

***CONSENT AGENDA**

Item 2.1 a-c *Approval of Materials ,Textbooks and Science Assessment

Approved the following materials, textbooks and Science Assessment. The Board C&I Committee approved the items on November 13, 2012.

- a. Materials for approval:
 - ✓ *Go Math* – Houghton Mifflin Harcourt – Mathematics – Grades K-6
- b. Textbooks for approval:
 - ✓ *Law for Business and Personal Use* – Cengage Learning – Copyright 2012 – to be used in the Business Law class at BHS – (Grades 10-12)
 - ✓ *Edge – Reading, Writing and Language* –National Geographic/ Hampton Brown - *Copyright* 2009 – to be used in ESL Level I
- c. Rainbows, Color and Light Summative Science Assessment for Grade 1, Unit Test and Unit Test Answer Key. (Attached)

Item 2.2 a-j *Approval of Professional Development

- a. Approved Ryan Thilo, Teacher at Buckshutem Road School, to attend Increase Your Students' Reading Fluency: Strategies that Work Workshop, Mansion on Main Street, Cherry Hill, NJ, December 14, 2012 from 8:30 AM-3:15 PM. Total cost \$215.00 to be paid by Acct. #15-000-211-590-00-06.
- b. Approved Dr. Nancy K. DeJarnette, Assistant Professor at Rowan University to conduct educational research within Cherry Street School. The research will involve voluntary and anonymous professional development surveys (attached) of the faculty, staff and administration during the course of the 2012-13 academic year. This item was approved by the Curriculum & Instruction Committee on November 13, 2012.
- c. Approved Molly Felicia, Everyday Math Consultant, to provide Mathematics coaching for grades K-2 from December 2012-May 2013. The coaching method shall be designed to move from demonstrating lessons to co-teaching and conclude with critiqued lesson of the teacher by the consultant. The consultant shall do two (2) coaching sessions per day. Coaching sessions may be in the same school or two different schools. Total cost 50 visitations x \$1600.00 per day = \$80,000.00. Acct. # 11-000-221-320-00-19.
- d. Approved Professional Development: Being a Writer K-5. The purpose of this professional development is to provide coaching for our fifth grade teachers in the areas of writing processes and writing within several genres. The coaching will be provided by the creators of our writing program (Being a Writer). The PD consists of one on one coaching. The focus will be on making instructional decisions for students based on data gathered during individual writing conferences, model lessons & assessment strategies. It is aligned with our common core standards. There will be a total of 12 visits to the district 6 days in January and 6 days in March. Total cost is \$2600.00 x 12 = \$31,200.00. Acct. # 11-000-221-320-17-90.
- e. Approved Professional Development: Writing Fundamental: 6-8 grades. The purpose of this professional development is to provide initial product training for our middle grade English Language Arts teachers in the areas of writing processes and writing within several genres. Training date: January 23, 2013. Total cost \$1600.00 Acct. # 11-000-221-321-00-17.

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- f. Approved Summer Curriculum Writing 2013 –Revise Algebra I Concepts, Algebra I Applications, Geometry Concepts, Geometry Applications, Calculus AP Curriculum (BHS). 9 teachers x 48 hours x \$31= Salary \$13,392 + FICA \$1,024 = \$14,416.00, Acct. # 20-238-200-100-00-40.
- g. Approved Summer Curriculum Writing 2013 –Develop Kindergarten centers with new math program *GO Math! that aligns with Model Kindergarten*.
2 teachers x 48 hours x \$31 = Salary \$2976 + FICA \$228 = \$3,204.00,
Acct. #20-238-200-100-00-40.
- h. Approved Summer Curriculum Writing 2013 –Develop curriculum guide for new math program *GO Math!* (Grades K-6). 14 teachers x 48 hours x \$31 = Salary \$20,832 + FICA \$1,594 = \$22,426.00, Acct. # 20-238-200-100-00-40.
- i. Approved Mr. Sean Fallon, Teacher at West Avenue School to attend the What’s NEW in Children’s Literature Workshop to be held on March 1, 2013. The workshop will be from 8:30 AM–3:15 PM at The Mansion on Main Street, Voorhees, NJ. Total cost \$229.00, Acct. # 15-000-222-580-00-07.
- j. Approved Mr. Deionne ThrBak, to conduct a study entitled “Relationships between Teacher Self-Efficacy and Teacher Leadership on Student Math Proficiency: A Quantitative Study” as part of the process of completing his doctorate degree through the University of Phoenix.

Item 2.3 a-v ***Approval of Student Programs**

a. ***Approval of Attendance Incentive Contest**

Approved the Attendance Incentive Contest for all Bridgeton K-8 schools. The contest would be held on a monthly basis, the homeroom with the best attendance will win an opportunity to “Dress Up” for a day. The attendance officers at each building will be in charge of organizing the contest. The building Principals have approved the contest. There is no cost to the Board.

b. ***Approval of New Guidelines for Bridgeton Public Schools Volunteers**

Approved the New Volunteer Guidelines for Bridgeton Public Schools. (Attached)

c. ***Approval of District-wide Just 2 Hours Volunteer Pledge**

Approved a Parent/Community Volunteer Program that emphasizes that all help, any help makes a huge difference in our schools. This program is designed for the working volunteers who lead active lives and want to contribute. There is no cost to the Board.

This item was approved by the Board C&I Committee on Nov. 13, 2012. (Attached)

d. ***Approval of Bridgeton Police Athletic League (PAL) SWEAT Program**

Approved Bridgeton Police Athletic League (PAL) fourth annual start up of the Sweating with Encouragement, Advice and Training (S.W.E.A.T.) program. The Police Athletic League are seeking 20 more Bridgeton High School students to join their weight loss program and would like to recruit new students for the program during their lunch hour. They are seeking out students who are in need of a weight loss program that will promote weight loss and healthy eating habits. The program is scheduled to start January 1, 2013. This program was approved by the Board C&I Committee on November 13, 2012.

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e. ***Approval of Rowan University Project Lead the Way Software Trial**

Approved Dr. Tang at Rowan University to have students at BHS, in the Digital Electronics Classes, participate in a Project Lead the Way (PLTW) Software Trial. She and her team would like to visit for two days during the week of January 7, 2013 (exact two days TBD). There is no cost to the Board.

f. ***Approval of Analyzing Victorian Architecture Presentation**

Approved Mid-Atlantic Center for Arts and Humanities to give a presentation on Analyzing Victorian Architecture at Broad Street School for the classes participating in the Annual Watson and Henri Architecture contest. (Date to be determined) There is no cost to the board.

g. ***Approval of Project Brush at Quarter Mile Lane School**

Approved "Project BRUSH" an oral health awareness campaign that promotes good oral health practices for children in grades K-2 at schools throughout New Jersey. "Project BRUSH" begins in the fall of 2012 and concludes in June 2013, highlighting the importance of good oral hygiene, regular visits to the dentist, and healthy food choices. The New Jersey Children's Oral Health Program will provide all of the necessary materials to Quarter Mile Lane school at no cost, including an oral health resource binder for the QML nurse, toothbrushes, tooth brushing timer, and educational materials for each student in grades K-2.

h. ***Approval of Eddie and the Eagle Presentation**

Approved Eddie and the Eagle Presentation at West Avenue School. The presentation is designed to teach students and parents about gun safety and what to do when they find a gun/weapon. This presentation will be offered to parents during an evening session on January 30, 2013 and the students will have an assembly on January 31, 2013. There will be 3 assemblies. Light refreshments will be served during the evening session. Total cost \$75.00 to be paid by acct. # 20-237-200-600-07-40.

i. ***Approval of 4-H Eco-Robot Program**

Approved 4-H Eco-Robot Program at Broad Street School for all 4th grade students on Dec. 17-18, 2012. This is a hands-on activity where the students will work in groups to collaboratively design and build a mechanical robot. The robot's purpose will be to clean up an environmental disaster, oil spill. The project will be done over a two day period. All materials needed for this project is provided through Rutgers South Jersey Extension 4-H. There is no cost to the Board.

j. ***Approval of BHS Holiday Family and Community Night**

Approved the BHS Holiday Family and Community Night on December 15, 2012 @ 6:00 PM. This session is designed to promote community support of Bridgeton High School. This will be a joint meeting with Gear-Up program and Gateway Cap who are also important key stakeholders in the school community. Our meeting will be designed to help influence higher math achievement in high school; we wish to use fun and creative tools such as educational games, such as Mind Trap and Chess that are family friendly and befitting of this jovial time of the year. Ways that these games can help a student is through the frequent use of critical thinking, assessment, and problem evaluation. Light refreshments will be served. Total cost \$135.00, Acct. #20-237-200-600-02-40.

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k. ***Approval of Internet Safety and Cyber Bullying Presentation Night**

Approved Internet Safety & Cyber Bullying Night at Buckshutem Road School.

This event will be held on Wednesday December 12, 2012 in the Cafeteria from 6-7:30 PM. The purpose of Internet Safety and Cyber Bully Night is to educate , motivate, and navigate our parents and students in grade levels 5-8, through the benefits and risks involved with internet use. Participants will develop a more comprehensive awareness about the importance of Internet safety and the safety threats that exist on the Internet. Families will engage in a discussion with professionals and peers about what it means to help create and maintain a safer Internet environment and select steps for them to take to increase their own internet safety and the safety of others. The workshop will be led by the Technology Coordinator, Jeff Hyson and Det. Dwayne Watkins of the Cumberland County Prosecutors Office. Light refreshments will be provided by the Parent Teacher Organization of Buckshutem Road School. Approximately 10 staff members will assist with this event. Invaluable resources will be provided by Comcast Internet Learning Essentials and Trend Micro. There is no cost to the Board.

l. ***Approval of Young Audiences Puppet Show**

Approved the Young Audiences Puppet Show titled “Willow Tree” on May 3, 2013 at Buckshutem Road School. This story dramatizes the story of a young Chinese girl whose family immigrates to California during the Gold Rush. The production provides opportunity to discuss many important historical and social issues. The duration of the show is 50 minutes and will take place in the cafeteria. This will satisfy the theatre experience for Grades K-3. Total cost \$1150.00, Acct. #15-190-100-320-00-06.

m. ***Approval of Steered Straight Assembly at Buckshutem Road School**

Approved the Steered Straight Assembly at Buckshutem Road School on January 14, 2013. Steered Straight presentations focus on bullying, drug and alcohol awareness prevention, and gang prevention. Steered Straight is committed to reaching children and teens with a message of reality about life-choices and the importance of consequential thinking so they understand the consequences to their actions. Assembly times - Grades 5-8 @ 9:00-10:00 AM, Grades K-4 @ 10:15-10:45 AM. Total cost \$400.00, Acct. #15-190-100-320-00-06.

n. ***Approval of Peacemakers Club**

Approved the Peacemakers Club at Quarter Mile Lane School. The students (grades 6-8) will be involved in building positive interpersonal relationships by teaching students how to appropriately solve problems using peer mediation to get along better with each other. Students who are experiencing difficulty with socialization skills, frequently referred to the office, or experienced difficulty getting along with his/her peers will be selected to attend this program. The students will use literacy by reading short novels from the Bluford Series (guided questions/discussions), and using skits to act out problems. Students will discuss and answer (open-ended) questions and keep a journal to improving writing skills.

o. ***Approval of Cashore Marionettes Presented by Baylin Artists**

Approved Cashore Marionettes: Touching and Poignant Scenes from everyday life set to the music of Vivaldi, Strauss, Beethoven and Copeland presented by Baylin Artists. There will be three performances on January 11, 2013 for grades K-8. Total cost \$1900.00, Acct. # 15-190-100-320-00-03.

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p. ***Approval of Class of 2016 Fundraiser**

The class of 2016 will host a Holiday Breakfast and Craft Show on Saturday, December 15, from 10am to 2pm at Bridgeton High School. The event is scheduled to take place in the East Café and H hall. The class will sell tickets for this event to students and families throughout the district and the surrounding community. Tickets are \$10 for adults and \$5 for children three and older. Each ticket includes a pancake breakfast, craft activity for children, and raffle tickets for vendor tables. A vendor contract has been created and small business vendors will pay \$25 for a table set up. Each vendor has also been asked to donate an item for the raffle with a value of \$10 or more. A staff member has volunteered to be Santa Claus and pictures with Santa will be available for an additional fee of \$3. The pancake breakfast will be provided by the class of 2016 with the money raised from the class t-shirt sales. Chef D has agreed to help the class with meal preparation and set up. The Boys and Girls Winter Track teams will serve as volunteers for this event, in addition to staff and the class of 2016 student volunteers. All funds raised will benefit the class of 2016.

q. ***Approval of Gateway Community Action Partnership Agency**

Approved Gateway Community Action Partnership Agency partnership with Bridgeton Public Schools to provide an afterschool program for 25 fourth and fifth grade West Avenue students that will promote the well being of children and families and the academic success of the children in a safe and structured environment. The afterschool program is scheduled to operate four days a week for approx. 22 weeks from 2:45 -4:30 PM. There is no cost to the Board as Gateway has received an external grant to fund the program.

r. ***Approval of Holiday Family Fun Together at Cherry Street School**

Approved Holiday Family Fun Together at Cherry Street School on December 19, 2012 from 5:00-6:30 PM. This activity for Parents and students grades K-2 will promote the importance of family time together. There will be stations for reading, games, and crafts. Total cost \$175.00, Acct. #20-237-200-600-04-40.

s. ***Approval of District Title I Afterschool Program Aides**

Approved District Title I Afterschool Program to increase staff to 7 Instructional Aides to assist with transitions, lesson delivery and dismissal. (One aide will be assigned per building, Broad Street will receive 2) 7 Aides x \$15.31 x 8 hours x 18 weeks= \$15,432.48. Acct. # 20-237-100-106-00-40.

t. ***Approval of Kids Corner Design Group Afterschool Club**

Approved Kids Corner Design Afterschool Club at Broad Street School. Six students (only have 6 sewing machines) from grades 6-8 will meet once a week in room A-3 from 3:00-4:30 PM. Students will learn to create, design and make an outfit for themselves. Students will research for a design, create a pattern with measurements, learn how to use and maintain a sewing machine, and provide the students with a lifelong learning experience. Students will learn focus, goal setting, commitment to goals, good work habits, cooperation, team work as well as building confidence and sense of self-worth by creating their own outfit. All materials will be provided by Kids Corner. Transportation will be provided by the schools after school club buses. There is no cost to the Board.

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u. ***Approval of Lego Robotics Club**
Approved the Lego Robotics Club at Cherry Street School. 20 students Grades 5-8 will participate. The club will apply practical math and scientific concepts while learning design, mechanical construction and computer programming. The students will learn to read and follow directions carefully, visualize, think, and problem solve in a three dimensional perspective. They will discover properties and use of basic electronic light, rotation, touch, and temperature sensors. It will introduce students to robotics, and lead students in their first construction of a robot. Working in pairs they learn basic construction techniques, they create their own robotic inventions with practical functions some of which will be required by the instructor and others which are of interest to them. The club will meet three times per week 3:15 – 4:30 PM, December 17, 2012 through May 30, 2013. Total Cost \$3,029.95 plus Shipping, Instructor 3.45 hrs per week X 20 weeks @ \$25.00 per hour = \$1,725.00 -Total Estimated Cost \$4,754.95. Acct. #'s 20-237-100-101-00-40, 20-237-100-600-00-40.

v. ***Approval of Gateway Community Action Partnership Tooth Mobile**
Approved Gateway Community Action Partnership Tooth Mobile at Geraldyn O. Foster Early Childhood Center. Services will be offered to students who are in need of dental care. The services will be provided from January through March 2013, occurring on Tuesday, Wednesday, and Thursday for a total of 9 weeks. There is no cost to the Board.

Item 2.4 ***Approval of Submission of Action Plan**
Approved the submission of Bridgeton Public School's Action Plan for addressing disproportionate numbers. This is year two of the action plan. (Attached)

Item 3.1 ***Approval of Field Trips**
Approved BHS students' grades 9-12 to travel to New York City to see the Broadway musical "**Newsies**" on May 18, 2013. Students will participate in fundraising to help with the cost (179.00 per person). 40 students and 10 chaperones will attend. There is no cost to the Board.

Item 4.1.1 ***Approval of Retirement of Certificated Staff**
Approved the retirement of Ms. Mary Beth Galex from the position of Language Arts Teacher at Bridgeton High School, effective July 1, 2013.

Item 4.1.2 ***Approval of Retirement of Non-Certificated Staff**
Approved the retirement of Ms. Lois Gandy from the position of 12-Month Secretary in the Purchasing Department at Bank Street Administration Building, effective February 1, 2013.

Item 4.1.3 a-b ***Approval of Resignation of Certificated Staff**
a. Approved the resignation of Ms. Sakina Davis from the position of Pre-School Master Teacher at the Geraldyn O. Foster Early Childhood Center, effective December 31, 2012.
b. Approved the resignation of Ms. Kristine Loszynski from the position of Language Arts Response to Intervention Teacher at Broad Street School, Effective on or before February 5, 2013 or sooner if a replacement is found.

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Item 4.1.4 ***Ratification of Resignation of Student Custodian**

Approved the resignation of Mr. George Gonzalez from the position of Student Custodian at Broad Street School, effective November 15, 2012.

Item 4.1.5 a-g ***Ratifications of Leaves of Absences of Certificated Staff**

- a. Ratified request of Ms. Christine Smith, Teacher at Indian Avenue School, for a **Family Medical Leave of Absence**, with pay from November 9, 2012 to November 25, 2012 or released from doctor's care, not to exceed 12 weeks.
- b. Ratified request of Ms. Ellen Toner, Teacher at Broad Street School, for a **Family Medical Leave of Absence**, with pay from October 12, 2012 to January 31, 2013 or released from doctor's care, not to exceed 12 weeks.
- c. Ratified request of Ms. Nina D'Amato, Teacher at Broad Street School, for a **Family Medical Leave of Absence**, with pay from November 1, 2012 to November 12, 2012 or released from doctor's care, not to exceed 12 weeks.
- d. Ratified request of Ms. Dannon Mehaffey, Teacher at Buckshutem Road School, for a **Family Medical Leave of Absence**, with pay from October 25, 2012 to November 14, 2012 or released from doctor's care, not to exceed 12 weeks.
- e. Ratified request of Ms. Maryann Hoffner, Teacher at Broad Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from September 20, 2012 until June 30, 2013 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- f. Ratified request of Mr. Stephen Goodnight, Teacher at ExCEL School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from November 23, 2012 until June 30, 2013 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- g. Ratified request of Ms. Nina D'Amato, Teacher at Broad Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from October 24, 2012 until June 30, 2013 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.

Item 4.1.6 a-b ***Approval of Leaves of Absences of Certificated Staff**

- a. Approved request of Ms. Maria Fernanda Mesias, Teacher at Cherry Street School, for a **Family Medical Leave of Absence**, with pay from December 17, 2012 to January 4, 2013 or released from doctor's care, not to exceed 12 weeks.
- b. Approved request of Ms. Gloria Wilks, Teacher at ExCEL, for a **Family Medical Leave of Absence**, with pay from January 2, 2013 to February 5, 2013 and without pay from February 6, 2013 to March 5, 2013 and a **Family Medical Leave of Absence** and **New Jersey Family Leave of Absence**, without pay from March 6, 2013 to May 10, 2013 and a **New Jersey Family Leave of Absence** without pay from May 11, 2013 to July 8, 2013. This leave is subject to change.

Item 4.1.7 a-d ***Ratification of Leaves of Absences of Non-Certificated Staff**

- a. Ratified request of Ms. Patricia Zoyac, Bus Driver at Bank Street Annex, for a **Family Medical Leave of Absence**, with pay from November 5, 2012 to January 6, 2013 or released from doctor's care, not to exceed 12 weeks.

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- b. Ratified request of Ms. Christopher Tiltman, Custodian at Buckshutem Road School, for a **New Jersey Family Medical Leave of Absence**, without pay from October 15, 2012 to November 30, 2012 or released from doctor’s care, not to exceed 12 weeks.
- c. Ratified request of Ms. Kristen Marroquin, Attendance Officer at Bridgeton High School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from November 14, 2012 until June 30, 2013 or sick days are exhausted, then unpaid until patient released from doctor’s care, not to exceed 12 weeks, to be used on an intermittent basis.
- d. Ratified request of Mr. Leo Marquez, E.E.O. at BHS, for a **Family Medical Leave of Absence** with pay using accumulated sick days from November 1, 2012 until June 30, 2013 or sick days are exhausted, then unpaid until patient released from doctor’s care, not to exceed 12 weeks, to be used on an intermittent basis.

Item 4.1.8 *Approval of Leaves of Absences of Non-Certificated Staff

Approved request of Ms. Debra Rainer, Custodian at Buckshutem Road School, for a **Family Medical Leave of Absence**, with pay from December 18, 2012 to December 19, 2012 and without pay from December 20, 2012 to February 12, 2013 or released from doctor’s care, not to exceed 12 weeks.

Item 4.2.1 a-c *Approval of Appointments of Certificated Staff

- a. Approved the appointment of Ms. Marguerite Bennett to the position of Master Teacher at Broad Street School for the 2012-2013 school year, effective on a date to be determined, on Step 16 of the BA Salary Guide, \$74,520.00, pending negotiations. Account # 15-120-100-101-00-03 and 15-130-100-101-00-03. PC# 2411.
- b. Approved the appointment of Mr. Michael Haydak to the position of Health and Physical Education Teacher at Cherry Street School for the 2012-2013 school year, effective on January 29, 2013 on Step 2 of the BA Salary Guide, \$48,500.00, prorated and pending negotiations. Account # 15-120-100-101-00-04 and 15-130-100-101-00-04. PC # 498.
- c. Approved the appointment of Ms. Diana Santos to the position of School Psychologist at Broad Street School, for the 2012-2013 school year, effective on or before January 17, 2013 through on or before June 30, 2013, on Step 1 of the BANTS BA Salary Guide, \$51,500.00, prorated and pending negotiations. **This is a short-term contract as a leave replacement and there are no benefits with this position.** Account # 11-000-219-104-00-18. PC # 827.

Item 4.2.2 a-b *Approval of Transfer of Certificated Staff

- a. Approved the following transfer of certificated staff members for the 2012-2013 school year, effective on a date to be determined.

Name	Current Position	New Position/Building	Account#
Kristi Berry	Grade 4 Teacher – Cherry – PC # 113	Grade 3 Teacher-Broad – PC # 697	15-120-100-101- 00-03

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- b. Approved the following transfer of certificated staff members for the 2012-2013 school year, effective on January 2, 2013.

Name	Current Position	New Position/Building	Account#
Denice Butler	Teacher of Handicapped -BD – Quarter Mile Lane – PC # 2358	Teacher of Handicapped ICS-West Avenue – PC # 2369	15-120-100-101- 00-07
Nicole Butler	Teacher of Handicapped – BD/K-2- Indian Ave – PC # 463	Teacher of Handicapped- BD/K-2 – Quarter Mile Lane - PC # 463	15-209-100-101- 00-08

Item 4.3.1 a-d ***Approval of Appointments of Non-Certificated Staff**

- a. Approved the appointment of Mr. Drew Simicich to the position of Warehouse/Driver Custodian at Bank Street Annex Building for the 2012-2013 school year, effective December 19, 2012, on Step 7 of the Custodians' Salary Guide, \$28,577.00, prorated and pending negotiations. Account # 11-000-262-110-00-23. PC # 123.
- b. Approved appointment of Ms. Lisa Trembley-Scafidi to the position of 12-Month Secretary in the Curriculum Office at Bank Street Administration Building for the 2012-2013 school year, effective January 14, 2013, on Step 6 of the Secretaries' Salary Guide, \$27,420.00, prorated and pending negotiations. Account # 11-000-221-105-00-13. PC # 2412.
- c. Approved appointment of Ms. Evelyn Cartagena to the position of Special Education Instructional Aide at Cherry Street School for the 2012-2013 school year, effective January 2, 2013, on Step 1 of the Aides' Salary Guide, \$15,782.00, prorated and pending negotiations. Account # 15-204-100-106-00-04. PC # 545.
- d. Approved appointment of Mr. Jordan Ratliff to the position of Student Custodian at Broad Street School for the 2012-2013 school year, effective December 12, 2012, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.

Item 4.3.2 a-b ***Approval of Transfers of Non-Certificated Staff**

- a. Approved the following transfers of non-certificated staff members for the 2012-2013 school year, effective on January 2, 2013.

Name	Current Position	New Position/Building	Account#
Robert Gillespie	Warehouse/Driver Custodian – Bank St. Annex – PC # 123	Night Custodian – BHS – PC # 76	11-000-262-110- 00-23

- b. Approved the following transfers of non-certificated staff members for the 2012-2013 school year, effective on January 2, 2013

Name	Current Position	New Position/Building	Account#
Tony Thomas	Special Education Aide – BD/K-2-Indian Ave – PC # 421	Special Education Aide – BD/K-2-Quarter Mile Lane – PC # 421	15-209-100-106- 00-08
Kristen Figueroa	Special Education Aide – BD/K-2-Indian Ave – PC # 399	Special Education Aide – BD/K-2-Quarter Mile Lane – PC # 399	15-204-100-106- 00-08
Carmen Beltran	Special Education Aide – (BD)- Indian Ave – PC # 2349	Special Education Aide – (LLD)-West Ave – PC # 2414	15-204-100-106- 00-07

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Item 4.4.1 a-b ***Ratification of Professional Development Days**

- a. Ratified the request of Mr. John Shimp, Maintenance Supervisor at Bank Street Annex Building, to attend 2012 NEC Licensed Electrical Contractors Training in Bordentown, NJ from November 2, 2012 through November 3, 2012. The total cost of the trip is \$215.00. This was an overnight trip. Account # 11-000-262-890-01-23.
- b. Ratified the request of Mr. Fred Hovermann, Maintenance Electrician at Bank Street Annex Building, to attend 2012 NEC Licensed Electrical Contractors Training in Bordentown, NJ from November 2, 2012 through November 3, 2012. The total cost of the trip is \$215.00. This was an overnight trip. Account # 11-000-262-890-01-23.

Item 4.4.2 a-c ***Approval of Professional Development Days**

- a. Approved the request of Ms. Nicole Schoener, School Business Administrator at Bank Street Administration Building, to attend the ASBO International Executive Leadership Forum Conference in New Orleans, LA from February 13, 2013 through February 17, 2013. The total cost of the trip is \$2,334.00. This is an overnight trip. Account # 11-000-251-592-00-80.
- b. Approved the request of Dr. Dorothy Realdine, District Director of Curriculum at Bank Street Administration Building, to attend the ASCD Conference for educators who are committed to the advancement of learning and teaching into the 21st Century. This conference will be held in Chicago, IL from March 16, 2013 through March 18, 2013. The total cost of the trip is \$1,653.50. This is an overnight trip. Account # 11-000-221-580-00-19 and 11-000-221-590-00-19.
- c. Approved the request of Dr. Thomasina Jones, Superintendent of Schools, to attend the ASCD Conference for educators who are committed to the advancement of learning and teaching into the 21st Century. This conference will be held in Chicago, IL from March 16, 2013 through March 18, 2013. The total cost of the trip is \$1,653.50. This is an overnight trip. Account # 11-000-230-890-00-15.

Item 4.4.3 a-b ***Approval of Resignations from Extended Day Programs**

- a. Approved the resignation of Mr. Michael Morton from the position of Teacher from the District Title I Afterschool program at Quarter Mile Lane School, effective December 14, 2012.
- b. Approved the resignation of Ms. Caroline Cornelius from the position of Teacher from the Math Club Afterschool program, effective December 14, 2012.

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Item 4.4.4 ***Approval of Substitutes for the 2012-2013 School Year**

Approved the following substitutes for the 2012-2013 school year, effective December 12, 2012, pending negotiations.

Name	Position	Certificate	Rate	Account #
Shermere Williams	Substitute Cafeteria Aide	N/A	\$8.33 per hour	60-000-000-000-00-01
Nadine Manning	Substitute Teacher	County	\$90.00 per day	To be determined
Marsha McAllister	Substitute Teacher	County	\$90.00 per day	To be determined
Audrey Weldon	Substitute Teacher	County	\$90.00 per day	To be determined
Dora Scurry	Substitute Teacher	County	\$90.00 per day	To be determined
Carmen Beltran	Instructional Aide	County	\$35.00 per day	To be determined

Item 4.4.5 ***Approval of Substitute for the 2012-2013 School Year**

Approved the following substitute for the 2012-2013 school year, effective February 1, 2013, pending negotiations.

Name	Position	Certificate	Rate	Account #
Debra Emery	Substitute Teacher	Standard Preschool – 3 rd Grade	\$100.00 per day	To be determined

Item 4.4.6 a-d ***Approval of Staff for Extended Program**

a. Approved the following staff for the previously approved Super Saturday Program at Quarter Mile Lane School for the 2012-2013 school year, effective December 12, 2012, pending negotiations. Account # 20-463-100-101-00-40, 20-463-100-106-00-40, 20-463-200-110-01-40, 20-463-200-110-02-40 and 20-463-200-104-00-40.

Name	Position	Salary/Hr	Hours/Day	Weeks	Total
Vicki Andrews	Teacher	\$25.00 p/h	4	14	\$1,400.00
Shantelle Perez	Teacher	\$25.00 p/h	4	14	\$1,400.00
Lucy Soto	Substitute Teacher	\$28.00 p/h	As needed	N/A	N/A
Lacoya English	Aide	\$14.34 p/h	4	14	\$803.04
Heather Zoyac	Aide	\$15.31 p/h	4	14	\$857.36
Donna Bard	Substitute Aide	\$10.77 p/h	As needed	N/A	N/A
Marie McAllister	Bus Driver	\$23.16 p/h	4	14	\$1,296.96
Blanche Eckcard	Substitute Bus Driver	\$23.16 p/h	As needed	N/A	N/A

December 11, 2012

- b. Approved the following staff for the previously approved District Title III Bilingual/ESL Afterschool Program for the 2012-2013 school year, effective December 12, 2012, pending negotiations. Account # 20-240-100-101-00-40 and 20-240-200-102-01-40.

Name	Position/ Program	Salary/Hr	Hours/ Week	Weeks	Total
Olga Rivera	Coordinator	\$35.00 p/h	8	24	\$8,400.00
William Soto	Teacher-Indian Ave	\$28.00 p/h	8	24	\$5,376.00
Eileen Morales	Teacher-Broad St.	\$25.00 p/h	8	24	\$4,800.00
Alice Soto	Teacher-Broad St.	\$28.00 p/h	8	24	\$5,376.00
Peggy Minervini	Teacher-Broad St.	\$25.00 p/h	8	24	\$4,800.00
Waleska Alvarez	Teacher – Indian Ave	\$25.00 p/h	8	24	\$4,800.00
Magda Shuler	Teacher-Cherry St.	\$25.00 p/h	8	24	\$4,800.00

- c. Approved the following staff for the previously approved 24 Game Club at Broad Street School for the 2012-2013 school year, effective December 12, 2012 through on or before May 31, 2013, pending negotiations. Account # 15-421-100-100-00-03.

Name	Position	Salary/Hr	Hours/Week	Weeks	Total
Christina Wroblewski	24 Game Club Advisor	\$25.00 p/h	1.5 hours	30	\$1,125.00

- d. Approved the following staff for the previously approved Math Club Afterschool program, at Quarter Mile Lane School, effective December 17, 2012 through on or before April 30, 2013, pending negotiations. Account # 15-421-100-100-00-08.

Name	Position	Salary/ Hr	Hours/Week	Weeks	Total
Michael Clarke	Teacher	\$28.00 per hr	2.5 hours per week	19	\$1,330.00

Item 4.4.7 *Approval of Staff for Summer Training Program

Approved the following staff members to attend the Summer Personal Finance training held at Federal Reserve Bank of Philadelphia. The training will consist of Personal Finance Resources from June 24, 2013 through June 28, 2013, pending negotiations. Account # 20-238-200-100-02-40.

Name	Position	Salary/Hr	Days	Hours	Total	Parking/Tolls
Tamara Davis	Teacher	\$25.00 p/h	5	30	\$750.00	Not to exceed \$200.00
James Mitchell	Teacher	\$25.00 p/h	5	30	\$750.00	Not to exceed \$200.00

December 11, 2012

Item 4.4.8 ***Approval of Staff for Breakfast Program**

Approved the following staff for the Breakfast program for the 2012-2013 school year, effective December 12, 2012, pending negotiations. Account #60-000-000-000-02.

Name	Position	Salary/Hr	Hrs	Days	Total
Chelsea Merritt	Substitute Breakfast Aide	\$8.49 p/h	N/A	N/A	As needed

Item 4.4.9 ***Ratification of Student Interpreter**

Ratified the following student for the previously approved interpreting service to assist non-English speaking parents during parent related events at all K-8 schools, including Parent Conferences. The student is a Bridgeton High School student. The student will be paid \$8.00 per hour for interpreting service, as needed, effective November 14, 2012. Acct# 20-240-200-110-00-40.

Name	Position
Jose Mejia	Student Interpreter

Item 4.4.10 ***Rescission of Boiler Operators**

To rescind the following staff member as short-term Boiler Operator for the 2012-2013 school year, at \$750.00, prorated and pending negotiations, effective on November 12, 2012. Account # 11-000-262-110-00-23.

NAME	SCHOOL	POSITION
James Miller	Broad Street	Night Custodian

Item 4.4.11 ***Approval of Job Title Change**

Approved the change of job title of Dr. Christopher Tavani, Director of Data Analysis, Testing and Assessments to the job title of **Director of Planning/Research and Evaluation (Testing)**.

Item 4.4.12 ***Approval of New Positions**

Approved the following new positions under the Focus Schools Title I Set Aside Funding (30% of Funding):

School	Positions
Broad Street School	Guidance Counselor
Broad Street School	Bilingual Instructional Aides
Broad Street School	Technology Teacher Coordinator
Cherry Street School	Technology Teacher Coordinator
Cherry Street School	Bilingual Instructional Aide
Indian Avenue School	Master Teacher - Math
Indian Avenue School	Master Teacher - LAL
Indian Avenue School	Elementary Teacher
Indian Avenue School	Bilingual Instructional Aides

Item 4.4.13

*Approval of Job Description

Bridgeton Public Schools

Job Description

REVISED

POSITION:

Kitchen Aide 5.75-Hour position

QUALIFICATIONS:

The Food Service Worker must be eighteen years of age or older and must possess a high school diploma or G.E.D. Candidate must be in good physical condition, able to read and write, understand basic math, follow oral instructions, willing to cooperate with supervisors, fellow employees, and other department personnel, and possess a high degree to personal cleanliness and hygiene, must be able to lift fifty (50) pounds. Required criminal history background check and proof of United States citizenship or legal resident alien status.

REPORTS TO:

Food Service Assistant Manager

JOB GOAL:

To provide students and staff with nutritious, attractive meals in an atmosphere of efficiency, cleanliness and friendliness.

PERFORMANCE RESPONSIBILITIES:

1. Fill orders from freezer, refrigerators and stockrooms for cafeteria workers.
2. Set up milk and juice for breakfast and lunch. Secure milk and juice when service is complete.
3. Remove all trash and cardboard from the kitchen periodically and dispose of in proper receptacles. Wash and sanitize trash receptacles as needed or at least once per week.
4. Assist in keeping all storage areas and walk-in boxes clean and organized.
5. Assist in receiving and checking in all deliveries and stocking proper (First in First Out).
6. Refill milk and juice during lunch periods.
7. Keep receiving/dock area clean and organized. Scrub and mop on a daily basis or as needed immediately.
8. Clean and sanitize the locker room and restroom area at the end of the day, every day.
9. Sweep/mop floor and remove trash from manager’s office daily at the end of the day.
10. All other duties and tasks will be completed as deemed necessary by the Director of Food Service.

TERM OF EMPLOYMENT:

180 days as per BSEA contract.

EVALUATION:

The Food Service Assistant Manager will evaluate the performance of this position in accordance with District policy.

MAB/et, 7-20-11, 11-15-12

December 11, 2012

Item 5.1.1

***Approval of Bills November 2012**

Approved the November bills to be paid as follows:

10-General	\$ 77,382.13
11-Current Expense	\$1,184,452.12
12-Capital Outlay	\$1,362,856.58
13-Special Schools	
15-Whole School Reform	\$ 245,604.44
20-Special Revenues	\$ 515,163.65
40-Debt Service	
30-Capital Projects	\$
60-Enterprise Fund	\$ 197,827.53
70- Internal Service Fund	
Health Benefits	\$ 1,264,684.29
Payroll	\$ 5,196,062.55
TOTAL	\$10,044,033.29

Item 5.1.2 a-b

***Approval of Financial Reports**

- a. Approved the October Treasurer’s Reports for the 2012-2013 school year.
- b. Approved the October Board Secretary’s Report for the 2012-2013 school year.

Item 5.1.3

***Approval of Board Secretary’s Certification**

Approved the Board Secretary’s Monthly Certification of Budgetary Status for August.

I certify that as of October 31, 2012 no major budgetary account or fund has been over-expended.

Nicole M. Schoener, Board Secretary

Date:

Item 5.1.4

***Approval of Certification of Major Account/Fund Status**

Approved the Board of Education’s Monthly Certification of Major Account/Fund Status. We certify that as of October 31, 2012 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended and that sufficient funds are available for the remainder of the fiscal year.

Item 5.1.5

***Approval of 2012-2013 Tuition**

Approved the tuitions listed for out of district placements. Yearly tuition amounts, tuition payments prorated.

DCF-Atlantic			
Start Date	#	Tuition	Account#
10/9/2012	1	\$39,780.00	11-000-100-566-00-01
Pineland Learning Center			
Start Date	#	Tuition	Account#
10/25/2012	16	\$43,576.20	11-000-100-566-00-01

Reg. Day School- Mannington

Start Date	#	Tuition	Account#
9/18/2012	8	\$32,536.00	11-000-100-565-00-01

SCSSSD-Alt. HS

Start Date	#	Tuition	Account#
9/5/2012	3	\$18,216.00	11-000-100-566-00-01

Item 5.1.6 ***Approval of Early Childhood Plan and Budget**

Approved the 2013-2014 Early Childhood Plan and budget.

Item 5.1.7 ***Approval of Grants**

Approved the partnership between Broad Street School and the Coordinated School Health Demonstration Project and accept \$3,000 in funding for the 2012-2013 school year. This is the third year of the partnership.

Item 5.1.8 (a-b) ***Approval of Acceptance and Award of Bids**

a. Approved the acceptance of the Visitor Bleacher Bids:

Name of Bidder	General Construction
Fred M. Schiavone Construction Company	\$35,420.00
Aliano Brothers General Contractors	\$53,407.00

And to award to: Fred M. Schiavone Construction Company

b. Approved the acceptance of the Roofing Projects Bids:

Name of Bidder	General Construction
Winchester Roofing Corp.	\$94,000.00
Robert Ganter Contractors, Inc.	\$176,000.00
D.A. Nolt, Inc.	\$169,827.00
Straga Brothers, Inc.	\$114,900.00
J. Wilhelm Roofing	\$131,000.00

And to award to: Winchester Roofing Corp.

Item 5.1.9 ***Approval of Lease Renewals**

Approved the lease extension with Williams Scotsman for temporary classroom units at Indian Avenue and Quarter Mile Lane Schools in the current amount of \$515.00 per month.

Item 5.1.10 ***Approval of Transfers**

Approved budget transfers through November 30, 2012 for the 2012-2013 school year as attached.

December 11, 2012

Item 5.1.11 ***Approval of Depository**

Approved the following resolution for an official depository.

BE IT RESOLVED by the Board of Education, of the City of Bridgeton, in the County of Cumberland, New Jersey that Century Bank be named a depository for the school year 2012-2013.

Item 5.1.12 ***Approval of Joint Transportation Agreement**

Approved the 2012-2013 Joint Transportation agreement between Buena Regional and Bridgeton Board of Education for Route #527 to Buena Regional Middle School from October 5, 2012 to June 30, 2013 in the amount of \$492.65.

Item 6.1.1 ***Facility Usage**

Approved the request of Mount Hill Baptist Church to use Buckshutem Road School Cafetorium and 1 classroom for Gospel Music Concert on Thursday, March 13, 2013 from 6:00pm to 10:00pm. **Rental, Custodial, Kitchen and Security fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

END OF CONSENT AGENDA

Motion by Mrs. Dellaquilla, second by Mr. Williamson approving the consent agenda.

Motion carried, roll call vote was 7-0.

Item 7. **Non-Consent Agenda****Item 4.4.13** **Approval of Stipend**

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving a stipend for the Assistant Director of Food Service to perform additional responsibilities during the absence of the Director of Food Service, not to exceed six months, retroactive to November 1, 2012. Account # 60-000-000-000-01.

Name	Stipend
Warren DeShields	\$266.67 per pay

Motion carried, roll call vote was 7-0.

Item 8. OTHER BOARD ACTION: INFORMATION**8.1 a-d** **Approval of Board Travel**

a. Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving Dr. Thomasina Jones, Superintendent to attend the National School Board Association (NSBA) conference in San Diego, CA, April 13-15, 2013. Total to be charged to account #11-000-230-580-00-13 is \$2326.50.

Motion carried, roll call vote was 6-0-1, with Ms. Edwards abstaining.

b. Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving Ms. Angelia Edwards to attend the National School Board Association (NSBA) conference in San Diego, CA, April 13-15, 2013. Total to be charged to account #11-000-230-585-00-80 is \$2326.50.

Motion carried, roll call vote was 6-0-1, with Ms. Edwards abstaining.

December 11, 2012

- c. Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving Mr. Kenny SmithBey Jr. to attend the National School Board Association (NSBA) conference in San Diego, CA, April 13-15, 2013. Total to be charged to account #11-000-230-585-00-80 is \$2326.50.
Motion carried, roll call vote was 5-0-2, with Mr. SmithBey and Mrs. Peterson abstaining.
- d. Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving Ms. Mary Peterson to attend the National School Board Association (NSBA) conference in San Diego, CA, April 13-15, 2013. Total to be charged to account #11-000-230-585-00-80 is \$2326.50.
Motion carried, roll call vote was 5-0-2, with Mr. SmithBey and Mrs. Peterson abstaining.

8.2 Approval of Sick Bank

Motion by Mrs. Dellaquilla, second by Mr. Williamson approving a sick bank for Mary Noel Teacher at BHS. The sick bank is to be effective November 2, 2012 until January 2, 2013 or released from doctor's care.

Motion carried, roll call vote was 7-0.

8.3 Approval of Facilities Request

Motion by Mrs. Dellaquilla, second by Mr. Williamson approving the request of **Manna from Heaven** to use the Buckshutem Road School Multi-purpose room on Wednesday, Dec. 26, 2012 @ 7:00 PM for a Manna meeting. The organization is requesting waiving of the rental fee. **An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

Motion carried, roll call vote was 6-0-1, with Ms. Edwards abstaining.

Item 9.

9.1 Committee Reports

9.2 Executive Session-6:30 pm

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving the following Resolution for Executive Session:

Whereas, Section 8 of the Open Public Meeting Act, Chapter 231 PL 1975, permits the exclusion of the public from a meeting in certain circumstances: and

Whereas, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City of Bridgeton, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon hereinafter specified subject matters.
2. The nature of the subject matters to be discussed is:
 - a. Discussion of tenure charges for PCN #816 & PCN #950.
 - b. Discussion regarding contract negotiations pertaining to benefits.
 - c. Discussion of security structures at the various district locations.
3. It is anticipated at this time that the above stated subject matters will be made public when appropriate and upon signing of the lease agreement.
4. This Resolution will take effect immediately.

Motion carried, roll call vote was 7-0.

10853
December 11, 2012

Item 10. ADJOURNMENT

Motion by Mrs. Dellaquilla, second by Mr. Williamson approving adjourning the meeting at 7:12 pm.

Motion carried, roll call vote was 7-0.

Respectfully Submitted,

Nicole M. Schoener
School Business Administrator

10854
December 11, 2012

Executive Session Minutes
December 11, 2012

The public action meeting of the Bridgeton Board of Education was called to order at 6:00 p.m. by the Board President, Angelia Edwards. Board Members present were Ms. Angelia Edwards, Ms. Barbara Taylor-Holmes, Mr. James Williamson, Mr. Kenny Smith-Bey, Mrs. Mary Peterson, Mr. Curtis Edwards and Mrs. Brenda Dellaquilla. Mrs. Marie Bernstein and Mr. Albert Morgan were absent. Also in attendance were, Dr. Thomasina Jones, Superintendent, Mr. Nedd Johnson, Assistant Superintendent, A. Paul Kienzle, Jr. Esq., Board Solicitor and Mrs. Nicole M. Schoener, School Business Administrator. Prayer was offered by Ms. Edwards.

Executive Session began at 6:30pm

The Board solicitor informed the board of 2 tenure charges:

One for an employee who viewed inappropriate sites on the school computer and for some inappropriate pictures.

Another employee for pushing a student and for remarks made to the student.

Both of these charges are expected to be certified in January.

Mr. Kienzle explained the new process involving an arbitrator.

Mr. Stevens provided information to the board regarding smart guns. He informed them that when he was originally hired it was discussed that when available the EEO's would carry a smartgun.

Unfortunately, the technology has not yet fully advanced. At this point they are approximately 80-85% effective. These weapons are not yet able to be marketed. There was a discussion of how much it would cost for the guns to be retrofitted or new.

The BA provided information to the board on the cost savings to the Board of Education to switch to the State Health benefit plan. The cost difference in year one is \$96,000, year 2 is \$2 million.

Information on the difference in the design plans was also provided.

RETURN TO THE PUBLIC

Motion by Mrs. Dellaquilla, second by Mrs. Peterson, approving the return to the public portion of the meeting at 7:00 p.m.

Motion carried, roll call vote was 7-0.

Respectfully submitted,

Nicole M. Schoener
School Business Administrator