a-b) ***Approval of Grant Award Application and Acceptance**

- a. Approved the authorization of submission of the Perkins Secondary Consolidated application for Fiscal Year 2012, and accept the grant award of \$64,467 upon subsequent approval of the FY 2011 Perkins Secondary Consolidated application.
- b. Approved the application for and acceptance of \$252,220 for the 3rd year of the McKinney-Vento Homeless Grant for Bridgeton as the Lead Agent and 38 other districts in the Region 6 Consortium.

Item 5.1.9 ***Approval of Acceptance and Award of Janitorial Supplies Bids**

Approved the acceptance of the following bids for Janitorial Supplies:

Hillyard Delaware Valley
Unipak
All American Poly
Indco
General Chemical
Interboro

and to award the open ended bid as follows:

Hillyard Delaware Valley	967.73
Unipak Corp	26.00
Indco	1,862.84
General Chemical	497.69

Item 5.1.10 ***Approval of Acceptance and Award of Vehicle and School Bus Maintenance Bids**

Approved the acceptance of the following bids for Vehicle and School Bus Maintenance Bids:

Sheppard Bus Service

and to award the open ended bid as follows:

Sheppard Bus Service
\$56.00 hourly labor rate
25% above vendor's cost for parts and materials
\$150.00 road service rate per call

Item 5.1.11 ***Approval of Acceptance and Award of Electrical Supplies Bids**

Approved the acceptance of the following bids for Electrical Supplies:

Bulb World
Sharlin-Lite*
Bulbs N More*

*Vendor not within 15 miles of maintenance department as required in bid specifications.
and to award the open ended bid as follows:

Bulb World \$2,020.15

Item 5.1.12 ***Approval of Acceptance and Award of Cafeteria Equipment Bids**

Approved the acceptance of the following bids for Cafeteria Equipment Bids:

BFI	\$109,197.70
Alt. Bid	<u>\$ 50,060.00</u>
Total	\$159,257.70
Ergospace Design, Inc.	\$96,312.00
Alt. Bid	<u>\$60,946.00</u>
Total	\$157,258.00
Urie Associates	\$127,106.00
Alt. Bid	<u>\$ 50,732.00</u>
Total	\$177,838.00

BFI and Ergospace Design, Inc. were rejected due to not being registered with the Department of the Treasury Division of Property Management and Construction.
and to award the bid as follows:

Urie Associates including alternate bid for the total of \$177,838.00.

Item 5.1.13 *** Approval of Joint Transportation Agreement**

Approved the 2011-2012 Joint Transportation agreement with Haddon Township Board of Education.

Item 5.1.14 ***Approval of Fresh Fruit and Vegetable Program**

Approved the FFVP (Fresh Fruit and Vegetable Program) for the 2011-2012 school year in the following amounts:

Broad Street School	\$50,751.54
Buckshutem Rd. School	\$19,796.70
Indian Ave. School	\$30,697.74
Quarter Mile Lane School	\$15,117.48
West Avenue	\$33,217.32

Item 5.1.16 **Approval of Reimbursements**

Approved the reimbursement of fingerprint costs to board members.

Item 5.1.17 **Approval of State Contract**

Approved the use of Sprint State contract A64429.

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Item 4.4.2 *Approval of Rehire of Substitutes for the 2011-2012 School Year

Motion by Mrs. Bernstein, second by Mr. SmithBey approving rehire of the following substitutes for the 2011-2012 school year:

Substitute Teachers – Accounts to be determined

Substitute Secretaries – Accounts to be determined

Substitute School Nurses – Accounts to be determined

Substitute Bus Drivers – Account #11-000-270-107-03-01

Substitute Custodians – Accounts #11-000-262-110-01-23

Substitute Cafeteria Aides – Account #60-000-000-000-01

Substitute Instructional Aides – Accounts to be determined

Substitute Bus Aides - Account 311-000-270-161-00-25

Substitutes Breakfast Aides – Account #60-000-000-000-02

SUBSTITUTES REHIRE FOR 2011-2012

SUBSTITUTE BUS DRIVERS		
NAME		RATE
Jerry Benfer		\$13.84/HR.
Dennis Hitchner		\$13.84/HR.
Barbara Perry		\$13.84/HR.
David Peterson		\$13.84/HR.
Courtenay Reece		\$13.84/HR.
SUBSTITUTE CAFETERIA AIDES		
NAME		RATE
Catherine Baker		\$8.33/HR.
Nicole Butler		\$8.33/HR.
Pamela Coney		\$8.33/HR.
Linda Fedd		\$8.33/HR.
Linda Matthews		\$8.33/HR.
Pasqualina Melchiorre		\$8.33/HR.
Debra Rainer		\$8.33/HR.
Tonia Thompson		\$8.33/HR.
Tameka Williams		\$8.33/HR.
SUBSTITUTE CUSTODIANS		
NAME		RATE
John Bailey		\$10.75/HR.
Vernell Comer		\$10.75/HR.
Pamela Coney		\$10.75/HR.
Jose Cordero		\$10.75/HR.
Derrick Dawkins		\$10.75/HR.

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Carlos Diaz		\$10.75/HR.
Milagros Diaz		\$10.75/HR.
Leston Hall		\$10.75/HR.
Abednego Heggs		\$10.75/HR.
Millard Johnson		\$10.75/HR.
Darnell Lawrence		\$10.75/HR.
Raymond Layne		\$10.75/HR.
Linda Matthews		\$10.75/HR.
Herman Petty		\$10.75/HR.
Debra Rainer		\$10.75/HR.
Juan Rivera		\$10.75/HR.
Tammy Scott		\$10.75/HR.
Jennifer Straub		\$10.75/HR.
Jonathan Winrow		\$10.75/HR.

SUBSTITUTE SECRETARIES		
NAME		RATE
Cheryl Boswell		\$9.50/HR.
Roshunda Braziel		\$9.50/HR.
Dolores DiJoseph		\$9.50/HR.
Susie Jones		\$9.50/HR.
Gloria Kates		\$9.50/HR.
Frances Muffley		\$9.50/HR.
Deborah Pepper		\$9.50/HR.
Tonia Thompson		\$9.50/HR.
Stephanie Walker		\$9.50/HR.
SUBSTITUTE SECURITY MONITOR		
NAME		RATE
Tonia Thompson		\$10.21/HR.

SUBSTITUTE TEACHERS-AIDE		
NAME	CERTIFICATE	RATE
Tonette Copes		\$54/DAY
Robert Dickson		\$54/DAY
Michael Greer		\$54/DAY
Sheree Logan		\$54/DAY
Christina Murphy		\$54/DAY
Maribeth Propert		\$54/DAY
Victoria Reigart		\$54/DAY

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SUBSTITUTE TEACHERS

NAME	CERTIFICATE	RATE
Jennifer Adzima	County	\$80/DAY
Joyce Allen	Standard-Elementary, Teacher of Handicapped	\$90/DAY
Elaine Ansink	Standard-Elementary	\$90/DAY
Carl Arenberg	County	\$80/DAY
Norman Ashton	County	\$80/DAY
Patricia Bacon	Standard-Elementary	\$90/DAY
Vivian Bailey	County	\$80/DAY
Ray Bano	Standard-Math	\$90/DAY
Dara Bardoe	County	\$80/DAY
Carmen Beltran	County	\$80/DAY
Joanna Belum	County & RN	\$100/DAY
Emily Bernstein	County	\$80/DAY
Kristi Berry	CEAS-Elementary K-5	\$80/DAY
Jamee Boone	County	\$80/DAY
Erin Branch	CEAS-Elementary K-5	\$80/DAY
Henry Brown	Standard-Educational Media Specialist	\$90/DAY
Selina Jo Bundy	Standard-Teacher of Handicapped	\$90/DAY
Verona Burgess	County	\$80/DAY
Tiffany Burnett	County	\$80/DAY
Tania Bustos	County	\$80/DAY
Sara Cain	County	\$80/DAY
Lindsay Carman	County	\$80/DAY
Sara Cartagena	County	\$80/DAY
Herbert Caughman	CEAS-Elementary K-5	\$80/DAY
Monique Collins	County	\$80/DAY
Jaime Cook	County	\$80/DAY
Gail Coombs	Standard-Teacher of Handicapped	\$90/DAY
Tonette Copes	County	\$80/DAY
Sherry Coraluzzo	Standard-Elementary	\$90/DAY
Sarah Cossaboon	County	\$80/DAY
Theresa Costroff	County	\$80/DAY
Desrene Cross	County	\$80/DAY
Rhonda Danna	County	\$80/DAY
Carmine Davis	County	\$80/DAY
Florine Davis	County	\$80/DAY
Sonia DeHaro	County	\$80/DAY

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John Devoe	Standard-Elementary	\$90/DAY
Robert Dickson	County	\$80/DAY
Katie DiJoseph	County	\$80/DAY
Dell Dinicola	CE-Elementary K-5, CE-Elem. w/Math 5-8	\$80/DAY
Charles Downing	County	\$80/DAY
Marsha Dunkins	Standard-Teacher of Handicapped & Guidance	\$90/DAY
Danelle Eckheard	County	\$80/DAY
Genelle Eckheard	County	\$80/DAY
Michelle Emigholz	CE-Elem K-5, Students w/Disabilities	\$80/DAY
	Supplemental Instr.-Reading/Math K-8	
Emily Epps	County	\$80/DAY
Michele Evans	County	\$80/DAY
Jill Fleetwood	County	\$80/DAY
Lauren Fletcher	County	\$80/DAY
Stephen Fortune	County	\$80/DAY
Glenn Fratto	CE-Teacher of Handicapped, Comp. Business Ed.	\$80/DAY
Mariah Frost	County	\$80/DAY
Nedra Furtek	Standard-Elementary	\$90/DAY
Maria Gallo	Standard-P-3	\$90/DAY
Cesar Garcia	County	\$80/DAY
Jorge Garcia	County	\$80/DAY
Richard Gardenhire	CE-Elementary K-5	\$80/DAY
Adrian Garrett	County	\$80/DAY
Robert Giacaboni	County	\$80/DAY
Doug Glenning	County	\$80/DAY
Rachel Goode	CE-Elementary K-5	\$80/DAY
Byron Griffin	County	\$80/DAY
Danielle Guy	County	\$80/DAY
Dorothea Hall	County	\$80/DAY
Thomas Hamidy	County	\$80/DAY
Horinda Hargrove	County	\$80/DAY
Lauren Hawk	CE-Art	\$80/DAY
Louis Hayes	County	\$80/DAY
Nina Hendricks	Standard-English	\$90/DAY
Wayne Hendricks	Standard-Teacher of Handicapped	\$90/DAY
Daniel Hennis	County	\$80/DAY
Wayne Henry	County	\$80/DAY
Shantia Hollis	County	\$80/DAY
Barbara Holmes	County	\$80/DAY
Sabino Iovino	Standard -English, Social Studies & Supv.	\$90/DAY

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Constance Johnson	Standard-P-3	\$90/DAY
Onieka Johnson	County	\$80/DAY
Valentina Kobylinski	Standard-Elementary	\$90/DAY
Kayla Koskey	CEAS-Math	\$80/DAY
Sandra LeGore	Standard-Physical Therapist	\$90/DAY
Danielle Lepellis	CEAS-Elem. K-5, Students w/Disabilities	\$80/DAY
Jonathan Lewis	County	\$80/DAY
Patricia MacFarland	County	\$80/DAY
Mary Magee	County	\$80/DAY
Ian Maier	CE-English	\$80/DAY
Melinda Maldonado	County	\$80/DAY
Melissa Manske	County	\$80/DAY
Teena Marsh	County	\$80/DAY
Jaime Marshall	County	\$80/DAY
Idalia Martinez	County	\$80/DAY
Erin Maslanik	CE-Elementary K-5	\$80/DAY
Rachel Mayhew	Standard-Math	\$90/DAY
Sandra McAllister	County	\$80/DAY
Tameka McCall	County	\$80/DAY
William McCall	County	\$80/DAY
Meredith McClain	County	\$80/DAY
Monique McFarland	County	\$80/DAY
Elaine Mesmer	Standard-School Nurse	\$105/DAY
Brittni Mihalecz	County	\$80/DAY
Wayne Mingin	County	\$80/DAY
Cynthia Moorehouse	County	\$80/DAY
Jill Mossbrooks	County	\$80/DAY
Brittney Munyon	County	\$80/DAY
Christina Murphy	County	\$80/DAY
Allyson Ordille	County	\$80/DAY
Maria Pace	County	\$80/DAY
Yolanda Palmer-Day	County	\$80/DAY
Deana Parker	County	\$80/DAY
Marguerite Parker	Standard-Elementary	\$90/DAY
Kristen Peraset	CEAS-Elementary K-5	\$80/DAY
Leeann Perry	CEAS-Elementary K-5	\$80/DAY
Stella Perry	Standard-Elementary	\$90/DAY
John Pettit	Standard-Health/PE, Drivers Ed.	\$90/DAY
James Pierce	County	\$80/DAY
Ja'Quanda Pierce	County	\$80/DAY

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Maribeth Propert	County	\$80/DAY
Francesca Pugh-Opher	County	\$80/DAY
Kevin Quigley	County	\$80/DAY
Victoria Reigart	CEAS-Elementary K-5, Students w/Dis.	\$80/DAY
Kayla Ricci	County	\$80/DAY
Maria Ricci	County	\$80/DAY
Lisa Rishel	Standard-Elementary K-8	\$90/DAY
Martha River	County	\$80/DAY
Marjorie Robinson	Standard-Elementary	\$90/DAY
Laury Rosado	CE-Elementary K-5, Elem. w/LAL Spec.5-8	\$80/DAY
Joe Rozier	County	\$80/DAY
Esteban Ruiz Ramirez	County	\$80/DAY
Mary Scafe	County	\$80/DAY
Linda Schaffer	County	\$80/DAY
Yonnie Schaffer	County	\$80/DAY
Ebony Segers	County	\$80/DAY
Amy Shterban	CE-Elementary K-5	\$80/DAY
Jonathan Sindall	County	\$80/DAY
Joya Slater	County	\$80/DAY
Alicia Smith	CEAS-Elementary K-5	\$80/DAY
Justin Smith	County	\$80/DAY
Darlene Stevens	County	\$80/DAY
Natasha Stewart	County	\$80/DAY
James Storm	County	\$80/DAY
Claudia Strickland	County	\$80/DAY
Domoquet Taylor	County	\$80/DAY
Ronda Thayer	County	\$80/DAY
Terry Tirrell	Standard-Elementary	\$90/DAY
Anthony Torres	County	\$80/DAY
Heather Turner	CE-Elementary K-5	\$80/DAY
Sonia Villot	County	\$80/DAY
Jennifer Waldemar	CE-Elementary K-5	\$80/DAY
Al'Asia Wallace	County	\$80/DAY
Orinda Ward	Standard-Elementary	\$90/DAY
Shonta Washington	County	\$80/DAY
Carlye Weir	CEAS-Elementary K-5	\$80/DAY
Karen Weir	Standard-Nursery, Elementary	\$90/DAY
Barbara Wheaton	Standard-Social Studies	\$90/DAY
Damita White	County	\$80/DAY
Earnestyne Williams	County	\$80/DAY

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Terry Williams	CE-P-3	\$80/DAY
Ashley Wuzzardo	County	\$80/DAY
Karen Wuzzardo	County & School Nurse	\$100/DAY
Sherri Yellin	County	\$80/DAY
Kimberly Zebley	County	\$80/DAY
Timothy Zoyac	County	\$80/DAY

SUBSTITUTE PRINCIPALS		
NAME		RATE
James Dunkins	STANDARD-PRINCIPAL	\$250/DAY
Mary Ann Russell	STANDARD-PRINCIPAL	\$250/DAY

FULL-TIME AIDES WITH CERTIFICATES		
NAME		RATE
Christina Akers	County	\$35/DAY
Linda Ballinger	County	\$35/DAY
Terri Carlaw	County	\$35/DAY
Brenda Curry	CE-Elementary K-5	\$35/DAY
Warren DeShields	County (Coach)	N/A
Elia Figueroa	County	\$35/DAY
Elsie Figueroa	County	\$35/DAY
Linda Fortescue	County	\$35/DAY
Christal Griner	County	\$35/DAY
Audrey Gunter	County	\$35/DAY
Melissa Kellen	County	\$35/DAY
Denisse Lebron-Rivera	County	\$35/DAY
Gladys Lugardo-Hemple	County	\$35/DAY
Maria Mendoza-Rodriguez	County	\$35/DAY
Lori Anne Merritt	County	\$35/DAY
Luz Moran	County	\$35/DAY
Sheila Ohara	County	\$35/DAY
Roselee Papiano	County	\$35/DAY
Nelia Parisi	County	\$35/DAY
Aaron Pope	County	\$35/DAY
Iris Santiago	County	\$35/DAY
Daniel Singletary	County	\$35/DAY
Lucinda Small	County	\$35/DAY

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Audrey Vasquez	County	\$35/DAY
Oscro Williams	County (Coach)	N/A
Heather Zoyac	CE-Elementary K-5	\$35/DAY

Motion carried, roll call vote was 7-0-1, with Mrs. Bernstein abstaining.

Item 4.4.15 Ratification of Stipend

Motion by Mrs. Dellaquilla, second by Mrs. Peterson ratifying payment of a stipend of \$100.00 per day to Ms. Tara Ingram as the Interim Principal of Quarter Mile Lane School from June 6, 2011 through June 30, 2011.

Motion carried, roll call vote was 8-0.

Item 4.4.16 a-b Approval of Contracts

Motion by Mrs. Dellaquilla, second by Mrs. Bernstein approving the following:

- a. Approved the employment contract of Ms. Nicole M. Schoener, Board Secretary/School Business Administrator for the 2011-2012 school year, effective July 13, 2011, at the salary of \$142,693.00, prorated. Account #11-000-251-104-00-80. PC#984.
- b. Approved the employment contract of Mr. Nedd Johnson, Sr., Assistant Superintendent for the 2011-2012 school year, effective July 13, 2011, at the salary of \$140,000.00. Account #11-000-230-104-05-13. PC# 3980.

Motion carried, roll call vote was 8-0.

Item 4.4.17 Approval of Termination of Non-Certificated Staff

Motion by Mrs. Bernstein, second by Mrs. Peterson approving termination of a non-certificated staff member, whose name has been filed with the Director of Human Resources, effective July 26, 2011.

Motion carried, roll call vote was 7-0-1, with Mr. Williamson abstaining.

Item 4.2.4 *Approval of Change of Salary Status of Certificated Staff

Motion by Mrs. Bernstein, second by Mrs. Peterson approving change of salary status of Mr. Jesse Carolla, Health and Physical Education Teacher at Bridgeton High School, from Step 8 of the 2011-2012 BA+30 Salary Guide, \$55,330.00, to Step 8 of the 2011-2012 MA Salary Guide, \$56,130.00, effective September 1, 2011. Account #15-140-100-101-00-02.

Motion carried, roll call vote was 7-0-1, with Mrs. Dellaquilla abstaining.

Item 5.1.5 **Approval of 2010-2011 Tuition**

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approved the tuitions listed for out of district placements. Yearly tuition amounts, tuition payments prorated.

Pineland Learning Center

Start Date	#	Tuition	Account#
6/20/2011	37	\$40,213.80	11-000-100-566-00-01

BCSSSD-Lumberton Campus

Start Date	#	Tuition	Account#
4/6/2011	2	\$2,033.13	11-000-100-565-00-01

YCS Fort Lee Educational Center

Start Date	#	Tuition	Account#
4/24/2011	1	\$53,710.20	11-000-100-566-00-01

Motion carried, roll call vote was 7-0-1, with Mr. Tukes abstaining.

Item 5.1.6 **Approval of Special Education Extended Year Tuition**

Motion by Mr. SmithBey, second by Mrs. Dellaquilla approving the tuitions listed for out of district placements. Yearly tuition amounts, tuition payments prorated.

CC-Tech-Project Strive

Start Date	#	Tuition	Account#
7/5/2011	11	Incl. In Yearly	11-000-100-566-00-01

NJ Reg. Day School - Mannington

Start Date	#	Tuition	Account#
7/5/2011	3	\$4,000.00	11-000-100-565-00-01

YCS-Fort Lee Educational Center

Start Date	#	Tuition	Account#
7/1/2011	1	\$8,951.70	11-000-100-566-00-01

Pineland

Start Date	#	Tuition	Account#
7/6/2011	2	\$6,981.30	11-000-100-565-00-01

Motion carried, roll call vote was 8-0.

Item 8. OTHER BOARD ACTION: INFORMATION

Item 8.1 Rescinded the first reading of Revised Policy 5131.911 (a) on June 7, 2011 Board agenda.

Item 8.2 First Reading of Updated Revised Policy 5131.91 (a) Harassment, Intimidation and Bullying in a School Setting Prohibited. (Attached)

Item 9.

9.1 Committee Reports

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9.2 Executive Session

- Executive Session – 7:29pm

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the following executive session resolution:

WHEREAS, section 8 of the Open Public Meeting Act, Chapter 341 PL1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Bridgeton Board of Education of the City of Bridgeton, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matters to be discussed is personnel matters.
3. It is anticipated at this time that the above stated subject matters will be made public when appropriate.
4. This resolution will take effect immediately.

Motion carried, roll call vote was 8-0.

RETURN TO THE PUBLIC

Motion by Mr. Smith-Bey, second by Mrs. Peterson approving the return to the public portion of the meeting at 8:10 pm

Motion carried, roll call vote was 8-0.

Item 10. **ADJOURNMENT**

Motion by Mr. SmithBey, second by Mrs. Bernstein approving to adjourn the meeting at 8:20 pm.

Respectfully Submitted,

Nicole M. Schoener
School Business Administrator

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Executive Session Minutes
July 12, 2011

The public action meeting of the Bridgeton Board of Education was called to order at 6:03 p.m. by the Board President, Ms. Angelia Edwards. Board Members present were Mrs. Brenda Dellaquilla, Mrs. Marie Bernstein, Mrs. Mary Peterson, Mr. Kenny Smith-Bey Jr., Ms. Angelia Edwards, Mr. James Williamson, Mr. Willie Tukes and Mr. J. Curtis Edwards. Mr. Albert Morgan was absent. Also in Attendance were Dr. Thomasina Jones, Superintendent, Mr. Nedd Johnson Sr., Assistant Superintendent, A. Paul Kienzle, Jr. Esq., Board Solicitor and Ms. Nicole M. Schoener, School Business Administrator. Prayer was offered by Mr. Tukes.

The Board discussed matters of personnel related to recommendation of the termination of a non certificated staff member. Mr. Everett presented documentation for the recommendation.

The Board discussed matters of labor negotiations.

The Solicitor updated the board on the status of arbitration for an increment withholding.

Board was updated on non certificated staff member tenure charges.

RETURN TO THE PUBLIC

Motion by Mr. Smith-Bey, second by Mrs. Peterson approving the return to the public portion of the meeting at 8:10 pm

Motion carried, roll call vote was 8-0.

Respectfully submitted,

Nicole M. Schoener
School Business Administrator