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August 9, 2011

BRIDGETON BOARD OF EDUCATION
REGULAR PUBLIC ACTION MEETING
August 9, 2011

The regular public action meeting of the Bridgeton Board of Education was called to order at 6:00 p.m. by Angelia Edwards, Board President. Board Members present were Ms. Angelia Edwards, Ms. Marie Bernstein, Mr. Curtis Edwards, Mr. James Williamson, Mr. Kenny Smith-Bey Jr. and Mrs. Mary Peterson. Ms. Brenda Dellaquilla, Mr. Albert Morgan and Mr. Willie Tukes were absent. Also in attendance were Dr. Thomasina Jones, Superintendent, Mr. Nedd Johnson, Assistant Superintendent, Mrs. Nicole M. Schoener, School Business Administrator and Mr. A. Paul Kienzle, Jr., Board Solicitor. Prayer was offered by Mr. Johnson.

1.5 OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. Bridgeton Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board in the lobby of the Bank Street Administration Building and mailed to the City Clerk of Bridgeton, The News of Cumberland County, Bridgeton, The Press of Atlantic City, Pleasantville and Radio Station WSNJ, Bridgeton on May 11, 2011.

1.6 PUBLIC PARTICIPATION

None

1.7 RESOLUTIONS

Motion by Mrs. Bernstein, second by Mr. SmithBey approving resolutions as follows:

1. Reimbursement of Board Members for Cost of Criminal History Background Checks

Motion carried, roll call was 6-0

2. New Jersey State Interscholastic Athletic Association

Motion carried, roll call was 6-0

1.8 PRESENTATIONS

1.9 APPROVAL OF MINUTES

Motion by Mrs. Bernstein, second by Mrs. Peterson approving the following minutes:

Regular Agenda Session/Public Action Meeting July 12, 2011

Executive Session July 12, 2011

Motion carried, roll call was 6-0

Item 1.9.1 Approved the following change in minutes from the August 9, 2011
Public Action Meeting:

Motion by Ms. Bernstein, second by Mr. Smith-Bey approving the following:

- 2.2 d. Approved Summer Professional Development for the (Talent 21 Program) should be 21st Century (previously approved). Funds have been reserved in the (Talent 21) should be 21st Century Year 2 budget for staff to receive professional development. The training will focus on student engagement, increasing rigor in Language Arts/ writing, and promoting positive behavior. This training will occur on August 10, 2011 from 2:00 – 5:00 pm. Total Cost \$300.00 to be paid by Account # 20-465- 100-101-00-40.

Motion carried, roll call vote was 6-0.

CONSENT AGENDA

Item 2.1 *Approval of Textbooks/Novels/Test Prep

Approved the following Textbook, Novel and Test Prep book; reviewed and approved by the Board Curriculum and Instruction Committee.

Textbook - Prentice Hall Algebra 2 Foundations Series (S.E. – CMI and LLD) Copyright: 2011 Publisher: Pearson Education, Inc.

Novel - Hotel on the Corner of Bitter and Sweet (CP English 9)

Copyright: 2009 Publisher: Ballantine Books Trade Paperbacks

Test Prep - Bob Miller's Math for the Accuplacer (College Readiness Math-12th Grade)

Copyright: 2010 Publisher: Research and Education Association

Item 2.2 a-d *Approval of Professional Development

- a. Approved the Rowan University Literacy Consortium 2011-2011. This year-long inquiry will focus on "Inquiry and Critical Literacy: Envisioning Literacy Instruction for the 21st Century". The goal of this series is not to simply make teachers more knowledgeable but to enable them to use their understandings to adapt instruction to fit the changing needs of students and situations. Toward this end, the Literacy Consortium is guided by principles suggested by the International Reading Association and others for developing effective literacy leaders. The consortium will be:

- Organized in small learning communities
- Grounded inquiry and reflection
- Participant driven and collaborative
- Sustained, ongoing and intensive.

This year 12 middle school and high school teachers will participate in **3 Sessions** (the Major Speakers components) of the Consortium. Total cost \$7200.00 to be paid by Account #20-237-200-300-00-81.

Substitute pay will be funded through the Title I professional development set aside Account #20-237-100-101-00-80.

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- b. Approved Shelly Peterson to attend Outlook and Excel Training on September 19&20, 2011 in Cherry Hill, NJ. This is not an overnight trip. The total cost is \$348.00 and will be paid by Account #11-000-251-592-00-80.
- c. Approved Ms. Dorian Giorgio to conduct her dissertation program using data already available in student records. The study will examine student success in Algebra I classes by relating their past achievement on standardized test to the Algebra I end of course test.
- d. Approved Summer Professional Development for the Talent 21 Program (previously approved). Funds have been reserved in the Talent 21 Year 2 budget for staff to receive professional development. The training will focus on student engagement, increasing rigor in Language Arts/ writing, and promoting positive behavior. This training will occur on August 10, 2011 from 2:00 – 5:00 pm. Total Cost \$300.00 to be paid by Account # 20-465-100-101-00-40.

Item 2.3 a-f ***Approval of Student Programs**

- a. Approved the Cumberland County Health Department to provide a no cost flu vaccine to GOFEC students who have signed a parental consent form. Four year old students enrolled in an early childhood program are required to have a flu vaccine by December 31st. The County Health Department will also provide vaccines to GOFEC staff who are Cumberland County residents free of charge and any other staff for a \$20 fee. The dates of the clinic are to be determined based on the availability of the flu vaccine.
- b. Approved the Migrant Education Extended Day Tutorial Program at the following schools; Indian Avenue, Broad Street, West Avenue, QML, Cherry Street, Buckshutem, and BHS. The program will take place (4) days per week, October, 2011 through May, 2012. Transportation will be provided by the District and the program will be funded through the Gloucester County Special Services School District's Migrant Grant. Gloucester County also requests permission to continue parking their recruiting van overnight at the Warehouse (outside the fence) or at Indian Avenue School. Gloucester assumes all responsibility for insurance.
- c. Approved the 3 Screens Character Education Program Assembly at Broad Street School on October 12, 2011 @ 12:00, 1:00 and 2:00 pm for K-6 students. Topics addressed: Bullying; the power of kindness; the importance of a healthy lifestyle; why tobacco, drugs and alcohol have no place in your life; learning how to use your challenges to help others. Total cost \$ 695.00 to be paid by Acct. # 15-000-218-890-00-03.
- d. Approved Hope Academy's 2011-2012 After-School Detention Program starting September 7, 2011 and ending June 14, 2012. Total Cost \$6800.00 for transportation to be paid by Acct. # 15-422-100-101-01-02.
- e. Approved Cherry Street School 2011-2012 Extended Day Programs
Talent 21 Technology Literacy Club for Grades 6 & 7 – one teacher 1.5hrs per week (24 weeks) @ \$25/hr. Total \$900.00 (October 31, 2011 – May 10, 2012)
Acct. # 15-421-100-100-00-04. Students in grades 6 & 7 who participate in this club will enhance technology skills learned as part of the Talent 21 Grant. Students will complete a major project in the areas of Math, LAL, Social Studies, and Science.
Detention Grades K-8 – one teacher 3 hrs per week (28 weeks) @ \$28/hr. Total \$2352.00 (October 3, 2011 – May 31, 2012) Acct # 15-421-100-100-00-04.

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Detention will be used to reduce the number of students' assigned suspensions from school. Students in grades 3-8 will complete tasks designed to increase proficient academic performance on the NJASK.

24 Club Grade 4 – one teacher 1 hr per week (16 weeks) @\$25/hr. Total \$400.00 (January 17, 2012 – May 31, 2012) Acct # 15-421-100-100-00-04. Students will work with the teacher to develop skills needed to become proficient 24. This club will serve as preparation for the yearly 24 tournament.

Homework Club Grades 1-8 – one teacher 3 hrs per week (28 weeks) @ \$25/hr. Total \$2100.00 (October 3, 2011 – May 31, 2012). Acct # 15-421-100-100-00-04S.

Students in this club will complete homework assignments with the assistance of an instructor who will work with students in area of need.

Bilingual Homework Club Grades 1-4 - one teacher 3 hrs per week (28 weeks) @ \$28/hr. Total \$2352.00 (October 3, 2011 – May 31, 2012). Acct # 15-421-100-100-00-04. Students in this club will complete homework assignments with the assistance of an instructor who will work with students in area of need.

NJ ASK Enrichment Club Grades K-8 – four teachers 3 hrs per week (13 weeks) @ \$28/hr. Total \$4368.00 (January 17, 2012 – April 27, 2012). Acct # 15-421-100-100-00-04. Students who scored 150 – 199 will be assigned to this club. The instructors will work with each individual student in the area of need as identified on the 2011 NJASK Assessment. A pre and post test will be given to measure student performance and achievement.

Martial Arts Club Grades 4-5 – one teacher 1 day 1 hr per week (28 weeks) @ \$28/hr. Total \$784.00 (October 3, 2011 – May 31, 2012). Acct # 15-421-100-100-00-04. This club will assist students in developing self-discipline, respect for self and others, staying focused, increasing perseverance and confidence, and improving goal setting skills.

Newspaper Club Grades K-8 – one teacher 1 day 1.5 hrs per week (28 weeks) @\$28.00/hr. Total \$1176.00 (October 3, 2011 – May 31, 2012). Acct # 15-421-100-100-00-04. Students will use the writing process (prewriting, writing, revising, editing, and publishing) to produce the school newsletter four times during the school year.

Cooking with Science Grades K-8 – one teacher one day 1.5 hrs per week (28 weeks) @\$25/hr. Total \$1176.00 (October 3, 2011 – May 31, 2012) Acct # 15-421-100-100-00-04. Students in this club will infuse several skills with cooking as a base for the infusion. They will incorporate math, language, history, and science skills into each meeting. Students will also learn how to take notes, copy recipes, and properly complete and expository writing. After learning these skills students will have an opportunity to create some delicious dishes from all cultures.

Open Recreation Grades 3-8 – two teachers 1 day per week 1.5 hrs (28 weeks) @25/hr. Total \$2352.00 (October 3, 2011 – May 31, 2012) Acct # 15-421-100-100-00-04. An exercise routine will be implemented as part of the Healthy Lifestyle challenge.

Extended Day Substitutes – 3 teachers (October 3, 2011 – May 31, 2012)
Acct. #15-421-100-100-00-04.

21st Century After School program to be held at the Cherry Street School for the 2011-2012 school year. The 3rd year continuation was approved by the State of NJ with the Cumberland Empowerment Zone as the lead agency. This program is designed to begin operation by October 2011. The program will run for 3 hours per day, 5 days per week. All materials, programs and transportation are funded through the grant. The contract for the continuation will be forthcoming.

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f. Approved Buckshutem Road School 2011-2012 Extended Day Programs:

Detention - an extended day program to be held October 18, 2011 to June 06, 2012, three days a week for 33 weeks, 3:45-4:30pm for up to 20 students in Grades 2-8. This program will be staffed by 1 certified teacher. The objective of this program is to remediate and eradicate student behavioral difficulties that directly impact student achievement by teaching them coping and problem solving skills that will enable them to become positive and productive citizens. Students with challenging behaviors will be afforded the opportunity to remediate their behavioral difficulties while remaining in school. The impact of the program will be measured by student performance on all forms of assessment and by analysis of referrals and discipline. Total cost -1 teacher x 25/hr x 2.25hr x 33weeks = \$1856.25. To be paid by Account # 15-421-100-100-00-06.

Math - an extended day program to be held October 18, 2011 to May 10, 2012, three days a week for 26 weeks, 3:45-4:30pm for up to 70 students in Grades K-8. This program will be staffed by 4 certified teachers. The objective of this program is designed to increase student achievement and remediate deficient skill areas in math. The impact of the program will be measured by student performance on all forms of assessment. Total cost -4 teachers x 25/hr x 1.5hr x 26weeks = \$3900.00. To be paid by Account # 15-421-100-100-00-06.

Language Arts Literacy - an extended day program to be held October 18, 2011 to May 10, 2012, three days a week for 26 weeks, 3:45-4:30pm for up to 70 students in Grades K-8. This program will be staffed by 4 certified teachers. The objective of this program is designed to increase student achievement and remediate deficient skill areas in language arts literacy. The impact of the program will be measured by student performance on all forms of assessment. Total cost 4 teachers x 25/hr x 1.5hr x 26weeks = \$3900.00. To be paid for by Account # 15-421-100-100-00-06.

Item 2.4 ***Approval of Revised Curriculum Guides**

Approved the revised curriculum guides; approved by The Board Curriculum and Instruction Committee.

- Revised Curriculum Guides (July Board Meeting)
 - Applied Systems Technology (BHS) 2009 Standards
 - Materials Processing (BHS) 2009 Standards
 - Algebra I (Eighth Grade) 2010 Standards
 - Algebra I Concepts (BHS) 2010 Standards
 - Algebra I Applications (BHS) 2010 Standards
 - Algebra I Honors (BHS) 2010 Standards
 - Introduction to Business (BHS) 2009 Standards
 - Business Law (BHS) 2009 Standards
 - Marketing I (BHS) 2009 Standards
 - Marketing II (BHS) 2009 Standards
 - Web Page Design (BHS) 2009 Standards
 - Architecture Design and Drafting (BHS) 2009 Standards
 - Graphic Communications (BHS) 2009 Standards
 - Computer Assisted Drafting (BHS) 2009 Standards
 - Technology (BHS) 2009 Standards
 - Accounting I (BHS) 2009 Standards
 - Accounting II (BHS) 2009 Standards
 - Science (Grade 4) 2009 Standards
 - Topics in Mathematics (BHS) 2010 Standards

Item 2.5 ***Approval of the Cumberland County Health Communities Coalition PRIDE Survey for 6th, 7th and 8th Graders**

Approved the attached PRIDE Survey for 6th, 7th and 8th Graders; the Board Curriculum and Instruction Committee have approved the survey. Parental permission will be required for the student to complete the survey.

Item 2.6 ***Approval to Rescind Summer Workshops**

Approved to rescind the following agenda items due to lack of participation.

New 6-8 Reading Series Summer Workshop - previously approved on the July 2011 agenda.

World Language New Series Summer Workshop - previously approved on the July 2011 agenda.

Fountas and Pinnell Summer Workshop - previously approved on the June 2011 agenda.

Item 2.7 ***Approval for 10-month Administrators to Attend August Meeting**

Approved the following ten-month administrators to attend Administrative Council Meetings on August 23 & August 24, 2011 to review the district-wide goals and objectives; and HIB Policy for the new school year. To be paid by Account #'s 15-000-240-103-00-03 Broad, 15-000-240-103-00-04 Cherry, 15-000-240-103-00-05 Indian, 15-000-240-103-00-07 West, 15-000-240-103-00-06 Buckshutem.

<u>Employee Name</u>	<u>Per Diem Two Days</u>
Karl R. Brown	\$ 835.53
Thomasine Goins	\$ 936.67
Tara Ingram	\$ 881.49
Wendy C. Jamerson	\$ 936.67
Kimberly Porch	\$ 858.09
Olga Rivera	\$ 905.47
Alesha Taylor	\$ 792.36
Ernest D. Thrbak	<u>\$ 769.35</u>
Total Cost	\$ 6,915.63

Item 4.1.1 ***Approval of Resignation of Certificated Staff**

Approved resignation of Ms. Kasie Harris, Bilingual Grade 4 Teacher at Cherry Street School, effective August 31, 2011.

Item 4.1.2 a-c ***Approval of Retirements of Non-Certificated Staff**

- a. Approved retirement of Ms. Elizabeth Thompson, Administrative Assistant/Office Manager to the Director of Human Resources, effective January 1, 2012.
- b. Approved retirement of Ms. Bonnie McKnight, Instructional Aide at the Geraldyn O. Foster Early Childhood Center, effective November 1, 2011.
- c. Approved retirement of Mr. Peter Soone, Night Custodian at Indian Avenue School, effective January 1, 2012.

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Item 4.1.3 ***Approval of Resignation of Non-Certificated Staff**

Approved resignation of Ms. Jennifer Pustizzi, Instructional Aide at the Geraldyn O. Foster Early Childhood Center, effective August 12, 2011.

Item 4.1.4 ***Approval of Rescission of Appointment of Certificated Staff**

Approved rescission of appointment of Ms. Noelle DeFeo from the position of English Teacher at Broad Street School, due to declination.

Item 4.1.5 a-c ***Approval of Leaves of Absence of Certificated Staff**

- a. Approved request of Ms. Marie Lombard, Speech Language Specialist at Cherry Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from September 1, 2011 until June 30, 2012 or patient is released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- b. Approved request of Ms. Larissa Fanning, Guidance Counselor at Cherry Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from September 1, 2011 until September 14, 2011 and without pay from September 15, 2011 to October 17, 2011, or until released from doctor's care, not to exceed 12 weeks.
- c. Approved request of Mr. William Stech Jr., Social Studies Teacher at the ExCEL Program, for a **Family Medical Leave of Absence and a New Jersey Family Leave of Absence** with pay using accumulated sick days from September 1, 2011 until September 17, 2011 or patient is released from doctor's care, not to exceed 12 weeks. This leave is subject to change.

Item 4.1.6 a-b ***Ratification of Leaves of Absence of Non- Certificated Staff**

- a. Ratified request of Ms. Cynthia Watkins, 12-Month Secretary at Bank Street Administration Building, for a **Family Medical Leave of Absence and a New Jersey Family Leave of Absence** with pay using accumulated sick days from July 26, 2011 until November 7, 2011 or patient is released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- b. Ratified request of Ms. Shelly Peterson, Confidential Secretary at Bank Street Administration Building, for a **Family Medical Leave of Absence** with pay using accumulated sick days from July 27, 2011 until September 7, 2011, or until released from doctor's care, not to exceed 12 weeks.

Item 4.1.7 ***Ratification of Extension of Leave of Absence of Non- Certificated Staff**

Ratified request of Mr. Gene Banks, Day Custodian at Bank Street Administration Building, for an extension to his Board Approved Leave of Absence without pay from March 22, 2011 until released from doctor's care.

Item 4.2.1 ***Ratification of Appointment of Administrative Staff**

Ratified appointment of Ms. Cynthia Wilks to the position of Supervisor of Athletics for the 2011-2012 school year, effective July 26, 2011, on Step 1 of the 12-Month Supervisors' Salary Guide, \$85,784.00, prorated. Account #15-000-221-102-00-02. PC #2272.

Item 4.2.2 ***Approval of Appointment of Administrative Staff**

Approved appointment of Ms. Alesha Taylor to the position of 10-Month Elementary K-8 Assistant Principal at Buckshutem Road School, effective September 1, 2011, on Step 3 of the Elementary K-8 Assistant Principals' Salary Guide, \$79,236.00. Account #15-000-240-103-00-06. PC #308.

Item 4.2.3 a-g ***Approval of Appointments of Certificated Staff**

- a. Approved appointment of Mr. Kevin Kline to the position of Middle School Math Teacher at the ExCEL Program for the 2011-2012 school year, effective September 1, 2011, on Step 1 of the ExCEL MA Salary Guide, \$61,250.00. Account #11-130-100-101-00-73. PC #825.
- b. Approved appointment of Ms. Crystal Schwarz to the position of Middle School Math Teacher at Quarter Mile Lane School for the 2011-2012 school year, effective September 1, 2011, on Step 4 of the BA+30 Salary Guide, \$50,530.00. Account #15-130-100-101-00-08. PC #459.
- c. Approved appointment of Ms. Samantha McLeod to the position of Instrumental Music Teacher at Broad Street School for the 2011-2012 school year, effective when released from current district, on Step 2 of the BA Salary Guide, \$48,500.00. Accounts #15-120-100-101-00-03, #15-130-100-101-00-03. PC #612.
- d. Approved appointment of Ms. Lauren Hawk to the position of Art Teacher at Bridgeton High School for the 2011-2012 school year, effective September 1, 2011, on Step 1 of the BA Salary Guide, \$47,500.00. Account #15-140-100-101-00-02. PC #2281.
- e. Approved appointment of Ms. Chelsea Potts to the position of School Psychologist at Buckshutem Road School for the 2011-2012 school year, effective August 24, 2011, on Step 1 of the BANTS MA+30 Salary Guide, \$54,700.00. Account #11-000-219-104-00-18. PC #2267.
- f. Approved appointment of Ms. Rebecca Bauer to the position of Preschool Teacher at the Geraldyn O. Foster Early Childhood Center for the 2011-2012 school year, effective September 1, 2011, on Step 1 of the BA Salary Guide, \$47,500.00. Account #20-218-100-101-00-01. PC #2274.
- g. Approved appointment of Ms. Sharon Blong to the position of Biological Science Teacher at Bridgeton High School for the 2011-2012 school year, effective September 1, 2011, on Step 1 of the BA Salary Guide, \$47,500.00. Account #15-140-100-101-00-02. PC #376.

Item 4.2.4 **Ratification of Appointment of Interim Staff**

Ratified appointment of Ms. Mary Ann Russell to the position of Interim Principal of Quarter Mile Lane School from August 9, 2011 through September 30, 2011 at the salary of \$300.00 per day. Account #15-000-240-103-00-08.

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Item 4.3.1 a-k ***Approval of Appointment of Non-Certificated Staff**

- a. Approved appointment of Ms. Jill Fleetwood to the position of Kindergarten Aide at Indian Avenue School for the 2011-2012 school year, effective September 1, 2011, on Step 6 of the Aides' Salary Guide, \$16,696.00. Account #15-110-100-106-00-05. PC #527.
- b. Approved appointment of Mr. Dayne Clarke to the position of Security Monitor at Bridgeton High School for the 2011-2012 school year, effective September 1, 2011, on Step 2 of the Security Monitors' Salary Guide, \$19,349.00. Account #15-000-266-110-00-02. PC #763.
- c. Approved appointment of Mr. Robert Gillespie to the position of Night Custodian at Bridgeton High School for the 2011-2012 school year, effective August 15, 2011 on Step 7 of the Custodians' Salary Guide, \$28,577.00, prorated. Account #11-000-262-110-00-23. PC #906.
- d. Approved appointment of Ms. Jennifer Straub to the position of Cafeteria Worker at Bridgeton High School for the 2011-2012 school year, effective September 1, 2011, at the salary of \$19.14 per hour, 5.25 hours per day, total salary \$18,690.00. Account #60-000-000-000-01. PC #326.
- e. Approved appointment of Ms. Tonia Thompson to the position of Cafeteria Worker at Bridgeton High School for the 2011-2012 school year, effective September 1, 2011, at the salary of \$19.14 per hour, 5.25 hours per day, total salary \$18,690.00. Account #60-000-000-000-01. PC #888.
- f. Approved appointment of Ms. Kimberly Morse to the position of Satellite Aide at West Avenue School for the 2011-2012 school year, effective September 1, 2011, at the salary of \$9.59 per hour, 2.75 hours per day, total salary \$4,747.00. Account #60-000-000-000-01. PC #281.
- g. Approved appointment of Ms. Elizabeth Cortes to the position of Cafeteria Worker at Broad Street School for the 2011-2012 school year, effective September 1, 2011, at the salary of \$19.14 per hour, 5.25 hours per day, total salary \$18,690.00. Account #60-000-000-000-01. PC #291.
- h. Approved appointment of Ms. Cynthia Williams to the position of Cafeteria Worker at Buckshutem Road School for the 2011-2012 school year, effective September 1, 2011, at the salary of \$19.14 per hour, 5.25 hours per day, total salary \$18,690.00. Account #60-000-000-000-01. PC #2258.
- i. Approved appointment of Ms. Mariana Celaya-DeOjeda to the position of Cafeteria Worker at Buckshutem Road School for the 2011-2012 school year, effective September 1, 2011, at the salary of \$19.14 per hour, 3.25 hours per day, total salary \$11,570.00. Account #60-000-000-000-01. PC #2260.
- j. Approved appointment of Ms. Laura Thomas to the position of Cafeteria Worker at HOPE Academy/Bridgeton High School for the 2011-2012 school year, effective September 1, 2011, at the salary of \$19.14 per hour, 3.5 hours per day, total salary \$12,460.00. Account #60-000-000-000-01. PC #2262.
- k. Approved appointment of Ms. Jacqueline Russell to the position of Cafeteria Worker at Quarter Mile Lane School for the 2011-2012 school year, effective September 1, 2011, at the salary of \$19.14 per hour, 5 hours per day, total salary \$17,800.00. Account #60-000-000-000-01. PC #2257.

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- l. Approved appointment of Mr. Jesus Nieves to the position of the Educational Enforcement Officer at HOPE Academy for the 2011-2012 school year, effective September 1, 2011, at the salary of \$37,187.00. Account #15-000-266-110-00-02. PC #2226.
- m. Approved appointment of Ms. Melissa Irwin to the position of Instructional Aide at the Geraldyn O. Foster Early Childhood Center for the 2011-2012 school year, effective September 1, 2011, on Step 11 of the Aides' Salary Guide, \$18,366.00. Account #20-218-100-106-00-01. PC #2275.

Item 4.3.2 *Approval of Transfers of Non-Certificated Staff

Approved the following transfer of non-certificated staff for the 2011-2012 school year:

Name	From	To	Account #
Wally Lamboy	Bilingual Kindergarten Aide – Buckshutem PC #1690.	Special Education Aide – QML PC #1111	15-212-100-106-00-08
Mildred Vila	4.25 Cafeteria Worker – BHS PC #232	5.75 Cafeteria Worker – BHS PC #197	60-000-000-000-01
Edwina Murphy	4.25 Cafeteria Worker – Broad PC #223	4.25 Cafeteria Worker – BHS PC #232	60-000-000-000-01
Tanya Bard	5.25 Cafeteria Worker – BHS PC #856	4.25 Cafeteria Worker – Cherry PC #2266	60-000-000-000-01
Barbara Thompson	5.25 Cafeteria Worker – BHS PC #888	5.25 Cafeteria Worker – West PC #2261	60-000-000-000-01
Elizabeth Williams	2.5 Satellite Aide – Indian PC #749	3.5 Lunch Aide – Broad PC #775	60-000-000-000-01
Phyllis Cobb	5.25 Cafeteria Worker – Broad PC #291	5.25 Cafeteria Worker – Indian PC #2265	60-000-000-000-01
Aaron Pope	Special Education (BD) Aide – Indian PC #399	Special Education Aide (BD) – Broad PC#2279	15-204-100-106-00-03
Jasmine Soto	5.25 Cafeteria Worker – BHS PC #326	5.75 Cafeteria Worker BHS PC #546	60-000-000-000-01
Christine Melchiorre	5 Cafeteria Worker – BHS PC #723	5.25 Cafeteria Worker BHS PC #856	60-000-000-000-01
Harry Baglio	Night Custodian – GOFECC PC #670	Day Custodian/ Cafeteria – Buckshutem PC #828	11-000-262-110-00-23
Joseph Fairman	Day Custodian/ Cafeteria – Buckshutem PC #828	Night Custodian – GOFECC PC #670	11-000-262-110-00-23
Barbara Allen-Newton	Night Custodian – Cherry PC #224	Day Custodian – Cherry PC #258	11-000-262-110-00-23
Sandra Corson	Principals' Secretary – QML PC #204	Principals' Secretary – Indian PC #154	15-000-240-105-00-05

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Renee Granato	Principal's Secretary – Indian PC #154	Principal's Secretary – QML PC #204	15-000-240-105-00-08
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Item 4.4.1 a-c ***Approval of Substitutes**

a. Approved the following substitutes for the 2011-2012 school year:

Name	Position	Certificate	Rate	Account #
Steven Lane	Substitute Custodian	N/A	\$10.75/hour	11-000-262-110-01-23
Steven Lane	Substitute Instructional Aide	N/A	\$54.00/day	To be determined
Kevin McNear	Substitute Teacher	County	\$80.00/day	To be determined

b. Approved the following substitutes who have retired from Bridgeton Public Schools, effective October 1, 2011:

Name	Position	Certificate	Rate	Account #
Joann Macchia	Substitute Secretary	N/A	\$9.50/ hour	To be determined
Mindy Calcagnini	Substitute Teacher	Standard Elementary	\$90.00/day	To be determined

c. Approved rehired of the following substitutes for the 2011-2012 school year:

Name	Position	Certificate	Rate	Account #
Jerry Fields	Substitute Teacher	County	\$80.00/day	To be determined
Celijannette Velez Lugo	Substitute Custodian	N/A	\$10.75/hour	11-000-262-110-01-23
Lucy Newsome	Substitute Teacher	Standard P-3	\$90.00/day	To be determined
Selina Thompson-Hall	Substitute Instructional Aide	N/A	\$54.00/day	To be determined
Selina Thompson-Hall	Substitute Secretary	N/A	\$9.50/hour	To be determined

Item 4.4.2 ***Approval of Extra Contracts**

Approved the following extra contracts for the 2011-2012 school year:

Name	Position	Rate	Account #
Gretta Seabrook	African American Club Co-Advisor	\$256.00	11-401-100-100-00-01
Linda Barksdale	African American Club Co-Advisor	\$256.00	11-401-100-100-00-01
Lisa Burgess	Baconian Business Manager	\$2,656.00	11-401-100-100-00-01
Kevin Meeks	Baconian Co-Advisor	\$1,914.50	11-401-100-100-00-01
Benjamin Gonzalez	Baconian Co-Advisor	\$1,914.50	11-401-100-100-00-01
Debra Moore	Distributive Education Advisor	\$2,071.00	11-401-100-100-00-01
Germanae Grinnage	Drama Club Advisor	\$2,199.00	11-401-100-100-00-01
Claudia Angle	Environmental Club Co-Advisor	\$256.00	11-401-100-100-00-01

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Cynthia O'Boyle	Environmental Club Co-Advisor	\$256.00	11-401-100-100-00-01
Charlotta Birdsall	HOSA Advisor	\$1,721.00	11-401-100-100-00-01
Christina Akers	Leo Club	\$512.00	11-401-100-100-00-01
Maria Amendt-Smith	Mock Trial Advisor	\$489.00	11-401-100-100-00-01
Jennifer Brown	Honor Society Advisor	\$1,611.00	11-401-100-100-00-01
Roseann Amaranto	Honor Society Advisor	\$1,611.00	11-401-100-100-00-01
Ida Bonavito-Baduini	Peer Mediation	\$547.00	11-401-100-100-00-01
Claudia Angle	Science Fair Advisor - BHS	\$1,021.00	11-401-100-100-00-01
Debra Moore	Student Government Advisor – BHS	\$1,875.00	11-401-100-100-00-01
Lauren Martell	Student Government Advisor – BHS	\$1,875.00	11-401-100-100-00-01
Ida Bonavito-Baduini	SADD Advisor	\$1,611.00	11-401-100-100-00-01
Kevin Meeks	Senior Class Advisor	\$3,020.00	11-401-100-100-00-01
Maria Amendt-Smith	Senior Class Advisor	\$3,020.00	11-401-100-100-00-01
Tarin Mason	Junior Class Advisor	\$2,656.00	11-401-100-100-00-01
Amanda Schnur	Sophomore Class Advisor	\$2,178.00	11-401-100-100-00-01
Erin Basile	Freshman Class Advisor	\$2,178.00	11-401-100-100-00-01
Brian Weinstein	School Banker	\$2,449.00	11-401-100-100-00-01
Brian Weinstein	Athletic Business Manager	\$6,121.00	11-401-100-100-00-01
Mary Walther	Science Fair Advisor – Indian	\$512.00	11-401-100-100-00-01
Gina Collins	Grade 8 Advisor – Indian	\$512.00	11-401-100-100-00-01
Esther Brooks	Honor Society Advisor – Indian	\$512.00	11-401-100-100-00-01
Linda Carman	Student Government Co-Advisor – Indian	\$256.00	11-401-100-100-00-01
Kristi Lancaster	Student Government Co-Advisor – Indian	\$256.00	11-401-100-100-00-01
Lois Marcasciano	Yearbook Advisor – Indian	\$512.00	11-401-100-100-00-01
Sterling Rainier	Student Government Advisor – Cherry	\$512.00	11-401-100-100-00-01
Debra Kimble	Honor Society Advisor – Cherry	\$512.00	11-401-100-100-00-01
Sherman Denby	Science Fair Advisor – Cherry	\$512.00	11-401-100-100-00-01
Linda Rivera-Delgado	Yearbook Co-Advisor – Cherry	\$256.00	11-401-100-100-00-01
Donna Bard	Yearbook Co-Advisor – Cherry	\$256.00	11-401-100-100-00-01
Kenyetta McBride	Grade 8 Advisor – Cherry	\$512.00	11-401-100-100-00-01
David Ellen	Head Football Coach	\$8,036.00	11-402-100-100-00-01

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Warren DeShields	Asst. Football Coach	\$4,017.00	11-402-100-100-00-01
Joseph Teklits	Asst. Football Coach	\$4,017.00	11-402-100-100-00-01
Ray Wilks	Asst. Football Coach	\$4,017.00	11-402-100-100-00-01
Andrew Thompson	Asst. Football Coach	\$4,017.00	11-402-100-100-00-01
Kevin McNear	Asst. Football Coach	\$4,017.00	11-402-100-100-00-01
Nicholas Brown	Girls' Cross Country Coach	\$4,592.00	11-402-100-100-00-01
Jesse Carolla	Boys' Cross Country Coach	\$4,592.00	11-402-100-100-00-01
Thomas Masucci	Boys' Head Soccer Coach	\$6,121.00	11-402-100-100-00-01
Jesus D. Martinez	Boys' Asst. Soccer Coach	\$3,252.00	11-402-100-100-00-01
Jeffrey Meeks	Girls' Head Soccer Coach	\$6,121.00	11-402-100-100-00-01
Aaron Pope	Girls' Head Tennis Coach	\$6,121.00	11-402-100-100-00-01
Elizabeth O'Brien	Girls' Asst. Tennis Coach	\$3,252.00	11-402-100-100-00-01
Dannon Mehaffey	Head Field Hockey Coach	\$6,121.00	11-402-100-100-00-01
Jennifer Beck	Asst. Field Hockey Coach	\$3,252.00	11-402-100-100-00-01
Yvonne Scull	Head Fall Cheerleading Coach	\$3,161.00	11-402-100-100-00-01

Item 4.4.3 ***Approval of Staff for Summer Curriculum Writing**

Approved the following staff for Summer Curriculum Writing at Bridgeton High School for the 2011-2012 school year, effective August 15, 2011 through August 24, 2011: Account #20-238-100-100-01-81.

Name	Curriculum	Salary/Hr.	Hours	Total Salary
Roseann Amaranto	Art II	\$25.00	42	\$1,050.00
Benjamin Gonzalez	Art I	\$25.00	42	\$1,050.00

Item 4.4.4 a-b ***Approval of Staff for Summer Training**

- a. Approved the following staff for Talent 21 Summer Training at Indian Avenue School for the 2011-2012 school year, effective August 18, 2011 through August 29, 2011. Account #20-465-100-101-00-40.

Name	Position	Salary/Hr.	Hours	Total Salary
James Pierce	Teacher	\$25.00	15	\$375.00
Mary Greenfield	Teacher	\$28.00	15	\$420.00

- b. Approved the following cafeteria staff for summer hours to be trained on new equipment and new procedures for serving breakfast and lunch at the elementary schools. Account #60-000-000-000-01.

Name	Position	Salary/ Hour	Hours	Total Salary
Tanya Bard	Cafeteria Worker	\$19.14	6	\$114.84
Cheryl Bennett	Cafeteria Worker	\$19.14	16	\$306.24
Nicole Butcher	Asst. Food Service Manager	\$22.29	10	\$222.90
Elizabeth Carroll	Satellite Aide	\$11.83	6	\$70.98
Mariana Celaya-DeOjeda	Cafeteria Worker	\$19.14	12	\$229.68

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Mikilea Clark	Satellite Aide	\$10.12	6	\$60.72
Sylvia Clark	Satellite Aide	\$9.83	6	\$58.98
Phyllis Cobb	Cafeteria Worker	\$19.14	6	\$114.84
Audrey Comer	Cafeteria Worker	\$19.14	12	\$229.68
Elizabeth Cortes	Cafeteria Worker	\$19.14	12	\$229.68
Sallie Counsellor	Satellite Aide	\$11.83	6	\$70.98
Tamara Dawkins	Satellite Aide	\$10.12	6	\$60.72
Rachele Diorio	Cafeteria Worker	\$19.14	16	\$306.24
Debbie Falzone	Cafeteria Worker	\$19.14	12	\$229.68
Denise Flournoy	Cafeteria Worker	\$19.14	12	\$229.68
Doreen Gibbons	Cafeteria Worker	\$19.14	12	\$229.68
Monique Goff	Cook	\$20.14	16	\$322.24
Kathy Hammer	Cafeteria Worker	\$19.14	16	\$306.24
Johann Iannarelli	Cafeteria Worker	\$19.14	12	\$229.68
Delores Jackson	Satellite Aide	\$10.12	6	\$60.72
Harriet Johnson	Cafeteria Worker	\$19.14	16	\$306.24
Leonetta LaPelusa	Cafeteria Manager	\$23.93	16	\$382.88
Amanda Lewis	Cafeteria Worker	\$19.14	12	\$229.68
Donna Marlette	Satellite Aide	\$11.83	6	\$70.98
Ethel Martin	Satellite Aide	\$10.12	6	\$60.72
Bonnie McClain	Cafeteria Worker	\$19.14	10	\$191.40
Christine Melchiorre	Cafeteria Worker	\$19.14	10	\$191.40
Kimberly Morse	Satellite Aide	\$9.59	6	\$57.54
Edwina Murphy	Cafeteria Worker	\$19.14	6	\$114.84
Brandi Murray	Cafeteria Worker	\$19.14	6	\$114.84
Dorcas Nunez	Cafeteria Worker	\$19.14	16	\$306.24
Jacqueline Russell	Cafeteria Worker	\$19.14	6	\$114.84
Melissa Santana	Asst. Food Service Manager	\$21.43	16	\$342.88
Susan Schwiebinz	Cafeteria Worker	\$19.14	16	\$306.24
Tammy Scott	Satellite Aide	\$10.12	6	\$60.72
Robin Shafer	Cafeteria Worker	\$19.14	16	\$306.24
Cynthia Sloan	Cafeteria Worker	\$19.14	16	\$306.24
Jasmine Soto	Cafeteria Worker	\$19.14	10	\$191.40
Jennifer Straub	Cafeteria Worker	\$19.14	6	\$114.84
Laura Thomas	Cafeteria Worker	\$19.14	6	\$114.84
Barbara Thompson	Cafeteria Worker	\$19.14	6	\$114.84
Tonia Thompson	Cafeteria Worker	\$19.14	6	\$114.84
Mildred Vila	Cafeteria Worker	\$19.14	10	\$191.40
Cynthia Williams	Cafeteria Worker	\$19.14	12	\$229.68

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Item 4.4.5 *Ratification of Staff for Summer Training

Ratified the following staff for Bilingual Summer School Teacher Training at Quarter Mile Lane School for the 2011-2012 school year, effective June 28, 2011. Account #20-241-100-101-00-40.

Name	Position	Salary/Hour	Hours	Total Salary
Teresa Torres	Grades K-1	\$25.00	3	\$75.00
Peggy Minervini	Grades 2-3	\$25.00	3	\$75.00
Liz Medina	Grades 4-5	\$25.00	3	\$75.00
William Soto	Grades 6-8	\$28.00	3	\$84.00

Item 4.4.6 *Ratification of Staff for Previously Approved Summer Programs

Ratified the appointment of Mr. Karl Brown as Coordinator of the previously approved Summer Migrant Program for the 2011-2012 school year, effective July 14, 2011 through August 11, 2011 at Cherry Street School, at the salary of \$35.00 per hour. Account #20-236-200-102-00-40.

Item 4.4.7 a-b *Approval of Staff for Previously Approved Extended Day Programs

- a. Approved the following staff for the Read180 After School Intervention Program for the 2011-2012 school year, effective October 1, 2011. Accounts #15-424-100-101-00-06, #15-424-100-101-00-03, #15-424-100-101-00-07, #15-424-100-101-00-05, #15-424-100-101-00-04, #15-424-100-101-00-08.

Name	School	Salary/ Hour	Hours / Day	Days/ Week	Days	Total Salary
Gina Mason	Buckshutem	\$25.00	1.5	4	120	\$4,500.00
Peggy Ewing Morgan	Buckshutem	\$28.00	1.5	4	60	\$2,520.00
Deborah Beattie	Buckshutem	\$28.00	1.5	4	60	\$2,520.00
Mary Jane McGinnis	Broad	\$25.00	1.5	4	120	\$4,500.00
Maryann Hoffner	Broad	\$25.00	1.5	4	120	\$4,500.00
Patricia Talavera	Broad	\$25.00	1.5	4	120	\$4,500.00
Eileen Morales	Broad	\$25.00	1.5	4	120	\$4,500.00
Diana Rivera	Broad	\$25.00	1.5	4	120	\$4,500.00
Sherri Smith	Broad	\$25.00	1.5	4	120	\$4,500.00
Christine McGowan	West	\$25.00	1.5	4	120	\$4,500.00
Lisa Heisroth	West	\$25.00	1.5	4	120	\$4,500.00
TBD	West					
Irene Guyer	Indian	\$25.00	1.5	4	120	\$4,500.00
TBD	Indian					
TBD	Indian					
Angelic Negron	QML	\$25.00	1.5	4	120	\$4,500.00
TBD	QML					
Danielle Workman	Cherry	\$28.00	1.5	4	120	\$5,040.00
Jaclyn Hall	Cherry	\$25.00	1.5	4	120	\$4,500.00
Mary Moody	Cherry	\$28.00	1.5	4	120	\$5,040.00

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- b. Approved the following staff for the Gifted and Talented Afterschool Enrichment Program for the 2011-2012 school year, effective October 1, 2011. Accounts #15-424-100-101-16-06, #15-424-100-101-16-03, #15-424-100-101-16-07, #15-424-100-101-16-05, #15-424-100-101-16-04, and #15-424-100-101-16-08.

Name	School	Salary/ Hour	Hours/ Day	Days/ Week	Days	Total Salary
Tania Witter	Buckshutem	\$25.00	1	2	120	\$3,000.00
Kathleen Fallon	QML	\$25.00	1	2	120	\$3,000.00
Gina Collins	Indian	\$25.00	1	2	120	\$3,000.00
Steven Maloney	West	\$28.00	1	2	120	\$3,360.00
Linda Santiago	Broad	\$25.00	1	2	120	\$3,000.00
James Backman	Broad	\$28.00	1	2	120	\$3,360.00
Martina Morris	Cherry	\$25.00	1	2	120	\$3,000.00

Item 4.4.8 ***Ratification of Stipend**

Ratified payment of a stipend of \$250.00 per day for up to 12 days to Ms. Debra Mehaffey to transition the new Supervisor of Athletics, effective July 27, 2011.

Item 4.4.9 ***Approval of Stipend**

Approved a stipend in the amount of \$3,000.00 for the Director of School Safety and Security for emergency service calls on weekends, and winter/spring recess for the FY 2012 school year. In addition, the Director will be paid \$45.38 per hour for time worked after his regular contractual day.

Item 4.4.10 ***Approval of Change of Hours**

Approved the following change of hours for cafeteria staff for the 2011-2012 school year:

Name	Position	Location	Present Hours	New Hours
Amanda Lewis	Cafeteria Worker	Buckshutem	3.5	4.5
Monique Goff	Cook	Buckshutem	6	7
Susan Schweibinz	Cafeteria Worker	Buckshutem	3.5	5.75
Robin Shafer	Cafeteria Worker	Buckshutem	3	5.75
Ethel Martin	Breakfast Aide	QML	1.75	3
Ethel Martin	Satellite Aide	QML	2.5	3.5

Item 4.4.11 ***Approval of Staff for Breakfast Program**

Approved the following staff for the Breakfast Program for the 2011-2012 school year: Account #60-000-000-000-02.

Name	Position	Location	Salary/ Hour	Hours	Total Salary
Phyllis Cobb	Breakfast Worker	Indian	\$19.14	1.75	\$6,029.10
Barbara Thompson	Breakfast Worker	West	\$19.14	1.25	\$4,306.50
Jennifer Straub	Breakfast Substitute	N/A	\$19.14	As needed	N/A
Tonia Thompson	Breakfast Substitute	N/A	\$19.14	As needed	N/A

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Jasmine Soto	Breakfast Worker	BHS	\$19.14	1	\$3,445.20
Mildred Vila	Breakfast Worker	BHS	\$19.14	1	\$3,445.20
Laura Thomas	Breakfast Worker	BHS/HOPE	\$19.14	1	\$3,445.20
Jacqueline Russell	Breakfast Worker	QML	\$19.14	2	\$6,890.40
Ethel Martin	Breakfast Aide	QML	\$8.49	3	\$4,584.60
Mariana Celaya-De O'jeda	Breakfast Worker	Buckshutem	\$19.14	2	\$6,890.40
Cynthia Williams	Breakfast Substitute	N/A	\$19.14	As needed	N/A
Kimberly Morse	Breakfast Aide	West	\$8.49	2	\$3,056.40
Harriet Johnson	Breakfast Worker	Broad	\$19.14	1.75	\$6,029.10
Elizabeth Williams	Breakfast Aide	Broad	\$8.49	2	\$3,056.40
Christine Melchiorre	Breakfast Worker	BHS	\$19.14	1	\$3,445.20
Tanya Bard	Breakfast Worker	Cherry	\$19.14	1	\$3,445.20
Denise Flournoy	Breakfast Substitute	N/A	\$19.14	As needed	N/A
Brandi Murray	Breakfast Substitute	N/A	\$19.14	As needed	N/A
Elizabeth Cortes	Breakfast Substitute	N/A	\$19.14	As needed	N/A
Audrey Vasquez	Breakfast Substitute	N/A	\$8.49	As needed	N/A
Debbie Falzone	Breakfast Substitute	N/A	\$19.14	As needed	N/A
Mikilea Clark	Breakfast Substitute	N/A	\$8.49	As needed	N/A

Item 4.4.12

***Approval of Boiler Pay**

Approved payment of Boiler Pay for the following custodians in the amount of \$750.00 for the 2011-2012 school year. Account #11-000-262-110-00-23.

Kevin Chappius	West
Earnest Metcalf	BHS
Robert Shinn	Indian
Ronald Hilton	Indian
Larry Sheppard	West
Gene Banks	Bank
Daniel Devine	BHS
Carl Metcalf	Broad
Hector Camacho	Cherry
John Loatman	QML
Henry Pierce	QML
Robert Ratliff	Buckshutem
Raul Cordero	Buckshutem/GOFECC
Albert Johnson	GOFECC
Peter Soone	Indian

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Item 4.4.13 ***Approval of Summer Hours**

Approved Ms. Lynette Taylor, Teacher's Registry, for summer work to prepare for the 2011-2012 school year, for an additional two hours per day for five days effective August 24, 2011, at the salary of \$18.49 per hour, total salary \$184.90. Account #11-000-251-105-00-14.

Item 4.4.14 **Approval of Job Descriptions**

Approved the following job descriptions:

Bridgeton Public Schools
Revised

POSITION: **DIRECTOR OF SCHOOL SAFETY AND SECURITY**

- QUALIFICATIONS:**
1. Associates degree with course work in police science or criminal justice preferred.
 2. Knowledge and experience in the area of school safety and security.
 3. Capable of training and supervising security staff.
 4. Knowledge of communications/dispatch systems and I.D. equipment and procedures.
 5. Over five years experience in law enforcement and security activities.
 6. Possesses good human relations, communications and motivational skills.
 7. Exhibits sensitivity for the varying cultural differences of school students.

RESPONSIBILITIES: Reports to the Superintendent of Schools

FUNCTION: To coordinate the planning and implementation of the district's School Safety and Security Program.

PERFORMANCE RESPONSIBILITIES:

1. Develop a district school safety and security program that will include a district crisis management plan.
2. Recruit, train, and manage security personnel.
3. Coordinate investigation and recordkeeping of incidents of theft, vandalism, violence, substance abuse and special situations.
4. Serve as district liaison for developing and maintaining rapport and meaningful dialogue with local, state and federal law enforcement agencies, other school districts and community service and business groups.
5. Provide input for discipline prevention programs.
6. Organize and maintain a central security communications network.
7. Order and control distribution of supplies and equipment.
8. Maintain and encourage confidentiality of information.
9. Conduct in-service programs for district staff.
10. Coordinate safety and security planning for athletic events and student activities.
11. Develop and oversee a program budget.
12. Coordinate the maintenance of fire safety regulations with the local fire marshal and the district's Director of Plant Facilities.

13. Supervise attendance officers.

14. Perform such other duties as assigned by the Superintendent.

TERM OF EMPLOYMENT: 12 months

EVALUATION: Job performance will be evaluated in accordance with Board policy.

Revised 7-27-11
TME/et

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Bridgeton Public Schools
Job Description

Revised

POSITION: Physical Therapist

QUALIFICATIONS: As determined by New Jersey state certification requirements and the Bridgeton Board of Education

REPORTS TO: Director of Special Services

JOB GOAL: The Physical Therapist is a specialist who has the professional preparation necessary to respond to the prescriptions submitted by a doctor which are intended to improve and/or maintain the physical condition of our students.

PERFORMANCE RESPONSIBILITIES:

1. Shall secure parental permission to treat a student before beginning Physical Therapy.
2. Shall secure a therapy prescription from a licensed physician before performing any type of Physical Therapy.
3. Shall perform Physical Therapy on the students in the Bridgeton Public Schools as directed by their IEP's and/or the medical prescription.
4. Shall perform therapy on students housed in different schools as directed by the Director of Special Services.
5. Shall prepare and maintain proper reports on each student to indicate the Physical Therapy that has been performed as well as the frequency to which it was performed.
6. Shall assist and support teachers dealing with Physical Therapy students as much as possible.
7. Shall hold conferences with parents, teachers, and administrators as the need may indicate.
8. Shall attend Child Study Team meetings as requested by the Child Study Teams.
9. Shall respond to the Director of Special Services, who is the program's immediate supervisor.
10. Shall respond to the Director of Special Services as Department Chairperson.
11. Shall respond to the Superintendent as the Chief School Administrator.
12. Shall prepare monthly reports to be submitted to the Director of Special Services to indicate the status of the Physical Therapy program.
13. Perform such other duties as required by the Director of Special Services.

TERM OF EMPLOYMENT: 10 Months. Salary to be determined by the Board of Education.

EVALUATION: Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

CD/et
7-13-11

Bridgeton Public Schools

Job Description

Revised

POSITION:

Grades K-8 School Guidance Counselor

QUALIFICATIONS:

1. Student Personnel Services or School Counselor Certificate;
2. Comprehensive knowledge of effective teaching methods and developmentally appropriate activities;
3. Strong interpersonal and communication skills; and
4. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

REPORTS TO:

Building Principal

A School Guidance Counselor in the Bridgeton School District is an educator who will apply their extensive knowledge in school counseling for the betterment of the school district. This educator will assist students through research-based, effective school counseling practices for the purpose of developing successful students. The School Guidance Counselor will keep abreast of current trends and data as it relates to school counseling and share these experiences and knowledge as a resource for staff and students.

PERFORMANCE RESPONSIBILITIES:

1. Work in conjunction with the school Principals to implement, coordinate, schedule, and conduct school counseling to students through individual and small group counseling sessions;
2. Serve as the School Testing Coordinators for the administrations of state-mandated and district-wide assessments;
3. Act as a resource person, giving demonstrations, training, and/or sharing school counseling and testing articles and materials with staff and/or administration;
4. Assist the school Principal with scheduling duties and the maintenance of student records;
5. Secure appropriate documentation for referred and crisis students and provide timely and appropriate services to meet student needs;
6. Promote career awareness by assisting students in the use of personal, educational, and occupational information;
7. Administer both group- and individually-administered assessments;
8. Assist in the completion of all data and procedures necessary for students who enter, exit, or transfer from the school system;
9. Assist in the identification of those students who are in need of State Compensatory Education services and Supplemental Education Service programs and annually notify parents of students' placement into these services/programs;
10. Act as a liaison between the school and other state, community, and private agencies providing services to students and families;
11. Complete referrals to appropriate agencies for students in need of assistance;
12. Respect the confidentiality of the counseling relationship and be guided by the NJPGA code of ethics;
13. Provide character education lessons throughout their school;
14. Develop lesson plans and instructional materials that meet the needs of each pupil using individual and group settings;
15. Maintain on-going contact with parents through conferences , **home visits**, and other means, to inform them of the school program and to discuss pupil progress;
16. Make effective use of community resources to enhance the instructional program;

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17. Participate in faculty meetings and serve on school and district committees as requested by administration;
18. Meet with teachers and other staff to familiarize them with the services and operations of the program so that they know when and how to request student services;
19. Facilitate the reduction of discriminatory bias by promoting respect for human differences;
20. Instruct students on classroom etiquette and develop an awareness of socially acceptable behavior;
21. Read journals and articles, attend conferences, enroll in professional memberships, provide demonstrations and workshops, and network with others in the field to keep abreast of trends and significant developments in school counseling and character education;
22. Assist in long range planning for school counseling in unison with the K-12 Guidance Curriculum;
23. Assist in the planning and development of the K-12 Guidance Curriculum;
24. Meet regularly with the **Principal** and ongoing committees to articulate and address the needs of the students and the school district;
25. Prepare requisitions for the ordering of materials, software or supplies, where appropriate, check orders as they arrive, correct shipping errors and maintain records;
26. Give proper attention to the care and protection of school property and use materials economically;
27. Maintain cordial and workable professional and social relationships with other members of the professional and non-professional staff;
28. Adhere to and promote the vision, mission, philosophy, and objectives of the district, the administrative staff and the Board of Education, and interprets the policies and programs of the school in a positive and constructive manner;
29. Provide the Principal with monthly reports of their activities; and
30. Perform other duties as required by school Principals or his/her designee.

TERM OF EMPLOYMENT:

Ten (10) Months. Salary to be determined by the Board of Education.

EVALUATION:

Performance will be evaluated in accordance with state law and the provisions of the Board of Education's Policy on Evaluation of Certified staff.

10-01-07

CMT

Revised 7-27-11

TME/et

Item 4.4.15 **Approval of Abolishment of Positions**

Approved abolishment of the following positions for the 2011-2012 school year:

10-Month Secretary – HOPE Academy PC #2139
Bilingual Kindergarten Aide – Buckshutem PC #1690
Cafeteria Worker – Broad PC #493
Cafeteria Worker – Broad PC #223
Satellite Aide – HOPE PC #2184
Satellite Aide – Cherry PC #126
Satellite Aide – ExCEL PC #752
Satellite Aide – GOFECC PC #169
Satellite Aide – QML PC #519
Satellite Aide – Indian PC #749
School Social Worker – Buckshutem PC #208
Grade 1 Bilingual Teacher – Indian PC #206
Grade 3 Teacher – Indian PC #2178

Item 4.4.16 a-b **Approval of Establishment of Positions**

a. Approved establishment of the following new positions for the 2011-2012 school year:

Cafeteria Worker 5.25 hours – Cherry PC #2266
Cafeteria Worker 5.25 hours – Indian PC #2265
Cafeteria Worker 5.25 hours – Buckshutem PC #2258
Cafeteria Worker 3.25 hours – Buckshutem PC #2259
Cafeteria Worker 3.25 hours – Buckshutem PC #2260
Cafeteria Worker 5 hours – QML PC #2257
Cafeteria Worker 5.25 hours – West PC #2261
Cafeteria Worker 3.5 hours – BHS/HOPE PC #2263
Cafeteria Worker 1 hour – BHS/HOPE PC #2262
Kitchen Aide 5.75 hours – Broad PC #2264
School Psychologist – Buckshutem PC #2267
Art Teacher – BHS PC #2281
Breakfast Worker 2 hours – Buckshutem PC #2268
Breakfast Worker 2 hours – Buckshutem PC #2269
Breakfast Worker 2 hours – QML PC #2270
Grade 2 Bilingual Teacher – Indian PC #2257
Grade 2 Teacher – Indian PC #2258
Educational Enforcement Officer – Buckshutem reinstate PC #534
Educational Enforcement Officer – QML reinstate PC #645

- b. Approved establishment of new positions for FY12 because of additional state aid:
PC #'s to be determined.

Guidance Counselor – Broad
Guidance Counselors – BHS (2)
Guidance Counselor – Cherry
Guidance Counselor – Indian
Guidance Counselor – Buckshutem
Guidance Counselor – West
Guidance Counselor - QML
School Technology Teacher/Coordinator – GOFECC
School Technology Teacher/Coordinator – HOPE/ExCEL
Right to Intervention Supervisor
Right to Intervention Teachers – LAL – Broad (5)
Right to Intervention Teachers – LAL – Cherry (2)
Right to Intervention Teachers – LAL – Indian (3)
Right to Intervention Teachers – LAL – Buckshutem (2)
Right to Intervention Teachers – LAL – West (2)
Right to Intervention Teachers – LAL – QML (2)
Right to Intervention Teachers – Math – Broad (5)
Right to Intervention Teachers – Math – Cherry (2)
Right to Intervention Teachers – Math – Indian (3)
Right to Intervention Teachers – Math – Buckshutem (2)
Right to Intervention Teachers – Math – West (2)
Right to Intervention Teachers – QML (2)
Math Teachers – BHS (2)
English Teacher – BHS
Crisis Intervention Specialists – BHS (2)
Bus Driver – Annex
Attendance Officer – Indian
Attendance Officer – West
Attendance Officers – BHS (3)
Attendance Officer – Broad
Attendance Officer – Buckshutem
Attendance Officer – QML
Community Parent Involvement Specialists (4)

Item 4.4.17 ***Approval of Board Member Resignation**

Approved the resignation of Mr. Willie Tukes, Board Member effective August 2, 2011, and to direct the School Business Administrator to advertise for applications for this vacancy.

Item 4.4.18 ***Approval of Professional Days**

Approved Mr. Terrell Everett to attend the American Association of School Personnel Administrator's Conference in Reno, Nevada on October 11-15, 2011. This is an overnight trip and the total cost is \$1,909.96 to be paid by Account # 11-000-251-580-00-14.

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Item 5.1.1

***Approval of Bills July 2011**

Approved the July bills be paid as follows:

11-Current Expense	\$ 816,675.16
12-Capital Outlay	-
13-Special Schools	-
15-Whole School Reform	74,055.00
20-Special Revenues	140,538.53
30-Capital Projects	416,351.04
40-Debt Service	-
60-Enterprise Fund	96,683.38
70- Internal Service Fund	-
Health Benefits	2,077,460.69
Payroll	1,142,288.25
TOTAL	<hr/> \$ 4,764,052.05

Item 5.1.4 a-b

***Approval of Contracts**

- a. Approved the managed services of the Firewall, routers, switches, Internet content filter and Cisco wireless controller with ProMedia. in the amount of \$62,000.00 beginning September 1, 2011 and ending June 30, 2012. Account # 11-000-252-590-00-35.
- b. Approved the contract between The Foundation for Educational Administration (FEA) and Bridgeton Board of Education to provide online training regarding the legal requirements in the Anti-Bullying Bill of Rights. The online training is a one hour session with an assessment and cost \$15.00 per participant (minimum of 400 participants). This is being paid for by Federal Funds. (Attached)

Item 5.1.6

***Approval of the Application for Use of Substandard Spaces**

Approved the annual acceptance of the application to the County Superintendent of Schools to use the following substandard spaces for the 2011-2012 school year.

- 7 Washington Street- ExCel program – Educational Spaces
- Broad Street School – 2 Temporary Classroom Units and Bathroom
- Indian Avenue School – 2 Temporary Classroom Units and Kindergarten Bathroom
- Quarter Mile Lane – 5 Temporary Classroom Units
- HOPE Academy- Educational Spaces

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Item 5.1.7 *Approval of 2011-2012 Provider Preschool Contracts

Approved submission of Provider Preschool Contracts as follows for the 2011-2012 school year:

Cheryl Chadwick Learning Center	Remsterville
Ferguson	Toy Box
Glory Tabernacle	Tri County Head Start
Miss Inez	Upper Deerfield Preschool

Item 5.1.9 *Approval of ESY Joint Transportation Agreement

Approved the 2011-2012 ESY Joint Transportation Agreement between Bridgeton Board of Education and Board of Vocational Education/Cumberland County Educational Cooperative.

Item 5.1.10 *Approval of Change Order

Approved the Bridgeton High School Athletic Complex change order in the amount of \$5,460.00 for the removal and disposal of the existing track curb.

Item 6.1.1(a-b) *Facility Usage

- a) Approved the request of Off Broad Street Players to use the Broad St. School Auditorium October 8-16, 2011 from 5pm to 11pm for practices and performances. **Custodial and Sound tech. fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- b) Approved the request of South Jersey Partnership for Healthy Teens to use the West Ave. Cafeteria on Tuesday, August 30, 2011 from 6:00pm to 8:00pm for Recruitment dinner. **Custodial charges of \$92.34 will be charged.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

Motion by Mrs. Bernstein, second by Mrs. Peterson approving

Item 7.Non-Consent Agenda

Item 5.1.2 Approval of 2011-2012 Tuition

Motion by Mrs. Bernstein, second by Mrs. Peterson approving the tuitions listed for out of district placements. Yearly tuition amounts, tuition payments prorated.

Creative Achievement Academy – Wood Street

Start Date	#	Tuition	Account#
9/6/2011	1	\$40,422.60	11-000-100-566-00-01
9/6/2011	2	\$40,422.60	11-000-100-566-00-01
9/6/2011	3	\$40,422.60	11-000-100-566-00-01
9/6/2011	4	\$40,422.60	11-000-100-566-00-01
9/6/2011	5	\$40,422.60	11-000-100-566-00-01
9/6/2011	6	\$40,422.60	11-000-100-566-00-01
9/6/2011	7	\$40,422.60	11-000-100-566-00-01

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Creative Achievement Academy- West Ave.

Start Date	#	Tuition	Account#
9/6/2011	1	\$38,090.00	11-000-100-566-00-01
9/6/2011	2	\$38,090.00	11-000-100-566-00-01
9/6/2011	3	\$38,090.00	11-000-100-566-00-01
9/6/2011	4	\$38,090.00	11-000-100-566-00-01
9/6/2011	5	\$38,090.00	11-000-100-566-00-01
9/6/2011	6	\$38,090.00	11-000-100-566-00-01
9/6/2011	7	\$38,090.00	11-000-100-566-00-01
9/6/2011	8	\$38,090.00	11-000-100-566-00-01
9/6/2011	9	\$38,090.00	11-000-100-566-00-01

Pineland Learning

Start Date	#	Tuition	Account#
9/6/2011	1	\$41,887.80	11-000-100-566-00-01
9/6/2011	2	\$41,887.80	11-000-100-566-00-01
9/6/2011	3	\$41,887.80	11-000-100-566-00-01
9/6/2011	4	\$41,887.80	11-000-100-566-00-01
9/6/2011	5	\$41,887.80	11-000-100-566-00-01
9/6/2011	6	\$41,887.80	11-000-100-566-00-01
9/6/2011	7	\$41,887.80	11-000-100-566-00-01
9/6/2011	8	\$41,887.80	11-000-100-566-00-01
9/6/2011	9	\$41,887.80	11-000-100-566-00-01
9/6/2011	10	\$41,887.80	11-000-100-566-00-01
9/6/2011	11	\$41,887.80	11-000-100-566-00-01
9/6/2011	12	\$41,887.80	11-000-100-566-00-01
9/6/2011	13	\$41,887.80	11-000-100-566-00-01
9/6/2011	14	\$41,887.80	11-000-100-566-00-01
9/6/2011	15	\$41,887.80	11-000-100-566-00-01
9/6/2011	16	\$41,887.80	11-000-100-566-00-01
9/6/2011	17	\$41,887.80	11-000-100-566-00-01
9/6/2011	18	\$41,887.80	11-000-100-566-00-01
9/6/2011	19	\$41,887.80	11-000-100-566-00-01
9/6/2011	20	\$41,887.80	11-000-100-566-00-01

Pediatric-Bancroft

Start Date	#	Tuition	Account#
9/1/2011	1	\$38,345.40	11-000-100-566-00-01
9/1/2011	2	\$38,345.40	11-000-100-566-00-01

Reg. Day School – Mannington

Start Date	#	Tuition	Account#
9/7/2011	1	\$27,930.00	11-000-100-565-00-01
9/7/2011	2	\$27,930.00	11-000-100-565-00-01
9/7/2011	3	\$27,930.00	11-000-100-565-00-01

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SCSSSD- Daretown

Start Date	#	Tuition	Account#
9/7/2011	1	\$32,782.00	11-000-100-565-00-01
9/7/2011	2	\$32,782.00	11-000-100-565-00-01
9/7/2011	3	\$32,782.00	11-000-100-565-00-01
9/7/2011	4	\$32,782.00	11-000-100-565-00-01

SCSSSD- Upper Pittsgrove

Start Date	#	Tuition	Account#
9/7/2011	1	\$40,449.00	11-000-100-565-00-01
9/7/2011	2	\$40,449.00	11-000-100-565-00-01
9/7/2011	3	\$40,449.00	11-000-100-565-00-01
9/7/2011	4	\$40,449.00	11-000-100-565-00-01
9/7/2011	5	\$40,449.00	11-000-100-565-00-01

SCSSSD- Pittsgrove Middle School

Start Date	#	Tuition	Account#
9/7/2011	1	\$40,449.00	11-000-100-565-00-01
9/7/2011	2	\$40,449.00	11-000-100-565-00-01
9/7/2011	3	\$40,449.00	11-000-100-565-00-01
9/7/2011	4	\$40,449.00	11-000-100-565-00-01
9/7/2011	5	\$40,449.00	11-000-100-565-00-01

SCSSSD- Cumberland Campus

Start Date	#	Tuition	Account#
9/7/2011	1	\$31,176.00	11-000-100-565-00-01
9/7/2011	2	\$31,176.00	11-000-100-565-00-01
9/7/2011	3	\$31,176.00	11-000-100-565-00-01
9/7/2011	4	\$31,176.00	11-000-100-565-00-01
9/7/2011	5	\$31,176.00	11-000-100-565-00-01
9/7/2011	6	\$31,176.00	11-000-100-565-00-01
9/7/2011	7	\$31,176.00	11-000-100-565-00-01
9/7/2011	8	\$31,176.00	11-000-100-565-00-01
9/7/2011	9	\$31,176.00	11-000-100-565-00-01
9/7/2011	10	\$31,176.00	11-000-100-565-00-01
9/7/2011	11	\$31,176.00	11-000-100-565-00-01
9/7/2011	12	\$31,176.00	11-000-100-565-00-01
9/7/2011	13	\$31,176.00	11-000-100-565-00-01
9/7/2011	14	\$31,176.00	11-000-100-565-00-01

DHS - Cumberland

Start Date	#	Tuition	Account#
9/1/2010	1	\$39,000.00	11-000-100-566-00-01
9/1/2010	2	\$39,000.00	11-000-100-566-00-01
9/1/2010	3	\$39,000.00	11-000-100-566-00-01
9/1/2010	4	\$39,000.00	11-000-100-566-00-01
9/1/2010	5	\$39,000.00	11-000-100-566-00-01
9/1/2010	6	\$39,000.00	11-000-100-566-00-01

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DHS - Passiac			
Start Date	#	Tuition	Account#
9/1/2010	1	\$39,000.00	11-000-100-566-00-01

Archway			
Start Date	#	Tuition	Account#
9/8/2011	1	\$34,380.00	11-000-100-566-00-01
9/8/2011	2	\$34,380.00	11-000-100-566-00-01

Vineland Public School			
Start Date	#	Tuition	Account#
9/6/2011	1	\$48,477.00	11-000-100-562-00-01

Devereux			
Start Date	#	Tuition	Account#
8/29/2011	1	\$37,440.00	Woodbury
8/29/2011	2	\$37,440.00	Linwood
8/29/2011	3	\$37,440.00	11-000-100-566-00-18
8/29/2011	4	\$37,440.00	11-000-100-566-00-18
8/29/2011	5	\$37,440.00	11-000-100-566-00-18

CMSSSD- Ocean/Alt. H.S.			
Start Date	#	Tuition	Account#
9/7/2011	1	\$53,760.00	11-000-100-565-00-01
9/7/2011	2	\$31,208.00	11-000-100-565-00-01
9/7/2011	3	\$37,860.00	11-000-100-565-00-01

GCSSSD - Bankbridge			
Start Date	#	Tuition	Account#
9/8/2011	1	\$33,120.00	11-000-100-565-00-01
9/8/2011	2	\$33,120.00	11-000-100-565-00-01
9/8/2011	3	\$33,120.00	11-000-100-565-00-01

Y.A.L.E. School – Cherry Hill			
Start Date	#	Tuition	Account#
9/8/2011	1	\$42,309.00	11-000-100-566-00-01
9/8/2011	2	\$42,309.00	11-000-100-566-00-01

Y.A.L.E. School – Voorhees			
Start Date	#	Tuition	Account#
9/12/2011	1	\$53,066.00	11-000-100-566-00-01
9/12/2011	2	\$53,066.00	11-000-100-566-00-01

YCS Fort Lee Educational Center			
Start Date	#	Tuition	Account#
9/1/2011	1	\$53,710.20	11-000-100-566-00-01

Motion carried, roll call vote was 6-0.

Item 5.1.3 Approval of Special Education Extended Year Tuition

Motion by Mrs. Bernstein, second by Mr. SmithBey approving the tuitions listed for out of district placements. Yearly tuition amounts, tuition payments prorated.

SCSSSD-Cumberland Campus			
Start Date	#	Tuition	Account#
7/5/2011	21	\$4,000.00	11-000-100-565-00-01
Pineland			
Start Date	#	Tuition	Account#
7/06/2011	3	\$6,981.30	State Resp.
7/20/2011	4	\$6,981.30	Buena

Motion carried, roll call vote was 6-0.

Item 5.1.5 *Approval of Public Donor Agreement

Motion by Mrs. Bernstein, second by Mr. SmithBey approving the Public Donor Agreement between Community Health Care, Inc. and Bridgeton Board of Education. Donated Resources will be provided in the amount of \$121,000.

Motion carried, roll call vote was 5-0-1, with Mr. Edwards abstaining.

Item 5.1.10 (a-d) Approval of Equipment Sale

- a) Motion by Mr. Williamson, second by Mr. SmithBey approving the sale of Dell laptop (7 years old) in the amount of \$50 to Ms. Bernstein.
Motion carried, roll call vote was 5-0-1, with Ms. Bernstein abstaining.
- b) Motion by Mr. Edwards, second by Mrs. Peterson approving the sale of Dell laptop (7 years old) in the amount of \$50 to Ms. Edwards.
Motion carried, roll call vote was 5-0-1, with Ms. Edwards abstaining.
- c) Motion by Mr. SmithBey, second by Ms. Edwards approving the sale of Dell laptop (7 years old) in the amount of \$50 to Mrs. Dellaquilla.
Motion carried, roll call vote was 6-0.
- d) Motion by Mr. SmtihBey, second by Mr. Edwards approving the sale of Dell laptop (7 years old) in the amount of \$50 to Mrs. Peterson.
Motion carried, roll call vote was 5-0-1, with Mrs. Peterson abstaining.

Item 8. OTHER BOARD ACTION: INFORMATION

Item 8.1 Motion by Mr. SmithBey, second by Mrs. Peterson approving Second Reading of Updated Revised Policy 5131.911 (a) Harassment, Intimidation and Bullying in a School Setting Prohibited. (Attached)

Motion carried, roll call vote was 6-0.

Item 8.2 First Reading Revised Policy 1100 Communicating with the Public (Attached)

Item 8.3 First Reading Revised Policy 4113.3 Compensation Time (Attached)

Item 9.

9.1 Committee Reports

- Executive Session 6:23 pm
Motion by Mrs. Bernstein, second by Mrs. Peterson approving the following executive session resolution:

WHEREAS, section 8 of the Open Public Meeting Act, Chapter 341 PL1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist. NOW, THEREFORE, BE IT RESOLVED, by the Bridgeton Board of Education of the City of Bridgeton, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matters to be discussed is pending litigation matters and personnel issues of certificated staff.
3. It is anticipated at this time that the above stated subject matters will be made public when appropriate.
4. This resolution will take effect immediately.

Motion carried, roll call vote was 6-0.

RETURN TO THE PUBLIC

Motion by Mrs. Bernstein, second by Mrs. Peterson approving the return to the public portion of the meeting at 7:10 pm

Motion carried, roll call vote was 6-0.

Motion by Ms. Bernstein, second by Mrs. Peterson approving a scholarship in memory of Ronald "Blue" Bowman to be given 2011/2012 school year.

Motion carried, roll call vote was 6-0.

Item 10. ADJOURNMENT

Motion by Mrs. Bernstein, second by Mrs. Peterson adjourning meeting at 7:25pm.

Respectfully Submitted,

Nicole M. Schoener
School Business Administrator

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Executive Session Minutes
August 9, 2011

The regular public action meeting of the Bridgeton Board of Education was called to order at 6:00 p.m. by Angelia Edwards, Board President. Board Members present were Ms. Angelia Edwards, Ms. Marie Bernstein, Mr. Curtis Edwards, Mr. James Williamson, Mr. Kenny Smith-Bey Jr. and Mrs. Mary Peterson. Ms. Brenda Dellaquilla, Mr. Albert Morgan and Mr. Willie Tukes were absent. Also in attendance were Dr. Thomasina Jones, Superintendent, Mr. Nedd Johnson, Assistant Superintendent, Mrs. Nicole M. Schoener, School Business Administrator and Mr. A. Paul Kienzle, Jr., Board Solicitor. Prayer was offered by Mr. Johnson.

Executive Session began 6:23pm

The Board solicitor updated the board on pending litigation related to vendor contract and personnel cases regarding two certificated staff members.

The Board discussed matters of pending personnel issues related to a certificated staff member. The Superintendent provided information to the board surrounding the case.

RETURN TO THE PUBLIC

Motion by Mrs. Bernstein, second by Mrs. Peterson approving the return to the public portion of the meeting at 7:10 pm

Motion carried, roll call vote was 6-0.

Respectfully submitted,

Nicole M. Schoener
School Business Administrator