

April 24, 2012

**BRIDGETON BOARD OF EDUCATION
REORGANIZATION MEETING
April 24, 2012**

The reorganization meeting of the Bridgeton Board of Education was called to order at 6:03 p.m. by the Business Administrator, Nicole Schoener. Board Members present were Ms. Angelia Edwards, Mrs. Marie Bernstein, Ms. Barbara Taylor-Holmes, Mr. James Williamson, Mrs. Mary Peterson, Mr. Kenny Smith-Bey, Mrs. Brenda Dellaquilla, Mr. Albert Morgan and Mr. Curtis Edwards. Also in attendance were, Dr. Thomasina Jones, Superintendent, Mr. Nedd Johnson, Assistant Superintendent, A. Paul Kienzle, Jr. Esq., Board Solicitor, Mrs. Nicole M. Schoener, School Business Administrator and Mr. Jerry Vargas, Assistant School Business Administrator. Prayer was offered by Mr. Morgan.

OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. Bridgeton Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board in the lobby of the Bank Street Administration Building and mailed to the City Clerk of Bridgeton, The Bridgeton News, Bridgeton, and Radio Station WSNJ, Bridgeton on May 11, 2012.

1.6 PRESENTATION OF RESULTS OF THE ELECTION

Motion by Mrs. Dellaquilla, second by Mr. SmtihBey approving the following results of the April 17, 2012 Annual School Board Election:

There were 206 ballots cast.

The Public Question raising \$3,637,144 for General Funds of local taxes for the ensuing year 2012-2013, passed.

The actual vote was: For: 130 Against: 76

Actual vote for Board Members for the Board of Education for the full 3 year term was:

Brenda Dellaquilla	231
J. Curtis Edwards	223
Mary Peterson	214

To approve Brenda Dellaquilla, J. Curtis Edwards and Mary Peterson as the newly elected School Board Members for a full three year term.

Motion carried, roll call vote was 9-0.

1.7 OATH OF OFFICE

The Oath of Office was administered to the newly elected Board Members by the School Business Administrator.

April 24, 2012

1.8 NOMINATIONS FOR PRESIDENT – 2012-2013

The Board Secretary calls for nominations for President of the Bridgeton Board of Education.

Motion by Mr. Curtis Edwards nominating Ms. Angelia Edwards, second by Ms. Mary Peterson.

Motion by Mr. Albert Morgan, second by Ms. Marie Bernstein closing nominations.

Motion carried, roll call vote was 9-0.

1.9 NOMINATIONS FOR VICE PRESIDENT – 2012-2013

The newly elected President of the Board of Education calls for nominations for Vice President.

Motion by Mrs. Mary Peterson nominating Mr. Curtis Edwards, second by Mr. James Williamson.

Motion by Ms. Marie Bernstein, second by Mr. Albert Morgan closing nominations.

Motion carried, roll call vote was 9-0.

1.10 BOARD SECRETARY

Motion by Mrs. Dellaquilla, second by Mrs. Bernstein approving Nicole M. Schoener as the Board Secretary and Jerry Vargas as her alternate to serve for the 2012-2013 school year.

Motion carried, roll call vote was 9-0.

1.11 TREASURER OF SCHOOL FUNDS

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving Ms. Mary Pierce as the Treasurer of School Funds and to serve for the 2012-2013 school year.

Motion carried, roll call vote was 9-0.

1.12 PUBLIC SCHOOL ACCOUNTANT

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the following resolution for Public School Accountant

BE IT RESOLVED by the Board of Education, of the City of Bridgeton in the County of Cumberland, New Jersey, that **Mr. Dave Rollison**, CPA Public School License No. CS 00346, of the accounting firm of *Bowman & Company LLP*. be appointed the Public School Accountant of the Board of Education of the City of Bridgeton for the school year 2012-2013 and to perform the professional services ordinarily provided by the Public School Accountant of the State of New Jersey, and to receive such compensation as may be reasonable by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Public School Accountant.

BE IT FURTHER RESOLVED by the Board of Education to accept the external quality control review report of Bowman & Company LLP dated September 1, 2008.

Motion carried, roll call vote was 9-0.

1.13 DEPOSITORIES

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the following resolution for the official depositories.

BE IT RESOLVED by the Board of Education, of the City of Bridgeton, in the County of Cumberland, New Jersey that the following banks be named depositories for the school year 2012-2013:

Colonial Bank FSB
TD BankNorth
State of New Jersey Cash Management Fund
Minotola National Bank
Merrill Lynch

Motion carried, roll call vote was 9-0.

1.14 CHART OF ACCOUNTS

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the uniform Chart of Accounts and existing general ledger account numbers.

Motion carried, roll call vote was 9-0.

1.15 AUTHORIZED SIGNATURES

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the following resolution for authorized signatures:

BE IT RESOLVED by the Board of Education, of the City of Bridgeton, in the County of Cumberland, New Jersey that the newly elected Board President; School Business Administrator; and the Treasurer of School Funds, of said Board of Education are hereby authorized to sign all checks and drafts payable by the Board of Education of the City Bridgeton.

BE IT FURTHER RESOLVED, that the Vice President, of this Board, is hereby authorized to sign all checks and drafts of this Board in the event that the President is sick, disabled, or not available.

BE IT ALSO RESOLVED, that a certified copy of this Resolution, under the seal of the School Business Administrator be forwarded to all banks previously named.

Motion carried, roll call vote was 9-0.

1.16 INSURANCE BROKER

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving **Colson and Gosweiler** as the school's insurance agent/broker for the school year 2012-2013, for Automobile, Liability, Worker's Compensation, Property, and General Insurance.

Motion carried, roll call vote was 9-0.

1.17 INSURANCE BROKER – HEALTH BENEFITS

Motion by Mrs. Dellaquilla, second by Mr. Morgan approving **Allen Associates** as the school's insurance agent/broker for the school year 2012-2013, for Health Benefits.

Motion carried, roll call vote was 9-0.

1.18 PHYSICIANS

Motion by Mr. Morgan, second by Mrs. Bernstein approving **Family Practice Associates of Cumberland County, PC** as the school physicians for the school year 2012-2013.

Motion carried, roll call vote was 9-0.

1.19 TAX SHELTER ANNUITY BROKERS

Motion by Mr. Morgan, second by Mr. SmithBey approving the following Tax Shelter Annuity Brokers for the school year 2012-2013:

Aflac
Lincoln Investment
MetLife
Wendell Financial

Motion carried, roll call vote was 9-0.

1.20 ATTENDANCE OFFICERS

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the following attendance officers for the 2012-2013 school year:

Debra Byrd-West Ave. Elementary
Elianette Brissett - Buckshutem Rd. Elementary
Shelby Burger – Bridgeton High School
Audrey Carter – Broad Street Elementary
Digna Febres – Bridgeton High School
Gloria Fields - Cherry Street Elementary
Edward Holloway – HOPE
Jennifer Santana –Indian Avenue Elementary
Damita White – Quarter Mile Lane Elementary School
Osco Williams – Bridgeton High School

Motion carried, roll call vote was 9-0.

1.21 AFFIRMATIVE ACTION OFFICER

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving Mr. Tyrone Williams as the Affirmative Action Officer for the 2012-2013 school year.

Motion carried, roll call vote was 9-0.

1.22 HARRASSMENT/INTIMIDATION/BULLYING COORDINATOR

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving Mr. Tyrone Williams as the Harassment, Intimidation and Bullying coordinator for the 2012-2013 school year.

Motion carried, roll call vote was 9-0.

1.23 INTEGRATED PEST MANAGEMENT COORDINATOR

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving Mr. Thomas Smith, Buildings and Grounds Supervisor as the Integrated Pest Management Coordinator.

Motion carried, roll call vote was 9-0.

1.24 PURCHASING AGENT

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving Nicole Schoener as the purchasing agent and Theresa Thompson as her alternate for the Bridgeton Board of Education for the school year 2012-2013 and to set the bid amount at \$36,000.00.

Motion carried, roll call vote was 9-0.

1.25 PROCUREMENT of GOODS & SERVICES THROUGH STATE AGENCIES

Motion by Mrs. Bernstein, second by Mrs. Dellaquilla approving procurement of goods and services through State Agencies (State Contracts) as per the attachment.

- Attachment

Motion carried, roll call vote was 9-0.

1.26 CUSTODIAN OF GOVERNMENTAL RECORDS

Motion by Ms. Bernstein, second by Mrs. Peterson approving the following as its custodians of government records: the Board Secretary for all records other than records concerning students or district employees, the Assistant Superintendent of Curriculum & Instruction for records concerning students, the Director of Human Resources for records concerning district employees, and appoints the following as its sub-custodian of government records: Assistant Board Secretary for all records other than records concerning students or district employees. During the absence or inability to act or during a vacancy in any of these positions, the Superintendent shall be the acting custodian of government records for such positions.

Motion carried, roll call vote was 9-0.

April 24, 2012

The Board discussed the 2012-2013 meeting schedule. There are two meetings in October due to the opening of school. Dr. Jones recommended adding a second meeting for June due to the closing of school. Mr. Stevens added that those months also have reporting requirements. The Board agreed to add June 5th.

1.27 REGULAR AGENDA SESSION & PUBLIC ACTION MEETINGS SCHEDULE

Motion by Ms. Bernstein, second by Mr. SmithBey approving the Regular Agenda Session and the Regular Public Action Meetings of the Bridgeton Board of Education as per the attached schedule. The meeting place will be the Board Room of the Bank Street Administration Building.

- Attachment

Motion carried, roll call vote was 9-0.

1.28 OFFICIAL NEWSPAPER AND RADIO STATION

Motion by Ms. Bernstein, second by Mrs. Dellaquilla approving to designate **The News** and the **Atlantic City Press** as the official newspapers; and **WSNJ Bridgeton**, as the official radio station of the Bridgeton Board of Education until the next reorganization meeting.

Motion carried, roll call vote was 9-0.

1.29 POLICIES

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving to adopt the existing policies, administrative regulations and job descriptions of the Bridgeton Board of Education, effective immediately.

Motion carried, roll call vote was 9-0.

1.30 CURRICULUM, TEXTBOOKS & PROGRAMS

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving curriculum, textbooks and programs for the 2012-2013 school year as attached.

- Attachment

Motion carried, roll call vote was 9-0.

1.31 CURRICULUM EVALUATION CYCLE

Motion by Mr. SmithBey, second by Mrs. Dellaquilla approving the curriculum evaluation cycle for the 2012-2013 school year as attached.

Motion carried, roll call vote was 9-0.

1.32 TEXTBOOK USE CYCLE

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the textbook use cycle for the 2012-2013 school year as attached.

Motion carried, roll call vote was 9-0.

April 24, 2012

1.33 ROBERTS RULES OF ORDER

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving to adopt the Roberts Rules of Order for all Bridgeton Board of Education Meetings.

Motion carried, roll call vote was 9-0.

1.34 PETTY CASH FUNDS

Motion by Mr. Morgan, second by Mr. SmithBey approving petty cash funds for the amounts and individuals listed below for the school year 2012-2013.

Dr. Jones	\$200
Mr. Johnson	\$200
Ms. Olbrich	\$400
Ms. Schoener	\$200
Ms. Williams	\$200

Motion carried, roll call vote was 9-0.

1.35 APPROVAL OF PUBLIC AGENCY COMPLIANCE OFFICER

Motion by Mrs. Dellaquilla, second by Mrs. Bernstein approving Nicole M. Schoener as the Public Agency Compliance Officer for the Bridgeton Board of Education in accordance with N.J.A.C. 17:27-3.2.

Motion carried, roll call vote was 9-0.

The Board discussed the ExCel expansion. Dr. Jones thanked Mr. Curio and explained that the Board presentation from last month would be the program except there would only go two Saturdays per month and they would be field experiences. The students have been involved in the process and Mr. Curio expanded on the planning and survey of prior ExCel students. Mrs. Dellaquilla asked if we were looking to expand to 10th grade the following year. Dr. Jones said yes, the program would expand.

1.36 APPROVAL OF EXCEL EXPANSION

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving the extension of the ExCEL program into 9th grade for the 2012-2013 school year. The philosophy of the current ExCEL program will continue within this high school component. The program will be located in five rooms in J Hall at Bridgeton High School. It will serve 45 students; approximately 34 current ExCEL 8th graders and the remainder selected by lottery. Program hours will be 7:01 am to 3:11 pm. Students will attend two Saturdays a month and an additional 20 days a year.

Motion carried, roll call vote was 9-0.

10581

April 24, 2012

Dr. Jones and Dr. Tavani discussed item 1.37. The testing breach occurred in March. A teacher assisted students in completing the test per Dr. Jones. Dr. Tavani explained the CAP to the board including the training. He explained these will be a proctor and examiner and he will monitor the testing process. All students responses must be voiced for the area where the breach occurred. This will cause students to appear that they have decreased. The students cannot retake the test per the State.

1.37 APPROVAL OF CORRECTIVE ACTION PLAN (CAP)

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving the CAP for the grades 9-12 Tier C ACCESS for ELLS testing administration breach. The attached plan details the corrective measures that will be implemented to ensure this situation does not reoccur.

Motion carried, roll call vote was 9-0.

Motion by Mr. SmithBey, second by Mrs. Dellaquilla approving adjourning meeting at 7:03 pm.

Respectfully Submitted,

Nicole M. Schoener
School Business Administrator

10582
April 24, 2012

BRIDGETON BOARD OF EDUCATION

BOARD MEETING SCHEDULE

2012-2013

Regular Agenda Session Meetings

October 2, 2012(6:00 pm)

Reorganization Meeting

Regular Public Action Meeting

June 12, 2012 (6:00 pm)
July 10, 2012 (6:00 pm)
August 14, 2012 (6:00 pm)
September 11, 2012 (6:00 pm)
October 9, 2012 (6:00 pm)
November 13, 2012 (6:00 pm)
December 11, 2012 (6:00 pm)
January 8, 2013 (6:00 pm)
February 12, 2013 (6:00 pm)
March 12, 2013 (6:00 pm)
April 9, 2013 (6:00 pm)
April 30, 2013 (6:00 pm)
May 14, 2013 (6:00 pm)

This schedule will be effective until the next Annual Reorganization Meeting or other Board Action changing the schedule. The Meetings will be held in the Board Room at the Bank Street Administration Building or designated sites. Changes and/or additional meetings will be posted as needed.

10583
April 24, 2012

**BRIDGETON BOARD OF EDUCATION
COMMITTEES
2012-2013**

STUDENT SERVICES

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

CURRICULUM

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

FACILITIES

PERSONNEL/NEGOTIATION

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

POLICY

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

FINANCE

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

COMMUNITY REPRESENTATIVE

**CUMBERLAND COUNTY EDUCATIONAL COOPERATIVE
REPRESENTATIVE**

*Due to possible time constraints with disciplinary hearings, negotiations, etc., four members will serve on designated committees. Recent ethics commission rulings may also have an effect on which Personnel Committee members participate in the negotiation process.

The Chairperson, of each committee, will give a committee report at each Regular Public Action Meeting.