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Item 4.4.5 a-d *Approval of Staff for Summer Curriculum Writing

d. Approved the following staff for the Training on Thin Layer Summer Science Curriculum Writing to be held at Bridgeton High School from August 13-16, 2012. Account #20-238-100-100-00-40.

Item 4.4.6 *Ratification of Staff for Breakfast Program

Ratified the following staff for the Breakfast Program for the 2011-2012 school year, effective February 8, 2012. Account#60-000-000-000-02.

Name	Position	Location	Salary/Hr	Hours	Total Salary
Griselda Ortiz	Breakfast Substitute	Quarter Mile	\$8.49	3	\$4,584.60, prorated
Joanne Burgos	Breakfast Substitute	Cherry Street	\$8.49	1.75	\$2,674.35, prorated

Item 1.9.2 Amendment to the Board Meeting minutes of February 7, 2012

Item 4.4.7 e. Approved the following staff for the previously Approved SMART Program at Broad Street School for the 2011-2012 school year, effective February 11, 2012. Account #20-234-100-101-03-40 CO and 20-234-100-106-03-40 CO, and 20-234-200-100-03-40 CO.

Lorraine Betancourt	Instructional Aide	\$14.13	3.5	9	\$445.09
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Motion carried, roll call vote was 9-0.

CONSENT AGENDA

The Board reviewed the agenda.

Item 2.1 a-b *Approval of Textbooks/Materials

Approved the following textbooks:

1. Holt McDougal Literature to be used in Grade 9 College Prep. English Composition and College Prep. English Literature
2. Holt McDougal Literature (American Literature) to be used in Grade 10 and Grade 11 English
3. Holt McDougal Literature (British Literature) to be used in Grade 12 English
4. Glencoe French 1 *Bon voyage!* to be used in French I and French II
5. Glencoe French 2 *Bon voyage!* to be used in French III and French IV
6. Glencoe Spanish 1 *i Asi se dice!* to be used in Spanish I
7. Glencoe Spanish 2 *i Asi se dice!* to be used in Spanish II
8. Glencoe Spanish 3 *i Asi se dice!* to be used in Spanish III
9. Glencoe Spanish 4 *i Asi se dice!* to be used in Spanish IV

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Item 2.2 a-e *Approval of Professional Development

- a. Approved Bilingual and ESL Curricular Program Development by Dr. Sonia White Soltero, Associate Professor and Director of Bilingual-Bicultural Education Graduate Program at DePaul University. Dr. Soltero will be conducting the Needs Assessment and School and Classroom visits May 30, May 31 or June 1st. She will provide technical assistance in curricular mapping and integration of the WIDA language objectives to teachers who will be writing the ESL Curriculum during the week of June 25-28, 2012. Total cost \$9700.00 to be paid by Acct. # 20-237-200 320-98-81.
- b. Approved QML's Partnership with Rowan University in the Garden State Partnership for Teacher Quality Grant. This new collaboration will present unique opportunities for prospective educators to engage in a full year teacher residency which will culminate in a teaching certification and a Master of Education in Teacher Leadership Degree for the candidates. The partnership will also provide QML teachers new and exciting opportunities for continuing professional development. This partnership already exists at West Avenue School. There is no cost to the Board. This item was Approved by the Board Curriculum & Instruction Committee on March 13, 2012.
- c. Approved the Bridgeton District Plan for Professional Development 2012-2013. The Plan was Approved by the Board Curriculum & Instruction Committee on March 13, 2012. (Attached)
- d. Approved Theresa Thompson to attend Rutgers Public School Bidding Workshop on April 11, 2012 from 9:00 am – 4:00 pm at Rutgers University. The cost is \$356.00 to be paid by Acct. #11-000-025-259-000-80.
- e. Approved Theresa Thompson to attend Rutgers Public Purchasing Forum on May 2-3, 2012 from 8:00 am – 4:00 pm at the Sheraton Atlantic City. The cost is \$400.00 to be paid by Acct. #11-000-025-259-000-80.

Item 2.3 a-g * Approval of Student Programs

- a. *Approval of Field Day at Geraldyn O. Foster Early Childhood Center
Approved Field Day on June 1, 2012 (Rain date June 7, 2012) at GOFECC. This event includes families in center-based activities in and outside our school. Activities include sponge relays, water play, parachute, bubbles, bouncer and hula hoop play, face painting, obstacle course, and other developmentally appropriate center stations. This event is a family focused event. The activities correspond with the Preschool Teaching and Learning Standards of Quality and include science, language art and literacy, physical education, mathematics, and social/emotional development. *Bouncers are donated. The cost \$400.00 for supplies to be paid by Acct.#20-218-200-600-00-01.
- b. *Approval of Family Fun Night at Geraldyn O. Foster Early Childhood Center
Approved Family Fun Night at Geraldyn O. Foster Early Childhood Center on April 25, 2012. To be held in the play yard and playroom from 5:00- 6:30 PM. Students will participate in movement games and activities that are developmentally appropriate for preschool children. A healthy eating display will be established and take home information will be provided for families. There is no cost to the Board.

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c. *Approval of BHS Industrial Tech Classes to Build Bat Racks

Approved the Bridgeton High School Industrial Tech Classes to build 8 bat racks for the Bridgeton Little League. Bridgeton Little League will supply the materials and a model for the students to copy. Mr. Bill Waterman will supervise the project. There is no cost to the Board.

d. *Approval of BHS Early Release Permission Form

Approved the BHS early release permission form for students who leave after a half day session. The form was Approved by the Board Curriculum & Instruction Committee on March 13, 2012. (Attached)

e. *Approval of West Avenue School’s Extended Day Programs

Approved the following extended day programs for the 2012-2013 school year.

Start Date: November 5, 2012 (*Clubs run for 25 weeks.*)

End Date: May 9, 2013

Account Number: #15-421-100-100-00-07

NAME	Club Name		SALARY/HR	HOURS/WK	WEEKS	TOTAL	ACCT. #
TBA	Literacy & Health Gr.2-4		28	4	25	2,800	15-421-100-100-00-07
TBA	LAL & Math Gr. 2		28	4	25	2,800	15-421-100-100-00-07
TBA	NJASK 4 Prep		28	4	25	2,800	15-421-100-100-00-07
TBA	NJASK 5 Prep		28	3	28	2,100	15-421-100-100-00-07
TBA	NJASK 6 Prep		28	6	25	4,200	15-421-100-100-00-07
TBA	Technology Gr.5-8		25	3	25	1,875	15-421-100-100-00-07
TBA	Music & Drama Gr. 6-8		28	1.5	25	1,050	15-421-100-100-00-07
TBA	Read180 Grades 3-4	Teacher Gr.3-4	25	6	25	3,750	15-424-100-101-00-07
TBA	Read 180 Grades 5-6	Teacher Gr.5-6	28	6	25	4,200	15-424-100-101-00-07
TBA	Read 180 Teacher gr. 5-8	Teacher Gr.7-8	25	6	25	3,750	15-424-100-101-00-07
TBA	Gems Grades 3-4		25	2	24	1,200	15-421-100-100-00-07
TBA	Gems Grades 5-8		25	3	24	1,800	15-421-100-100-00-07

f. *Approval of BHS Summer School Credit Completion & Grades 6-8 Attendance Programs

Approved an Online format through Aventa Learning. The online program will be utilized during summer school. The Board Curriculum and Instruction Committee Approved this on March 14, 2012. Total cost \$52,500.00 to be paid by Acct. # 20-237-200-300-00-81.

g. *Approval of BHS Credit Completion Program

Approved the BHS Summer Credit Completion Program for students who have exceeded the number of absences in the district attendance policy. The program will be held after school Monday-Thursday from 2:30-4:30 pm beginning on April16, 2012 and will run for 11 weeks. We need to offer the program due to the large number of students needing credit completion for Semester I. Account # TBD.

Item 3.1 a-c ***Approval of Field Trip**

- a. Approved Indian Avenue School 7th grade students to attend the 4-H Environmental Ambassador Program at Appel Farms in Elmer, NJ. This is an overnight trip May 21-23, 2012. This 4-H Youth Development Program of Rutgers Cooperative Extension is a 3 day/2night environmental education program that features a variety of hands-on activities and tours focusing on waste management and environmental conservation. Up to 10 students in 7th grade will be selected following a written application. Mark Raybould, Grade 6, 7, 8 Science Teacher and one adult will act as chaperones. There is no cost to the Board.
- b. Approved ExCEL School 7th grade students to attend the 4-H Environmental Ambassador Program at Appel Farms in Elmer, NJ. This is an overnight trip May 21-23, 2012. This 4-H Youth Development Program of Rutgers Cooperative Extension is a 3 day/2night environmental education program that features a variety of hands-on activities and tours focusing on waste management and environmental conservation. Up to 10 students in 7th grade will be selected following a written application. Mark Raybould, Grade 6, 7, 8 Science Teacher and one adult will act as chaperones. There is no cost to the Board.
- c. Approved ExCEL School to attend a Camden Riversharks game on June 21, 2012. The trip is sponsored by the Bridgeton Lions Club. 22 students in grades 6-8 and 3 chaperones will attend. There is no cost to the Board.

Item 4.1.1 ***Approval of Retirement of Certificated Staff**

Approved retirement of Mr. Clifford Baldwin from the position of Grade 3 Reading Tutor at West Avenue School for the 2012-2013 school year, effective July 1, 2012.

Item 4.1.2 ***Approval of Resignation of Certificated Staff**

Approved resignation of Ms. Alandrea Lee from the position of Kindergarten Teacher at Cherry Street School for the 2012-2013 school year, effective July 1, 2012.

Item 4.1.3 a-c ***Ratification of Resignations of Non-Certificated Staff**

- a. Ratified resignation of Mr. Kyle Brogen from the position of Special Education Instructional Aide at Broad Street School for the 2011-2012 school year, effective March 8, 2012.
- b. Ratified resignation of Ms. Connie Ford from the position of Satellite Aide at Indian Avenue School for the 2011-2012 school year, effective March 14, 2012.
- c. Ratified resignation of Mr. Luciano Muniz from the position of Bus Driver at Bank Street Annex for the 2011-2012 school year, effective March 20, 2012.

Item 4.1.4 a-d ***Ratification of Leaves of Absences of Certificated Staff**

- a. Ratified request of Mr. Scott Carr, Teacher at QML, for a **New Jersey Family Leave of Absence** with pay using accumulated sick days from February 14, 2012 until June 30, 2012 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- b. Ratified request of Mr. Sterling Rainier, Teacher at Cherry Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from March 6, 2012 until March 23, 2012 or patient is released from Doctor's care, not to exceed 12 weeks.

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- c. Ratified request of Ms. Cindy Fredrick, Master Teacher at G.O.F.E.C.C., for a **Family Medical Leave of Absence**, with pay from February 16, 2012 to March 7, 2012 (1/2 AM) and without pay from March 7, 2012 (1/2 PM) to April 21, 2012.
- d. Ratified request of Ms. Kimberly Morales, Teacher at QML, for a **Family Medical Leave of Absence**, with pay from March 16, 2012 to May 16, 2012 (1/2 AM) and without pay from May 16, 2012 (1/2 PM) to June 30, 2012 or released from doctor's care.

Item 4.1.5 ***Approval of Leave of Absence of Certificated Staff**

Approved request of Ms. Tammy Whitby, Teacher at Broad Street School, for a **Family Medical Leave of Absence**, with pay from April 16, 2012 to May 14, 2012 and without pay from May 15, 2012 to June 30, 2012. This leave is subject to change.

Item 4.1.6 a-g ***Ratification of Leaves of Absences of Non-Certificated Staff**

- a. Ratified request of Mr. Robert Kwap, Educational Enforcement Officer at Broad Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from February 6, 2012 until June 30, 2012 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- b. Ratified request of Ms. Sharon Olbrich, Transportation Coordinator at Bank Street Annex, for a **Family Medical Leave of Absence** with pay using accumulated sick days from March 16, 2012 until June 30, 2012 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- c. Ratified request of Ms. Ruth Rosa, Secretary at Bank Street Annex, for a **Family Medical Leave of Absence** with pay using accumulated sick days from March 1, 2012 until June 30, 2012 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- d. Ratified request of Ms. Denise Corey, Aide at Broad Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from February 22, 2012 until February 24, 2012 or patient is released from Doctor's care, not to exceed 12 weeks.
- e. Ratified request of Mr. Bryant Goldsboro, Custodian at Broad Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from March 1, 2012 until June 30, 2012 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- f. Ratified request of Ms. Ruth Rosa, Secretary at Bank Street Annex, for a **Family Medical Leave of Absence** with pay using accumulated sick days from March 23, 2012 until April 6, 2012 or patient is released from Doctor's care, not to exceed 12 weeks.
- g. Ratified request of Ms. LaCoya English, Aide at G.O.F.E.C.C, for a **Family Medical Leave of Absence** with pay using accumulated sick days from February 2, 2012 until February 8, 2012 and without pay from February 9, 2012 to February 24, 2012 or patient is released from Doctor's care, not to exceed 12 weeks.

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Item 4.2.1 a-c ***Ratification of Appointments of Certificated Staff**

- a. Ratified appointment of Ms. Emily Moore to the position of Kindergarten Teacher at Cherry Street School for the 2011-2012 school year, effective on March 12, 2012 through on or before June 30, 2012, on Step 1 of the BA Salary Guide, \$47,500.00, prorated. This position is a short-term contract as a leave replacement and does not offer health benefits to the employee. Account # 11-110-100-101-01-01. PC # TBD.
Ratified appointment of Ms. Anna Bourque to the position of Pre-School Teacher at Geraldyn O. Foster Early Childhood Center for the 2011-2012 school year, effective on March 9, 2012 through on or before June 30, 2012, on Step 1 of the BA Salary Guide, \$47,500.00, prorated. This position is a short-term contract as a leave replacement and does not offer health benefits to the employee. Account # 20-218-100-101-01-01. PC # TBD.
- b. Ratified appointment of Ms. Michele Evans to the position of Grade 2 Teacher at Cherry Street School for the 2011-2012 school year, effective on March 9, 2012, on Step 1 of the BA Salary Guide, \$47,500.00, prorated. Account # 15-120-100-101-00-04. PC # 867.

Item 4.2.2 a-e ***Approval of Appointments of Certificated Staff**

- a. Approved appointment of Ms. Debbie Beattie to the position of Response to Intervention Teacher at Buckshutem Road School for the 2011-2012 school year, effective on a date to be determined, on Step 16 of the MA Salary Guide, \$76,020.00. Account # 15-000-240-103-00-04. PC# TBD.
- b. Approved appointment of Ms. Irene Guyer to the position of Response to Intervention Teacher at Indian Avenue School for the 2011-2012 school year, effective on a date to be determined, on Step 16 of the BA Salary Guide, \$74,520.00. Account # 15-000-240-103-00-04. PC# TBD.
- c. Approved the appointment of Ms. Jennifer Johnson to the position of Grade 1 Teacher at Broad Street School for the 2011- 2012 school year, effective on a date to be determined, on Step 1 of the BA Salary Guide, \$47,500.00, prorated. Account# 15-120-100-101-00-03. PC # 319.
- d. Approved appointment of Ms. Katie Schlegel to the position of Response To intervention Teacher at Indian Avenue School for the 2011-2012 school year, effective on a date to be determined, on Step 1 of the BA Salary Guide, \$47,500.00, prorated. Account # 15-000-240-103-00-04. PC #TBD.
- e. Approved appointment of Ms. Allison Powell to the position of Guidance Counselor at Quarter Mile Lane School for the 2011-2012 school year, effective on a date to be determined through on or before June 30, 2012, on Step 1 of the MA Salary Guide, \$49,000.00, prorated. This position is a short-term contract as a leave replacement and does not offer health benefits to the employee. Account # 11-000-218-104-00-90. PC # TBD.

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Item 4.2.3 *Approval of Change of Salary Status of Certificated Staff

Approved the change of salary status of Mr. Isaias Garza, World Language/Social Studies Teacher at ExCEL, from Step 15 of the BA Salary Guide, \$89,400.00 to Step 15 of BA+30 Salary Guide, \$90,275.00, prorated, effective May 1, 2012. Account #11-130-100-101-00-73. PC # 925.

Item 4.3.1 *Ratification of Appointment of Non-Certificated Staff

Ratified the appointment of Ms. Barbara Pierce to the position of Bus Aide at Bank Street Annex for the 2011-2012 school year, effective March 22, 2012, on Step 5 of the Bus Aides' Salary Guide, \$11.31 per hour, 4 hours per day, \$8,143.00, prorated. Account # 11-000-270-107-00-25. PC # 385.

Item 4.3.2 a-c *Approval of Appointment of Non-Certificated Staff

- a. Approved the appointment of Mr. Francisco Bustos to the position of Student Custodian at Broad Street School for the 2011-2012 school year, effective April 4, 2012, at the salary of \$7.25 per hour. Account# 11-000-262-110-02-23.
- b. Approved the appointment of Ms. Sequoya Taylor to the position of Alternate Student Custodian at a location to be determined for the 2011-2012 school year, effective on a date to be determined, at the salary of \$7.25 per hour. Account # 11-000-262-110-02-23.
- c. Approved the appointment of Ms. Lucille Santos to the position of Bus Aide at Bank Street Annex for the 2011-2012 school year, effective April 4, 2012, on Step 1 of the Bus Aides' Salary Guide, \$10.49 per hour, 4 hours per day, \$ 7,488.00, prorated. Account # 11-000-270-107-00-25. PC # 79.

Item 4.3.3 *Approval of Transfer of Non-Certificated Staff

Approved the transfer of the following staff, effective April 4, 2012:

Name	From	To	Account #
Robert Gillespie	Night Custodian – BHS, PC #906	Custodian/Driver – Annex, PC #123	11-000-262-110-00-23
Eduardo Cordero	Night Custodian – Buckshutem, PC # 635	Day Custodian – Indian, PC # 863	18-000-262-110-00-23

Item 4.3.4 *Ratification of Resignation from Extended Day Program

Approved the resignation of Ms. Margaret Perrotti from the position of Teacher in the Literacy Circle Afterschool program at Quarter Mile Lane School, effective April 2, 2012.

Item 4.4.1 *Approval of Substitutes

Approved the following substitutes for the 2011-2012 school year, effective April 4, 2012:

Name	Position	Certificate	Rate	Account#
Bianca Karteron	Substitute Teacher	County	\$90.00/day	To be determined
Wendie Durham-Allen	Substitute Teacher	County	\$90.00/day	To be determined
Bianca Karteron	Substitute Instructional Aide	N/A	\$70.00/day	To be determined

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Mark McArthur	Substitute Bus Driver	N/A	\$13.84/hr	11-000-270-107-03-01
Sandra Lavine	Substitute Secretary	N/A	\$9.50/hr	To be determined

Item 4.4.2 ***Approval of Extra Contracts**

Approved the following staff for the previously Approved Leo Club extra contract for the 2011-2012 school year, effective April 4, 2012.

Name	Position	Rate
Aliya Covington	Leo Club-Co-Advisor-BHS	\$256.00, prorated
LynNae Hill	Leo Club-Co-Advisor- BHS	\$256.00, prorated

Item 4.4.3 a-d ***Approval of Staff for Previously Approved Extended Day Program**

a. Approved the following staff for the previously Approved 21st Century Program at Cherry Street School for the 2011-2012 school year, effective April 4, 2012.

	Position	Salary/Hr	Hours	Days	Total	Account #
Martina Morris	Teacher	\$25.00	2.5	36	\$2,250.00, prorated	20-457-100-101-00-40
Martina Morris	Summer Teacher	\$25.00	4	22	\$2,200.00	20-457-200-200-00-40

b. Approved the following staff for the previously Approved GED/ABE Program at Bridgeton High School, effective April 4, 2012.
Account # 20-620-100-101-00-40 and 20-620-200-200-00-40.

Name	Position	Salary/Hr	Hours	Weeks	Total
Yvonne Holloway	Teacher	\$25.00	3	7	\$525.00
N/A	N/A	N/A	N/A	FICA	\$40.16

c. Approved the following staff for the previously Approved Credit Completion Program held at Bridgeton High School, effective April 16, 2012 through June 7, 2012. Account #TBD.

Name	Position	Salary/Hr	Hours	Total
Amanda Schnur	Teacher	\$25.00	64	\$1600.00
Karli Fratz	Teacher	\$28.00	64	\$1792.00
Leonard Davis	Teacher	\$25.00	64	\$1600.00
Kathryn Eckstein-Lewis	Teacher	\$25.00	64	\$1600.00
Dawn Osborn	Teacher	\$25.00	64	\$1600.00
Christine Queripel	Teacher	\$25.00	64	\$1600.00
Jackie Gentry	Substitute Teacher	As needed	64	N/A
Elizabeth O'Brien	Substitute Teacher	As needed	64	N/A
Leopold Marquez	EEO	\$34.88	64	\$2232.32

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Eric Bailey	EEO	\$34.88	64	\$2232.32
Yvonne Scull	Nurse	\$25.00	64	\$1600.00

- d. Approved the following staff for the previously Approved Summer Curriculum Training: Training on Thin Layer Chromatographer, Autoclave, Environmental Chamber, Gas Chromatograph and Water. The training will be held at Bridgeton High School from August 13, 2012 through August 16, 2012.

Name	Position	Salary/Hr	Days	Total	Account#
Kimberly Beddia	Teacher	\$25.00	24 hours	\$600.00	20-238-100-100-00-40

Item 4.4.4 ***Approval of Staff for Summer Hours**

Approved the following Technology staff for summer work to install, upgrade, and perform maintenance repairs throughout the district. Effective July 1, 2012. Account #11-000-222-177-00-35.

Name	Position	Salary/Hr	Hours	Total
Jeffrey Meeks	Technology Coordinator	\$25.00	70	\$1,750.00
Lois Marcasciano	Technology Coordinator	\$28.00	70	\$1960.00
Jeffrey Hyson	Technology Coordinator	\$25.00	70	\$1,750.00
Dawn Holton	Technology Coordinator	\$25.00	70	\$1,750.00
Nathan Thomas	Technology Coordinator	\$25.00	70	\$1,750.00
Rufus Wright	Technology Coordinator	\$25.00	70	\$1,750.00
Robert Fink	Technology Coordinator	\$25.00	70	\$1,750.00
Nathan Reed	Technology Coordinator	\$25.00	70	\$1,750.00
Alix Silva	Technology Coordinator	\$25.00	70	\$1,750.00

Item 4.4.5 ***Approval of Revised Job Description**
Revised **Bridgeton Public Schools**

Job Description

POSITION: **Director of Data Analysis, Testing and Assessments**

- QUALIFICATIONS:**
1. Principal Certification
 2. Master's Degree
 3. Demonstrated competency in statistical analysis.
 4. Demonstrated knowledge of curriculum, instruction, guidance, and assessment.
 5. Demonstrated knowledge in NJSMART.

REPORTS TO: Superintendent of Schools

JOB GOALS: To analyze district and school-level data to guide the school district in enhancing student achievement.

PERFORMANCE RESPONSIBILITIES:

1. Oversee, develop, and coordinate all activities related to NJSMART.
2. Coordinate and monitor all district and state standardized testing programs.
3. Meet frequently with the Superintendent of Schools to analyze and review NJSMART, district, and school-level data.
4. Develop, administer, and analyze surveys for students, staff, and parents.

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5. Provide assistance to district staff in analysis and interpretation of district and school-level data.
6. Train school administrators and principals to understand how to make full use of district and school-level data.
7. Analyze results of student assessments, develop reports, and make recommendations for changes in curriculum and professional development to improve student performance.
8. Analyze multiple forms of data that are used; assist with developing growth plans to enhance student achievements.
9. Provide professional development to administrators and instructional staff regarding testing (specifications, format, timeline, results, reports, and implications for instruction).
10. Provide district and school-level data to assist with the development of the district and school-level Professional Development Plans.
11. Assist in the development and monitoring of the district's SMART Goals, district goals, and school-level SMART Goals.
12. Submit required reports to appropriate personnel.
13. Provide professional development to school-level test coordinators in the use of appropriate software and in the analysis of data.
14. Develop and implement program evaluation(s) to help determine the effectiveness of current district/school initiatives.
15. Prepare and administer district testing and data budget.
16. Represent the district at county, state, and other meetings relative to student achievement data.
17. Assist with establishing criteria for the use of data to inform decisions and determine district and school-level goals.
18. Examine district and school-level results; evaluate programs; implement and monitor next steps for individuals and the organization.
19. Assume responsibility for own professional development; for keeping current with the literature, new research, and NJSMART improved techniques in the Data and Assessments Testing Services area; and for attending appropriate professional meetings as assigned.
20. Serve as a resource to district staff developing assessment and evaluation instruments, explaining testing terminology and each type of test's utility.
21. Perform such other duties as required by the Superintendent of Schools.

TERM OF EMPLOYMENT:

12 Months (8:00 a.m. to 4:00 p.m., except during administration of state testing); Compensation and terms to be determined by the Board of Education.

EVALUATION:

Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

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Item 5.1.1***Approval of Bills March 2012**

Approved the March bills be paid as follows:

11-Current Expense	\$ 668,655.15
12-Capital Outlay	\$ 26,798.60
13-Special Schools	
15-Whole School Reform	\$ 48,944.81
20-Special Revenues	\$ 662,468.65
40-Debt Service	
30-Capital Projects	
60-Enterprise Fund	\$ 126,742.34
70- Internal Service Fund	
Health Benefits	\$ 1,233,936.24
Payroll	\$ 5,119,762.16
TOTAL	\$ 7,887,307.95

Item 5.1.2 a-b***Approval of Financial Reports**

- a. Approved the February Treasurer's Reports for the 2011-2012 school year.
- b. Approved the February Board Secretary's Report for the 2011-2012 school year.

Item 5.1.3***Approval of Board Secretary's Certification**

Approved the Board Secretary's Monthly Certification of Budgetary Status for February.

I certify that as of February 29, 2012 no major budgetary account or fund has been over-expended.

Nicole M. Schoener, Board Secretary

Date:

Item 5.1.4***Approval of Certification of Major Account/Fund Status**

Approved the Board of Education's Monthly Certification of Major Account/Fund Status. We certify that as of February 29, 2012 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended and that sufficient funds are available for the remainder of the fiscal year.

Item 5.1.5 a-f**Approval of Contracts**

- a. Approved the contract with Advancing Opportunities/Cerebral Palsy of New Jersey for Assistive Technology Services. The rate will be \$110hr. (on site assistance), Acct. #11-000-216-320-00-18 and \$880/Evaluation, Acct. #11-000-219-320-00-18 in accordance with the services to be provided in the agreement (attached).
- b. Approved the SmartNet Service Contract for District Switch Network with Windstream Communications, Inc. in the amount of \$38,682.00 beginning September 1, 2012 and ending June 30, 2013. Account # 11-000-252-590-00-35.

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- c. Approved the District Network Wireless Contract with NWN Corporation in the amount of \$34,506.00 beginning September 1, 2012 and ending June 30, 2013. Account # 11-000-252-610-00-35.
- d. Approved the Network Upgrade for Broad Street School Contract with ProMedia Technology Services, Inc. in the amount of \$83,860.00 beginning September 1, 2012 and ending June 30, 2013. Account # 11-000-252-590-00-35.
- e. Approved the District Cisco Video Conferencing Server Contract with NWN Corporation in the amount of \$29,746.00 beginning September 1, 2012 and ending June 30, 2013. Account # 11-000-252-610-00-35; 11-000-222-610-02-35 and 12-000-222-730-01-35.
- f. Approved the District Managed Services of Basic Maintenance and Internal Connections with ePlus Technology in the amount of \$71,871.00 beginning September 1, 2012 and ending June 30, 2013. Account # 11-000-252-590-00-35.

Item 5.1.6 a-b

***Approval of Change Order**

- a. Approved Change Order Number GC-01 deducting \$247.00 from the contract sum for credit for field modification to door frame #1, Bridgeton High School Science Lab Alterations (H7).
- b. Approved Change Order Number GC-02 for field revision to Door #2 (swap of new/existing door locations) for Bridgeton High School Science Lab Alterations (H7).

Item 6.1.1 a-d

***Facility Usage**

- a. Approved the request of Mount Hill Missionary Church to use the Broad Street Auditorium for gospel concert on Sunday, June 17, 2012 from 2:00 pm to 5:00 pm. **Rental, Custodial and Security fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- b. Approved the request of Gloucester County Special Services to use the West Ave. gym, kitchen, cafeteria and a classroom for Parent Advisory Meeting on Tuesday, April 24, 2012 from 4:30 pm to 9:00 pm. **Custodial and kitchen fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- c. Approved the request of the City of Bridgeton to use the Buckshutem Road School Cafeteria on Friday, June 1, 6:00 pm to 9:00 pm for pageant practice and Saturday, June 2, 4:00 pm to 10:00 pm for Miss Bridgeton Pageant. **Custodial and security fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

Motion by Mrs. Dellaquilla, second by Mrs. Bernstein approving the consent agenda.

Motion carried, roll call vote was 9-0.

Item 7. Non-Consent Agenda

Item 4.4.6 Ratification of Return from Suspension of Non-Certificated Staff

Motion by Mrs. Dellaquilla, second by Mr. SmithBey ratifying the return from suspension of a non-certificated staff member, whose name has been filed with the Director of Human Resources, effective March 15, 2012.

Motion carried, roll call vote was 9-0.

Item 4.4.7 Ratification of Suspension of Certificated Staff

Motion by Mrs. Dellaquilla, second by Mrs. Peterson ratifying the suspension of a certificated staff member, whose name has been filed with the Director of Human Resources, effective March 27, 2012.

Motion carried, roll call vote was 9-0.

Item 4.4.8 a-b Ratification of Suspension and Approval of Termination of Non-Certificated Staff

Motion by Mrs. Dellaquilla, second by Mr. Edwards approving the following:

- a. Ratified the suspension of a non-certificated staff member, whose name has been filed with the Director of Human Resources, effective March 13, 2012 and Approved termination of the same non-certificated staff member, effective April 4, 2012.
- b. Ratified the suspension of a non-certificated staff member, whose name has been filed with the Director of Human Resources, effective March 30, 2012 and Approved termination of the same non-certificated staff member, effective April 4, 2012.

Motion carried, roll call vote was 9-0.

Item 4.4.9 Approval of Termination of Certificated Staff

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the termination of a certificated staff, whose name has been filed with the Director of Human Resources for abandonment of position, effective April 4, 2012.

Motion carried, roll call vote was 9-0.

Item 4.4.10 Approval of Termination of Non-Certificated Staff

Motion by Mrs. Dellaquilla, second by Mrs. Bernstein approving termination of a non-certificated staff member, whose name has been filed with the Director of Human Resources, effective April 4, 2012.

Motion carried, roll call vote was 9-0.

Item 4.4.11 Approval of Non-Renewal of Contract of Non-Tenured Certificated Staff

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving non-renewal of contract of a non-tenured certificated staff, whose name has been filed with the Director of Human Resources, for the 2012-2013 school year.

Motion carried, roll call vote was 9-0.

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Item 4.4.12 Approval of Non-Renewal of Contract of Non-Tenured Certificated Staff

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving non-renewal of contract of a non-tenured certificated staff, whose name has been filed with the Director of Human Resources, for the 2012-2013 school year.

Motion carried, roll call vote was 9-0.

Item 4.4.13 Approval of Non-Renewal of Contract of Non-Tenured Certificated Staff

Motion by Mrs. Peterson, second by Mrs. Dellaquilla approving non-renewal of contract of a non-tenured certificated staff, whose name has been filed with the Director of Human Resources, for the 2012-2013 school year.

Motion carried, roll call vote was 9-0.

Item 4.4.14 Approval of Non-Renewal of Contract of Non-Tenured Certificated Staff

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving non-renewal of contract of a non-tenured certificated staff, whose name has been filed with the Director of Human Resources, for the 2012-2013 school year.

Motion carried, roll call vote was 9-0.

Item 4.4.15 Approval of Non-Renewal of Contract of Non-Tenured Certificated Staff

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving non-renewal of contract of a non-tenured certificated staff, whose name has been filed with the Director of Human Resources, for the 2012-2013 school year.

Motion carried, roll call vote was 9-0.

Item 4.4.16 Approval of Non-Renewal of Contract of Non-Tenured Non-Certificated Staff

Motion by Mrs. Dellaquilla, second by Mrs. Bernstein approving non-renewal of contract of a non-tenured non-certificated staff, whose name has been filed with the Director of Human Resources, for the 2012-2013 school year.

Motion carried, roll call vote was 9-0.

Item 6.1.1d.

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the request of Manna from Heaven to use the Buckshutem Road School kitchen and cafeteria on April 8, 2012 from 6:00 am – 4:00 pm to serve Easter dinner. Kitchen and custodial staff will be donating their time. **An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

Motion carried, roll call vote was 8-0-1, with Ms. Edwards abstaining.

Item 8. OTHER BOARD ACTION: INFORMATION

8.1 Motion by Mr. SmithBey, second by Mr. Edwards approving Second Reading of Revised Policy 5131.4 Pupil Attendance

Motion carried, roll call vote was 9-0.

8.2 Motion by Mrs. Dellaquilla, second by Mr. Williamson approving Second Reading of Revised Policy 4152 Leave for Unavoidable Absence

Motion carried, roll call vote was 9-0.

8.3 First Reading of Revised Policy 6142.10 Acceptable Use

8.4 Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving Cindy Frederick, Master Teacher at GOFECC, for a **Board Approved Leave**, without pay from April 22, 2012 to June 30, 2012 or released from doctor's care.

Motion carried, roll call vote was 9-0.

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8.5 Motion by Mr. SmithBey, second by Mrs. Peterson ratifying a sick bank for Cindy Frederick, Master Teacher at GOFECC. This sick bank is to be effective March 7, 2012 until June 30, 2012.

Motion carried, roll call vote was 9-0.

Item 9.

9.1 Committee Reports

9.2 Executive Session-6:43 pm

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the following executive session resolution:

Whereas, Section 8 of the Open Public Meeting Act, Chapter 231 PL 1975, permits the exclusion of the public from a meeting in certain circumstances: and

Whereas, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City of Bridgeton, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon hereinafter specified subject matters.
2. The nature of the subject matters to be discussed is:
 - a. Personnel matters related to the non-renewal of non-tenured staff (PCN #'s 227, 759, 1074, 459, 2202 & 888).
 - b. Personnel matter related to non-certificated staff (PCN 293) returning from suspension.
 - c. Personnel matter related to the abandonment of position of non-certificated staff (PCN 2316).
 - d. Personnel matter related to the termination of non certificated staff (PCN 224) for job performance issues.
 - e. Personnel matter related to the suspension of certificated staff (PCN 96)
 - f. Personnel matters related to suspension and termination of non-certificated staff (PSN #'s 277 & 288) for conduct unbecoming.
 - g. Staff assignments for 2012-2013 school year.
3. It is anticipated at this time that the above stated subject matters will be made public when appropriate.
4. This Resolution will take effect immediately.

RETURN TO THE PUBLIC

Motion by Mrs. Dellaquilla, second by Mr. SmithBey, approving the return to the public portion of the meeting at 7:28 p.m.

Item 10. ADJOURNMENT

Motion by Mr. SmithBey, second by Mrs. Peterson adjourning meeting at 7:45 pm.

Respectfully Submitted,

Nicole M. Schoener
School Business Administrator

Executive Session Minutes
April 3, 2012

The public action meeting of the Bridgeton Board of Education was called to order at 6:04 p.m. by the Board President, Angelia Edwards. Board Members present were Ms. Angelia Edwards, Mrs. Marie Bernstein, Ms. Barbara Taylor-Holmes, Mr. James Williamson, Mrs. Mary Peterson, Mr. Kenny Smith-Bey, Mrs. Brenda Dellaquilla, Mr. Albert Morgan and Mr. Curtis Edwards. Also in attendance were, Dr. Thomasina Jones, Superintendent, Mr. Nedd Johnson, Assistant Superintendent, A. Paul Kienzle, Jr. Esq., Board Solicitor, Mrs. Nicole M. Schoener, School Business Administrator. Prayer was offered by Ms. Edwards.

Executive Session began at 6:43 p.m.

The Director of Human Resources, Mr. Terrell Everett, presented a power point to the Board regarding personnel recommendations in agenda items 4.4.6 through 4.4.16.

4.4.6 Documented a maintenance staff member (DF) who was suspended due to a verbal confrontation with a community member while on duty. He was suspended for 30 days without pay and returned back to work on March 15th.

4.4.7 Documented a certificated staff member (CR) who has been suspended pending the investigation of allegations surrounding interfering with the ACCESS test.

4.4.8 Documented a cafeteria worker (SC) who was suspended and recommended for termination for being under the influence while at work. In addition, information was provided surrounding an EEO (KD) who was recommended for termination for offenses while on duty.

4.4.9 Documented the recommendation to terminate a certificated staff member (AG) for three days of no call and no show.

4.4.10 Documented the reasons for non-renewals of a custodian (CL) for poor performance issues during the probationary period.

4.4.11 There was a recommendation for the non-renewal of a high school math teacher (MB) for unsatisfactory performance documented in the evaluations. The staff member was placed in track III in February with no signs of improvement.

4.4.12 There was a recommendation for the non-renewal of a high school math teacher (GF) for unsatisfactory performance documented in the evaluations. The staff member was placed in track III in February with no signs of improvement.

4.4.13 There was a recommendation for the non-renewal of a high school business teacher (MB) for unsatisfactory performance documented in the evaluations. The staff member was placed in track III in December with no signs of improvement.

4.4.14 There was a recommendation for the non-renewal of a QML math teacher (AC) for unsatisfactory performance documented in the evaluations.

4.4.15 There was a recommendation for the non-renewal of a QML social studies teacher (NL) for unsatisfactory performance documented in the evaluations.

4.4.16 There was a recommendation for the non-renewal of a cafeteria worker (TT) for unsatisfactory performance documented in the evaluations.

After reviewing the information, Dr. Jones then informed the board about the need to make staff transfers for the 12/13 school year. She advised that the recommendations would be coming in May for the approval.

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RETURN TO THE PUBLIC

Motion by Mrs. Dellaquilla, second by Mr. SmithBey, approving the return to the public portion of the meeting at 7:28 p.m.

Motion carried, roll call vote was 9-0.

Respectfully submitted,

Nicole M. Schoener
School Business Administrator