

BRIDGETON BOARD OF EDUCATION

PUBLIC ACTION MEETING

October 11, 2011

The public action meeting of the Bridgeton Board of Education was called to order at 6:00 p.m. by the Board President, Ms. Angelia Edwards. Board Members present were Ms. Angelia Edwards, Mrs. Marie Bernstein, Ms. Barbara Taylor-Holmes, Mr. James Williamson, Mrs. Mary Peterson (arrived at 6:10pm), Mr. Kenny Smith-Bey and Mr. Albert Morgan. Mrs. Brenda Dellaquilla and Mr. Curtis Edwards were absent. Also in attendance were, Dr. Thomasina Jones, Superintendent, Mr. Nedd Johnson, Assistant Superintendent, A. Paul Kienzle, Jr. Esq., Board Solicitor, Mrs. Nicole M. Schoener, School Business Administrator. Prayer was offered by Mr. Morgan.

1.5 OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. Bridgeton Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board in the lobby of the Bank Street Administration Building and mailed to the City Clerk of Bridgeton, The News of Cumberland County, Bridgeton, The Press of Atlantic City, Pleasantville and Radio Station WSNJ, Bridgeton on May 11, 2011.

1.6 PUBLIC PARTICIPATION- None

1.7 RESOLUTIONS – To adopt an AFLAC Flex One Plan

1.8 PRESENTATIONS –

10/4/11-Dr. Thomasina Jones – Harassment, Intimidation and Bullying Report to Board

10/4/11-Mrs. Nicole Schoener – AFLAC Flex One Plan

10/11/11-Dr. Thomasina Jones – Bulldog of the Month- Dr. Jones presented the Bulldog of the month from each of the buildings. The Superintendent and the Board president read the name of each student and presented them with a plaque and shirt in recognition of their achievement.

10/11/11-Mr. Robert Stevens presented the Violence, Vandalism, and Substance Abuse Report-39 total unduplicated incidents. Mr. Stevens provided detail by school and incident as attached. There were no additional questions from the Board.

10/11/11-Dr. Chris Tavani provided the Board with Test Data, Fountas & Pinnell Baseline Data. Dr. Tavani presented the end of course assessment from Algebra I, NJASK scores for grades 3-8 and the results of the HSPA. The baseline data regarding students reading on grade level was presented. There were no additional questions from the Board.

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SCSSSD- Upper Pittsgrove

Start Date	#	Tuition	Account#
9/7/2011	1	\$41,662.00	11-000-100-565-00-01
9/7/2011	2	\$41,662.00	11-000-100-565-00-01
9/7/2011	3	\$41,662.00	11-000-100-565-00-01
9/7/2011	4	\$41,662.00	11-000-100-565-00-01
9/7/2011	5	\$41,662.00	11-000-100-565-00-01

SCSSSD- Pittsgrove Middle School

Start Date	#	Tuition	Account#
9/7/2011	1	\$41,662.00	11-000-100-565-00-01
9/7/2011	2	\$41,662.00	11-000-100-565-00-01
9/7/2011	3	\$41,662.00	11-000-100-565-00-01
9/7/2011	4	\$41,662.00	11-000-100-565-00-01
9/7/2011	5	\$41,662.00	11-000-100-565-00-01

SCSSSD- Cumberland Campus

Start Date	#	Tuition	Account#
9/7/2011	1	\$31,285.00	11-000-100-565-00-01
9/7/2011	2	\$32,111.00	11-000-100-565-00-01
9/7/2011	3	\$31,285.00	11-000-100-565-00-01
9/7/2011	4	\$31,285.00	11-000-100-565-00-01
9/7/2011	5	\$31,285.00	11-000-100-565-00-01
9/7/2011	6	\$31,285.00	11-000-100-565-00-01
9/7/2011	7	\$31,285.00	11-000-100-565-00-01
9/7/2011	8	\$31,285.00	11-000-100-565-00-01
9/7/2011	9	\$31,285.00	11-000-100-565-00-01
9/7/2011	10	\$31,285.00	11-000-100-565-00-01
9/7/2011	11	\$31,285.00	11-000-100-565-00-01
9/7/2011	12	\$31,285.00	11-000-100-565-00-01
9/7/2011	13	\$31,285.00	11-000-100-565-00-01
9/7/2011	14	\$31,285.00	11-000-100-565-00-01

Item 2.3 a-f *Approval of Student Programs

c. Approved the 3 Screens Company Character Education Program presentation at Broad Street School on **December 5, 2011** @ 12:00, 1:00 and 2:00 pm for K-6 students. Topics addressed: Bullying; the power of kindness; the importance of a healthy lifestyle; why tobacco, drugs and alcohol have no place in your life; learning how to use your challenges to help others. Total cost \$ 695.00 to be paid by Acct. # 15-000-218-890-00-03.

1.9.2 Amendment to the Board Meeting minutes of September 13, 2011

Item 4.2.2 *Approval of Appointment of Certificated Staff

Approved appointment of Ms. Sakina Davis to the position of Early Childhood Master Teacher at the Geraldyn O. Foster Early Childhood Center for the 2011-2012 school year, effective on or before November 1, 2011, on Step 14 of the MA+30 Salary Guide, **\$70,920.00**, prorated. Account #20-218-200-176-00-01. PC #922.

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Item 4.4.10 ***Approval of Staff for ABE/GED Program**

Approved the following staff for the ABE (Adult Basic Education)/GED (General Education Diploma) Program at Bridgeton High School for the 2011-2012 school year from September 2011 through June 2012. Accounts #20-620-200-103-00-40, #20-620-100-101-00-40, #20-620-100-106-00-40.

Name	Position	Salary/ Hour	Hours	Weeks	Total Salary
Samuel Hull	Supervisor	\$35.00	6	30	\$6,300.00
Tyrone Williams	Instructor	\$25.00	6	30	\$4,500.00
Wayne Hendricks	Instructor	\$28.00	6	30	\$5,040.00
Carmen Collins	Instructor	\$25.00	6	30	\$4,500.00
Adrian Garrett	Tester	\$12.00	6	30	\$2,160.00

Motion carried, roll call vote was 7-0.

Item 2.2 *** Ratifications of Professional Development**

Ratified Warren DeShields to attend Nutrikids Software Training in Harrisburg, PA on October 3-4, 2011. Total Cost \$543.80 to be paid by Account # 5110.

Item 2.2.1 a-h ***Approval of Professional Development**

- a. Approved Vinchelle Joynes to attend Fred Pryor Seminar – How to Manage and Organize Accounts Payable on October 19, 2011 at the Clarion Hotel & Convention Center, Egg Harbor Twp., NJ. Total Cost \$225.00 to be paid by Account # 11-000-251-592-00-80.
- b. Approved Nicole Schoener to attend the NJSCPA Budgeting, Forecasting and Business Analytics Workshop on October 21, 2011 at NJSCPA, Roseland, NJ. Total Cost \$339.00 to be paid by Account # 11-000-251-592-00-80.
- c. Approved Nicole Schoener to attend NJSCPA CPE Courses Workshops on October 13, 14, 24 and November 11, 2011 at Enterprise Center, Mt. Laurel, NJ and The Mansion, Voorhees, NJ. Total Cost \$ 1286.00 to be paid by Account # 11-000-251-592-00-80.
- d. Approved Wendy Jamerson to attend the National Council of the Teachers of Mathematics (NCTM) previously approved by the Board, on October 20- 21, 2011 in Atlantic City, NJ. Total Cost \$298.00 to be paid by Account # 20-238-200-580-05-81 CO.
- e. Approved Science Training for all Science Teachers in Grades 4, 5, 6, 7 & 8 on October 17, 2011, In-Service Day for Teachers. Total Cost \$4800.00 to be paid by Account # 20-237-200-320-00-81. Training descriptions are below.

Grade 4 Science Training: Human Body

The Human Body module consists of four sequential investigations that engage students in thoughtful activities about the form and function of a most remarkable machine, their own body.

Grade 4 Science Training: Magnetism and Electricity

The Magnetism and Electricity module consists of five sequential investigations, each designed to introduce or reinforce concepts in physical science. The investigations provide opportunities for students to explore the natural and human-made worlds by observing and manipulating materials in focused settings using simple tools.

Grade 5 Science Training: Microworlds

Show your students the fascinating world that can't be seen with the naked eye in this life science unit for grades 4-6. Your class will study why certain surfaces magnify and the amazing detail that can be seen with magnification. They will also learn basic microscope skills and the cellular structures that make up all living organisms. The STC Program™ is a basal, inquiry-based science curriculum for grades K-8 that covers life, earth, and physical sciences with technology. STC™ was developed by the National Science Resources Center based on research into how students learn best. The NSRC was established by the National Academies and the Smithsonian Institution.

Grade 6 Science Training: Diversity of Life

What is life? We usually know it when we see it, but what is it? This course introduces students to the big picture of life on Earth. Students discover that all living things, despite their complexity, share the same basic characteristics. Students learn that all organisms (bacteria, protists, fungi, plants, and animals) are composed of cells, and that a single cell is the fundamental unit of life. Students explore the relationship of organisms to their environment, and recognize life as a temporary condition experienced for various lengths of time by all living things. It is our hope that, in their efforts to answer the question "What is life?" students will develop an appreciation for the awesome diversity of life on Earth and a personal interest in life in all its forms.

Grade 7 Science Training: Catastrophic Events

Students have an innate curiosity about the world around them and the ever-changing natural processes. *Catastrophic Events* taps this curiosity by helping students clarify what they already know about the earth's natural catastrophic events and giving them an opportunity to perform a series of engaging hands-on activities through which they extend and enrich their knowledge. Each lesson in this module builds on skills and concepts presented in previous lessons. As students progress through the module, they take greater responsibility for their own learning, eventually planning and conducting their own procedures, devising their own data tables, and analyzing the results they obtain. *Catastrophic Events* is organized into three parts: Storms, Earthquakes, and Volcanoes.

Grade 8 Science Training: Energy, Machines and Motion

Daily life provides students with many experiences—for example, riding in cars, participating in sports activities, doing household chores—through which they can see evidence of forces and energy changes as well as the use of machines to make work easier. In Energy, Machines, and Motion, students investigate energy and the different forms it can take, how forces do work to change energy from one form to another, how machines reduce the effort force needed to do work, and how forces change the motion of objects. Each lesson in this module builds on skills and concepts presented in previous lessons. As students progress through the module, they take greater responsibility for their own learning, eventually planning and conducting their own procedures, devising their own data tables, and analyzing the results they obtain.

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- f. Approved Everyday Math Training for teachers grades K-6 to be held on 2/9/12, 3/8/12, and 3/20/12. *Everyday Mathematics* is a comprehensive Pre-K through 6th grade mathematics curriculum developed by the University of Chicago School Mathematics Project. Everyday Mathematics emphasizes the application of mathematics to real world situations. Numbers, skills and mathematical concepts are not presented in isolation, but are linked to situations and contexts that are relevant to everyday lives. The curriculum also provides numerous suggestions for incorporating mathematics into daily classroom routines and other subject areas. Each Everyday Mathematics lesson includes time for whole-group instruction as well as small group, partner, or individual activities. These activities balance teacher-directed instruction with opportunities for open-ended, hands-on explorations, long-term projects and on-going practice. Total Cost \$6000.00 to be paid by Account #11-000-221-320-19-90.
- g. Approved Math Professional Development by LLTeach, Inc. and the coinciding contract for teachers Grades 3-9 to be held on 10/31/11, 1/17, 1/19, /2/22, 2/23, 2/24, 2/27, 2/28, and 3/5/12. Each workshop would identify specific Core Content Standards and contrast them to previous standards that were required for the grade level. Activities and content related to the new standards would be provided so that teachers can easily begin implementing these changes in their classes. Total Cost \$17,100.00 to be paid by Account #11-000-221-320-19-90.
- h. Approved Math Professional Development by LLTeach, Inc. and coinciding contract for Coaching Sessions for teachers Grades 3-8 to be held at Broad Street School, Cherry Street School and Indian Avenue School (88 days). The coaching schedule per school and information are attached. Total Cost \$167,200.00 to be paid by Account #11-000-221-320-19-90. (Attached)

Item 2.3 a-n ***Approval of Student Programs**

- a. Approved **Services to Overcome Drug Abuse Among Teens** (SODAT), Inc. a non profit agency funded through Department of Human Services- Division of Addiction Services. As part of their substance abuse prevention program, this agency will make presentations with 7th grade students in all K-8 schools during the 2011-2012 school year to discuss the ill effects of alcohol and various drugs. These presentations will be made in conjunction with the Health/Phys Ed teachers during the health period a week during the school year. There is no cost to the board.
- b. Approved **South Jersey author Ty Drago** to speak to students grades 6-8 at Buckshutem Road School on Wednesday, October 19, 2011 for 1 hour. Students will be introduced to a published author who will speak to students about the field of writing. Students will learn about the publishing aspect of writing along with authors reasons for writing, where ideas originate, etc. There is no cost to the Board, the Author is presenting free during the month of October.

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- c. Approved the **Lead Poisoning Prevention Program** at Broad Street School on October 21, 2011 and Cherry Street School on October 26, 2011. The Regional Childhood Lead Poisoning Prevention Coalition is a central force fighting the threat of lead in South Jersey. This program is geared to Kindergarten and 1st grade students as the Coalition helps to promote Lead Safe Homes and cleaning tips as well as promote lead testing among children. This is funded through the NJ Department of Community Affairs, and coordinated by the Southern New Jersey Prenatal Cooperative. There is no cost to the board.
- d. Approved **Trunk-or-Treat** at GOFECC on Wed. Oct. 27, 2011. Teachers will park their cars in an oval formation in the GOFECC parking lot. Each car trunk will be decorated with a different theme related to early childhood literacy and treats will be provided for all participating students. The entire GOFECC student population is invited along with their immediate family. Mr. Stevens and his staff will provide security for the evening. Total Cost \$645.00 to be paid by Account #20-218-200-600-00-01.
- e. Approved the Bridgeton Exchange Club to distribute **KID CODE** program brochures to all students in PK – Grade 1. The objective is to teach the importance of child safety in preventing abduction by encouraging parents to establish a password with their children and to teach children the importance of not going with anyone who doesn't know their password. The brochure is attached. There is no cost to the Board.
- f. Approved **Kid's Corner Chess Club** at Broad Street School. The Chess Club (Grade) will start December 6, 2011 and end on April 24, 2012. They will meet one day per week from 3:15 - 5:00 pm. Two teachers at \$25.00 x 1.75 = \$43.75 x 2 = \$87.50/week. To be paid for by Account #11-401-100-101-00-01.
- g. Approved the ExCEL School to hold a **Car Wash Fundraiser** on October 29, 2011 from 10:00 – 2:00 P.M. The Eighth Grade ExCEL students and volunteer staff members will participate in the car wash. Profits will go to the ExCEL Home School Association (EHSA). There is no cost to the Board.
- h. Approved the **Super Saturday Club** at Quarter Mile Lane School on Saturday's. This program will provide supplemental and enrichment activities in Language Arts and Mathematics for Students in Transition. The program will run for 14 Saturdays at the Quarter Mile Lane School beginning January 2012 to May 2012. Two teachers at \$25.00 x 4hrs.x14 = \$2800.00. One aide at \$9.00x4hrs.x14=\$504.00. Total \$3557.00 to be paid by Account # 20-463-100-101-00-40.
- i. Approved **Broad Street School's 2011-2012 Extended Day Programs:**
Detention - an extended day program to be held November 16, 2011 to June 08, 2012, four days a week for 28 weeks, 3:15-4:15pm for up to 20 students in Grades K-8. This program will be staffed by 2 certified teachers alternating. The objective of this program is to remediate and eradicate student behavioral difficulties that directly impact student achievement by teaching them coping and problem solving skills that will enable them to become positive and productive citizens. Students with challenging behaviors will be afforded the opportunity to remediate their behavioral difficulties while remaining in school. The impact of the program will be measured by student performance on all forms of assessment and by analysis of referrals and discipline. Total cost - 1 teacher x 25/hr x 1hr x 28weeks = \$2,800. To be paid by Account # 15-421-100-100-00-03.

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Math - an extended day program to be held November 16, 2011 to June 8, 2012 two days a week for 24 weeks, 3:15-4:15pm for up to 100 students in Grades K-8. This program will be staffed by 4 certified teachers. The objective of this program is designed to increase student achievement and remediate deficient skill areas in math. The impact of the program will be measured by student performance on all forms of assessment. Total cost -1 teacher (masters) x 28/hr x 2 hrs x 24 weeks = \$1,344.00, and 3 certified teachers x 25/hr x 2 hrs x 24 weeks= \$3,600. To be paid by Account # 15-421-100-100-00-03.

Language Arts Literacy - an extended day program to be held November 16, 2011 to June 8, 2012, 2 days a week for 24 weeks, 3:15-4:15pm for up to 80 students in Grades K-8. This program will be staffed by 3 certified teachers. The objective of this program is designed to increase student achievement and remediate deficient skill areas in language arts literacy. The impact of the program will be measured by student performance on all forms of assessment. Total cost 3 teachers x 25/hr x 2hr x 24weeks = \$3,600.00. To be paid for by Account # 15-421-100-100-00-03.

- j. Approved **YOUNG AUDIENCE – YAH-OH-WAY PERFORMANCES** at Broad Street School on November 17, 2011 for Grades K-8. YAH-OH-WAY, meaning “it is good” in Hopi, features dances of various Native American nations. Accompanied by song and drumming, the dancers don beautiful costumes and explain the meaning behind each movement. Audience volunteers will have a great time participating in the Feather Dance, a traditional expression of thanksgiving. Total Cost \$1450.00 to be paid by Account #15-190-100-320-00-03.
- k. Approved **YOUNG AUDIENCE – MEXICO BEYOND MARIACHI/JOURNEY** at Broad Street School on October 26, 2011 for Grades K-8. Through Mexico Performances – Join five talented performers as they prove there’s more to Mexico than mariachis and sombreros. With colorful costumes, authentic instruments, and lively music and dance, the performers explore the richly textured culture that has evolved over five hundred years of native life and foreign influence. An exuberant feast for the senses—it’s like being at an outdoor Mexican market! Total Cost \$1840.00 to be paid Account #15-190-100-320-00-03.
- l. Approved **YOUNG AUDIENCE – MEXICO BEYOND MARIACHI/JOURNEY** at Quarter Mile Lane School on November 28, 2011 for Grades K-8. Through Mexico Performances – Join five talented performers as they prove there’s more to Mexico than mariachis and sombreros. With colorful costumes, authentic instruments, and lively music and dance, the performers explore the richly textured culture that has evolved over five hundred years of native life and foreign influence. An exuberant feast for the senses—it’s like being at an outdoor Mexican market! Total Cost \$1450.00 to be paid Account #15-000-218-320-00-08.
- m. Approved the use of Broad St. Gym to host a **softball pitching clinic** for female students grades 6-12 on Monday’s and Wednesday’s. The dates are as follows: 10/24, 10/26, 10/31, 11/2, 11/7, 11/9, 11/14, and 11/21/2011. The clinics will run from 3:15pm-4:15pm on the above dates. The instructor for the clinics will be Heather Ripa (Broad St. PE Teacher) she will be volunteering her time to conduct these clinics and there will be no charge for students to participate, permission slips will be provided. Transportation for the students will also be provided at no cost to the Board.
- n. Approved the **3 Screens Company Program Assembly** presentations at Indian Avenue School on December 6, 2011 @ 9:00 and 10:00 am for K-6 students. Topics addressed: Helping Students Make Good Decisions and Expect Good Things. Total cost \$ 695.00 to be paid by Account #'s 15-190-100-320-00-05, 15-000-218-610-00-05.

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Item 2.4 ***Approval of Bilingual/ESL Three Year Program Plan**

Approved the Bilingual/ESL Three Year Program Plan for the 2011-2014 School Years.
(Attached)

Item 3.1a-b ***Approval of Field Trips**

a. Approved the BHS Senior Class Trip to Cedar Pointe in Sandusky, Ohio on June 6-8, 2012. In spring of 2010, a Senior Trip Committee was formed to start looking at possible destinations for the Class of 2012 Senior Trip. The committee was made up of the Class Officers. The students met with Mr. Lopez, Class Advisor and discussed possible locations and the length of the trip. The students all agreed they wanted a trip longer than 1 day and 1 night. The group met several times during the 2010-11 school year. The committee was made up of the class officers from 2009-10 and the officers from 2010-11. Again this committee met with Mr. Lopez and started to research possible destinations for the 2012 Class Trip. The committee selected 3 possible destinations; Bush Gardens, VA, Hershey Park, PA, and Cedar Pointe in Sandusky, OH. The students looked at the attractions at all locations, length of stay, travel time and cost for each location before voting. The committee voted and Cedar Pointe in Sandusky, OH was selected by the Senior Trip 2012 committee. There is no cost to the Board.

b. Approved BHS students to attend the Bridgeton Bluffs Clean Up Scheduled for October 15, 2011. The Cohanse River Watershed Taskforce is partnering with Bridgeton High School students and staff to clean debris from the historic Bridgeton Bluffs on the banks of the scenic Cohanse River on Saturday, October 15th from 8:30 – 11:30am. The Bridgeton Bluffs is an important historic area to the founding of Bridgeton as well as earlier prehistoric settlement. Matt Blake of the American Littoral Society will be on hand to discuss the site's ecological and cultural significance during the event. Participants can plan on seeing Bald Eagles, big trees, and having a good time. Any community members who would like to participate can email Bill Waterman, BHS School to Career Coordinator at wwaterman@bridgeton.k12.nj.us.

Item 4.1.1 ***Ratification of Retirement of Non-Certificated Staff**

Ratified retirement of Ms. Edwina Murphy, Cafeteria Worker at Bridgeton High School, effective October 1, 2011.

Item 4.1.2 a-b ***Approval of Retirement of Non-Certificated Staff**

- a. Approved retirement of Ms. Linda E. Price, 12-Month Guidance Secretary at Bridgeton High School, effective January 1, 2012.
- b. Approved retirement of Mr. Gene Banks, Custodian at Bank Street Administration Building, effective October 30, 2011.

Item 4.1.3 a-c ***Ratification of Resignations of Non-Certificated Staff**

- a. Ratified resignation of Ms. Essence Hester, Instructional Aide at the Geraldyn O. Foster Early Childhood Center, effective September 9, 2011.
- b. Ratified resignation of Ms. Sharon Patrick, Bus Aide at the Bank Street Annex, effective September 26, 2011.
- c. Ratified resignation of Ms. Brenda Curry, Instructional Aide at Bridgeton High School, effective September 19, 2011.

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Item 4.1.4 ***Approval of Resignation of Non-Certificated Staff**

Approved resignation of Ms. Tammy Scott from the position of Cafeteria Aide at Cherry Street School effective October 15, 2011 and from the position of Substitute Custodian, effective October 31, 2011.

Item 4.1.5 ***Ratification of Rescission of Non-Certificated Staff**

Ratified rescission of Ms. Annita Baird from the position of Cafeteria Worker at Buckshutem Road School, due to declination.

Item 4.1.6 a-b ***Approval of Rescission of Transfers of Non-Certificated Staff**

Rescinded the following transfers of non-certificated staff for the 2011-2012 school year:

- a. The transfer of Ms. Takara Hernandez , Day Custodian at Broad Street School to day Custodian at Indian Avenue School.
- b. The transfer of Ms. Selinette Lugo, Night Custodian at the Geraldyn O. Foster Early Childhood Center to day Custodian at Broad Street School.

Item 4.1.7 a-c ***Ratification of Leaves of Absence of Certificated Staff**

- a. Ratified request of Ms. Charlotta Birdsall, Health Occupations Teacher at Bridgeton High School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from September 21, 2011 until June 30, 2012 or until sick days are exhausted, then without pay until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- b. Ratified request of Ms. Michele Pfeffer, Language Arts Teacher at Quarter Mile Lane School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from September 8, 2011 until October 1, 2011 or patient is released from Doctor's care, not to exceed 12 weeks.
- c. Ratified request of Ms. Sharon Pinkerton, Math Teacher at Broad Street School, for a **Family Medical Leave of Absence and New Jersey Family Leave of Absence** with pay using accumulated sick days from September 1, 2011 until June 30, 2012 or until sick days are exhausted, then without pay until patient is released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.

Item 4.1.9 a-e ***Ratification of Leaves of Absence of Non-Certificated Staff**

- a. Ratified request of Ms. Terri Ott, 12-Month Secretary at Bridgeton High School, for a **Family Medical Leave of Absence and New Jersey Family Leave of Absence** with pay using accumulated sick days from September 6, 2011 until June 30, 2012 or sick days are exhausted, then without pay until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- b. Ratified request of Ms. Beth Schofield, Bus Driver at Bank Street Annex Building, for a **Family Medical Leave of Absence** with pay using accumulated sick days from September 8, 2011 until October 7, 2011, or until released from doctor's care, not to exceed 12 weeks.

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- c. Ratified request of Ms. Joqueta Pierce, 10-Month Secretary at Quarter Mile Lane School, for a **Family Medical Leave of Absence and New Jersey Family Leave of Absence** with pay using accumulated sick days from September 1, 2011 until June 30, 2012 or sick days are exhausted, then without pay until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- d. Ratified request of Ms. Marvia Butler, Instructional Aide at Cherry Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from September 6, 2011 until September 27, 2011 and without pay from September 28, 2011 to October 17, 2011, or until released from doctor's care, not to exceed 12 weeks.
- e. Ratified request of Mr. Peter Soone, Night Custodian at Indian Avenue School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from August 14, 2011 until October 4, 2011 or patient is released from doctor's care, not to exceed 12 weeks.

Item 4.2.1 *Approval of Appointment of Administrative Staff

Approved appointment of Mr. Jerry Vargas to the position of Assistant School Business Administrator for the 2011-2012 school year, effective on a date to be determined, at the salary of \$94,000.00, prorated. Account #11-000-251-104-00-80. PC #977.

Item 4.2.2 a-k *Approval of Appointment of Certificated Staff

- a. Approved appointment of Mr. Mark Barrish to the position of Math Teacher at Bridgeton High School for the 2011-2012 school year, effective October 12, 2011, on Step 2 of the MA Salary Guide, \$50,000.00, prorated. Account #15-140-100-101-00-02. PC #TBD.
- b. Approved appointment of Mr. Alix Silva to the position of School Technology Teacher/Coordinator at the ExCEL Program and HOPE Academy for the 2011-2012 school year, effective on or before December 10, 2011, on Step 5 of the ExCEL BA Salary Guide, \$63,800.00, prorated. Account #TBD. PC #TBD.
- c. Approved appointment of Mr. George E. Byrd, Jr. to the position of Instrumental Music Teacher at Broad Street School for the 2011-2012 school year, effective October 12, 2011, on Step 16 of the BA Salary Guide, \$74,520.00, prorated. Account #15-120-100-101-00-03, #15-130-100-101-00-03. PC #612.
- d. Approved appointment of Ms. Elizabeth Corbett to the position of Guidance Counselor at Broad Street School for the 2011-2012 school year, effective October 12, 2011, on Step 4 of the MA Salary Guide, \$51,330.00, prorated. Account #15-000-218-104-00-03. PC #TBD.
- e. Approved appointment of Ms. Erika Shanoff to the position of English Teacher at Bridgeton High School for the 2011-2012 school year, effective October 12, 2011, on Step 8 of the MA Salary Guide, \$56,130.00, prorated. Account #15-120-100-101-00-02. PC #TBD.
- f. Approved appointment of Ms. Maria Martini to the position of Guidance Counselor at Indian Avenue School for the 2011-2012 school year, effective October 17, 2011, on Step 10 of the MA Salary Guide, \$59,330.00, prorated. Account #15-000-218-104-00-05. PC #TBD.

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- g. Approved appointment of Ms. Aliya Covington to the position of Guidance Counselor at Bridgeton High School for the 2011-2012 school year, effective October 12, 2011, on Step 3 of the MA Salary Guide, \$50,130.00, prorated. Account #15-000-218-104-00-02. PC #TBD.
- h. Approved appointment of Ms. Danica Ghegan to the position of Guidance Counselor at Buckshutem Road School for the 2011-2012 school year, effective October 12, 2011, on Step 4 of the MA Salary Guide, \$51,330.00, prorated. Account #15-000-218-104-00-06. PC #TBD.
- i. Approved appointment of Ms. Robin Hannold to the position of Guidance Counselor at Bridgeton High School for the 2011-2012 school year, effective October 12, 2011, on Step 9 of the MA Salary Guide, \$57,330.00, prorated. Account #15-000-218-104-00-02. PC #TBD.
- j. Approved appointment of Mr. Michael J. Clarke to the position of Guidance Counselor at Quarter Mile Lane School for the 2011-2012 school year, effective October 12, 2011, on Step 3 of the MA Salary Guide, \$50,130.00, prorated. Account #15-000-218-104-00-08. PC #TBD.
- k. Approved appointment of Ms. Melissa Gore to the position of Guidance Counselor at Cherry Street School for the 2011-2012 school year, effective November 21, 2011, on Step 1 of the MA Salary Guide, \$49,000.00, prorated. Account #15-000-218-104-00-04. PC #TBD.

Item 4.2.3 *Ratification of Transfer of Certificated Staff

Ratified the following transfer of certificated staff for the 2011-2012 school year, effective September 12, 2011:

Name	From	To	Account #
Jaime Doto	Tutor – Cherry	Kindergarten Teacher – QML	15-110-100-101- 00-08

Item 4.2.4 *Approval of Transfers of Certificated Staff

Approved the following transfers of certificated staff for the 2011-2012 school year, effective when a replacement is found:

Name	From	To	Account #
Jodie Edwards	Elementary Teacher – West	Guidance Counselor – West	15-000-218-104- 00-07
Nathan Reed	Computer Teacher – Broad	School Technology Teacher/Coordinator – GOFECC	15-000-222-177- 35-05
Peggy Minervini	Bilingual Teacher – Broad	ESL Teacher – Broad	15-240-100-101- 00-03

Item 4.2.5 *Approval of Change of Salary Status of Certificated Staff

Approved change of salary status of Ms. Elyse Bittner, Preschool Teacher at the Geraldyn O. Foster Early Childhood Center, from Step 3 of the BA Salary Guide, \$48,630.00, to Step 3 of the BA+30 Salary Guide, \$49,330.00, prorated, effective November 1, 2011. Account #20-211-100-101-00-01.

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Item 4.3.1 a-d ***Ratification of Appointments of Non-Certificated Staff**

- a. Ratified appointment of Ms. Andrea Levick to the position of Instructional Aide at the Geraldyn O. Foster Early Childhood Center for the 2011-2012 school year, effective September 19, 2011, on Step 2 of the Aides' Salary Guide, \$15,931.00, prorated. Account #20-218-100-106-00-01. PC # 484.
- b. Ratified appointment of Ms. Leslie DiAmore to the position of Instructional Aide at the Geraldyn O. Foster Early Childhood Center for the 2011-2012 school year, effective September 28, 2011, on Step 1 of the Aides' Salary Guide, \$15,782.00, prorated. Account #20-218-100-106-00-01. PC #964.
- c. Ratified appointment of Ms. Danielle Guy to the position of Instructional Aide at Indian Avenue School for the 2011-2012 school year, effective October 3, 2011, on Step 3 of the Aides' Salary Guide, \$16,191.00, prorated. Account #15-190-100-106-00-05. PC TBD.
- d. Ratified appointment of Ms. Katherine Watkins to the position of Instructional Aide at Quarter Mile Lane School for the 2011-2012 school year, effective October 11, 2011, on Step 1 of the Aides' Salary Guide, \$15,782.0, prorated. Account #15-190-100-106-34-08. PC TBD.

Item 4.3.2 a-t ***Approval of Appointment of Non-Certificated Staff**

- a. Approved appointment of Ms. Damita White to the position of Attendance Officer at a location to be determined for the 2011-2012 school year, effective October 12, 2011, at the salary of \$36,400.00, prorated. Account #TBD. PC #TBD.
- b. Approved appointment of Antonio Segundo to the position of Student Custodian at Indian Avenue School for the 2011-2012 school year, effective October 12, 2011, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- c. Approved appointment of Jaylall Jackson to the position of Student Custodian at Quarter Mile Lane School for the 2011-2012 school year, effective October 12, 2011, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- d. Approved appointment of Ta'Marc Thomas to the position of Student Custodian at Cherry Street School for the 2011-2012 school year, effective October 12, 2011, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- e. Approved appointment of Kiara Rodriguez to the position of Student Custodian at Bridgeton High School for the 2011-2012 school year, effective October 12, 2011, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- f. Approved appointment of Hassan Hoover to the position of Student Custodian at Bridgeton High School for the 2011-2012 school year, effective October 12, 2011, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- g. Approved appointment of Brian Bojaciuk to the position of Student Custodian at Broad Street School for the 2011-2012 school year, effective October 12, 2011, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- h. Approved appointment of Marycruz Flores to the position of Student Custodian at Broad Street School for the 2011-2012 school year, effective October 12, 2011, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- i. Approved appointment of Hector Perez to the position of Student Custodian at Buckshutem Road School for the 2011-2012 school year, effective October 12, 2011, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.

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- j. Approved appointment of Andres Garica to the position of Student Custodian at West Avenue School for the 2011-2012 school year, effective October 12, 2011, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- k. Approved appointment of Alphonzo Wallace to the position of Alternate Student Custodian for the 2011-2012 school year, effective October 12, 2011, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- l. Approved appointment of Juan Lopez to the position of Alternate Student Custodian for the 2011-2012 school year, effective October 12, 2011, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- m. Approved appointment of Anthony Mancus to the position of Alternate Student Custodian for the 2011-2012 school year, effective October 12, 2011, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- n. Approved appointment of Ms. Debra Rainer to the position of Night Custodian at the Geraldyn O. Foster Early Childhood Center for the 2011-2012 school year, effective October 12, 2011, on Step 5 of the Custodians' Salary Guide, \$26,469.00, prorated. Account #11-000-262-110-00-23. PC #186.\
- o. Approved appointment of Ms. Yajhara Costa to the position of Instructional Aide at the Geraldyn O. Foster Early Childhood Center for the 2011-2012 school year, effective October 26, 2011 on Step 5 of the Aides' Salary Guide, \$16,547.00, prorated. Account #20-218-100-106-00-01. PC #94.
- p. Approved appointment of Mr. Glenn Fratto to the position of Instructional Aide at the HOPE Academy for the 2011-2012 school year, effective October 12, 2011, on Step 1 of the Aides' Salary Guide, \$15,782.00, prorated. Account #TBD. PC #TBD.
- q. Approved appointment of Ms. Isa Collazo to the position of Instructional Aide at the HOPE Academy for the 2011-2012 school year, effective October 18, 2011, on Step 4 of the Aides' Salary Guide, \$16,275.00, prorated. Account #TBD. PC #TBD.
- r. Approved appointment of Mr. Jose Jimenez to the position of Security Monitor at Bridgeton High School for the 2011-2012 school year, effective October 18, 2011, on Step 2 of the Security Monitors' Salary Guide, \$19,349.00, prorated. Account #15-000-266-110-00-021. PC #763.
- s. Approved appointment of Ms. Deyonka Green to the position of Bus Driver at the Bank Street Annex for the 2011-2012 school year, effective October 18, 2011 at the salary of \$23.16 per hour, 6 hours per day, \$25,291.00, prorated. Account #11-000-270-160-00-25. PC #TBD.
- t. Approved appointment of Ms. Shyron Bryant to the position of Crisis Intervention Specialist at Bridgeton High School for the 2011-2012 school year, effective October 17, 2011 at the salary of \$36,400.00, prorated. Account #11-423-200-104-00-02. PC #TBD.

Item 4.3.3 *Approval of Transfers of Non-Certificated Staff

Approved the following transfers of non-certificated staff for the 2011-2012 school year, effective October 12, 2011:

Name	From	To	Account #
Selinette Lugo	Night Custodian – GOFECC PC #186	Day Custodian – GOFECC PC #34	11-000-262-110-00-23
Albert Johnson	Day Custodian – GOFECC PC #34	Day Custodian – Bank PC #659	11-000-262-110-00-23

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Item 4.4.1 ***Approval of Professional Days**

Approved Mr. Jeffrey Meeks, School Technology Teacher/Coordinator at Bridgeton High School, to attend the Master Schedule Building Workshop in Upper Saddle River, NJ from February 14, 2012 through February 15, 2012. Total expenses are approximately \$500.00. Account to be determined.

Item 4.4.2 ***Approval of Substitutes**

Approved the following substitutes for the 2011-2012 school year:

Name	Position	Certificate	Rate	Account #
Denishia Simpson	Substitute Teacher	County	\$90.00/day	To be determined
Christi Dudzieck	Substitute Teacher	Standard Elementary	\$100.00/day	To be determined
Nancy Jo Williams	Substitute Teacher	CE – Elem. K-5	\$90.00/day	To be determined
Ricardo Berrios	Substitute Teacher	County	\$90.00/day	To be determined
Rebekah Berger	Substitute Teacher	Standard Elementary K-5	\$100.00	To be determined
Jill Fleetwood	Instructional Aide with Substitute Certificate	County	\$35.00/day	To be determined
Danielle Guy	Instructional Aide with Substitute Certificate	County	\$35.00/day	To be determined
Audrey Weldon	Substitute Secretary	N/A	\$9.50/hour	To be determined
Erica Shaffer	Substitute Cafeteria Aide	N/A	\$8.33/hour	60-000-000-000-01
Erica Shaffer	Substitute Breakfast Aide	N/A	\$8.49/hour	60-000-000-000-02
Kelly Paciorek	Substitute Cafeteria Aide	N/A	\$8.33/hour	60-000-000-000-01
Kelly Paciorek	Substitute Breakfast Aide	N/A	\$8.49/hour	60-000-000-000-01
Audrey Weldon	Substitute Cafeteria Aide	N/A	\$8.33/hour	60-000-000-000-01
Roshunda Braziel	Substitute Cafeteria Aide	N/A	\$8.33/hour	60-000-000-000-01

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Item 4.4.3 *Ratification of Extra Contracts

Ratified the following extra contracts for the 2011-2012 school year, effective September 1, 2011:

Name	Position	Rate	Account #
Delia Sweazie	Head Coach - Grade 6-8 Field Hockey	\$3,252.00	11-402-100-100-00-01
Kristi Wittenwiler	Asst. Coach – Grade 6-8 Field Hockey	\$2,681.00	11-402-100-100-00-01

Item 4.4.4 *Approval of Extra Contracts

Approved the following extra contracts for the 2011-2012 school year, effective October 12, 2011:

Name	Position	Rate	Account #
Sean Fallon	Science Fair Advisor – West	\$512.00, prorated	11-401-100-100-00-01
Romaine Street	Science Fair Advisor – Broad	\$1,021.00 prorated	11-401-100-100-00-01
Karen Johns	Honor Society Advisor – QML	\$512.00 prorated	11-401-100-100-00-01
George Linen	Class of 2012 Advisor	\$2,656.00 prorated	11-401-100-100-00-01
Gloria Cooper	Honor Society Advisor – West	\$512.00, prorated	11-401-100-100-00-01
Julie Akers	Science Fair Advisor – Buckshutem	\$512.00, prorated	11-401-100-100-00-01
Shawn Bridges	Grade 8 Advisor – Broad	\$1,021.00 prorated	11-401-100-100-00-01
Sharon Foster	Grade 8 Advisor – West	\$521.00 prorated	11-401-100-100-00-01
Kathleen Sharp	Science Fair Advisor – QML	\$512.00 prorated	11-401-100-100-00-01
Caroline Cornelius	Student Government Advisor – QML	\$512.00 prorated	11-401-100-100-00-01
Shawn Bridges	Grade 6-8 Head Boys’ Basketball Coach	\$3,252.00	11-402-100-100-00-01
Maurice DeShields	Grade 6-8 Asst. Boys’ Basketball Coach	\$2,681.00	11-402-100-100-00-01
George Linen	Grade 6-8 Head Girls’ Basketball Coach	\$3,252.00	11-402-100-100-00-01
Delia Sweazie	Grade 6-8 Asst. Girls’ Basketball Coach	\$2,681.00	11-402-100-100-00-01
Lennita Linen	Grade 6-8 Cheerleading Coach	\$3,252.00	11-402-100-100-00-01
James Connor	Grade 6-8 Head Baseball Coach	\$3,252.00	11-402-100-100-00-01

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John Wuzzardo	Grade 6-8 Asst. Baseball Coach	\$2,681.00	11-402-100-100-00-01
Sherri Yellin	Grade 6-8 Head Softball Coach	\$3,252.00	11-402-100-100-00-01
Dannon Mehaffey	Grade 6-8 Asst. Softball Coach	\$2,681.00	11-402-100-100-00-01
Oscro Williams	Grade 6-8 Head Boys' Track Coach	\$3,252.00	11-402-100-100-00-01
Germanae Grinnage	Grade 6-8 Head Girls' Track Coach	\$3,252.00	11-402-100-100-00-01
Catherine Burrell	Yearbook Co-Advisor – QML	\$256.00	11-401-100-100-00-01
Margaret Perrotti	Yearbook Co-Advisor – QML	\$256.00	11-401-100-100-00-01

Item 4.4.5 a-f *Approval of Staff for Previously Approved Extended Day Programs

- a. Approved the following staff for the previously approved West Avenue School Extended Day Program for the 2011-2012 school year, effective November 1, 2011 through May 10, 2012. Account #15-421-100-100-00-07.

Name	Position	Salary/ Hour	Hours/ Week	Weeks	Total Salary
Stacy Cifaloglio	Grade 2 Literacy Basic Skills Club	\$28.00	3	24	\$2,016.00
Renee Glenn	Grade 2 Math Basic Skills Club	\$28.00	3	24	\$2,016.00
Bruno Vagnarelli	NJASK 4 Prep Literacy & Math Club	\$28.00	2.25	24	\$1,512.00
Jodie Edwards Mazza	Substitute	\$28.00	As needed	N/A	N/A
Steven Maloney	Grade 5-8 Gems Club	\$28.00	3	24	\$2,016.00
Sharon Foster	NJASK 8 Prep Literacy Club	\$25.00	3	24	\$1,800.00
Lauren Nicosia	Grades 6-8 Music and Drama Club	\$25.00	1.5	24	\$900.00
Sonya Ahmad	NJASK 7 LAL Prep Club	\$25.00	3	24	\$1,800.00
Lindsey Clay	Grades 3-4 Gems Club	\$28.00	3	24	\$1,800.00
Diana Hoffman	Grades 5-8 Read 180	\$25.00	6	24	\$3,600.00
Nichole Dalton	Grades 5-8 Read 180	\$25.00	1.5 hrs. day	120	\$4,500.00

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Kathryn Hawkes	Grade 1 Math & LAL Club	\$25.00	1.5	24	\$900.00
Lisa Heisroth	Grades 3-4 Read 180	\$25.00	3	24	\$1,800.00

b. Approved the following staff for the previously approved Indian Avenue School Extended Day Program for the 2011-2012 school year, effective October 13, 2011 through May 10, 2012. Account #15-421-100-100-00-05.

Name	Position	Salary/ Hour	Hours/ Week	Weeks	Total Salary
Lois Marcasciano	Talent 21 Technology Advisor	\$28.00	1.5	24	\$1,008.00
Mark Raybould	Homework Club	\$25.00	3	24	\$1,875.00
Janet Matheussen	Homework Club Substitute	\$25.00	As needed	N/A	N/A
Sharon Shephard	Detention Club	\$28.00	2	24	\$2,268.00
Joseph Terrigno	Detention Club Substitute	\$25.00	As needed	N/A	N/A
Starr Mulford	Read 180	\$28.00	6	24	\$4,032.00
Lori Young	Read 180	\$28.00	6	24	\$4,032.00

c. Approved the following staff for the previously approved Quarter Mile Lane Extended Day Program for the 2011-2012 school year, effective October 13, 2011 through May 131, 2012. Account #15-421-100-100-00-08.

Name	Position	Salary/ Hour	Hours/ Week	Weeks	Total Salary
Kathleen Sharp	Homework Club Gr. 6-8 Math/Science	\$25.00	2.5	30	\$1,875.00
Caroline Cornelius	Grade 4 Literature Circles	\$28.00	2.5	30	\$2,100.00
Margaret Perrotti	Grade 3 Literature Circles	\$25.00	2.5	30	\$1,875.00
Erin Abbott	Drama Club	\$25.00	2.5	30	\$1,875.00
Susan Benner	Drama Club	\$25.00	2.5	30	\$1,875.00
Michele Pfeffer	Administrative Detention	\$25.00	5	30	\$3,750.00

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d. Approved the following staff for the previously approved Bridgeton High School Extended Day Program for the 2011-2012 school year, effective October 12, 2011 through June 5, 2012. Account #15-421-100-100-00-08.

Name	Position	Salary/ Hour	Hours	Total Salary
Geoffrey Portale	Math	\$25.00	120	\$3,000.00
Mary Beth Galex	Language Arts	\$25.00	120	\$3,000.00
Travis Ludwick	Science	\$25.00	120	\$3,000.00
Joseph Teklits	Social Studies	\$25.00	120	\$3,000.00
Jacqueline Gentry	Special Ed	\$28.00	120	\$3,360.00
Jose Chanez-Mendia	Bilingual	\$28.00	120	\$3,360.00
Debra LeCates	Media Center	\$28.00	120	\$3,360.00

e. Approved the following staff for the 21st Century Program for the 2011-2012 school year, effective October 12, 2011 through August 31, 2012. Accounts #20-457-200-100-00-40, #20-457-100-100-00-40, and #20-457-200-106-00-40.

Name	Position	Salary/ Hour	Hours/ Week	Days	Total Salary
Kenyetta McBride	Coordinator (Summer)	\$25.00	2.5	120	\$7,500.00
			5	20	\$2,500.00
Deidre Montgomery	Teacher (Summer)	\$25.00	2.5	120	\$7,500.00
			5	20	\$2,500.00
Taj'a Board	Teacher (Summer)	\$25.00	2.5	120	\$7,500.00
			5	20	\$2,500.00
Meghan Choyce	Teacher (Summer)	\$28.00	2.5	120	\$8,400.00
			5	20	\$2,800.00
Donna Bard	Aide (Summer)	\$9.00	2.5	120	\$2,700.00
			5	20	\$900.00

f. Approved the following staff for the Read180 Afterschool Intervention Program at Broad Street School for the 2011-2012 school year, effective October 12, 2011. Account #15-424-100-101-00-03.

Name	Position	Salary/ Hour	Hours/ Week	Days	Total Salary
Elle Goga	Teacher	\$25.00	6	120	\$4,500.00
Robert Lawless	Teacher	\$25.00	6	120	\$4,500.00
Maryann Hoffner	Teacher	\$25.00	6	120	\$4,500.00
Robert Fink	Teacher	\$25.00	6	120	\$4,500.00

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Item 4.4.6 a-b ***Ratification of Staff for Previously Approved Extended Day Programs**

- a. Ratified appointment of the previously approved Cherry Street School Extended Day Program for the 2011-2012 school year, effective October 3, 2011. Account #15-421-100-100-00-04.

Name	Position	Salary/ Hour	Hours / Wk	Weeks	Total Salary
Shinese Harvey	Talent 21 Tech Literacy Club	\$25.00	1.5	24	\$900.00
Sterling Rainier	Detention	\$25.00	3	28	\$2,100.00
Shinese Harvey	24 Club	\$25.00	1	16	\$400.00
Marie Lombard	Homework Club	\$28.00	3	28	\$2,352.00
Patricia Witkowski	Bilingual Homework Club	\$28.00	3	28	\$2,352.00
Allison Gray	Karate Club	\$28.00	1	28	\$784.00
Debra Kimble	Homework Club	\$28.00	1.5	28	\$1,176.00
Sherman Denby	Cooking Enrichment Club	\$25.00	1.5	28	\$1,050.00
Sterling Rainier	Open Recreation	\$25.00	1.5	28	\$1,050.00
Jaclyn Hall	Open Recreation	\$25.00	1.5	28	\$1,050.00

- b. Ratified the following staff for the READ 180 Afterschool Program at Cherry Street School for the 2011-2012 school year, effective October 1, 2011.

Name	Position	Salary/ Hour	Hours/ Week	Days	Total Salary
Jeanine Taylor	READ 180	\$25.00	1.5	120	\$4,500.00

Item 4.4.7 ***Approval of On-Call Translators**

Approved the following On-Call Translators for the 2011-2012 school year, effective October 12, 2011, on an as-needed basis: Account #20-240-200-100-00-40.

Name	Salary/Hour
Celina Reber	\$18.00
Elizabeth Garcia	\$18.00
Ruth Rosa	\$18.00
Antonio Orozco	\$18.00

Item 4.4.8 ***Approval of Establishment of New Position**

Approved establishment of the new position of Purchasing Agent.

Item 4.4.9 ***Approval of Job Description**

Approved the following job description:

Bridgeton Public Schools

Job Description

New

POSITION: **Purchasing Agent**

QUALIFICATIONS:

1. Qualified Purchasing Agent
2. Knowledge of current New Jersey Public Contracts Law.
3. Minimum of three (3) years experience in preparing bid specifications, solicitation or quotations.
4. **Associates Degree in business administration, Bachelors preferred**
5. Must be computer literate; proficient in Microsoft Office Suite 97 for Windows 95 (Word, PowerPoint, Excel and Access).

REPORTS TO: The Purchasing Agent is directly responsible to the **Assistant School Business Administrator.**

JOB GOAL: To assist and support the School Business Administrator and **Assistant School Business Administrator** in the performance of his/her role and responsibilities by maintaining a thorough and efficient operation.

PERFORMANCE RESPONSIBILITIES:

1. Prepares budget sheets for bulk ordering.
2. Solicits quotations in order to obtain best prices.
3. **Reviews and approves requisitions for compliance with contract law and Board policy.**
4. Prepares specifications for bids on supplies and equipment for entire district.
5. Tabulates bids and makes recommendations prior to submission to the Board of Education.
6. Prepares proper public notices as required by Public Contract Law, including notices to official papers to advertise bids.
7. Sends out Affirmative Action Forms to all successful bidders and professional employees to complete to prepare for the Affirmative Action Officer audit.
8. Sends out to all successful construction bidders the Monthly Project Form and the Initial Project Workforce Form (to be completed for each bid)
9. Maintains files of all required paper work and documentation for each bid/project (ex. Prevailing wage documentation).
10. Meets with representatives from various companies to evaluate products prior to purchase.
11. Communicates with principals and teachers regarding problems with their supplies and equipment.
12. Maintains vendor lists for state contracts and discounts for supplies and equipment (distributes list to purchasing secretaries).

- 13. Maintains records on fixed assets for equipment \$2,000 or over for the school system to prepare for the yearly report for the auditors.
- 14. Properly tags all fixed assets and updates fixed asset list for new and disposed of assets.
- 15. Works with the warehouse person regarding the inventory of certain supplies kept on hand for all schools.
- 16. Assists in preparation of the annual budget.
- 17. Assist with the yearly audit by obtaining information requested by the auditors.
- 18. Prepares purchase orders or vouchers for all contractual agreements and utilities. Ensures compliance with local public contract law.
- 19. Performs other related duties as required or assigned in the office by the School Business Administrator or Assistant School Business Administrator.

TERM OF EMPLOYMENT:

12 months

EVALUATION:

Job performance will be evaluated in accordance with Board policy.

NMS/et 9-26-11

Item 5.1.1

***Approval of Bills September 2011**

Approved the September bills be paid as follows:

11-Current Expense	\$889,368.53
12-Capital Outlay	\$283,924.21
13-Special Schools	
15-Whole School Reform	\$596,718.57
20-Special Revenues	\$525,799.53
40-Debt Service	
30-Capital Projects	\$64,404.29
60-Enterprise Fund	\$282,932.44
70- Internal Service Fund	
Health Benefits	\$1,163,550.88
Payroll	<u>\$4,755,150.22</u>
TOTAL	\$8,561,848.67

Item 5.1.2 a-b

***Approval of Financial Reports**

- a. Approved the August and September Treasurer’s Reports for the 2011-2012 school year.
- b. Approved the August and September Board Secretary’s Report for the 2011-2012 school year.

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Item 5.1.3 ***Approval of Board Secretary's Certification**

Approved the Board Secretary's Monthly Certification of Budgetary Status for August and September 2011.

I certify that as of August 31, 2011 and September 30, 2011 no major budgetary account or fund has been over-expended.

Nicole M. Schoener, Board Secretary

Date:

Item 5.1.4 ***Approval of Certification of Major Account/Fund Status**

Approved the Board of Education's Monthly Certification of Major Account/Fund Status. We certify that as of August 31, 2011 and September 30, 2011 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended and that sufficient funds are available for the remainder of the fiscal year.

Item 5.1.5 ***Approval of 2011-2012 Tuition**

Approved the tuitions listed for out of district placements. Yearly tuition amounts, tuition payments prorated.

Creative Achievement Academy – West Ave.

Start Date	#	Tuition	Account#
9/6/2011	10	\$40,865.00	11-000-100-566-00-01
9/6/2011	11	\$40,865.00	11-000-100-566-00-01
9/6/2011	12	\$40,865.00	11-000-100-566-00-01
9/15/2011	13	\$40,865.00	11-000-100-566-00-01
9/12/2011	14	\$40,865.00	11-000-100-566-00-01
9/26/2011	15	\$40,865.00	11-000-100-566-00-01

Pineland Learning Center

Start Date	#	Tuition	Account#
9/6/2011	21	\$41,887.80	11-000-100-566-00-01
9/6/2011	22	\$41,887.80	11-000-100-566-00-01
9/26/2011	23	\$41,887.80	11-000-100-566-00-01

Pediatric-Bancroft

Start Date	#	Tuition	Account#
9/15/2011	3	\$42,480.00	11-000-100-566-00-01

SCSSSD-Daretown

Start Date	#	Tuition	Account#
9/21/2011	5	\$33,437.00	11-000-100-565-00-01

SCSSSD-Pittsgrove Middle School

Start Date	#	Tuition	Account#
9/7/2011	5	\$41,662.00	11-000-100-565-00-01
9/7/2011	6	\$46,818.00	11-000-100-565-00-01

SCSSSD-Alt. H.S

Start Date	#	Tuition	Account#
9/7/2011	1	\$17,340.00	11-000-100-566-00-01

SCSSSD-Cumberland Campus

Start Date	#	Tuition	Account#
9/7/2011	10	\$31,285.00	11-000-100-565-00-01
9/7/2011	11	\$31,285.00	11-000-100-565-00-01
9/7/2011	12	\$31,285.00	11-000-100-565-00-01
9/7/2011	13	\$41,662.00	11-000-100-565-00-01

Archway

Start Date	#	Tuition	Account#
9/14/2011	3	\$34,380.00	11-000-100-566-00-01

GCSSSD-Bankbridge

Start Date	#	Tuition	Account#
9/14/2011	3	\$33,120.00	11-000-100-565-00-01

Item 5.1.6 a-d ***Approval of Agreements**

- a. Approved the Shared services agreement between Bridgeton Board of Education and the City of Bridgeton regarding the use of the Bridgeton Midget Football Field and Bleachers for the 2011 Bridgeton High School football season.
- b. Approved the 2011-2012 Joint Transportation Agreement between Bridgeton Public Schools and Haddon Twp. Board of Education.
- c. Approved the agreement with Salem County Special Services School District for Non-Public Nursing services for the 2011-2012 school year.
- d. Approved the agreement with Salem County Special Services School District to provide 192-193 services for the 2011-2012 school year.

Item 5.1.7 a-d ***Approval of Contracts**

- a. Approved the contract with Cumberland County Audi-Visual Commission for the 2011-2012 school year in the amount of \$27,393.00 assessed as follows: 4764 pupils @ 5.75 per pupil.
- b. Approved the Tools of the Mind contract in the amount of \$7,500.
- c. Approved the LL Teach Inc. contract in the amount of \$1,900.00 to be charged to account #20-237-200-320-00-81.
- d. Approved the contract with Cumberland Empowerment Zone for 21st Century Community Learning Centers for 2011-2012 school year.

Item 5.1.8 ***Approval of Bank Account**

Approved the Business Administrator to open a new bank account with Colonial Bank for flexible spending account as required by P.L. 2011, Chapter 78.

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Item 5.1.9 ***Approval of Modification of Existing Contract**

Approved the modification to the 403(b) Third party administrator services contract formerly provided by Great American plan now provided by TSA consulting Group.

Item 5.1.10 ***Approval of Grant Submission and Acceptance**

Approved the submission and acceptance of the funds for FY 12 for the following grants:

<u>NCLB:</u>		<u>IDEA</u>	
Title I	\$3,108,472	Basic	\$1,414,284
Title II	\$ 457,339	Preschool	\$ 33,383
Title III	\$ 188,101		
TOTAL	\$3,753,912	TOTAL	\$1,447,667

Item 5.1.11 ***Approval of Grant Acceptance**

Approved the acceptance of \$34,755.00 for 2011 Safety Grant Award from New Jersey School Boards Association Insurance Group's Educational Risk and Insurance Consortium South.

Item 5.1.12 ***Approval of Submission of the 2010 NCLB Amendment**

Approved the Submission of the 2010 NCLB Consolidated Carryover Amendment in the amount of \$1,029,260:

Title IA	\$ 721,979
Title I SIA A	\$ 44,684
Title IIA	\$ 197,675
Title IID	\$ 66
Title III	\$ 45,961
Title IV	\$ 18,985

Item 5.1.13 ***Approval of Violence, Vandalism and Substance Abuse Report**

Approved the 2010-2011 Violence, Vandalism and Substance Abuse Report.
(As presented)

Item 5.1.14 ***Approval of Change Order No. 5**

Approved the change order for Bridgeton High School Stadium and Athletic complex in the amount of \$4,175,597.00.

Item 6.1.1a-f ***Facility Usage**

- a) Approved the request of City of Bridgeton Boys Basketball to use the Broad St. gym for practices on Wednesday and Thursdays, Dec. 7 thru January 26, 6:00pm to 9:00pm and BHS gym for games on Saturdays, 1:00pm to 5:00pm, Sundays 12:30pm to 4:30pm, January 7 thru March 4, 2012. **An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

October 11, 2011

- b) Approved the request of Joseph Laspada and Bridgeton teachers to use the Bridgeton High School gym on Tuesdays from 7:00pm to 9:30pm, October 18th thru November 22nd and March 13 thru May 29 for basketball. **A rental fee of \$50 per evening will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- c) Approved the request of Bridgeton Recreation to use the West Ave. gym on Wednesdays from 6:00pm to 7:00pm, October 19th thru November 23rd for preschool basketball program. **An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- d) Approved the request of All That Dance Studio to use the Bridgeton High School Auditorium on December 16, 5:00pm to 10:00pm for dress rehearsal and December 17, 12:00pm to 5:00pm for performance. **Rental, custodial, security and sound fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- e) Approved the request of Bridgeton Professional Firefighters Association to use the Buckshutem Cafetorium on October 15th, 8:00am to 5:00pm for lecture. **Rental and custodial fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- f) Approved the Gloucester County Special Services School District to use the West Ave. Kitchen, Cafeteria and a classroom on October 27, 2011, 5:00pm to 9:00pm for Migrant Ed. parent meeting. **Kitchen and Custodial fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

END OF CONSENT AGENDA

Motion by Mrs. Peterson, second by Mrs. Bernstein approving the consent agenda.

Motion carried, roll call vote was 7-0.

Item 7. Non-Consent Agenda

Item 4.1.8 Ratification of Leave of Absence of Non-Certificated Staff

Motion by Mr. Morgan, second by Mrs. Peterson ratifying request of Mr. Robert Parker, Instructional Aide at Broad Street School, for a **Board Approved Leave of Absence** without pay, from September 1, 2011 through October 31, 2011.

Motion carried, roll call vote was 7-0.

Item 4.1.10 Approval of Leave of Absence of Non-Certificated Staff

Motion by Mr. Morgan, second by Mrs. Bernstein approved request of Ms. Carol Clark, Food Service Bookkeeper at Bank Street Annex Building, for a **Board Approved Leave** with pay using accumulated sick days from November 17, 2011 until December 6, 2011 and without pay from December 7, 2011 to March 12, 2012, or until released from doctor's care.

Motion carried, roll call vote was 7-0.

Item 4.4.10 **Approval of Termination of Certificated Staff**

Motion by Mr. Morgan, second by Mrs. Bernstein approving termination of a certificated staff member whose name has been filed with the Director of Human Resources, effective December 10, 2011.

Motion carried, roll call vote was 7-0.

Item 4.4.11 **Approval of Termination of Non-Certificated Staff**

Motion by Mrs. Peterson, second by Mr. Morgan approving termination of a non-certificated staff member whose name has been filed with the Director of Human Resources, effective October 25, 2011.

Motion carried, roll call vote was 7-0.

Item 4.4.12 **Ratification of Suspension and Approval of Termination of Non-Certificated Staff**

Motion by Mr. Morgan, second by Mrs. Peterson ratifying suspension of a non-certificated staff member, whose name has been filed with the Director of Human Resources, effective September 29, 2011 and approve termination of the same non-certificated staff member, effective October 25, 2011.

Motion carried, roll call vote was 7-0.

Item 4.4.13 **Approval of Change of Title**

Motion by Mrs. Bernstein, second by Mr. Morgan approving change of title from the position of 12-Month Assistant Principal of HOPE Academy to 12-Month Principal of HOPE Academy, effective October 12, 2011.

Motion carried, roll call vote was 7-0.

Item 4.4.14 **Appointment of Administrative Staff**

Motion by Mrs. Peterson, second by Mr. Morgan approving appointment of Mr. Samuel Curio to the position of 12-Month Principal of HOPE Academy for the 2011-2012 school year, effective October 12, 2011, on Step 4 of the 12-Month High School Principals' Salary Guide, with +30 credits, \$114,810.00, prorated. Account #15-000-240-103-00-02. PC #TBD.

Motion carried, roll call vote was 7-0.

Item 8. **OTHER BOARD ACTION: INFORMATION**

Item 9.

9.1 Committee Reports

10421
October 11, 2011

Executive Session- 6:31pm

Motion by Mrs. Bernstein, second by Mr. Smith-Bey approving the following executive session resolution:

WHEREAS, section 8 of the Open Public Meeting Act, Chapter 341 PL1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist. NOW, THEREFORE, BE IT RESOLVED, by the Bridgeton Board of Education of the City of Bridgeton, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matters to be discussed is student information related to credits.
3. It is anticipated at this time that the above stated subject matters will be made public when appropriate.
4. This resolution will take effect immediately.

Motion carried, roll call vote was 7-0.

RETURN TO THE PUBLIC

Motion by Mrs. Bernstein, second by Mr. Smith-Bey, approving the return to the public portion of the meeting at 7:25 p.m.

Motion carried, roll call vote was 7-0.

Motion by Mrs. Bernstein, second by Mrs. Peterson approving the Aflac Flex Plan Resolution.

Motion carried, roll call vote was 7-0.

Item 10. ADJOURNMENT

Motion by Mrs. Peterson, second by Mr. Smith-Bey adjourning meeting at 7:29pm.

Respectfully Submitted,

Nicole M. Schoener
School Business Administrator

10422
October 11, 2011

**Executive Session Minutes
October 11, 2011**

The public action meeting of the Bridgeton Board of Education was called to order at 6:00 p.m. by the Board President, Ms. Angelia Edwards. Board Members present were Ms. Angelia Edwards, Mrs. Marie Bernstein, Ms. Barbara Taylor-Holmes, Mr. James Williamson, Mrs. Mary Peterson (arrived at 6:10pm), Mr. Kenny Smith-Bey and Mr. Albert Morgan. Mrs. Brenda Dellaquilla and Mr. Curtis Edwards were absent. Also in attendance were, Dr. Thomasina Jones, Superintendent, Mr. Nedd Johnson, Assistant Superintendent, A. Paul Kienzle, Jr. Esq., Board Solicitor, Mrs. Nicole M. Schoener, School Business Administrator. Prayer was offered by Mr. Morgan.

The Board discussed a student from Bridgeton High School relating to credit accumulation. Dr. Tavani explained the circumstances around the student (M.S.) The parent and student presented their information requesting credit. Mrs. Bernstein asked if they received a letter regarding credit completion they explained that they did; however stated did not have opportunity to appeal. Dr. Jones shared information from the vo-tech denying his attendance appeal. Mr. Ahmad gave information on the attendance communication at BHS and it is typical for students and families to act surprised as seniors.

RETURN TO THE PUBLIC

Motion by Mrs. Bernstein, second by Mr. Tukes, approving the return to the public portion of the meeting at 8:24 p.m.

Motion carried, roll call vote was 9-0.

Respectfully submitted,

Nicole M. Schoener
School Business Administrator