

**10423**  
**November 15, 2011**

**BRIDGETON BOARD OF EDUCATION**

**PUBLIC ACTION MEETING**

**November 15, 2011**

The public action meeting of the Bridgeton Board of Education was called to order at 6:00 p.m. by the Board President, Ms. Angelia Edwards. Board Members present were Ms. Angelia Edwards, Mrs. Marie Bernstein, Ms. Barbara Taylor-Holmes, Mr. James Williamson, Mrs. Mary Peterson, Mr. Kenny Smith-Bey, Mr. Albert Morgan, Mrs. Brenda Dellaquilla and Mr. Curtis Edwards. Also in attendance were, Dr. Thomasina Jones, Superintendent, Mr. Nedd Johnson, Assistant Superintendent, A. Paul Kienzle, Jr. Esq., Board Solicitor, Mrs. Nicole M. Schoener, School Business Administrator. Prayer was offered by Mrs. Bernstein.

1.5 OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. Bridgeton Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board in the lobby of the Bank Street Administration Building and mailed to the City Clerk of Bridgeton, The News of Cumberland County, Bridgeton, The Press of Atlantic City, Pleasantville and Radio Station WSNJ, Bridgeton on May 11, 2011.

1.6 PUBLIC PARTICIPATION- No public participation

1.7 RESOLUTIONS

1.8 PRESENTATIONS – HIB Monthly Report was presented to the board by Dr. Jones, cases for the month by school is as follows: BHS (4), Broad (4), Buckshutem (1), Cherry (1), Indian (5), West (1) Motion by Mrs. Bernstein, second by Mrs. Bernstein approving the HIB Monthly report.

**Motion carried, roll call vote was 9-0.**

Bulldog of the Month – Dr. Jones presented the Bulldog of the month to the Board. The students were recognized for their citizenship and grades.

1.9 APPROVAL OF MINUTES

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the following minutes:

Regular Agenda Session/Public Action Meeting      October 11, 2011

Executive Session      October 11, 2011

**Motion carried, roll call vote was 9-0.**

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**Item 1.9.1 Amendment to the Board Meeting minutes of September 13, 2011**

Motion by Mrs. Dellaquilla, second by Mrs. Bernstein approving the following amendments:

**Item 4.2.1 \*Approval of Appointment of Administrative Staff**

Approved appointment of Dr. Emily Cannon to the position of Supervisor of Guidance at Bridgeton High School for the 2011-2012 school year, effective on **November 1, 2011**, on Step 10 of the 12-Month Supervisors' Salary Guide with doctorate, \$107,838.00, prorated. Account #15-000-218-104-00-02. PC#769.

**Motion carried, roll call vote was 9-0.****Item 1.9.2 Amendment to the Board Meeting minutes of October 11, 2011**

Motion by Mrs. Bernstein, second by Mrs. Peterson approving the following amendments:

**Item 2.2.1 a-h \*Approval of Professional Development**

g. Approved Math Professional Development by LLTeach, Inc. **and the coinciding contract** for teachers Grades 3-9 to be held on 10/31/11, 1/17, 1/19, 2/22, 2/23, 2/24, 2/27, 2/28, and 3/5/12. Each workshop would identify specific Core Content Standards and contrast them to previous standards that were required for the grade level. Activities and content related to the new standards would be provided so that teachers can easily begin implementing these changes in their classes. Total Cost \$17,100.00 to be paid by Account #11-000-221-320-19-90.

h. Approved Math Professional Development by LLTeach, Inc. **and coinciding contract** for Coaching Sessions for teachers Grades 3-8 to be held at Broad Street School, Cherry Street School and Indian Avenue School (88 days). The coaching schedule per school and information are attached. Total Cost \$167,200.00 to be paid by Account #11-000-221-320-19-90. (Attached)

**2.3 a-n \*Approval of Student Programs**

l. Approved **YOUNG AUDIENCE – MEXICO BEYOND MARIACHI/JOURNEY** at Quarter Mile Lane School on November 28, 2011 for Grades K-8. Through Mexico Performances – Join five talented performers as they prove there's more to Mexico than mariachis and sombreros. With colorful costumes, authentic instruments, and lively music and dance, the performers explore the richly textured culture that has evolved over five hundred years of native life and foreign influence. An exuberant feast for the senses—it's like being at an outdoor Mexican market! Total Cost \$**1840.00** to be paid Account #15-000-218-320-00-08.

**Item 4.1.2 a-f \*Approval of Resignations of Certificated Staff**

a. Approved resignation of Ms. Mary Moody, Library Media Specialist at Cherry Street School, effective **October 4, 2011**, or sooner if a replacement is found.

**Item 4.2.2 a-k \*Approval of Appointment of Certificated Staff**

b. Approved appointment of Mr. Alix Silva to the position of School Technology Teacher/Coordinator at the ExCEL Program and HOPE Academy for the 2011-2012 school year, **effective on December 5, 2011**, on Step 5 of the ExCEL BA Salary Guide, \$63,800.00, prorated. Account #TBD. PC #TBD.

**Motion carried, roll call vote was 9-0.****CONSENT AGENDA**

**Item 2.2 a-p**                    **\*Approval of Professional Development**

**a. Approved the Renzulli Learning Program for the Gifted and Talented**

The Renzulli Learning System is a comprehensive program that begins by providing a computer-generated profile of each student's academic strengths, interests, learning styles, and preferred modes of expression. A search engine then matches internet resources to the student's profile from fourteen carefully screened data-bases that are categorized by subject area, grade level, state curricular standards, and degree of complexity. A management system called the Wizard Project Maker guides students in the application of knowledge to teacher or student selected assignments, independent research studies, or creative projects that individuals or small groups would like to pursue. Students and teachers can evaluate the quality of students' products using a rubric called The Student Product Assessment Form. Students can rate each site visited, conduct a self-assessment of what they have gained from the site, and place resources in their own Total Talent Portfolio for future use. RLS also includes a curriculum acceleration management system for high achieving students based on the many years of research and widespread use of a curricular modification process called Curriculum Compacting. Students and teachers can use the RLS anytime and anywhere where there is Internet access. Training for all G&T after school teachers (14). Training will take place afterschool during the month of December 2011. Site license is \$28.00 per student @ 500 students = \$14,000.00 plus \$2,500.00 for the workshop. Total Cost \$16,500.00 to be paid by Acct. #'s 11-000-221-320-17-90/11-000-221-610-17-90.

**b. Approved Professional Development: Being a Writer K-5**

The purpose of this professional development is to provide coaching for our intermediate grade teachers in the areas of writing processes and writing within several genres. The coaching will be provided by the creators of our writing program (Being a Writer). The PD consists of model lessons, lesson study, coaching of teacher-conducted lesson and conference techniques & assessment strategies modeling. It is aligned with our common core standards. Training for All Schools for teachers grades 3, 4, and 5. Four visits per school. Training dates: 11/2011; 12/2011; 2/2012; 3/2012. Total Cost \$62,400.00 to be paid by Acct. # 11-000-221-320-17-90.

**c. Approved Professional Development for Collaborative Enrichment Programs**

Approval of Student Participation in the Collaborative Enrichment Programs for the Gifted and Talented students in grades 6-8. Programs: Cognetics, Film Festival, and Action Research. Training for G& T Afterschool teachers (14) 1 day training that will occur after school December 2011. Total cost \$3,200.00 to be paid by Acct. #'s 11-000-221-610-17-90, 11-000-221-320-17-90, and 11-000-221-590-17-90.

**d. Approved Program Implementation for Holt McDougal Literature**

Approval of Training for all middle grades teachers (6-8). Training dates: December 2011; February 2012. ELLs Support Upper Grade Workshop \$3,500.00 per day, Reaching Struggling & Hard to Reach Adolescent Readers Workshop \$3,500.00 per day, total cost \$7,000.00. Coaching visits: one visit per school including Excel, two visits to Broad between January and June of 2012. Coaching and Demonstration Lessons \$3,500.00 per day (8 visits) \$28,000.00. Total cost \$35,000.00 to be paid by Acct. #11-000-221-320-17-90.

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- e. **Approved Heinemann Literacy K-3 Workshops**  
These workshops: Writing Workshop with our Youngest Authors K-2; Comprehension Strategy Instruction for K-3 Students; Guided Reading K-3; and When Readers Struggle K-3, were selected based on areas of need as indicated by our Fountas & Pinnell, DIBELS and state testing results. The skills and strategies presented in these workshops will build literacy ability in our K-3 learners. The workshops will be attended by the teachers in grades K-3 as they build solid pedagogical skills that will move our students to proficiency in grade level literacy. Training for all K-3 teachers (20 at each workshop) Training dates: 1/24/2012; 2/29/2012; 3/9/2012; 3/30/2012. Total cost \$25,700.00 to be paid by Acct. #'s 11-000-221-320-17-90/11-000-221-610-17-90.
- f. **Approved Heinemann Literacy Response to Interventions Workshops for RTI teachers**  
These workshops are designed to provide intervention teachers with the skills and knowledge needed to effectively teach struggling readers. Four days of training at \$5,000.00 each for 30 RTI district teachers. Training will occur in Jan, Feb, March and April of 2012. Total cost \$20,000.00 to be paid by Acct. # 11-000-221-320-17-90.
- g. **Approved Social Studies Core Content Training Holt McDougal**  
The purpose of this training is to move Social Studies teachers to incorporate more technology into their lessons and to effectively use primary and secondary sources to increase student engagement and motivation as well as the acquisition of informational reading and thinking skills. Training for 20 Social Studies Teachers in Grades 6, 7, 8, district wide. Training dates: December 2011; May 2012. Total cost \$7000.00 to be paid by Acct. # 11-000-221-320-17-90.
- h. **Approved K-5 Literacy Storytown Core Program**  
Since the adoption of Storytown the district has undergone growth and changes. This course of workshops (2) will train the new teachers (20 teachers) in grades K-5 on the program philosophy, accompanying technology and resources. Training dates: December 2011; February 2012. Total cost \$7,200.00 to be paid by Acct. # 11-000-221-320-17-90.
- i. **Approved World Language New Program/Materials Implementation**  
Three days of training for the implementation of our new middle grades World Language program. Training is for all K-8 World Language Teachers (8). Training dates: 11/2011; 2/2012; 5/2012. Total cost \$10,500.00 to be paid by Acct. # 11-000-221-320-17-90.
- j. **Approved Training for PK Teachers- Inclusion Strategies for Preschoolers with Disabilities**  
This presentation will occur on November 29 and 30<sup>th</sup> with a workshop for teachers followed by classroom visit. Consultants Clair Punda and Carolyn Burke will present material to the PK staff. Total cost \$1,500.00 to be paid by Acct. #20-255-200-320-00-40, funded by IDEA Preschool grant.
- k. **Approved Read 180 Implementation Training**  
Approval of workshops for two days (to be determined) 7 hours per day, 20 participants. These workshops are provided by Scholastic. They are the sole providers of the scripted READ180 program and are the only providers for the training. Total cost 5,798.00 to be paid by Acct. # 20-237-200-320-98-81.

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- l. Approved **Linda Sylvester**, teacher at QML School to attend Zumbatomic Training on December 4, 2011 in Jackson, NJ. Zumbatomic is designed exclusively for kids ages 4-12, the classes are high energy fitness parties packed with specially choreographed, kid friendly routines. Zumba can be used in the PE curriculum portion of dancing/line dancing and is multicultural in its approach. Total cost \$185.00 to be paid by Acct. # 15-190-100-320-11-08.
- m. Approved **Dr. Christopher Doran**, to attend the National Association of School Psychologists Annual Convention February 21-24, 2012 in Philadelphia, PA. This is an overnight trip, total cost \$850.00 to be paid by Acct. # 11-000-218-592-00-18.
- n. Approved **Linda Sylvester**, to attend the New Jersey Association of Health, Physical Education, Recreation, and Dance (NJ AHPERD) conference on December 5, 2011 from 8:30 am to 3:00 pm at the Crowne Plaza Hotel, Monroe Township, NJ. Total cost \$150.00 to be paid by Acct. # 15-190-100-320-11-08.
- o. Approved **Lara Koenig**, to attend the National Association of School Psychologists Convention February 21-24, 2012. Total cost \$459.00 to be paid by Acct. #11-000-219-592-00-18.
- p. Approved **Dr. Emily Cannon**, to attend Pearson's Master Schedule Building Workshop on March 13-14, 2012 in Bala Cynwyd, PA. Total cost \$ 500.00 to be paid by Acct. #15-000-218-590-00-02.

**Item 2.3 a-p**      **\*Approval of Student Programs**

- a. Approved **Gateway Community Action Partnership Tooth Mobile** at Quarter Mile Lane School. Services will be offered to students who are in need of dental care. The services will be provided from January 31, 2012 through March 29, 2012 occurring on Tuesday, Wednesday, Thursday, for a total of 9 weeks. There is no cost to the Board.
- b. Approved **Box Tops for Education – Fundraiser** at QML Lane School beginning November 15, 2011 and ending June 1, 2012. Box Tops for Education have helped American schools earn over \$400 million since 1996. Schools can earn cash by clipping Box Top coupons from hundreds of participating products. There is no cost to the Board.
- c. Approved **Math Night** at Quarter Mile Lane School on December 1, 2011 from 6:00 – 7:00 pm for Kindergarten and 1<sup>st</sup> Grade. Parents are invited to attend Math night where they will learn how to use manipulatives for counting, number recognition, adding and subtracting, and implement the strategies learned at home with their children. There is no cost to the Board.
- d. Approved **Moore College of Art and Design Scholarship** for Fall 2011 and Spring 2012 which provides opportunities for students to explore art in a college art studio taught by Moore College instructors. 3 students will be awarded \$150 Artistic Merit Scholarships (one student in the Fall Young Artists Workshop Program and two in the Spring 2012 program.) Students who are awarded the scholarship would provide the remaining tuition (\$190), registration fee (\$40) and studio fee (\$40) if applicable. Students would also be responsible for their own transportation. This scholarship is funded through the Thomas Skelton Harrison Foundation, The Leonore Annenberg Young Artists Workshop Foundation Fund and Moore College of Art and Design. There is no cost to the board.

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- e. Approved **District Parent Workshops** to be facilitated by Parent Liaisons and Community Parent Involvement Specialists. All workshops will be held at the Buckshutem Road School between the hours of 5-7pm.  
November 29, 2011 Bullying/ Affirmative Action. Bridgeton Youth to Youth will collaborate at this workshop. January 19, 2012 Household Budgeting - Information will be discussed about household budgeting.  
March 27, 2012 Pajama Party Reading Night - Parents will be invited to attend to learn techniques in how to actively read to their children, students will attend in pajamas and be read to by their parents. May 15, 2012 S.A.F.E. (Summer Activities for Everyone) Health/ Resource Fair with Community Providers. Ideas will be demonstrated regarding fitness that may be completed during the summer months. Total cost \$2000.00 to be paid by Acct. # 20-237-200-610-00-81.
- f. Approved **Juvenile Justice Commission State/ Community Partnership Grant High School Success Program**. The program will focus on 9<sup>th</sup> and 10<sup>th</sup> grade students at BHS in career readiness as well as additional tutoring, providing additional technology during the tutoring sessions, college tours, presentations, and family events. The presentation will be made by FaceLess, Inc, a non profit organization based in Willingboro, NJ purposed with educating students regarding social problems through dance and the arts, thereby providing positive alternatives to negative situations. Three field trips will be held to Atlantic County College, Cumberland County College and the Cumberland County Technical Education Center. Tutors who are already employed for the BHS afterschool program will work with students for one additional day. Students will be given technology to be used during the tutorial program. This program is slated to run from November 2011 to December 2011. This program is fully funded by the Cumberland County Empowerment Zone. There is no additional cost to the Board.
- g. Approved **2012 Appel Farm Artist in Residency Proposal at BHS** - Students of the Choir and Mixed Chorus will work with professional choreographers, vocalists and staff on a Glee type program incorporating movement and pop into song selections. The residency will begin Semester II February 2012, until approx. May 14, 2012 allowing for 16 visits. The visits will be funded through a grant secured by Appel Farm Arts and Music Center via General Mills. There is no cost to the Board.
- h. Approved the **4<sup>th</sup> Annual Coats for Kids Program** - December 9, 2011  
This event is sponsored by the New Jersey Motorsports Park. Over 500 coats will be provided to Cumberland County students who are in need of proper outerwear. This program is at no cost to the Board.
- i. Approved the **Quarter Mile Lane Science Fair** on December 15, 2011 @ 6:00-8:00 pm.  
The student science fair projects will be on display for parents and students to view.  
There is no cost to the Board.
- j. Approved a **Gang Prevention Presentation** at ExCEL on December 1, 2011 from 9:00 am – 12:00 pm. The 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students and staff members will participate in the presentation. Mr. Mark D. Anderson, the Community Justice Coordinator, from the Cumberland County Prosecutor's Office and Mr. Dominic Cicala, State of New Jersey Office of Gang Management, will be speaking to each grade level for a one hour presentation. There is no cost to the Board.

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- k. Approved **Coordinated School Health Learning Partner Project (CSHDP) Activities 2011-2012** at Broad Street School. As part of the grant issued to Broad Street School the following activities are to be established in order to satisfy the staff wellness component of the grant. A Weight Management program (Weight Watchers or Nutritional Dietician), Zumba Classes, Turbo Kick and or Self Defense Courses would culminate the Year 2 activities of the CSHDP. These activities would not only be open to the Broad Street School staff but also to district staff after school hours at the Broad Street School which will satisfy the qualifications for the Bronze Level achievement for the Alliance for Healthier Generation grant as well. Stipends for certified instructors will be paid through the Coordinated School Health Learning Partner Project funds. Activities will commence from November 16, 2011 to February 28, 2012. There is no cost to the Board.
- l. Approved the **Strengthening Families Program** to be held on February 1, 8, 15, 22, 29 2012 and March 7, 14 2012. This program will allow parents to hone parenting skills, fiscal record keeping as well as learn additional strategies to help their children in Language Arts and Mathematics. School location to be determined. Total cost \$420.00 to be paid by Acct. # 20-463-200-600-00-40.
- m. Approved **TD Bank WOW! Zone** at Quarter Mile Lane School. This is a program for students K-12 to learn more about the importance of saving and developing a budget; how to write a check and manage a check register; planning for a special purchase; making a budget; and understand credit. Lessons are designed to compliment Social Studies and Mathematics. It can also be used as a life skill lesson. It meets the NCTMS and tailored to each grade level. The program will run from December 2011 through May 2012. There is no cost to the Board.
- n. Approved **Broad Street School's Yearbook Committee Fundraiser**. The yearbook committee is requesting approval to hold a car magnet fundraiser to help offset the cost of the student yearbooks. The fundraiser will run from November 16, 2011 to December 23, 2011, the cost of each magnet would be \$5.00 each. A flyer would be sent to staff and parents for ordering (attached) profit should be \$3.25 per magnet sold, if we sell 500 and \$3.00 each if we sell 300. The fundraiser will also help promote school spirit. There is no cost to the Board.
- o. Approved **Broad Street School's SMART Program**. The SMART Program will provide an intensive 13-week Language Arts and Mathematics academic session for low-achieving/at-risk 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students as identified on the 3-year trend charts. The curriculum will be directly aligned to the CCCS and Board approved curriculum. Students will be measured using pre-and post-assessments. The SMART Program will run from **9:00 am until 12:30 pm each Saturday**. This program will be held **January 7, 2012 to March 31, 2012**. The students will also participate in a healthy snack program. The instruction will be provided by 3 teachers, an instructional aide, 1 custodian, and 1 bus driver. Transportation will be provided to and from Broad Street School. Total cost \$14, 492.00 to be paid by 2011SIAa funding.
- p. Approved Miss New Jersey, Katharyn Nicolle, to read at Indian Avenue School to grades K- 2 students and then give each one of them a book. Literacy is part of her platform. The date is to be determined. There is no cost to the Board.

**Item 2.4 \*Approval of Revised 2011-2012 School Calendar**

Approved the revised school calendar to reflect the date change of the Prom.

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**Item 3.1 a-d**      **\*Approval of Field Trips****a.**      **\*Approval of DECA (Distributive Education Clubs of America)****Southern Regional Competition**

Approved BHS students to attend the DECA Southern Regional Competition at the Crowne Plaza Hotel in Cherry Hill, NJ on January 5, 2012. Ten students, grades 9-12 and two chaperones will attend. The total cost TBD will be paid for by Perkins funds. There is no cost to the Board.

**b.**      **\*Approval of DECA (Distributive Education Clubs of America) State Competition**

Approved BHS students to attend the DECA State Competition at the Crowne Plaza Hotel in Cherry Hill, NJ on February 26-28, 2012. Ten students, grades 9-12 and two chaperones will attend. The total cost TBD will be paid for by Perkins funds. There is no cost to the Board.

**c.**      **\*Approval of HOSA (Health Occupation Students of America) National Leadership Conference**

Approved BHS students to attend HOSA's National Leadership Conference on June 19-24, 2012, at Disney's Coronado Springs Resort in Orlando, FL. Fifteen students' and three chaperones will attend. There is no cost to the Board.

**d.**      **\*Approval of ExCEL Students to Perform at BEA Children's Christmas Party**

Approved 12 students from ExCEL to perform at the BEA (Bridgeton Education Association) Children's Christmas Party on December 8, 2011 from 5:00-7:00 pm at Gia's Catering. Parents will be responsible for transporting their children and there is no cost to the Board.

**Item 4.1.1**      **\*Approval of Retirement of Certificated Staff**

Approved retirement of Mr. Robert Gallagher, Health and Physical Education Teacher at Indian Avenue School, effective January 1, 2012.

**Item 4.1.2**      **\*Approval of Retirement of Non-Certificated Staff**

Approved retirement of Ms. Dorothy Pierce, Bus Driver at the Bank Street Annex, effective January 1, 2012.

**Item 4.1.3 a-b**      **\*Ratification of Resignations of Non-Certificated Staff**

- a. Ratified resignation of Ms. Kristen Davidson, Special Education Aide at Broad Street School, effective October 17, 2011.
- b. Ratified resignation of Mr. Mikedaniel Ocasio, Instructional Aide at the Geraldyn O. Foster Early Childhood Center, effective October 27, 2011.

**Item 4.1.4 a-b**      **\*Ratification of Resignation of Certificated Staff**

- a. Ratified resignation of Ms. Kathleen Fallon from the position of teacher in the Gifted and Talented After-School Program, effective October 3, 2011.
- b. Ratified resignation of Ms. Lisa Heisroth from the position of teacher in the Read 180 After-School Program, effective October 10, 2011.



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**Item 4.1.5**      **\*Approval of Resignation of Certificated Staff**

Approved resignation of Ms. Robin Hannold, Guidance Counselor at Bridgeton High School, effective January 2, 2012.

**Item 4.1.6**      **\*Ratification of Rescission of Non-Certificated Staff**

Ratified rescission of the appointment of Ms. Yajhara Costa from the position of Instructional Aide at the Geraldyn O. Foster Early Childhood Center, effective October 18, 2011.

**Item 4.1.7 a-1**   **\*Ratification of Leaves of Absence of Certificated Staff**

- a. Ratified request of Ms. Holly Hughes, Teacher at West Avenue School, for a **Family Medical Leave of Absence**, with pay using accumulated sick days from October 28, 2011 to November 30, 2011 and without pay from December 1, 2011 to December 10, 2011 and a **Family Medical Leave of Absence** and **New Jersey Family Leave of Absence**, without pay from December 11, 2011 to February 12, 2012 and a **New Jersey Family Leave of Absence** without pay from February 13, 2012 to March 20, 2012. This leave is subject to change.
- b. Ratified request of Ms. Lisa Early, Teacher at Broad Street School, for a **Family Medical Leave of Absence** and **New Jersey Family Leave of Absence** with pay using accumulated sick days from September 26, 2011 until May 2, 2012 or patient is released from doctor's care, not to exceed 12 weeks.
- c. Ratified request of Ms. Susan Reynolds, Teacher at Cherry Street School, for a **Family Medical Leave of Absence** and **New Jersey Family Leave of Absence** with pay using accumulated sick days from September 26, 2011 until June 30, 2012 or sick days are exhausted, then without pay until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- d. Ratified request of Ms. Christine McGowan, Teacher at West Avenue School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from October 12, 2011 until June 30, 2012 or sick days are exhausted, then without pay until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- e. Ratified request of Ms. Robin MacDade, Teacher at Indian Avenue School, for a **Family Medical Leave of Absence** and **New Jersey Family Leave of Absence** with pay using accumulated sick days from October 5, 2011 until June 30, 2012 or sick days are exhausted, then without pay until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- f. Ratified request of Ms. Suzanne Trainor, Teacher at Quarter Mile Lane School, for a **Family Medical Leave of Absence** and **New Jersey Family Leave of Absence** with pay using accumulated sick days from September 1, 2011 until June 30, 2012 or sick days are exhausted, then without pay until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- g. Ratified request of Ms. Marie Teti, Teacher at Broad Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from October 5, 2011 until June 30, 2012 or sick days are exhausted, then without pay until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.

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- h. Ratified request of Ms. Mary Jane Krokos, Teacher at G.O.F.E.C.C, for a **Family Medical Leave of Absence and New Jersey Family Leave of Absence** with pay using accumulated sick days from October 14, 2011 until December 5, 2011 or patient is released from doctor's care, not to exceed 12 weeks.
- i. Ratified request of Ms. Dawn Holton, School Technology Teacher/Coordinator at Cherry Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from October 24, 2011 until June 30, 2012 or sick days are exhausted, then without pay until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- j. Ratified request of Ms. Suzanne Powell, Science Teacher at Bridgeton High School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from October 27, 2011 until November 11, 2011 or patient is released from Doctor's care, not to exceed 12 weeks.
- k. Ratified request of Mr. Michael Parks, Senior Aerospace Instructor at Bridgeton High School, for a **Family Medical Leave of Absence**, with pay from November 2, 2011 to December 5, 2011 and without pay from December 6, 2011 to January 25, 2012 or patient is released from doctor's care, not to exceed 12 weeks.
- l. Ratified request of Ms. Donna Schiapelli, Teacher of the Handicapped at Bridgeton High School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from November 8, 2011 until November 18, 2011 or patient is released from doctor's care, not to exceed 12 weeks.

**Item 4.1.9 a-e****\*Ratification of Leaves of Absence of Non-Certificated Staff**

- a. Ratified request of Ms. Carol Digue, Bus Driver at Bank Street Annex, for a **Family Medical Leave of Absence** with pay using accumulated sick days from October 21, 2011 until November 14, 2011 or patient is released from doctor's care, not to exceed 12 weeks.
- b. Ratified request of Mr. Carl Metcalf, Custodian at Broad Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from October 1, 2011 until June 30, 2012 or sick days are exhausted, then without pay until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- c. Ratified request of Ms. Takara Hernandez, Custodian at Broad Street School, for a **Family Medical Leave of Absence and New Jersey Family Leave of Absence** with pay using accumulated sick days from October 1, 2011 until June 30, 2012 or sick days are exhausted, then without pay until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- d. Ratified request of Ms. Rebecca Tupper, Aide at Quarter Mile Lane School, for a **Family Medical Leave of Absence and New Jersey Family Leave of Absence** with pay using accumulated sick days from September 15, 2011 until October 27, 2011 or sick days are exhausted, then without pay until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- e. Ratified request of Ms. Dawn Foster, Aide at Broad Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from September 1, 2011 until September 25, 2011 or patient is released from doctor's care, not to exceed 12 weeks.

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**Item 4.1.10**      **Approval of Leave of Absence of Non-Certificated Staff**

Approved request of Mr. Larry Sheppard, Custodian at West Avenue School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from November 21, 2011 until January 21, 2012 or patient is released from Doctor's care, not to exceed 12 weeks.

**Item 4.2.1 a-b**      **\*Approval of Appointments of Administrative Staff**

- a. Approved appointment of Ms. Barbara Wilchensky to the position of Response to Intervention Supervisor for the 2011-2012 school year, effective November 21, 2011, on Step 1 of the 12-Month Supervisors' Salary Guide, \$85,784.00, prorated. Account #11-000-221-102-00-01. PC # TBD.
- b. Approved appointment of Ms. Thomasine Goins to the position of 12-Month Elementary K-8 Principal of Quarter Mile Lane School for the 2011-2012 school year, effective November 21, 2011, on Step 4 of the 12-Month Elementary K-8 Principals' Salary Guide, \$107,590.00, prorated. Account #15-000-240-103-00-08. PC #384.

**Item 4.2.2 a-b**      **\*Ratification of Appointments of Certificated Staff**

- a. Ratified appointment of Ms. Nancy Sharp as a Tutor at Bridgeton Christian School for the 2011-2012 school year, effective September 1, 2011 through June 30, 2012 at the rate of \$3,500.00 per year. Paid through IDEA funds.
- b. Ratified appointment of Ms. Jessica Burk to the position of Language Arts Teacher at West Avenue School for the 2011-2012 school year, effective November 7, 2011, on Step 2 of the BA Salary Guide, \$48,500.00, prorated. Account #15-130-100-101-00-07. PC #1123.

**Item 4.2.3 a-g**      **\*Approval of Appointments of Certificated Staff**

- a. Approved appointment of Ms. Ryan Thilo to the position of Response to Intervention Teacher at a location to be determined for the 2011-2012 school year, on a date to be determined, on Step 1 of the BA Salary Guide, \$47,500.00, prorated. Account and PC # to be determined.
- b. Approved appointment of Ms. Danielle Gratz to the position of Response to Intervention Teacher at a location to be determined for the 2011-2012 school year, on a date to be determined, on Step 11 of the BA Salary Guide, \$60,870.00, prorated. Account and PC # to be determined.
- c. Approved appointment of Ms. Kristine Loszynski to the position of Response to Intervention Teacher at a location to be determined for the 2011-2012 school year, on a date to be determined, on Step 5 of the MA Salary Guide, \$52,530.00, prorated. Account and PC # to be determined.
- d. Approved appointment of Ms. Lisa Rishel to the position of Response to Intervention Teacher at a location to be determined for the 2011-2012 school year, on a date to be determined, on Step 6 of the BA Salary Guide, \$52,230.00, prorated. Account and PC # to be determined.
- e. Approved appointment of Ms. Ayanna Thomas to the position of Response to Intervention Teacher at a location to be determined for the 2011-2012 school year, effective on a date to be determined, on Step 6 of the BA Salary Guide, \$52,230.00, prorated. Account and PC # TBD.

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- f. Approved appointment of Ms. Heidi Dugan to the position of Computer Teacher at Broad Street School for the 2011-2012 school year, effective December 1, 2011, on Step 5 of the BA+30 Salary Guide, \$51,730.00, prorated. Accounts #15-120-100-101-00-03, #15-130-100-101-00-03.  
PC #1118.
- g. Approved appointment of Mr. David Kroon to the position of Math Teacher at Bridgeton High School for the 2011-2012 school year, effective November 16, 2011, on Step 1 of the BA Salary Guide, \$47,500.00, prorated. Account #15-140-100-101-00-02. PC # TBD.

**Item 4.2.4**      **\*Ratification of Transfers of Certificated Staff**

Ratified the following transfers of certificated staff for the 2011-2012 school year, effective September 1, 2011:

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Account #</b>
William Turner	Grade 2 – Buckshutem PC #525	Grade 4 – Buckshutem PC #237	15-120-100-101-00-06
Erin D’Agostino	Grade 4 – Buckshutem PC #237	Grade 2 – Buckshutem PC #525	15-120-100-101-00-06

**Item 4.2.5**      **Approval of Transfer of Certificated Staff**

Approved the following transfer of certificated staff for the 2011-2012 school year, effective November 21, 2011:

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Account #</b>
Robin Carter	Kindergarten – Buckshutem PC #1555	Grade 3 – Buckshutem PC #952	15-120-100-101-00-06

**Item 4.2.6 a-b**      **Approval of Changes of Salary Status of Certificated Staff**

- a. Approved change of salary status of Mr. Sherman Denby, Grade 6-8 Science Teacher at Cherry Street School, from Step 12 of the BA+30 Salary Guide, \$63,720.00, to Step 12 of the MA Salary Guide, \$64,520.00, prorated, effective December 1, 2011. Account #15-130-100-101-00-04.
- b. Approved change of salary status of Ms. Kristi Berry, Elementary Teacher at Cherry Street School, from Step 1 of the BA Salary Guide, \$47,500.00, to Step 1 of the MA Salary Guide, \$49,000.00, prorated effective December 1, 2011. Account #15-120-100-101-00-04.

**Item 4.3.1 a-h**      **\*Approval of Appointment of Non-Certificated Staff**

- a. Approved appointment of Ms. Celijannette Velez Lugo to the position of Night Custodian at Cherry Street School for the 2011-2012 school year, effective November 16, 2011, on Step 1 of the Custodians’ Salary Guide, \$24,781.00, prorated. Account #11-000-262-110-00-23. PC #483.
- b. Approved appointment of Mr. Frederick Allen to the position of Crisis Intervention Specialist at Bridgeton High School for the 2011-2012 school year, effective December 5, 2011, at the salary of \$36,400.00, prorated. Account #11-423-200-104-00-02. PC #TBD.

November 15, 2011

- c. Approved appointment of Ms. Lynne Buirch to the position of Payroll Manager – Board at the Bank Street Administration Building for the 2011-2012 school year, effective November 16, 2011, at the salary of \$52,000.00, prorated. Account #11-000-230-105-04-15. PC #TBD.
- d. Approved appointment of Ms. Sheree Silva to the position of Community and Parental Involvement Specialist at Quarter Mile Lane School for the 2011-2012 school year, effective December 5, 2011, at the salary of \$42,000.00, prorated. Account #11-000-211-100-00-08. PC # TBD.
- e. Approved appointment of Ms. Audrey Carter to the position of Attendance Officer at Broad Street School for the 2011-2012 school year, effective **November 16, 2011**, at the salary of \$36,400.00, prorated. Account #11-000-211-100-00-03. PC #TBD.
- f. Approved appointment of Ms. Lennita Linen to the position of Administrative Assistant/Office Manager to the Director of Human Resources at the Bank Street Administration Building for the 2011-2012 school year, effective November 16, 2011, at the salary of \$38,500.00, prorated. Account #11-000-251-105-00-14. PC #987.
- g. Approved appointment of Ms. Eilanete Brissett to the position of Attendance Officer at Buckshutem Road School for the 2011-2012 school year, effective December 5, 2011, at the salary of \$36,400.00, prorated. Account #11-000-211-100-00-06. PC #TBD.
- h. Approved appointment of Ms. Shelby Burger to the position of Attendance Officer at Bridgeton High School for the 2011-2012 school year, effective December 1, 2011, at the salary of \$36,400.00, prorated. Account #11-000-211-100-00-02. PC #TBD.

**Item 4.3.2 a-1 \*Ratification of Appointment of Non-Certificated Staff**

- a. Ratified appointment of Mr. Edward Holloway to the position of Attendance Officer at HOPE Academy for the 2011-2012 school year, effective October 13, 2011, at the salary of \$36,400.00, prorated. Account #11-000-211-100-00-02. PC # TBD.
- b. Ratified appointment of Mr. Justin Rodgers to the position of Day Custodian at Indian Avenue School for the 2011-2012 school year, effective November 1, 2011 on Step 6 of the Custodians' Salary Guide, \$27,677.00, prorated. Account #11-000-262-110-00-23.
- c. Ratified appointment of Ms. Meredith Nitshe to the position of Instructional Aide at the Geraldyn O. Foster Early Childhood Center for the 2011-2012 school year, effective October 24, 2011, on Step 1 of the Aides' Salary Guide, \$15,782.00, prorated. Account #20-218-100-106-00-01. PC #569.
- d. Ratified appointment of Ms. Christina Beltran to the position of Instructional Aide at Bridgeton High School for the 2011-2012 school year, effective October 24, 2011, on Step 1 of the Aides' Salary Guide, \$15,782.00, prorated. Account #15-190-100-106-00-02. PC #247.
- e. Ratified appointment of Ms. Debra Byrd to the position of Attendance Officer at West Avenue School for the 2011-2012 school year, effective October 13, 2011, at the salary of \$36,400.00, prorated. Account #11-000-211-100-00-07. PC # TBD.
- f. Ratified appointment of Ms. Digna Febry to the position of Attendance Officer at Bridgeton High School for the 2011-2012 school year, effective October 13, 2011, at the salary of \$36,400.00, prorated. Account #11-000-211-100-00-02. PC # TBD.
- g. Ratified appointment of Ms. Sharon Ryman to the position of Instructional Aide at Bridgeton Christian School for the 2011-2012 school year, effective September 1, 2011, at the salary of \$8,000.00 per year. Paid through IDEA funds.

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- h. Ratified appointment of Ms. Ann Wheaton to the position of Instructional Aide at Bridgeton Christian School for the 2011-2012 school year, effective September 1, 2011, at the salary of \$8,000.00 per year. Paid through IDEA funds.
- i. Ratified appointment of Mr. Jose Andon to the position of Instructional Aide at Bridgeton High School for the 2011-2012 school year, effective November 7, 2011 on Step 2 of the Aides' Salary Guide, \$15,931.00, prorated. Account # 15-201-100-106-00-02. PC #788.
- j. Ratified appointment of Ms. Catherine Matish to the position of Cafeteria Worker at Bridgeton High School for the 2011-2012 school year, effective October 31, 2011, at the salary of \$19.14 per hour, 4 ¼ hours per day, \$15,130.00, prorated. Account #60-000-000-000-01. PC #232.
- k. Ratified appointment of Ms. Karen Raymond to the position of Cafeteria Worker at Bridgeton High School for the 2011-2012 school year, effective October 31, 2011, at the salary of \$19.14 per hour, 5 hours per day, \$17,800.00, prorated. Account #60-000-000-000-01. PC #723.
- l. Ratified appointment of Ms. Altheria Chappell to the position of Bus Aide at the Bank Street Annex for the 2011-2012 school year, effective October 31, 2011, on Step 1 of the Bus Aides' Salary Guide, \$10.40 per hour, 4 hours per day, \$7,488.00, prorated. Account #11-000-270-107-00-25. PC #886.

**Item 4.4.2 a-b**      **\*Approval of Professional Days**

- a. Approved request of Ms. Debra LeCates, Media Specialist at Bridgeton High School, and Ms. Lugene Trefsgger, Media Specialist at Buckshutem Road School, to attend the NJASL Annual Fall Conference in Long Branch, NJ from December 1, 2011 through December 3, 2011. This is an overnight trip. Total expenses are approximately \$768.00.
- b. Approved request of Ms. Yvonne Scull, School Nurse at Bridgeton High School, to attend the School Nurses' Conference in New Brunswick, NJ from March 23, 2012 through March 24, 2012. Total expenses are approximately \$195.00. Account #15-000-213-590-65-02.

**Item 4.4.3**      **\*Approval of Substitutes**

Approved the following substitutes for the 2011-2012 school year:

Name	Position	Certificate	Rate	Account #
J. Michael Coyne	Substitute Principal	Standard Principal	\$250.00/day	To be determined
Joni Resides	Substitute Teacher	Standard English	\$100.00/day	To be determined
Stefanie Nichols	Substitute Teacher	Standard Elementary K-5, Elementary with LAL 5-8 Specialization	\$100.00/day	To be determined
LaToya Gibbons	Substitute Teacher	County	\$90.00/day	To be determined
Victoria Krivosheyev	Substitute Teacher	County	\$90.00/day	To be determined
Sarah Marshall	Substitute Teacher	County	\$90.00/day	To be determined
Matthew Hemighaus	Substitute Teacher	CE – Elementary K-5	\$90.00/day	To be determined
Rhonda Greene	Substitute Teacher	County	\$90.00/day	To be determined
Ellen Reece	Substitute Teacher	County	\$90.00/day	To be determined
Christina Clay	Substitute Teacher	County	\$90.00/day	To be determined

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Amelia Medina	Substitute Teacher	County	\$90.00/day	To be determined
Michael Greer	Substitute Teacher	County	\$90.00/day	To be determined
LaToyia Jones	Substitute Teacher	County	\$90.00/day	To be determined
Dominique Musso	Substitute Teacher	County	\$90.00/day	To be determined
Danielle Musso	Substitute Teacher	County	\$90.00/day	To be determined
Audrey Carter	Coach	County	N/A	To be determined
Glenn Fratto	Instructional Aide w/Certificate	CE – Comprehensive Business/CE – Students with Disabilities	\$35.00/day	To be determined
Christina Beltran	Instructional Aide w/Sub.Certificate	County	\$35.00/day	To be determined
Jose Andon	Instructional Aide w/Substitute Certificate	County	\$35.00/day	To be determined
Viola Askins	Substitute Instructional Aide	N/A	\$70.00/day	To be determined
Laurie Buirch	Substitute Custodian	N/A	\$10.75/hour	11-000-262-110-01-23
Domoquet Taylor	Substitute Cafeteria Aide	N/A	\$8.33/hour	60-000-000-000-01
Viola Sprengle	Substitute Cafeteria Aide	N/A	\$8.33/hour	60-000-000-000-01
Sharon Padgett	Substitute Bus Driver	N/A	\$13.84/hour	11-000-270-107-03-01

**Item 4.4.4** \***Ratification of Substitute**

Ratified the following substitute for the 2011-2012 school year, effective November 9, 2011:

<b>Name</b>	<b>Position</b>	<b>Certificate</b>	<b>Rate</b>	<b>Account #</b>
Adrian Garrett	Substitute Instructional Aide	N/A	\$70.00/day	To be determined

**Item 4.4.5** \***Approval of Extra Contracts**

Approved the following extra contracts for the 2011-2012 school year, effective November 16, 2011:

<b>Name</b>	<b>Position</b>	<b>Rate</b>	<b>Account #</b>
Laurie Buirch	Yearbook Advisor – Broad	\$1,021.00, prorated	11-401-100-100-00-01
Christal Griner	Class of 2015 Advisor	\$2,178.00, prorated	11-401-100-100-00-01
Michele Pfeffer	Grade 8 Advisor – QML	\$512.00, prorated	11-401-100-100-00-01
Audrey Carter	Girls' Head Basketball Coach	\$6,121.00	11-402-100-100-00-01
Danica Ghegan	Girls' Asst. Basketball Coach	\$3,252.00	11-402-100-100-00-01
Oscos Williams	Boys' Head Basketball Coach	\$6,121.00	11-402-100-100-00-01
Michael Valella	Boys' Asst. Basketball Coach	\$3,252.00	11-402-100-100-00-01
Charlie Kates	Boys' Asst. Basketball Coach	\$3,252.00	11-402-100-100-00-01

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Germanae Grinnage	Girls' Head Winter Track	\$4,212.00	11-402-100-100-00-01
Warren DeShields	Boys' Head Winter Track Coach	\$4,212.00	11-402-100-100-00-01
Cornelius Wilks	Asst. Winter Track Coach	\$3,252.00	11-402-100-100-00-01
Michael Valella	Head Baseball Coach	\$6,121.00	11-402-100-100-00-01
Jeffrey Meeks	Asst. Baseball Coach	\$3,252.00	11-402-100-100-00-01
Andrew Bagley	Head Softball Coach	\$6,121.00	11-402-100-100-00-01
Heather Ripa	Asst. Softball Coach	\$3,252.00	11-402-100-100-00-01
Kristi Wittenwiler	Asst. Softball Coach	\$3,252.00	11-402-100-100-00-01
Nicholas Brown	Head Girls' Spring Track Coach	\$6,121.00	11-402-100-100-00-01
Shawn Sergeant	Asst. Girls' Spring Track Coach	\$3,252.00	11-402-100-100-00-01
Audrey Carter	Asst. Girls' Spring Track Coach	\$3,252.00	11-402-100-100-00-01
Yvonne Scull	Asst. Cheerleading Coach – Basketball	\$1,672.00	11-402-100-100-00-01
Alphefia Blount	Head Teacher – QML	\$1,340.00	11-401-100-100-00-01
Tiffanie ThrBak	Student Government Advisor – West	\$512.00, prorated	11-401-100-100-00-01

**Item 4.4.6 a-c**

**\*Ratification of Staff for Previously Approved Extended Day Programs**

- a. Ratified the following staff for the previously approved Quarter Mile Lane School for the 2011-2012 school year, effective October 13, 2011. Account #15-421-100-100-00-08.

Name	Position	Salary/ Hour	Hours	Total Salary
Matthew Filler	Open Gym	\$28.00	37.5	\$1,050.00
Nicholas Lampe	Open Gym	\$28.00	37.5	\$1,050.00
Alphefia Blount	Writers' Workshop	\$28.00	60	\$1,680.00
Melinda Maldonado	Writers' Workshop	\$25.00	75	\$1,875.00

- b. Ratified the following staff for the previously approved Bridgeton High School for the 2011-2012 school year, effective October 13, 2011. Account #15-140-100-101-00-02.

Name	Position	Salary/ Hour	Hours	Total Salary
Kathleen Ratliff	AHSA – LAL	\$25.00	120	\$3,000.00
Kayla Koskey	AHSA – Math	\$25.00	120	\$3,000.00

- c. Ratified the following staff for the previously approved West Avenue School Extended Day Program for the 2011-2012 school year, effective November 1, 2011. Account #15-424-100-101-00-07.

Name	Position	Salary/ Hour	Hours	Total Salary
Nichole Dalton	Read 180 Teacher	\$25.00	144	\$3,600.00
Erin Branch	Read 180 Teacher	\$25.00	144	\$3,600.00
Steven Maloney	Grade 6 NJASK Math Club	\$28.00	72	\$2,016.00
Amanda Highley	Substitute	\$28.00	As	N/A



November 15, 2011

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**Item 4.4.7 a-e****\*Approval of Staff for Previously Approved Extended Day Programs**

- a. Approved the following staff for the previously approved Broad Street School Extended Day Program for the 2011-2012 school year, effective November 16, 2011. Account #15-421-100-100-00-03.

Name	Position	Salary/ Hour	Hours	Total Salary
Joseph Laspada	K-8 Central Detention	\$25.00	56	\$1,400.00
Teresa Torres	K-8 Central Detention	\$25.00	56	\$1,400.00

- b. Approved the following staff for the previously approved Buckshutem Road School Extended Day Program for the 2011-2012 school year, effective November 21, 2011. Account #15-421-100-101-00-06.

Name	Position	Salary/ Hour	Hours	Total Salary
David Smith	Detention	\$25.00	58.5	\$1,462.50
Joan McGill	Language Arts	\$25.00	18.75	\$468.75
Mary Ann Pratta	Language Arts	\$25.00	62.5	\$1,562.50
Curtis Randall	Language Arts	\$28.00	62.5	\$1,750.00
Jeannine Rinck	Math	\$28.00	37.5	\$1,050.00
Carol Phister	Math	\$28.00	37.5	\$1,050.00
Wanda Carr	Math	\$25.00	62.50	\$1,562.50

- c. Approved the following staff for the previously approved Quarter Mile Lane School Extended Day Program for the 2011-2012 school year, effective November 16, 2011. Account #15-421-100-100-00-08.

Name	Position	Salary/ Hour	Hours	Total Salary
Pamela Doughty	Gifted and Talented Teacher	\$25.00	52	\$1,300.00

- d. Approved the following staff for the previously approved Broad Street School Extended Day Program for the 2011-2012 school year, effective December 6, 2011. Account #11-401-100-101-00-01.

Name	Position	Salary/ Hour	Hours	Total Salary
Michael Bubeck	Head Chess Club Teacher	\$25.00	29.75	\$743.75
Kevin Skala	Chess Club Teacher	425.00	29.75	\$743.75

- e. Approved the following staff for the previously approved Buckshutem Road School Extended Day Program for the 2011-2012 school year, effective November 16, 2011. Account #15-421-100-100-000-06.

Name	Position	Salary/ Hour	Hours
Tania Witter	Substitute Teacher	\$25.00	As needed
Elizabeth Carroll	Substitute Teacher	\$25.00	As needed

**10440**  
**November 15, 2011**

**Item 4.4.8**                    **\*Approval of Staff for Super Saturday Club**

Approved the following staff for the previously approved Super Saturday Club at Quarter Mile Lane School for the 2011-2012 school year, effective January 1, 2012 through May 31, 2012. Account #20-463-100-101-00-40.

<b>Name</b>	<b>Position</b>	<b>Salary/Hour</b>	<b>Hours</b>	<b>Total Salary</b>
Vicki Andrews	Teacher	\$25.00	56	\$1,400.00
Shantelle Perez	Teacher	\$28.00	56	\$1,568.00

**Item 4.4.9 a-b**                    **\*Approval of On-Call Translators**

- a. Approved Ms. Wally Lamboy as an On-Call Translator for the 2011-2012 school year, effective November 16, 2011, at the salary of \$18.00 per hour on an as needed basis. Account #20-240-200-100-00-40.
- b. Approved Ms. Florinda Monje as an On-Call Translator for the 2011-2012 school year, effective November 16, 2011, at the salary of \$18.00 per hour on an as needed basis. Account #20-240-200-100-00-40.

**Item 4.4.10**                    **\*Approval of Tutors for Cumberland County Shelters and Oaysis**

Approved the following staff as tutors for the Cumberland County Shelters and Oaysis for the 2011-2012 school year, effective November 16, 2011 Account #20-463-100-101-00-81.

<b>Name</b>	<b>Position</b>	<b>Salary/Hour</b>	<b>Hours</b>	<b>Total Salary</b>
Tiffanie ThrBak	Teacher	\$28.00	100	\$2,800.00
Shantelle Perez	Teacher	\$28.00	100	\$2,800.00
Michael Morton	Teacher	\$25.00	100	\$2,500.00
Anita D'Ambra	Teacher	\$25.00	100	\$2,500.00

**Item 4.4.11**                    **\*Approval of Home Instructors**

Approved the following home instructors for the 2011-2012 school year: Accounts #11-219-100-101-00-18, 11-150-100-101-00-18.

<b>Name</b>	<b>Salary/Hour</b>
Joni Resides	\$25.00 per hour
Stephen DiPatri	\$28.00 per hour

**Item 4.4.12**                    **\*Approval of Preschool Bus Aides**

Approved the following preschool bus aides for the 2011-2012 school year, effective November 16, 2011: Account #20-218-200-110-00-01.

<b>Name</b>	<b>Bus Aide</b>	<b>Step</b>	<b>Salary/Hour</b>
Dominique Goldsborough	Substitute Bus Aide	N/A	\$8.40
Jessica Shimp	Bus Aide	6	\$11.53
Andrea Levick	Bus Aide	2	\$10.60
Amy David	Bus Aide	3	\$10.80
Leslie DiAmore	Bus Aide	1	\$10.40
Selina Thompson-Hall	Bus Aide	8	\$12.11

**10441**  
**November 15, 2011**

**Item 4.4.13**                    **\*Approval of Boiler Pay**

Approved payment of Boiler Pay for Mr. Edward Marlow, Day Custodian at Indian Avenue School, for the 2011-2012 school year, effective November 1, 2011, in the amount of \$750.00, prorated. Account #11-000-262-110-00-23.

**Item 4.4.14**                    **\*Approval of Sound/Lighting Technicians**

Approved the following staff as Sound/Lighting Technicians for the Bridgeton High School Auditorium for the 2011-2012 school year. Account #11-401-100-100-00-01.

<b>Name</b>	<b>Salary/hour</b>
Ray Bano	\$15.00
James Boner	\$15.00
Matt Brenner	\$15.00
Kevin Meeks	\$15.00
Christopher Ney	\$15.00

**Item 4.4.15**                    **\*Approval of Job Descriptions**

Approved the following job descriptions:

- Director of School Safety and Security
- Food Service Dining Room Aide
- Food Service Satellite Aide
- Kindergarten Aide
- Preschool Aide
- Special Education Aide
- Transportation Aide

**Bridgeton Public Schools**  
**Revised**

**POSITION:**

**DIRECTOR OF SCHOOL SAFETY AND SECURITY**

**QUALIFICATIONS:**

1. Associates degree with course work in police science or criminal justice preferred.
2. Knowledge and experience in the area of school safety and security.
3. Capable of training and supervising security staff.
4. Knowledge of communications/dispatch systems and I.D. equipment and procedures.
5. Over five years experience in law enforcement and security activities.
6. Possesses good human relations, communications and motivational skills.
7. Exhibits sensitivity for the varying cultural differences of school students.

**RESPONSIBILITIES:**

Reports to the Superintendent of Schools

**FUNCTION:**

To coordinate the planning and implementation of the district's School Safety and Security Program.

**PERFORMANCE RESPONSIBILITIES:**

1. Develop a district school safety and security program that will include a district crisis management plan.
2. Recruit, train, and manage security personnel.
3. Coordinate investigation and recordkeeping of incidents of theft, vandalism, violence, substance abuse and special situations.
4. Serve as district liaison for developing and maintaining rapport and meaningful dialogue with local, state and federal law enforcement agencies, other school districts and community service and business groups.
5. Provide input for discipline prevention programs.
6. Organize and maintain a central security communications network.
7. Order and control distribution of supplies and equipment.
8. Maintain and encourage confidentiality of information.
9. Conduct inservice programs for district staff.
10. Coordinate safety and security planning for athletic events and student activities.
11. Develop and oversee a program budget.
12. Coordinate the maintenance of fire safety regulations with the local fire marshal and the district's Director of Plant Facilities.

**13. Supervise attendance officers.**

14. Perform such other duties as assigned by the Superintendent.

**TERM OF EMPLOYMENT:** 12 months

**EVALUATION:**

Job performance will be evaluated in accordance with Board policy.

**10443**  
**November 15, 2011**

**Bridgeton Public Schools**

**Job Description**

Revised

**POSITION:**

**Food Service Dining Room Aides**

**QUALIFICATIONS:**

The Food Service Dining Room Aide shall have the ability to work with children and to follow administrative direction. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

**REPORTS TO:**

Food Service Assistant Manager

**JOB GOAL:**

To assist in providing customers with nutritious, attractive meals in an atmosphere of efficiency, cleanliness and friendliness.

**PERFORMANCE RESPONSIBILITIES:**

1. Organizes students into orderly lines to obtain lunch and breakfast items and assures that they use assigned tables in the cafeteria.
2. Assists younger students as needed with use of utensils.
3. Assists in maintaining the orderliness, cleanliness, and safety of the cafeteria.
4. Organizes and supervises students throughout the lunch periods including entrance and dismissal to assure a safe and orderly environment.
5. Informs Staff on lunch duty and/or Food Service Assistant Manager of any problems or potential problems which may require his/her intervention.
6. Participates in in-service programs as needed.
7. Assists students with physical disabilities as required.
8. Cleans and sanitizes cafeteria tables after breakfast and before each lunch period.
9. Performs other duties as assigned by the Food Service Assistant Manager.

**TERM OF EMPLOYMENT:**

10 Months. Salary to be determined by the Board of Education.

**EVALUATION:**

Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

TME/clw

10-27-11

**10444**  
**November 15, 2011**

**Bridgeton Public Schools**

**Job Description**

Revised

**POSITION:**

**Food Service Satellite Aide**

**QUALIFICATIONS:**

The Food Service Satellite Aide must be eighteen years of age or older and must possess a high school diploma or G.E.D. Candidate must be in good physical condition; able to read and write; understand basic math,; follow oral and written instructions; willing to cooperate with supervisors, fellow employees, and other department personnel and possess a high degree of personal cleanliness and hygiene; and must be able to lift forty (40) pounds.

Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

**REPORTS TO:**

Food Service Lead

**JOB GOAL:**

To assist in providing customers with nutritious, attractive meals in an atmosphere of efficiency, cleanliness and friendliness.

**PERFORMANCE RESPONSIBILITIES:**

1. Use all equipment in a safe, proper, and efficient method.
2. Assist in preparing daily school meals according to the menu.
3. Check daily production records for serving sizes to ensure the correct portions are served.
4. Assist in maintaining neat and organized work areas according to Board of Health regulations.
5. Assist in monitoring and documenting food hold/serving temperatures.
6. Assist in daily cleaning of all kitchen equipment, work areas, utensils, and trays to meet all sanitation requirements.
7. Assist in set up of serving line.
8. Serve customers their meal in a positive and friendly manner.
9. Operate point of sale system and confirm that items on tray meet requirements for a reimbursable meal.
10. Rotate weekly through each job area as assigned to maintain good cross training.
11. Performs other related job activities as needed/assigned to encourage team effort and an efficient operation.

**TERM OF EMPLOYMENT:**

10 Months. Salary to be determined by the Board of Education.

**EVALUATION:**

Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

TME/clw  
10-27-11

**Bridgeton Public Schools**  
**Job Description**  
Revised

**POSITION:**  
**QUALIFICATIONS:**

**Kindergarten Classroom Aide**

1. High school diploma; college-level coursework in education or related field equal to 48 credits or AA degree.
2. Minimum experience as determined by the Board of Education.
3. Knowledge of child growth and development and appropriate classroom practices and demonstrated ability to assist with instructional activities.
4. Good oral and written communication skills.
5. Required criminal history background check and proof of U.S.citizenship or legal resident alien status.

**REPORTS TO:**  
**JOB GOAL:**

Principal/Classroom Teacher

To promote the achievement of student's educational goals and learning objectives by providing supplemental and clerical services to assist the classroom teacher. To assist in the supervision of classroom activities under the direction and supervision of the certified classroom teacher, principal, or other designated certified personnel.

**PERFORMANCE RESPONSIBILITIES:**

1. Assists the classroom teacher in the delivery of an effective instructional program.
2. Assists students in successfully learning daily lesson objectives.
3. Works with individual students or small groups of students to reinforce learning of materials or skills introduced by the teacher.
4. Assists the teacher to maintain bulletin boards and classroom displays.
5. Participates in in-service training as assigned.
6. Assists the teacher with supervision of students during emergency drills, assemblies, and field trips.
7. Assists in the day-to-day activities such as recess, lunch, copying, collating, and grading.
8. Follows reporting procedures for any symptoms of abuse and neglect.
9. Attends faculty meetings.
10. Other duties as assigned.

**TERM OF EMPLOYMENT:**

10 Months. Salary to be determined by the Board of Education.

**EVALUATION:**

Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

**Bridgeton Public Schools**

**Job Description**

Revised

**POSITION:**

**Preschool Classroom Aide**

**QUALIFICATIONS:**

1. High school diploma; college-level coursework in education or related field equal to 48 credits or AA degree.
2. Minimum experience as determined by the Board of Education.
3. Knowledge of child growth and development and appropriate classroom practices and demonstrated ability to assist with instructional activities.
4. Good oral and written communication skills.
5. Required criminal history background check and proof of U.S.citizenship or legal resident alien status.

**REPORTS TO:**

Principal/Classroom Teacher

**JOB GOAL:**

To promote the achievement of student's educational goals and learning objectives by providing supplemental and clerical services to assist the classroom teacher. To assist in the supervision of classroom activities under the direction and supervision of the certified classroom teacher, principal, or other designated certified personnel.

**PERFORMANCE RESPONSIBILITIES:**

1. Assists teacher with implementation of developmentally appropriate classroom curriculum and activities.
2. Assists with providing a nurturing environment, which supports the individual development of each child.
3. To support the classroom teacher in promoting inclusive classroom practices for students with special needs and English Language Learners.
4. Assists in the preparation of individualized plans for each child based on assessments and observations by providing feedback.
5. Assists with supervising the health and safety need of children on and off grounds, including field trips.
6. Assists in completion of assessments of children on an on-going basis.
7. Assists in preparing for Parent/Teacher Conferences.
8. Assists with securing health, hygiene, safety, and overall well-being of children at all times.
9. Assists in keeping records up to date, such as emergency forms, individual child development, profiles/portfolios, and other records as needed.
10. Assists in maintaining daily, weekly, and monthly logs and reports.
11. Responsible for following reporting procedures for any symptoms of child abuse and neglect.
12. Helps very young children with their clothing, snack time routine, and toileting.
13. Rides the bus as needed.



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- 14. Assists with keeping the classroom neat and tidy.
- 15. Other duties as assigned.

**TERM OF EMPLOYMENT:**

10 Months. Salary to be determined by the Board of Education.

**EVALUATION:**

Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

TME/clw10-27-11

**Bridgeton Public Schools**  
**Job Description**  
Revised

**POSITION:**  
**QUALIFICATIONS:**

**Special Education Aide**

1. Associates' degree, or 2 years of college with at least 48 college credits; or demonstrate through a state or local academic assessment (Parapro Assessment) the knowledge of and ability to assist in the instruction of reading, writing, and math.
2. High school diploma or equivalent.
3. Experience in working with children.
4. Experience in working with persons with disabilities.
5. Ability to work one-on-one with a student
6. Ability to work effectively with children and teachers.
7. Willingness to learn the unique educational and/or personal needs to assist a student with a disability.
8. Ability to communicate effectively.
9. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

**REPORTS TO:**  
**JOB GOAL:**

Teacher, Principal, Director of Special Services

1. To assist **individual students with disabilities** with classroom activities, modifications, transportation, and personal care needs as directed by the IEP. This person is assigned to one or more students with unique needs and may be required to move with student(s) if the school site changes.
2. To assist individual students with disabilities with classroom activities, modifications, self-help, behavior management, and instruction programs as directed by the IEP. This person is assigned to one or more students with unique needs and may be required to move with student(s) if the school site changes.

**PERFORMANCE RESPONSIBILITIES:**

Duties may include the following:

1. Assist in collecting data as documentation of student performance of Individual Educational Plan.
2. IEP goals. (i.e., charting individual progress of students under the direction and supervision of the teacher)
3. Assist teacher with delivery of instruction to student.
4. Assume responsibility for learning and adapting to each student's special medical, physical, communicative, and emotional needs.
5. Keep teacher informed of special needs or problems of assigned student.
6. Supervise student in cafeteria or at recess.

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7. Supervise student in teacher-planned activity and help student to stay on task for programs taught by supervising teacher.
8. Prepare instructional materials for assigned student.
9. Supervise and assist student when included into general education classes.
10. May be assigned to provide bus assistance to and from the student's home.
11. Assist the teacher with the safe loading of the student on the correct bus.  
Assist in the loading and unloading of student from buses and the transferring of students to and from classrooms and events.
12. Follow instructions of therapists, health professionals and others to provide services to students; e.g., positioning, communication, feeding, etc.
13. Assist with activities of the prescribed programs including those written by related service personnel such as PT, OT and Speech, including implementation of student's communication program.
14. Help meet the individual needs of student, including transferring to and from wheelchairs, lifting and positioning, and signing or interpreting instructions for them, etc.
15. Assist the student with toileting, dressing, feeding and other self-care activities.
16. Assist teacher with Nonviolent Crisis Intervention (CPI techniques).
17. Implement and provide follow through on individual student's behavior management program.
18. Encourage and assist students in communicating and appropriate social interaction.
19. Help manage the behavior of assigned students. This includes intervening in crisis situations and restraining disruptive or student behavior as needed.
20. Participate in training provided by the District to enhance skills needed for working with exceptional students, including professional development programs, faculty meetings, and special events as assigned.
21. Strictly adhere to confidentiality requirements regarding all matters pertaining to students, parents, parent communications, and/or classroom activities. (Note: Unless instructed otherwise by the supervising teacher, all parent communication must come directly from certified personnel.)
22. Maintain a positive attitude within the classroom, providing encouragement and reinforcement to the children.
23. Maintain a positive relationship with students, teachers, and parents.
24. Perform other tasks or services consistent with the job goal of this position.

**TERM OF EMPLOYMENT:** 10 Months. Salary to be determined by the Board of Education.

**EVALUATION:** Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

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10-25-11

**10450**  
**November 15, 2011**

**Bridgeton Public Schools**

**Job Description**

Revised

**POSITION:**

**Transportation Aide**

**QUALIFICATIONS:**

As determined by New Jersey state certification requirements and the Bridgeton Board of Education. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

**REPORTS TO:**

Transportation Coordinator

**JOB GOAL:**

The transportation aide is a very important member of the transportation team. With the bus driver the bus aide shares the responsibility for safely transporting passengers to and from school-related activities.

**PERFORMANCE RESPONSIBILITIES:**

1. Shall respond to the transportation coordinator as his/her immediate supervisor.
2. Shall assist in maintaining order on the bus by enforcing the Board policies and the rules of the bus.
3. Shall give warnings to any student that is "out of order".
4. Shall be on the bus route at all times during the bus route, except as authorized by the Transportation Department.
5. Shall occupy a seat on the bus where student riders can easily be assisted.
6. Shall ensure that required protective safety devices are in use and are fastened properly. When the bus aide is not available, this shall be the responsibility of the bus driver.
7. Shall assist such students on and off the bus at school, at designated bus stops and otherwise when it is necessary for their safe entrance and exit from the bus.
8. Shall assist the driver with post-trip inspection procedures, checking especially for passengers, special equipment, medication, etc. that may have been left on board the bus.
9. Shall assist with the safety, welfare, and orderly conduct of passengers while on the bus.
10. Shall dress appropriately for the position.
11. Shall possess good moral character.

**TERM OF EMPLOYMENT:**

Education.

10 Months. Salary to be determined by the Board of

**EVALUATION:**

Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

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**10451**  
**November 15, 2011**

**Item 5.1.1**

**\*Approval of Bills October 2011**

Approved the October bills be paid as follows:

11-Current Expense	1,113,730.29
12-Capital Outlay	(70,270.96)
13-Special Schools	-
15-Whole School Reform	798,018.25
20-Special Revenues	705,630.29
30-Capital Projects	610,051.95
40-Debt Service	-
60-Enterprise Fund	166,626.19
70- Internal Service Fund	
Health Benefits	1,233,802.23
Payroll	4,785,175.45
TOTAL	<hr/> 9,342,763.69

**Item 5.1.5**

**\*Approval of 2011-2012 Tuition**

Approved the tuitions listed for out of district placements. Yearly tuition amounts, tuition payments prorated.

<b>SCSSSD- Daretown</b>			
Start Date	#	Tuition	Account#
10/24/2011	6	\$33,437.00	11-000-100-565-00-01
<b>SCSSSD- Cumberland Campus</b>			
Start Date	#	Tuition	Account#
10/05/2011	14	\$31,285.00	11-000-100-565-00-01
<b>SCSSSD- Alt. H.S.</b>			
Start Date	#	Tuition	Account#
9/7/2011	2	\$15,606.00	11-000-100-566-00-01

**Item 5.1.6 a-c**

**\*Approval of Agreements**

- a. Approved the 2011-2012 Joint Transportation Agreement for Route Y924 between Bridgeton Board of Education and Salem County Cooperative Transportation Program.
- b. Approved the 2011-2012 Joint Transportation Agreement between Bridgeton Board of Education and Upper Pittsgrove Board of Education.

November 15, 2011

- c. Approved the Level II OT student from Temple University to complete the fieldwork Level I requirements with Heartland Rehabilitation Services, January 2, 2012 to March 23, 2012.

**Item 5.1.7**                    **\*Approval of Memorandum of Agreement**

Approved the Memorandum of Agreement between Education and Law Enforcement Officials. (Attached)

**Item 5.1.8**                    **\*Approval of Corrective Action Plan**

Approved the Chapter 192/193 Corrective Action Plan for the 2009/2010 audit. (Attached)

**Item 5.1.9 a-d** **\*Approval of Professional Development Contracts**

- a. Approved the Professional Development Contract with Developmental Studies Center for: Being a Writer K-5 In School Consultant (4 days per school) at \$10,400.00 per school, totaling \$62,400.00 to be charged to account # 11-000-221-320-17-90.
- b. Approved the Professional Development Contract with Holt McDougal for World Language New Program/Materials Implementation 3 days of training for the implementation of new middle grades world language program in the amount of \$10,500.00 to be charged to account #11-000-221-320-17-90.
- c. Approved the Professional Development Contract with Holt McDougal for Program Implementation for Holt McDougal Literature: ELLs Support Upper Grade Workshop at \$3,500.00 per day, Reaching Struggling & Hard to Reach Adolescent Readers Workshop \$3,500.00 per day, Coaching & Demonstration Lessons \$3,500.00 per day (7 days) \$24,500. Total of \$35,000.00 to be charged to account # 11-000-221-320-17-90.
- d. Approved the Professional Development Contract with Holt McDougal for Social Studies Core Content Training Holt McDougal (2 days) in the amount of 7,000.00 to be charged to account # 11-000-221-320-17-90.

**Item 5.1.10**                    **\*Approval of Memorandums of Understanding**

Approved the Memorandums of Understanding for Tri County Head Start via Gateway Community Action Partnership. This memorandum outlines the relationship guidelines between the organization and the Bridgeton Public Schools.

**Item 5.1.11 a-b**                    **\*Approval of Acceptance of Grant Awards**

- a. Approved the acceptance of the award of \$252,220 for the McKinney Vento Homeless Grant for the 2011-2012 school year.
- b. Approved the agreement for the establishment of an Air Force Junior Reserve Officer Training Corps Unit for the 2011-2012 academic year.

**Item 5.1.13**                    **\*Approval of Three Year Comprehensive Maintenance Plan**

Approved the updated three year comprehensive maintenance plan for the district facilities as presented in the attached.

**Item 5.1.14**                    **\*Approval of Required Maintenance Plan**

November 15, 2011

Approved the required maintenance plan, schedule M1, as of November 15, 2011 which reflects the prior year expenditure of required maintenance items and the minimum required maintenance budget amounts for the 2012/2013 budget year. Schedule M1 is attached and the budget accounts charged are located in function 261.

**Item 5.1.15**                    **\*Approval of Submission of FY11 Audit Report**

To authorize the finance committee to review the audit report and grant approval for its submission in a timely manner, prior to December 5, 2011.

**Item 5.1.16**                    **\*Approval of Project Application**

Approved SSP Architecture; Bridgeton School District Architect of Record to submit Project Application and Schematic to the New Jersey Department of Education for the following projects:

Renovation and Upgrade to existing Science Classroom C-1 to a Multipurpose Science Laboratory at BHS; State Project No.11-0540-020-12-1000. Project is listed in the 2005 District's approved Long Range Facilities Plan

**Item 6.1.1 a-b**                    **\*Facility Usage**

- a. Approved the request of Bridgeton Main Street to use the West Ave. School on Sunday, November 27, 2011 from 12:30 pm to 4:30 pm for Holiday Parade. **Custodial fees of \$164.16 will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- b. Approved Alpha Delta Kappa to use the West Ave. Media Center for monthly meetings (Dec. 5, Jan. 9, Feb. 6, March 5, April 2 and May 7) from 6:45pm to 9:00pm. **An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

END OF CONSENT AGENDA

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the consent agenda.

**Motion carried, roll call vote was 9-0.**

**Item 7.Non-Consent Agenda**

**Item 4.1.8**                    **Ratification of Leave of Absence of Non-Certificated Staff**

Motion by Mrs. Bernstein, second by Mr. Smith-Bey ratifying request of Ms. Giomary Lozada, Night Custodian at Bridgeton High School for a **Board Approved Leave of Absence** with pay using accumulated sick days from October 21, 2011 until sick days are exhausted, then without pay until released from doctor's care.

**Motion carried, roll call vote was 9-0.**

**Item 4.1.16**                    **Ratification of Suspension of Non-Certificated Staff**

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla ratifying the suspension without pay of a non-certificated staff member, whose name has been filed with the Director of Human Resources, effective October 31, 2011.

**Motion carried, roll call vote was 9-0.**

**Item 4.1.17                    Ratification of Suspension of Certificated Staff**

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla ratifying the suspension with pay of a certificated staff member, whose name has been filed with the Director of Human Resources, effective October 31, 2011.

**Motion carried, roll call vote was 9-0.**

**Item 4.1.18 a-b                    Approval of Suspensions of Non-Certificated Staff**

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the following:

- a. Approved the suspension without pay of a non-certificated staff member, whose name has been filed with the Director of Human Resources, effective from November 17, 2011 through November 18, 2011.
- b. Approved the suspension without pay of a non-certificated staff member, whose name has been filed with the Director of Human Resources, effective from November 28, 2011 through December 2, 2011.

**Motion carried, roll call vote was 9-0.**

**Item 4.1.19                    Approval of Withholding of Increment**

Motion by Mrs. Bernstein, second by Mr. Smith-Bey approving the withholding of the employment and adjustment increment of a certificated staff member, whose name has been filed with the Director of Human Resources, for the 2012-2013 school year. The salary will remain the same for the 2011-2012 school year.

**Motion carried, roll call vote was 9-0.**

**Item 4.4.1 a-e                    \*Ratification of Professional Days**

**Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving the following:**

- a. Ratified Ms. Angelia Edwards attendance at the NJSBA conference in Atlantic City, October 24-26, 2011. Total to be charged to account #11-000-230-585-00-80 is \$415.00.
- b. Ratified Mr. Kenny Smith-Bey attendance at the NJSBA conference in Atlantic City, October 24-26, 2011. Total to be charged to account #11-000-230-585-00-80 is \$415.00.

**Motion carried, roll call vote was 7-0-2, with Ms. Edwards and Mr. Smith-Bey abstaining.**

Motion by Mrs. Dellaquilla, second by Mr. Williamson approving the following:

- c. Ratified Mrs. Mary Peterson attendance at the NJSBA conference in Atlantic City, October 24-26, 2011. Total to be charged to account #11-000-230-585-00-80 is \$415.00.
- d. Ratified Mr. Albert Morgan attendance at the NJSBA conference in Atlantic City, October 24-26, 2011. Total to be charged to account #11-000-230-585-00-80 is \$415.00.

**Motion carried, roll call vote was 7-0-2, with Ms. Peterson and Mr. Morgan abstaining.**

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving the following:

- e. Ratified Dr. Thomasina Jones, Superintendent of Schools, and Mr. Nedd Johnson, Assistant Superintendent of Schools, attendance at the NJSBA Convention in Atlantic City, NJ from October 24, 2011 through October 26, 2001. Total expenses are approximately \$786.13. Account #'s 11-000-230-580-00-13, #11-000-230-580-00-15.



November 15, 2011

- f. Ratified Mrs. Barbara Taylor-Holmes attendance at the NJSBA conference in Atlantic City, October 24-26, 2011. Total to be charged to account #11-000-230-585-00-80 is \$415.00.
- g. Ratified Mr. J. Curtis Edwards attendance at the NJSBA conference in Atlantic City, October 24-26, 2011. No overnight expenses to be charged.
- h. Ratified Ms. Marie Bernstein attendance at the NJSBA conference in Atlantic City, October 24-26, 2011. No overnight expenses to be charged.

**Motion carried, roll call vote was 6-0-3, with Mrs. Holmes, Mr. Edwards and Mrs. Bernstein abstaining.**

**Item 5.1.12      \*Approval of Acceptance and Award of Request for Proposals (RFP)**

Motion by Mrs. Dellaquilla, second by Mr. Smith-Bey approving the acceptance of the proposals for the previously approved drop out recovery program from the following vendors:

- Edison Learning
- K12 Incorporated

And to award the bid to Edison Learning, \$10,000.00 per seat not to exceed \$400,000.00.

**Item 6.1.1 c. Facility Usage**

Motion by Mrs. Dellaquilla, second by Mr. Smith-Bey approving the request of Cumberland County Puffer League to use the Bridgeton High School gym on Saturday, November 19, 2011 from 12:00pm to 6:00pm, December 3 from 12:00pm to 6:00pm, December 10 from 2:00pm to 8:00pm, and December 17 from 12:00pm to 6:00pm for Basketball League Games. Custodial fees of \$215.46 will be charged for each Saturday. An appropriate insurance certificate is on file. Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

**Motion carried, roll call vote was 7-0-2, with Mr. Smith-Bey and Mr. Edwards abstaining.**

**Item 8. OTHER BOARD ACTION: INFORMATION**

- 8.1 First Reading - Revised Policy 1330 Use of School Facilities (attached) Approved by the BOE Policy Committee
- 8.2 First Reading Revised (All New) Policy 4121 Substitute and Notification of Absence (attached) Approved by the BOE Policy Committee
- 8.3 First Reading Revised Policy 4152 Leave for Unavoidable Absence (Attached) Approved by the BOE Policy Committee

**Executive Session- 6:25pm**

Motion by Mr. Morgan, second by Mrs. Dellaquilla approving the following executive session resolution:

**WHEREAS**, section 8 of the Open Public Meeting Act, Chapter 341 PL1975, permits the exclusion of the public from a meeting in certain circumstances; and  
**WHEREAS**, this public body is of the opinion that such circumstances presently exist.  
**NOW, THEREFORE, BE IT RESOLVED**, by the Bridgeton Board of Education of the City of Bridgeton, County of Cumberland, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

**10456**

**November 15, 2011**

2. The general nature of the subject matters to be discussed is personnel matters related to the following:
  - a) Tenure charges for a non-certificated staff member.
  - b) Suspension of a non-certificated and certificated staff member due to a field trip transportation issue.
  - c) Suspension of a non-certificated staff for attendance.
  - d) Suspension of a non-certificated staff for work place issues.
3. It is anticipated at this time that the above stated subject matters will be made public when appropriate.
4. This resolution will take effect immediately.

**Motion carried, roll call vote was 9-0.**

**RETURN TO THE PUBLIC**

Motion by Mr. Morgan, second by Mrs. Dellaquilla, approving the return to the public portion of the meeting at 7:48 p.m.

**Motion carried, roll call vote was 9-0.**

**Item 10. ADJOURNMENT**

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla adjourning meeting at 8:06 pm.

Respectfully Submitted,

Nicole M. Schoener  
School Business Administrator

**10457**  
**November 15, 2011**

**Executive Session Minutes**  
**November 15, 2011**

The public action meeting of the Bridgeton Board of Education was called to order at 6:00 p.m. by the Board President, Ms. Angelia Edwards. Board Members present were Ms. Angelia Edwards, Mrs. Marie Bernstein, Ms. Barbara Taylor-Holmes, Mr. James Williamson, Mrs. Mary Peterson, Mr. Kenny Smith-Bey, Mr. Albert Morgan, Mrs. Brenda Dellaquilla and Mr. Curtis Edwards. Also in attendance were, Dr. Thomasina Jones, Superintendent, Mr. Nedd Johnson, Assistant Superintendent, A. Paul Kienzle, Jr. Esq., Board Solicitor, Mrs. Nicole M. Schoener, School Business Administrator. Prayer was offered by Mrs. Bernstein.

*Mr. Kienzle advised the Board regarding items related to the progress of tenure hearing of a non-certificated staff member (C.P) and we are awaiting the judge's decision.*

*The Board discussed a personnel matter related to a driver who is pending suspension of her certification for a child left on the bus after a field trip. The driver is appealing and the recommendation is that she remain on suspension until the State determination is made. The teacher in this case was suspended and it is recommended that the increment of the teacher be withheld. Dr. Jones explained to the Board that the code makes it the responsibility of the driver to check the bus. There was also classroom aide on the trip. Dr. Jones explained it is the responsibility of the teacher to count the students.*

*Mr. Derek Macchia, Buckshutem Rd. School Principal, was brought in to explain why it took so long to notice the child was missing. He stated her reason was that she was not feeling well upon return.*

*Mr. Morgan asked about procedure for suspension with or without pay. Mr. Kienzle explained the difference of certificated vs non-certificated staff. The attorney for the driver requested to be heard by the board, which they permitted.*

*Mr. Steve Kernan, attorney requested the board consider a fair discipline based upon the pending appeal. He explained the license will not be suspended until the appeal is heard by the, may be anywhere from 3 months to a year.*

*In relation to the tenure case Mr. Kienzle explained earlier, the former Superintendent has asked to be compensated \$500 per day plus mileage for the days. Mr. Kienzle explained he needed him there because he filed the charges. The Board advised that they do not agree to pay him.*

*The board discussed Ryan Jones proposed two day suspension for attendance issues. Mr. Jones asked the Board to postpone until he had a union representative.*

*The Board was informed by Mr. DeShields about an altercation between a cafeteria staff who has created a stressful work environment the recommendation is to suspend her for 5 days and transfer.*

**10458**  
**November 15, 2011**

**RETURN TO THE PUBLIC**

Motion by Mr. Morgan, second by Mrs. Dellaquilla, approving the return to the public portion of the meeting at 7:48 p.m.

**Motion carried, roll call vote was 9-0.**

*Dr. Jones informed the Board she is exploring the possibility of expanding ExCel into the High School and also exchanging the location of ExCel and Hope.*

Respectfully submitted,

Nicole M. Schoener  
School Business Administrator