

October 8, 2013

**BRIDGETON BOARD OF EDUCATION  
PUBLIC ACTION MEETING  
October 8, 2013**

The public action meeting of the Bridgeton Board of Education was called to order at 6:00 p.m. by Nicole Schoener. Board Members present were Ms. Angelia Edwards, Mr. Albert Morgan, Mrs. Mary Peterson, Mrs. Brenda Dellaquilla, Mr. James Williamson, Mr. Kenny SmithBey, Mr. Ricardo Perez and Ms. Barbara Taylor Holmes. Mr. Curtis Edwards was absent. Also in attendance were, Dr. Thomasina Jones, Superintendent, Mrs. Nicole M. Schoener, School Business Administrator, Mr. Nedd Johnson, Assistant Superintendent and Mr. Kevin McCann, Solicitor. Prayer was offered by Ms. Edwards.

1.5 OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. Bridgeton Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board in the lobby of the Bank Street Administration Building and mailed to the City Clerk of Bridgeton, South Jersey News, Bridgeton, The Press of Atlantic City, Pleasantville and Radio Station WSNJ, Bridgeton on May 22, 2013.

1.6 PUBLIC PARTICIPATION-

Nathaniel Anderson from “nothing but green living” explained his product. The group provided pamphlets to the boards. They completed a power point presentation to the Board that lasted approximately 20 minutes. Mr. Ron Timons provided information on the company and on his background. They purchased a franchise for floor cleaning products which services over 500 districts throughout the country. The system they discussed was called “Ultra Pearl” and they claim their product does not require stripping and suggest it could reduce needed staff. The assertion is that their product contains no wax so it does not yellow like other products and therefore does not have to be stripped and reapplies as other floor finishes require. Next, he shared the suggested benefits of the program and additional products that were proposed as part of their program.

Mr. Denby addressed the board to request approval to use Cherry Street School after hours with out pay to assist with student tutoring.

1.7 RESOLUTIONS –

Motion by Mr. SmithBey, second by Mrs. Peterson approving the following resolutions:  
Exchange Services Agreement with Cumberland County Technical Education Center  
(Attached)

To Purchase Electric Generation Services through the Alliance for Competitive Energy Services (ACES) Bid (Attached)

To Purchase Natural Gas Services through the Alliance for Competitive Energy Services (ACES) Bid (Attached)

**Motion carried, roll call vote was 8-0.**

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- 1.8 PRESENTATIONS – HIB Report to the Board – Dr. Jones presented all of the HIB complaints in her monthly report. She reported on both the unsubstantiated and substantiated. Bulldog’s of the Month – Dr. Jones and the Board recognized the Superintendents bulldogs of the month. Violence, Vandalism and Substance Abuse Report – Mr. Stevens presented the Violence and Vandalism reports (as attached). He explained the incidents within the document. 44 of the items were HIB occurrences. Dr. Jones shared the revised mission statement with all of the board members. The mission statement was worked on at the Board retreat. Ms. Edwards asked if anyone was in agreement. The board said yes. Bridgeton High School would like to revise the dress code policy as it pertains to sneakers. The board had discussion that the policy was established and if they let them deviate from the dress code in this they will continue to challenge the policy. Dr. Jones will convey the information to the high school but the Board asked her to bring data to show the suspensions.

1.9 APPROVAL OF MINUTES

Motion by Mr. Morgan, second by Mrs. Peterson approving the following minutes:

Regular Agenda Session/Public Action Meeting	September 10, 2013
Executive Session	September 10, 2013

Approved the following Executive Session minutes:

January 8, 2013, January 29, 2013

March 5, 2013, March 12, 2013

April 9, 2013

May 28, 2013

June 11, 2013, June 25, 2013

July 9, 2013

July 30, 2013 Special Action and Executive Session

August 13, 2013

*Motion carried, roll call vote was 8-0.*

**\*CONSENT AGENDA**

**The Board reviewed the agenda.**

**Item 2.1**                      **\*Approval of Curriculum**

The following curriculum was approved by the Board Curriculum & Instruction Committee on Sept. 10, 2013.

**Revised Curriculum:**

- Law and You (2010 Standards)
- English Literature 10, 11 and 12 (2009 Standards)
- English 10 and 11 Honors (2009 Standards)
- 3<sup>rd</sup> Grade Science (2009 Standards)
- 4<sup>th</sup> Grade Science (2009 Standards)
- 7<sup>th</sup> Grade Science (2009 Standards)

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- 8<sup>th</sup> Grade Science (2009 Standards)
- ESL English Composition: Level I - IV (2010 Standards)
- ESL English Literature I: (2010 Standards)
- Maniac Magee Novel Study Curriculum (2009 Standards)
- The Giver – Enrique’s Journey Novel Study Curriculum (2009 Standards)
- Esperanza Rising Novel Curriculum (2011 Standards)
- Theatre III – Grades 10-12 (2009 Standards)
- Beginner Dance I – Grades 10-12 (2009 Standards)
- Intermediate Dance I – Grades 11-12 (2009 Standards)
- Intro to Dance II – Grades 9-12 (2009 Standards)
- Beginner Dance II – Grades 10-12 (2009 Standards)
- Intermediate Dance II – Grades 11-12 (2009 Standards)

**New Curriculum:**

- 1<sup>st</sup> Grade Science – Bilingual (2009 Standards)
- 2<sup>nd</sup> Grade Science – Bilingual (2009 Standards)
- Bilingual and Sheltered English Language Arts
- Kindergarten – Grade 8 - (2010 Standards)

**Item 2.2 a-c**                      \* **Approval of Professional Development**

- a. Approved Michael Staffieri, Early Childhood Fiscal Specialist, to attend the New Jersey Law & Ethics Workshop on November 14, 2013 from 8:00 AM – 12:00 PM in Somers Point, NJ. Total cost \$189.00, Acct. #20-218-200-329-00-01.
- b. Approved the Contract for Services with Rutgers’ Center for Literacy Development to present Study of the Common Core and Curriculum Articulation dates for ELA and SS (combined) for Grades 6-8. The Professional Development will take place on January 27, 2014 and March 17, 2014 from 9:00 AM–3:00 PM. Total cost \$2400.00, Acct. #20-270-200-300-00-40.
- c. Approved Qualitative Research Project for Nedd J. Johnson, Assistant Superintendent to examine the experiences and perspectives of cooperating teachers in the Professional Development Schools that are a partnership with the Rowan University Department of Education as partial fulfillment of course requirements for his doctoral studies.

**Item 2.3 a-cc**                      \* **Approval of Student Programs**

- a. Approved **2013-2014 Partnership for Healthy Teens** – A Children’s Aid Society (CAS) Carrera Program to be based at the West Avenue School for the 2013-2014 school year for students in grade 8. The 3<sup>rd</sup> year continuation grant is designed to begin operation in October 2013. The program will run for 3 hours per day, 5 days per week. All materials, personnel and transportation are funded through the grant.
- b. Approved **GEAR UP Afterschool Tutoring Program**. As a part of the GEAR UP collaborative grant with Bridgeton Public Schools, the program would begin implementing the tutoring/ mentoring portion of their grant requirements. Tutoring would begin approximately October 15, 2013 and end approximately June 1, 2014, to all students currently being served in the GEAR Up program as well as other interested 6-12 graders as space allows. Tutoring will take place at the each school site from approx. 3:00- 5:30 PM. All costs will be funded through the GEAR UP grant.

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- c. Approved **Science Fair Tutors** for Buckshutem Road School, October 9, 2013 – April 30, 2014 for grades 6-8. Total cost \$864.00, Acct. #20-237-100-101-06-40.(The cost was previously approved on the September 10, 2013 agenda, Item 2.3 cc., but the account number was not on the list.)
- d. Approved **Broad Street School Young Audiences Performance: In Real Life**. The performance on Cyber Bullying is 65 minutes and will be held on Friday, January 10, 2014 at 10:00 AM for grades 7-8 (West Avenue School grades 7-8 will also attend) in Broad Street School’s auditorium. Total cost \$1470.00 to be split by West Acct. #15-190-100-320-00-07, and Broad Acct. # 15-190-100-320-000-03.
- e. Approved **Cherry Street School Pretzel Fundraiser** to be held once a month beginning after October 8, 2013. Staff and students will be able to purchase hot pretzels. All proceeds will support school activities. There is no cost to the Board.
- f. Approved **Cherry Street School Family Fitness Night** on November 14, 2013 from 6:00-7:30 PM. Families will be engaged in physical fitness activity stations and healthy eating tips will be discussed to encourage a healthy lifestyle. Not to exceed \$250.00 for Supplies and refreshments. Acct. #'s 20-237-100-600-04-40, 20-237-200-600-04-40.
- g. Approved **Cherry Street School Store** to begin after October 8, 2013. The school store will be open to students and staff two days per week. Math skills, team cooperation, and school spirit are promoted. The school store will adhere to the district policy concerning the collection of sales tax and paperwork. No food items will be sold. There is no cost to the Board.
- h. Approved **Cherry Street School Holiday Gift Shop** to be open December 9-13, 2013. The gift shop will be available to all students in grades K-8. Students will be able to purchase items for their families. No food items will be sold. There is no cost to the Board.
- i. Approved **Cherry Street School Scholastic Book Fair’s**. The Fall book Fair will be held on November 21-27, 2013 and the Spring Book Fair will be held on April 7-11, 2014. Students, Parents and Staff will be able to purchase books and other materials to reinforce reading at home. There is no cost to the Board.
- j. Approved **Walnut Street Theatre Touring Outreach Company** to perform “The Big Bad Bullysauros” at Broad Street School on Thursday, January 9, 2014. There will be three shows, 10:15 AM, 11:30 AM and 12:45 PM for grades K-6. Total cost \$1105.00, Acct. # 15-190-100-320-00-03.
- k. Approved **Prismatic Magic Spring Jam Spectacular** at Broad Street School on Wednesday, April 16, 2014. There will be four forty minute shows, 9:00 AM, 10:15 AM, 11:30 AM and 12:45 PM for students K-8. Total cost \$1445.00, Acct. # 15-190-100-320-00-03.
- l. Approved **Cherry Street School Family Fun Night** on December 12, 2013 from 5:30–7:30 PM. For parents and students in Grades K-3 to promote the importance of family time together. There will be reading stations, crafts and games. Refreshment cost \$100.00, Acct.# 20-237-100-600-04-40, Supplies cost \$100.00, Acct. # 20-237-200-600-04-40.

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- m. Approved **Steered Straight Program** at Indian Avenue School on October 24, 2013. The program will consist of two assemblies for grades 3-5 and 6-8 entitled, Stay in Your Lane. Each assembly will focus on self-worth, self-confidence, making good choices, character education and bullying. Total cost \$900.00, Acct. # 15-190-100-320-00-05.
- n. Approved the following **BHS School-to-Careers Activities** for 2013-2014. Previously approved by the Board Curriculum & Instruction Committee on September 10, 2013.

#### **I. Wawa Summer Youth Employment Program**

- A. Grant through Cumberland WIB
1. 4 job coaches and 1 supervisor
  2. Approximately \$31,000 grant
  3. 150 students from Cumberland County working at shore area Wawa's beginning May and ending October.
  4. Transportation for BHS and CRHS is provided for students – reimbursed by Wawa, WIB, and Empowerment Zone.
  5. All Job Coaching costs are reimbursable through grant.

#### **II. HYRE ME II Program**

Partnership with Pathstone Inc. through a grant sponsored by Cumberland WIB  
 Approximately 35 BHS seniors will participate in a workplace readiness program which will meet 2-3 days a week after school at BHS.  
 Once students have met benchmarks outlined in grant they will meet 1 day a week at BHS and report to worksites in Bridgeton (Tri- County, Day Care Facilities, etc.) the other days.  
 No cost to BPS.

#### **III. Big Brothers Big Sisters High School Mentoring Program**

Big Brothers Big Sisters High School Mentoring Program has been working successfully at Bridgeton Public Schools since 2001. There can be up to 20 student volunteers from BHS who will mentor 20 students from West Avenue School on Mondays after school from 3:30pm to 4:30pm. The program will run from October to May. Sean Fallon and Bruno Vagnarelli will be coordinating the efforts at West Avenue School and Bill Waterman will coordinate the efforts at the high school.

The following items will require approval:

- Transportation of West Avenue students home. (High School Students are required to obtain their own transportation home).
- Use of Library at West Avenue School.
- Permission for students to participate.

#### **IV. Youth on Main Street (YOMS)**

**Background:** Bridgeton Main Street Association (BMSA) is part of a national organization of Main Street Associations whose basic mission is community development, particularly in designated historic areas. BMSA has been instrumental in getting Bridgeton designated as a "Food Industry" hub and have assisted businesses with plans for expanding their services within this realm. BMSA is also a key component of many community events, such as: The Christmas Parade, Christmas House Tour, Cohansey Riverfest, "First Fridays", Bridgeton Farmers Market, "Pocket Park", Holiday Parade, and "Arkitecture" Hunt to name a few.

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**Description:** BMSA is looking for a dedicated group of “Youth on Main Street” (YOMS) from BHS who would meet once a month after school at the BMSA office located in the Bank of America building to plan events, etc. and as much as needed prior to events. Our participation in YOMS has many benefits for our school and students.

### V. GOFECC Teacher Shadowing Program

**Purpose:** To provide BHS juniors and seniors who may be interested in education, particularly in the early childhood and primary grades, with hands on classroom experience.

**Description:** Students will be referred for the program through BHS School to Careers. The School to Career Coordinator will work with GOFECC administration to determine the dates and teachers the BHS students will be working with. The hours will be from 2:30pm to 4:00pm. Students will assist GOFECC teachers with classroom activities and dismissal duties during that time frame. Prior to beginning the program, BHS students will receive a brief in-service on the daily operations, curriculum, and duties by a GOFECC staff member. BHS students will be responsible for getting their own transportation to GOFECC and home at 4:00pm. Students will be eligible to receive service learning hours for their participation in the program.

### VI. ACE Program

**Program Description:** The ACE Mentor Program first came to New Jersey in 1999. The ACE acronym stands for Architecture, Construction Management, and Engineering. The Cumberland County chapter of ACE first began in September 2004. ACE is an after school mentor program that provides direction for high school students who may be exploring careers in architecture, construction management, or engineering. Cumberland County College is a lead partner in the program along with Larry Merighi of Manders, Merighi, and Associates Architectural Firm, and other architectural, engineering, and construction management firms and several school districts. The program participants meet at Cumberland County College one day a week from 4:00 – 6:00pm. While at the college, the students meet with professionals from ACE fields and college professors to work on “real life” projects. BHS students have been participating in the ACE program since 2005. There are no financial obligations for the district. Mr. Marinacci and Mr. Ferez recruit students through Project Lead the Way Classes. Mr. Marinacci volunteers his time to check on the students at CCC. Parents are involved in transporting students. An informational meeting for students and parents is held at the beginning of the program. Students register online at [www.acementor.org](http://www.acementor.org) and parents are required to sign a permission slip.

- o. Approved **Child Assault Prevention (CAP) No More Bullies, No More Victims** Program on October 9, 2013 at Indian Avenue School for Kindergarten. (Previously BOE approved for grades K-5 on July 9, 2013, however, the CAP grant is paying for grades 1-5 only, Indian Avenue will pay for Kindergarten.)
- p. Approved **Indian Avenue School’s Fall Harvest Dance** for grades 6-8 on October 25, 2013 from 6:00-8:00 PM. The dance is sponsored by the PBSIS Committee and helps to support the whole school behavioral reform model. There is no cost to the Board.

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- q. Approved **Carrera Afterschool Program Activity-Reptile Awareness Day** presented by the Philadelphia Zoo. The activity will take place on October 21, 2013 from 3:00-6:00 PM. There is no cost to the Board.
- r. Approved the new **BHS Interact Club** (Bridgeton Rotary). Please see the attached description.
- s. Approved **PSAT Testing** at Bridgeton High School for Grades 10-11 on October 16, 2013. The test day will have an 11:40 AM dismissal time. The PSAT was recommended by the Regional Achievement Center Team and the cost of the testing will be covered by Title I monies as indicated in the School Improvement Plan. This was approved by the Board Curriculum & Instruction Committee on August 13, 2013.
- t. Approved the **Indian Avenue Skate Party @ Skate 2000** on October 29, 2013 from 5:00-8:00 PM. The student and family fundraiser is sponsored by the Indian Avenue Parent Spirit Committee. The venue max is 200 people; the committee does not anticipate more than 100. One chaperone per 10 students. Tickets will be sold in advance and at the door (\$8.00 per person includes skate rental). Students can request discounted tickets in exchange for PBSIS incentive tickets. There is no cost to the Board.
- u. Approved **Broad Street School Spirit Team Workshops** to be held October 9, 2013 through May 7, 2014. Light refreshments (Fruit, Nut bread, juice and water) will be served. Total cost \$800.00 (\$100.00 per month), Acct. # 20-237-200-600-03-40.  
October 9, 2013 – Topic – Student Attendance Policy/School Counts  
November 13, 2013 – Topic – Parenting Skills (SODAT)  
December 11, 2013 – Topic – NO Bully Zone  
January 8, 2014 – Topic- Nutrition  
February 12, 2014 –Topic- Lets Move, Healthy Heart  
March 12, 2014 – Topic- CC Health Dept. /Nurse Ross  
April 2, 2014 – Topic- Bridgeton Park & Recreation  
May 7, 2014 Bridgeton Public Library/Cumberland County Library
- v. Approved **Kindergarten Lead Awareness & Prevention Assembly** at Broad Street School on October 21, 2013 from 9:00-10:30 AM. This interactive program is designed to educate both kindergarten students and their parents on awareness and prevention of this environmental hazard. Healthy refreshments (Fruit, nut bread, juice and water) will be provided.  
Total cost \$75.00, Acct. # 20-237-200-600-03-40.
- w. Approved **Healthy Breakfast with Dad** at Broad Street School for grades K-4. A guest speaker will speak on the importance of Father's in their child's academic life. Healthy breakfast (bagels, fruit, juice and coffee) will be provided along with supplemental materials. Total cost \$437.60, Acct. #20-237-200-600-03-40.
- x. Approved **Let's Read Together: Preschool Night at the Library** at Geraldyn O. Foster Early Childhood Center on November 13, 2013 from 6:00-7:00 PM. This program is designed to help support reading in the home and the American Reading Company (ARC). During the visit to the local library, parents and students (Approx. 260) will receive a tour of the library and become familiar with available resources to promote literacy. Also, we will have story time, a healthy snack (fruit, crackers, juice and water) and a book raffle. Parents will be able to sign up for a library card and check out books to take home which will support the Arc program within our preschool. Total cost not to exceed \$500.00, Acct.#20-218-200-600-00-01.

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- y. Approved **Cherry Street School Wipe Out Lead Presentation** by the South Jersey Perinatal Cooperative on October 23, 2013 from 1:00-2:00 PM. Parents and Kindergarten students will receive literature on the dangers and how to prevent lead poisoning. There is no cost to the Board.
- z. Approved **Family Math Night at West Avenue School** on December 5, 2013 from 6:00-7:30 PM. Craig Collis will do a math presentation for all grades. Total cost \$300.00, Acct. # 20-237-200-300-07-40.
- aa. Approved the **District Title III Afterschool Program (previously BOE approved Sept. 10, 2013)**. The correct total cost for the program is **\$87,220.83**. This amount includes the adjustment to the bus drivers' rate.  
 Salary = \$81,022.61  
 FICA = \$6,198.23  
**Total Cost = \$87,220.83**  
**The program will start November 18, 2013 – May 29, 2014.**
- bb. Approved the **District Title I Afterschool Program (previously BOE approved Sept. 10, 2013)**. The correct total cost for the program is **\$254,885.28**. This amount includes the adjustment to the bus drivers' rate,  
 Salary = \$236,772.21  
 FICA = \$18,113.07  
**Total Cost = \$254,885.28**
- cc. Approved the **Nanticoke Leni-Lenape Indians of New Jersey** to visit Broad Street School on November 1, 2013. The Nanticoke Leni-Lenape Indians of New Jersey will be performing dance to drums and presenting artifacts from their culture. Adults from the Native American Club of Cumberland Regional High School will be participating. Two 45-minute performances for grades 2-8 at 1:00 & 2:00 PM. There is no cost to the Board. Broad Street will be making a donation.

**Item 2.4**                    **\*Approval of Social Work Internship**

Approved Kelly Cruz, Cumberland County College student, to do internship with Allison Gray at Cherry Street School. She will need to complete 90 hours and will begin after the October 8, 2013 Board Meeting. (See attached)

**Item 3.1**                    **\*Approval of Field Trips**

Approved the BHS Senior Class Trip on May 28-30, 2014 to Great Wolf Lodge, Williamsburg, VA. They will also visit Busch Gardens and stop at the Baltimore Harbor for lunch. Ninety students and ten chaperones will attend. There is no cost to the Board.

**Item 4.1.1**                    **\*Approval of Retirement of Administrative Staff**

Approved the retirement of Ms. Thomasine Goins from the position of Assistant Principal at Broad Street School, effective January 1, 2014.



**Item 4.1.2 a-c \*Approval of Retirements of Certificated Staff**

- a. Approved the retirement of Mr. Douglas Frost from the position of Science Teacher at Bridgeton High School, effective February 1, 2014.
- b. Approved the retirement of Mr. Leonard Davis from the position of Teacher of the Handicapped at Bridgeton High School, effective January 1, 2014.
- c. Approved the retirement of Ms. Patricia Witkowski from the position of ESL Teacher at Cherry Street School, effective January 1, 2014.

**Item 4.1.3 a-b \*Ratifications of Resignations of Certificated Staff**

- a. Ratified the resignation of Ms. Mary Lou Bergamo from the position of Kindergarten Teacher at Cherry Street School, effective September 1, 2013.
- b. Ratified the resignation of Ms. Donna Langley from the position of Preschool Teacher at Geraldyn O. Foster Early Childhood Center, effective September 1, 2013.

**Item 4.1.4 \*Ratification of Rescission of Certificated Staff**

Ratified the rescission of Mr. Charles Hensel from the position of Educational Media Specialist at West Avenue School, effective September 18, 2013.

**Item 4.1.5 \*Ratification of Retirement of Non-Certificated Staff**

Ratified retirement of Ms. Sharon Peterson from the position of Special Education Instructional Aide at Bridgeton High School, effective October 1, 2013.

**Item 4.1.6 a-b \*Approval of Retirements of Non-Certificated Staff**

- a. Approved the retirement of Ms. Leonetta LaPelusa from the position of Cafeteria Manager at Buckshutem Road School, effective January 1, 2014.
- b. Approved the retirement of Ms. Veronica Gutowski from the position of 12-Month Secretary at Broad Street School, effective January 1, 2014.

**Item 4.1.7 \*Ratification of Resignation of Non-Certificated Staff**

Ratified the resignation of Ms. Christina Beltran from the position of Instructional Aide at Bridgeton High School, effective September 1, 2013.

**Item 4.1.8 \*Approval of Leave of Absence of Certificated Staff**

Approved request of Ms. Jennifer York Teacher at Buckshutem Road School, for a **Family Medical Leave of Absence**, with pay from January 1, 2014 to February 26, 2014 and unpaid from February 27, 2014 to May 12, 2014 or released from doctor's care, not to exceed 12 weeks. This leave and paid sick days are subject to change.

**Item 4.1.9 a-f \*Ratifications of Leaves of Absences of Certificated Staff**

- a. Ratified request of Ms. Bronwen Sewall, Supervisor at Bridgeton High School, for a **Family Medical Leave of Absence**, with pay from September 1, 2013 to June 30, 2014 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.

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- b. Ratified request of Ms. Nina D'Amato, Teacher at Broad Street School, for a **Family Medical Leave of Absence**, with pay from September 1, 2013 to June 30, 2014 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- c. Ratified request of Ms. Nancy Lucca, Teacher at Bridgeton High School, for a **Family Medical Leave of Absence**, with pay from September 1, 2013 to June 30, 2014 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- d. Ratified request of Ms. Patricia Knecht, School Nurse at West Avenue School, for a **Family Medical Leave of Absence**, with pay from September 19, 2013 to October 2, 2013 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- e. Ratified request of Ms. Patricia Knecht, School Nurse at West Avenue School, for a **Family Medical Leave of Absence**, with pay on October 3, 2013 to November 14, 2013, or released from doctor's care, not to exceed 12 weeks.
- f. Ratified request of Ms. Sarah Hancock, Teacher at Broad Street School, for a **Family Medical Leave of Absence**, with pay on September 13, 2013 to September 25, 2013 and without pay from September 26, 2013 to October 14, 2013, or released from doctor's care, not to exceed 12 weeks.

**Item 4.1.10 a-c \*Ratifications of Leaves of Absences of Non-Certificated Staff**

- a. Ratified request of Mr. Raul Cordero, Custodian at Geraldyn O. Foster early Childhood Center, for a **Family Medical Leave of Absence**, with pay on September 12, 2013 to September 19, 2013, or released from doctor's care, not to exceed 12 weeks.
- b. Ratified request of Ms. Dale Paruta, Secretary at Bridgeton High School, for a **Family Medical Leave of Absence**, with pay on August 14, 2013 to September 3, 2013 and without pay from September 4, 2013 to December 20, 2013, or released from doctor's care, not to exceed 12 weeks.
- c. Ratified request of Ms. Lillie Staples, Bus Driver at Bank Street Annex, for a **Family Medical Leave of Absence**, with pay from September 13, 2013 to September 30, 2013 or released from doctor's care, not to exceed 12 weeks.

**Item 4.2.1 a-e \*Ratification of Appointments of Certificated Staff**

- a. Ratified the appointment of Ms. Sara Cartagena to the position of World Language Teacher at Indian Avenue School for the 2013-2014 school year, effective September 3, 2013, on Step 0 of the BA Salary Guide, \$48,200.00. Account #15-130-100-101-00-05. PC #1103.
- b. Ratified the appointment of Ms. Chelsi Riley to the position of Response To Intervention Teacher at Indian Avenue School for the 2013-2014 school year, effective September 3, 2013, on Step 0 of the BA Salary Guide, \$48,200.00. Account # 11-424-100-101-00-90. PC # 2332.
- c. Ratified the appointment of Mr. Joshua Keitt to the position of Health and Physical Education Teacher at Quarter Mile Lane School for the 2013-2014 school year, effective September 25, 2013, on Step 6 of the MA+30 Salary Guide, \$55,920.00 prorated. Account # 15-120-100-101-00-08 and 15-130-100-101-00-08. PC # 816.

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- d. Ratified the appointment of Ms. Kelia Brown to the position of Pre-School Master Teacher at Geraldyn O. Foster Early Childhood Center for the 2013-2014 school year, effective September 30, 2013, on Step 5 of the MA Salary Guide, \$53,770.00 prorated. Account # 20-218-200-176-00-01. PC # 521.
- e. Ratified the appointment of Ms. Michele Tadley to the position of French Teacher at Bridgeton High School for the 2013-2014 school year, effective September 23, 2013, on Step 9 of the BA Salary Guide, \$56,850.00 prorated. Account # 11-140-100-101-01-01. PC # 372.

**Item 4.2.2 a-c \*Approval of Appointments of Certificated Staff**

- a. Approved the appointment of Ms. Janette Duran to the position of ESL Teacher at Cherry Street School for the 2013-2014 school year, effective on October 9, 2013 on Step 6 of the MA Salary Guide, \$ 55,020.00 prorated. Account #15-240-100-101-00-04. PC # 2462.
- b. Approved the appointment of Ms. Lauren Schaffer to the position of Kindergarten Teacher at Cherry Street School for the 2013-2014 school year, effective on October 16, 2013, on Step 0 of the BA Salary Guide, \$ 48,200.00 prorated. Account # 15-110-100-101-00-04. PC # 795.
- c. Approved the appointment of Mr. Reid Westergaard to the position of Music Teacher at West Avenue School for the 2013-2014 school year, effective on October 16, 2013 through on or before February 28, 2014, on Step 0 of the BA Salary Guide, \$48,200.00 prorated. Account # 15-120-100-101-00-07 and 15-130-100-101-00-07. PC # 784.

**This is a short-term contract as a leave replacement and there are no benefits with this position.**

**Item 4.2.3 \*Ratification of Transfers of Certificated Staff**

Ratified the transfers of the following certificated staff members, effective on September 10, 2013.

Name	Current Position	New Position	Account #
Denice Butler	Teacher of Handicapped (Inclusion) – Grade 7 – West Ave- PC # 2369	Teacher of Handicapped (Inclusion) – Grade 4 – West Ave – PC # 131	15-213-100-101-00-07
Tammy Burnett	Teacher of Handicapped (Inclusion) – Grade 4 – West Ave – PC # 131	Teacher of Handicapped (Inclusion) – Grade 7 – West Ave – PC # 2369	15-120-100-101-00-07

**Item 4.2.4 a-c \*Approval of Changes of Salary Status of Certificated Staff**

- a. Approved the change of salary of Ms. Audrey Carter, Attendance Officer at Broad Street School from Step 3 of the Attendance Officers’ Salary Guide, \$38,075.00 to Step 3 of the Attendance Officers’ Salary Guide plus \$3,000.00 for a Master’s Degree for a total of \$41,075.00 prorated, effective November 1, 2013. Account #15-000-211-171-00-03. PC # 2301.

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- b. Approved the change of salary of Ms. Heidi Dugan, Technology Teacher at Broad Street School from Step 6 of the BA+30 Salary Guide, \$54,220.00 to Step 6 of the MA Salary Guide, \$55,020.00 prorated, effective November 1, 2013. Account # 15-120-100-101-00-03 and 15-130-100-101-00-03. PC #1118.
- c. Approved the change of salary of Ms. Wendy Williams, Kindergarten Teacher at Buckshutem Road School from Step 13 of the BA Salary Guide, \$67,050.00 to Step 13 of the MA Salary Guide, \$68,550.00 prorated, effective November 1, 2013. Account # 15-110-100-101-00-06. PC #733.

**Item 4.3.1 a-r \*Approval of Appointments of Non-Certificated Staff**

- a. Approved the appointment of Ms. Gennessis Carrion to the position of Bilingual Instructional Aide at Buckshutem Road School for the 2013-2014 School year, effective October 9, 2013, on Step 1 of the Aides' Salary Guide, \$20,000.00 plus \$800.00 for Bachelor's Degree for a total of \$20,800.00 prorated. Account #15-240-100-106-00-06. PC # 2470.
- b. Approved the appointment of Mr. Orlando Bermudez to the position of Bilingual Special Education Instructional Aide at Indian Avenue School for the 2013-2014 school year, effective October 9, 2013, on Step 2 of the Aides' Salary Guide, \$20,500.00 plus \$800.00 for Bachelor's Degree for a total of \$21,300.00 prorated. Account #15-204-100-106-00-05. PC # 2469.
- c. Approved the appointment of Mr. Louis Levari to the position of Maintenance HVAC Mechanic at Bank Street Annex for the 2013-2014 school year, effective on a date to be determined. The salary will be 75% of the current Maintenance Salary rate for a total of \$56,344.00 prorated. Account # 11-000-262-110-02-01. PC # 2468.
- d. Approved the appointment of Mr. Andres Pierce to the position of Maintenance Carpenter at Bank Street Annex for the 2013-2014 school year, effective October 9, 2013. The salary will be 75% of the current Maintenance Salary rate for a total of \$56,344.00 prorated. Account # 11-000-262-110-02-01. PC # 293.
- e. Approved the appointment of Ms. America Garcia to the position of Bilingual Instructional Aide at Indian Avenue School for the 2013-2014 school year, effective October 9, 2013, on Step 1 of the Aides' Salary Guide, \$20,000.00 prorated. This is a grant-funded position. Account # 20-237-100-106-05-40. PC # 2450.
- f. Approved appointment of Ms. Leticia Torres to the position of Student Custodian at Indian Avenue School for the 2013-2014 school year, effective October 9, 2013, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- g. Approved the appointment of Ms. Cassandra Logan to the position of Special Education Instructional Aide at Cherry Street School for the 2013-2014 school year, effective October 9, 2013, on Step 1 of the Aides' Salary Guide, \$20,000.00 plus \$800.00 for Bachelor's Degree for a total of \$20,800.00 prorated. Account # 15-204-100-106-00-04. PC # 545.
- h. Approved the appointment of Mr. Dustin Sharkey to the position of Night Custodian at Buckshutem Road School for the 2013- 2014 school year, effective on October 16, 2013, on Step 1 of the Custodians' Salary Guide, \$24,781.00, prorated and pending negotiations. Account # 11-000-262-110-00-23. PC # 635.

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- i. Approved appointment of Ms. Marisol Soriano to the position of Substitute/Alternate Student Custodian at various locations for the 2013-2014 school year, effective October 9, 2013, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- j. Approved appointment of Mr. Demetri Williams to the position of Student Custodian at Geraldyn O. Foster Early Childhood Center for the 2013-2014 school year, effective October 9, 2013, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- k. Approved appointment of Ms. Daisy Reyes Martinez to the position of Student Custodian at West Avenue School for the 2013-2014 school year, effective October 9, 2013, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- l. Approved appointment of Ms. Quatterra Fowler to the position of Student Custodian at Cherry Street School for the 2013-2014 school year, effective October 9, 2013, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- m. Approved appointment of Ms. Natali Tlaseca to the position of Student Custodian at Bridgeton High School for the 2013-2014 school year, effective October 9, 2013, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- n. Approved appointment of Ms. Liliana Bravo to the position of Student Custodian at Bridgeton High School for the 2013-2014 school year, effective October 9, 2013, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- o. Approved appointment of Ms. Alejandra Lopez to the position of Student Custodian at Broad Street School for the 2013-2014 school year, effective October 9, 2013, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- p. Approved appointment of Mr. Anthony Herring to the position of Student Custodian at Broad Street School for the 2013-2014 school year, effective October 9, 2013, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- q. Approved appointment of Mr. Walter Love to the position of Student Custodian at Buckshutem Road School for the 2013-2014 school year, effective October 9, 2013, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.
- r. Approved appointment of Ms. Arely Quiroz to the position of Substitute/Alternate Student Custodian at various locations for the 2013-2014 school year, effective October 9, 2013, at the salary of \$7.25 per hour. Account #11-000-262-110-02-23.

**Item 4.4.1 a-b**

**\*Approval of Professional Development Days**

- a. Approved the professional development for Dr. Celeste Merriweather, Coordinator of Grants and Funded Programs to attend the NJAFPA Spring Training Institute in Atlantic City, NJ on June 4, 2014 through June 5, 2014. This training is a two-day conference filled with workshops and speakers, discussing pertinent topics for federal and state funded programs. This is an overnight trip. The total cost is \$298.00.
- b. Approved the professional development for Ms. Veronica Boone-Gbesi, Supervisor of Curriculum, to attend the Reading and Writing Connection Book Summit in Miami, Florida on October 20, 2013 through October 22, 2013. This is an overnight trip. There is no cost to the board.

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**Item 4.4.2 \*Approval of Substitutes for the 2013-2014 School Year**

Approved the following substitutes for the 2013-2014 school year, effective October 9, 2013:

Name	Position	Certificate	Rate	Account #
Ronny Stubbs	Substitute Guidance Counselor	Standard-Guidance Counselor	\$100.00 per day	To be determined
Brandon Lyons	Substitute Teacher	Standard – Health/PE	\$100.00 per day	To be determined
Chelsea Welch	Substitute Teacher	CEAS – Health/PE	\$90.00 per day	To be determined
Shayna Perella	Substitute Teacher	County	\$90.00 per day	To be determined
Ebony Flag	Substitute Teacher	County	\$90.00 per day	To be determined
Nefertiti Rivers	Substitute Teacher	County	\$90.00 per day	To be determined
Gennesis Carrion	Instructional Aide with Substitute County Certificate	County	\$35.00 per day	To be determined
Cassandra Logan	Instructional Aide with Substitute County Certificate	County	\$35.00 per day	To be determined

**Item 4.4.3 a-b \*Ratification of Rescissions of Staff for Extended Day Programs**

a. Ratified the rescission of Mr. Mark Raybould from the position of Teacher from the previously approved Vernier Probe Training for Grades 6 Science at West Avenue School, effective August 14, 2013.

b. Ratified the rescission of Mr. Timothy Zoyac from position of Instructional Aide from the previously approved 21<sup>st</sup> Century Program at Cherry Street School for the 2013-2014 school year, effective September 19, 2013.

**Item 4.4.4 \*Approval of Science Fair Tutors**

Approved the following staff for the Science Fair Tutoring positions starting October 9, 2013 through April 30, 2014. Account # 20-237-100-101-02-40.

Name	Position	Salary/ Hr	Hours	Total
Sharon Blong	Teacher	\$27.00	16	\$432.00
Mario DeRose	Teacher	\$27.00	16	\$432.00
Meghan Guyon	Teacher	\$27.00	16	\$432.00
Douglas Frost	Teacher	\$30.00	16	\$480.00
Claudia Angle	Teacher	\$27.00	16	\$432.00
Tarin Mason	Teacher	\$30.00	16	\$480.00
David Kroon	Teacher	\$27.00	16	\$432.00
Romaine Street	Teacher	\$30.00	32	\$960.00
Kathleen Sharp	Teacher	\$27.00	32	\$864.00
Mark Raybould	Teacher	\$30.00	32	\$960.00
Heather Engler	Teacher	\$27.00	32	\$864.00
Michelle Andrews	Teacher	\$27.00	32	\$864.00
Erin Sager	Teacher	\$27.00	32	\$864.00

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**Item 4.4.5**                    **\*Approval of Bilingual District Interpreters**

Approved the following staff to serve as Bilingual District Interpreters for the district during the 2013-2014 school year on an as needed basis, effective October 9, 2013. Account 20-240-200-100-00-40.

<b>Name</b>	<b>Position</b>	<b>Rate/Hr</b>
Edwin Echevarria	Interpreter	\$18.00
Antonio Orozco	Interpreter	\$18.00

**Item 4.4.6 a-f**                    **\*Approval of Staff for Extended Day Programs**

a.        Approved the following staff at Buckshutem Road School for the previously approved Extended Day Programs from October 28, 2013 through May 7, 2014. Account # 15-421-100-100-00-06.

<b>Name</b>	<b>Position/Club</b>	<b>Salary/ Hr</b>	<b>Hrs/Wk</b>	<b>Weeks</b>	<b>Total</b>
Erin Leifer	Teacher – Color Guard Club Mon. 3:30-4:30 PM	\$27.00	1	25	\$675.00
Wanda Carr	Teacher – Crochet Club Mon. 3:30-4:30 PM	\$27.00	1	25	\$675.00
Lauren Parsinitz	Teacher – Crochet Club Wed. 3:30-4:30 PM	\$27.00	1	25	\$675.00
Jacklyn Buckingham	Teacher – Theater Club Mon./Wed. 3:30-4:30	\$27.00	2	25	\$1350.00
Kristen Peraset	Teacher – Lang. Arts Club Tues. 4:00-4:30 PM	\$27.00	.50	25	\$337.50
Tania Trethan	Teacher – Lang. Arts Club Mon./Wed. 3:30-4:30 PM	\$30.00	2	25	\$1500.00
Jeannine Rinck	Teacher – Math Club Mon./Wed. 4:00-4:30 PM	\$30.00	1	25	\$750.00

b.        Approved the following staff at Buckshutem Road School for the previously approved Extended Day Programs from October 14, 2013 through June 4, 2014. Account # 15-421-100-100-00-06.

<b>Name</b>	<b>Position/Club</b>	<b>Salary/Hr</b>	<b>Hrs/Week</b>	<b>Weeks</b>	<b>Total</b>
David Smith	Teacher – Detention Mon.-Wed. 4:00-4:30 PM	\$27.00	1.5	31	\$1255.50

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- c. Approved the following staff at Quarter Mile Lane School for the previously approved Extended Day Programs from November 1, 2013 through May 30, 2014. Account # 15-421-100-100-00-08.

<b>Name</b>	<b>Position/Club</b>	<b>Salary/Hr</b>	<b>Hrs/Week</b>	<b>Weeks</b>	<b>Total</b>
Sarah Cairone	Advisor-Homework Club Gr. 4-5	\$30.00	2.5	25	\$1875.00
Michael Clarke	Advisor-Chess Club Gr. 6-8	\$30.00	2.5	25	\$1875.00
Jennifer Waldemar	Advisor-Literacy Circles Gr. 3-4	\$27.00	2.5	25	\$1687.50
Daniel Genzer	Advisor-Math Club Gr. 3-5	\$27.00	2.5	25	\$1687.50
Gilnilda Lebron	Advisor-Spanish Club Gr. 4-6	\$30.00	2.5	25	\$1875.00
Alphefia Blount	Advisor-Phonics Club Tues./Thurs, 3:30-4:45 PM	\$30.00	2.5	25	\$1875.00
Alphefia Blount	Advisor-Writing Club Mon./Wed., 3:30-4:45 PM	\$30.00	2.5	25	\$1875.00
Erin Abbott	Advisor – Drama Club	\$27.00	2.5	25	\$1687.50
Susan Benner	Advisor - Drama Club	\$27.00	2.5	25	\$1687.50

- d. Approved the following staff at Broad Street School for the previously approved Extended Day Programs from October 9, 2013 through May 30, 2014. Account # 15-421-100-100-00-03.

<b>Name</b>	<b>Position/Club</b>	<b>Salary/Hr</b>	<b>Hrs/Wk</b>	<b>Weeks</b>	<b>Total</b>
Shawn Bridges	Advisor Forensic Club Wed. 3:00-4:30 PM	\$30.00	1.5	20	\$900.00
Sharon Pinkerton	Advisor Gr. 8 Math Thurs. 3:00-4:30 PM	\$30.00	1.5	20	\$900.00
Elizabeth Beebe	Advisor Gr. 5 Homework Club Tues. 3:00-4:30 PM	\$27.00	1.5	15	\$607.50
Elizabeth Beebe	Advisor Gr. 5 Scrabble Club Wed. 3:00-4:30 PM	\$27.00	1.5	15	\$607.50
Jennifer Marshall	Co-Advisor-Elem Jr. Honor Society Club Mon. 3:00-4:30 PM	\$27.00	1.5	20	\$810.00
Lori Juhasz	Co-Advisor-Elem Jr. Honor Society Club Mon. 3:00-4:30 PM	\$27.00	1.5	20	\$810.00
Jael Leise	Advisor Gr. 5 Reader Club Mon.-Thurs., 3:00-4:30 PM	\$30.00	6	15	\$2700.00
George Byrd	Advisor-Gr. 5-8 Orchestra/Band Club Wed./Thurs. 3:00-4:30PM	\$27.00	3	20	\$1620.00
Alicia Vagnarelli	Co-Advisor 24 Game Club Tues./Thurs. 3:30-4:30 PM	\$27.00	2	15	\$810.00



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Christina Wroblewski	Co-Advisor 24 Game Club Tues./Thurs. 3:30-4:30 PM	\$27.00	2	15	\$810.00
Eric Cassidy	Teacher –Afterschool Detention 1 day/wk. 3:00-4:30 PM	\$27.00	1.5	30	\$1215.00
Joseph Laspada	Teacher –Afterschool Detention 1 day/wk. 3:00-4:30 PM	\$27.00	1.5	30	\$1215.00
Stanley Kryszczak	Teacher-Afterschool Detention 1 day/wk. 3:00-4:30 PM	\$30.00	1.5	30	\$1350.00
Gina Rongone Harin	Advisor – Gr. 5-8 Drama Club Tues./Thurs. 3:00-4:30 PM	\$27.00	3	18	\$1458.00
Barbara Berkley	Advisor- Gr. K-2 Drama Club Tues. 3:30-4:30 PM	\$30.00	1	20	\$600.00
Erin Sager	Advisor-Gr. 7-8 Science Club Wed. 3:00-4:30 PM	\$27.00	1.5	20	\$810.00
Heather Camlin	Advisor- Gr. 6-8 Technology Club Wed. 3:00-4:30 PM	\$30.00	1.5	20	\$900.00

- e. Approved the following staff at Broad Street School for the previously approved Extended Day Programs from October 9, 2013 through May 30, 2014. The funds are from Broad Street's SIP Account # 20-237-100-100-03-40.

Name	Position/Club	Salary/Hr	Hrs/Week	Weeks	Total
Reina Hernandez	Advisor – Grades 5 <sup>th</sup> – 8 <sup>th</sup> – Spanish Club Tues./Thurs.. 3:00-4:30 PM	\$30.00	3	15	\$1350.00
Reina Hernandez	Advisor – Grades 5 <sup>th</sup> – 8 <sup>th</sup> – Bilingual Tutoring Mon./Wed. 3:00-4:30 PM	\$30.00	3	15	\$1350.00

- f. Approved the following staff at Bridgeton High School for the previously approved Extended Day Programs from October 15, 2013 through May 29, 2014, Tuesday & Thursday, 2:30-4:30 PM. Account # 15-140-100-101-01-02.

Name	Position	Salary/Hr	Hrs.	Days	Total
Debra LeCates	Media Center Specialist	\$30.00	2	60	\$3600.00
Kathleen Ratliff	AHSA LAL Teacher	\$27.00	2	19	\$1026.00
Kayla Koskey	HSPA Prep Math Teacher	\$27.00	2	8	\$432.00
Kathleen Ratliff	HSPA Prep LAL Teacher	\$27.00	2	8	\$432.00
Travis Ludwick	Science Teacher	\$27.00	2	60	\$3240.00
Heather Ruple	Math Teacher	\$27.00	2	60	\$3240.00
Seth Engber	Credit Completion Teacher	\$27.00	2	30	\$1620.00
David Kroon	Substitute Math Teacher for HSPA Prep/Extended Day	\$27.00	N/A	N/A	As needed

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**Item 4.4.7 a-c \*Approval of Bridgeton High School Initiatives Staff for 2013-14**

- a. Approved the following staff for the Saturday School SIP Program, 8:00 AM-12:00 PM (Title I Funding) for the 2013-2014 school year, effective October 12, 2013 through May 31, 2014. Account # 20-237-200-200-02-40, 20-237-200-100-02-40 and 20-237-100-100-02-40.

Name	Position	Salary/Hr	Hours	FICA	Total
David Kroon	Teacher	\$27.00	120	\$247.86	\$3735.72
Maria Ekimoglou	Teacher	\$27.00	120	\$247.86	\$3735.72
Brittany DeWoody	Teacher	\$27.00	120	\$247.86	\$3735.72
Maria DeRose	Teacher	\$27.00	120	\$247.86	\$3735.72
Yvonne Scull	Nurse	\$27.00	120	\$247.86	\$3735.72
Dr. Dorian Giorgio	Program Supervisor	\$35.00	120	\$321.30	\$4521.30
Dr. Emily Cannon	Substitute Program Supervisor	\$35.00	N/A	N/A	As needed
Stephen Lynch	Substitute Program Supervisor	\$35.00	N/A	N/A	As needed
Eric Bailey	EEO	\$25.00	120	\$229.50	\$3229.50

- b. Approved the following staff for the Data Team SIP Program (Title I Funding) for Bridgeton High School for the 2013-2014 school year, effective October 19, 2013 through May 31, 2014, Tuesday & Thursday 3:00-5:00 PM. Account # 20-237-200-200-02-40 and 20-237-100-100-02-40.

Name	Position	Salary/Hr	Hours	FICA	Total
Karli Fratz	Teacher	\$30.00	120	\$275.40	\$3875.40
Amanda Winslow	Teacher	\$27.00	120	\$247.86	\$3735.72
Jennifer DeShields	Teacher	\$30.00	120	\$275.40	\$3875.40
Jeffrey Meeks	Teacher	\$27.00	120	\$247.86	\$3735.72
Brittany DeWoody	Teacher	\$27.00	120	\$247.86	\$3735.72
Dr. Dorian Giorgio	Supervisor	\$35.00	114	\$305.24	\$4295.24

- c. Approved the following staff for the Teacher Technology Specialist SIP Programs (Title I Funding) for Bridgeton High School for the 2013-2014 school year, effective October 19, 2013 through May 31, 2014, Tuesday & Thursday 3:00-5:00 PM. Account # 20-237-200-200-02-40 and 20-237-100-100-02-40.

Name	Position	Salary/Hr	Hours	FICA	Total
David Kroon	Teacher	\$27.00	120	\$247.86	\$3735.72
Christopher Ney	Teacher	\$27.00	120	\$247.86	\$3735.72

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**Item 4.4.8 a-b \*Approval of Fall Curriculum Writing for 2013-2014**

- a. Approved the following staff for the Fall Bilingual Curriculum Writing, Level II Lit, Level III Lit and Level IV Lit to be held at Bridgeton High School, effective October 9, 2013 through February 27, 2014, Monday-Thursday from 3:00-5:00 PM. Account # 20-240-200-100-00-40.

Name	Position	Salary/Hr	Hours	Total
Christine Queripel	Teacher	\$27.00	144	\$3888.00
Donna Chance	Teacher	\$30.00	144	\$4320.00
Megan Donaghy	Teacher	\$30.00	144	\$4320.00

- b. Approved the following staff for the 6<sup>th</sup> Grade Science Curriculum at Indian Avenue School from October 10, 2013 through November 26, 2013 Monday, Tuesday, Thursday & Friday 3:30-5:30 PM. Account # 20-237-200-100-00-40.

Name	Position	Salary/Hr	Hours	Total
Mark Raybould	Teacher	\$30.00	40	\$1200.00

**Item 4.4.9 \*Approval of District Title I Personnel for 2013-2014**

Approved the following staff for the District Title I Afterschool Program effective, October 9, 2013. The program's hours of operation are Monday -Thursday, 3:30-5:45 PM at all of the district's K-8 schools Account # 20-237-100-100-00-40, 20-237-100-106-00-40, 20-237-200-100-00-40 and 20-237-200-110-00-40.

Name	Position	Salary/Hr	Hours	Days	Total
Adrian Garrett	Aide	\$13.33	2.5	96	\$3199.20
Heather Zoyac	Aide	\$20.53	2.5	96	\$4927.20
Beverly Heath	Aide	\$20.00	2.5	96	\$4800.00
Catherine Burrell	Aide	\$20.53	2.5	96	\$4927.20
Brett Waller	EEO	\$35.62	2	95	\$6767.80
Michael Brown	EEO	\$36.46	2	95	\$6927.40
Jennifer Johnson	Teacher	\$27.00	2.5	96	\$6480.00
Nicole Carminati	Teacher	\$30.00	2.5	96	\$7200.00
Peris Oribabor	Teacher	\$30.00	2.5	96	\$7200.00
Vicki Andrews	Teacher	\$27.00	2.5	96	\$6480.00
Mary Jane Feaster	Teacher	\$27.00	2.5	96	\$6480.00
Kenyetta Cedano McBride	Teacher	\$27.00	2.5	96	\$6480.00
Taja Board	Teacher	\$27.00	2.5	96	\$6480.00
John Ford	Teacher	\$27.00	2.5	96	\$6480.00
Elizabeth Carroll	Teacher	\$27.00	2.5	96	\$6480.00
Deborah Beattie	Teacher	\$30.00	2.5	96	\$7200.00

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Margaret Morgan	Teacher	\$30.00	2.5	96	\$7200.00
Carol Phister	Teacher	\$30.00	2.5	96	\$7200.00
Elle Goga	Teacher	\$27.00	2.5	96	\$6480.00
Rebecca Franklin	Teacher	\$27.00	2.5	96	\$6480.00
Cherise Wardwell	Teacher	\$27.00	2.5	96	\$6480.00
Jacqueline Gentry	Teacher	\$30.00	2.5	96	\$7200.00
Tammy Burnett	Teacher	\$27.00	2.5	96	\$6480.00
Debra Kimble	Teacher	\$30.00	2.5	96	\$7200.00
Shannon Harris	Teacher	\$27.00	2.5	96	\$6480.00
Caroline Cornelius	Teacher	\$30.00	2.5	96	\$7200.00
Gheorghe Dooley	Teacher	\$27.00	2.5	96	\$6480.00
Kevin Skala	Substitute Teacher	\$27.00	N/A	N/A	As needed
Katie Schlegel	Substitute Teacher	\$27.00	N/A	N/A	As needed
William Turner	Substitute Teacher	\$27.00	N/A	N/A	As needed
Jesus Nieves	EEO	\$33.66	2	95	\$6395.40
Darwin Cooper	EEO	\$35.62	2	95	\$6767.80
Gary Denby	EEO	\$35.62	2	95	\$6767.80
Yvonne Scull	Nurse	\$30.00	2	96	\$5760.00
Dr. Anne Marie Pai	Teacher	\$33.00	2.5	96	\$7920.00
Chantel Frazier	Coordinator	\$35.00	3	97	\$10185.00
Dr. Anne Marie Pai	Substitute Coordinator	\$35.00	N/A	N/A	As needed

**Item 4.4.10 \*Approval of 21<sup>st</sup> Century Program Staff for 2013-2014**

Approved the following staff for the previously approved 21<sup>st</sup> Century Program at Cherry Street School, Monday-Friday from 3:00-6:00 PM for the 2013-2014 school year, effective October 9, 2013 through on or about August 2014, due to a declination. Account # 20-457-100-100-00-40 and 20-457-200-100-00-40.

<b>Name</b>	<b>Position</b>	<b>Rate</b>	<b>Hours</b>	<b>Days</b>	<b>Total</b>
Donna Bard	Aide	\$13.33	2.5	150	\$4,998.75

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**Item 4.4.11** \***Approval of ABE/GED Program Staff for 2013-2014**

Approved the following staff for the ABE/GED Program for the 2013-2014 school year, effective October 9, 2013, Monday & Wednesday from 5:00-8:00 PM. Account # 20-620-100-100-00-40, 20-620-200-200-00-40 and 20-620-100-106-00-40. (Pending Receipt of Grant Award Notice)

<b>Name</b>	<b>Position/Club</b>	<b>Salary/Hr</b>	<b>Hrs/Week</b>	<b>Weeks</b>	<b>Total</b>
Tyrone Williams	Instructor	\$27.00	6	28	\$4536.00
Wayne Hendricks	Instructor	\$30.00	6	30	\$5400.00
Samuel Hull	Supervisor	\$35.00	6	30	\$6300.00

**Item 4.4.12** \***Approval of Breakfast Staff Change of Hours for 2013-2014**

Approved the change of hours for the following Breakfast Staff, effective October 9, 2013. Account # 60-000-000-000-02.

<b>Name</b>	<b>Position</b>	<b>Salary/Hr.</b>	<b>Current Hours</b>	<b>New Hours</b>	<b>Days</b>	<b>Total</b>
Barbara Thompson	Breakfast Worker	\$19.74	1.75	1.25	180	\$4,441.50

**Item 4.4.13** \***Ratification of Preschool Bus Aide Staff for 2013-2014**

Ratified the following Preschool Bus Aide, effective September 3, 2013. Account # 20-218-200-110-00-01.

<b>Name</b>	<b>Position</b>	<b>Salary/Hr.</b>
Carlos Diaz	Permanent Bus Aide	\$12.31

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**Item 4.4.14**      **\*Approval of Job Description**

Approved the following job description:

**Bridgeton Public Schools**

**Job Description**

NEW

**POSITION:**

District Director of Curriculum Language Arts Literacy

**QUALIFICATIONS:**

1. Masters Degree.
2. Principal or School Administrator Certificate and preferably, a certificate in the area of Reading Specialist.
3. Five (5) years of successful teaching experience.
4. Knowledge of and experience in curriculum development, implementation of instruction, Language Arts Literacy field, and experience serving as a Literacy Master Teacher or LAL coach.
5. Must possess a comprehensive knowledge of the principles, practices, and current issues in the provision of a reading/language arts (K-12) program.
6. Must possess the ability to guide and train teachers in effective instructional techniques and strategies.
7. Must possess knowledge and effective skills in textbook selection, curriculum development, and budget development.
8. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

**REPORTS TO:**

Assistant Superintendent

**JOB GOAL:**

**To assist in the development, implementation, and coordination/articulation of a comprehensive K-12 Language Arts program that will enable all students to obtain success in the Common Core Content Standards and district and state assessments.**

**PERFORMANCE RESPONSIBILITIES:**

1. Supervises and administers the district's reading/language arts (K-12) instructional program.
2. Supervises the district's language arts supervisors.
3. Evaluates the effectiveness of instructional methods and programs and recommends revisions and improvements as needed.
4. Coordinates curriculum and assessment development, implementation, and revision.
5. Initiate, develop, and coordinate activities and workshops to improve student achievement in the areas of language arts literacy that are consistent with current best practices.
6. Visits and observes elementary schools on a regular basis to ensure consistency of what is taught from school to school and teacher to teacher in the reading/language arts literacy program.
7. Indirectly supervises elementary school reading/language arts teachers and assists school principals in evaluating them.
8. Performs classroom observations and assists teachers in the improvement of instructional performance.
9. Provide guidance in the selection of textbooks and other teaching materials and equipment for the program.
10. Provide the Curriculum Committee of the Board of Education with timely information and updates of the district's curricula and instructional programs.
11. Serves as a resource and advisor to principals and teachers regarding the reading/language arts (K-12) program.

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12. Plan and participate in teacher orientation programs, promote and implement language arts literacy programs of in-service education for new and veteran staff.
13. Assists in developing and conducting division wide staff development for the elementary school (K-12) reading/language arts instructional staff.
14. Attend appropriate conferences, meetings, and staff development workshops to keep abreast of current trends in curriculum development and implementation, the assigned content area(s), and the teaching-learning process.
15. Participate in the analysis of student performance data, the identification of obstacles to improved performance, and the identification of remedies for improved teaching and learning in the school.
16. Prepares and monitors the language arts literacy program's budget.
17. Assists the human resources department with interviewing and recommending qualified candidates for elementary school reading/language arts instructional positions.
18. Serves as the central office contact and liaison with parents and the community regarding the reading/language arts (K-12) instructional program.
19. Initiates and maintains effective liaisons with other school districts and professional societies to keep abreast of developments in elementary reading/language arts.
20. Assume the role of the district liaison to support the implementation of building improvement plans required by the New Jersey Department of Education.
21. Coordinates meetings with specialist, department chairs, teachers, and administrators and disseminates information regarding current developments and teaching practices in the language arts literacy field.
22. Coordinates division wide educational activities pertaining to language arts literacy.
23. Represents the school district in educational projects and initiatives at the local, county, state, and national levels.
24. Knows and assist schools in the correct implementation of the laws related to Common Core Standards, PARCC, QSAC and RAC.
25. Serves as the LEA contact for all literacy initiatives.
26. Provides materials as needed to support reading/language arts (K-12).
27. Perform such other duties as assigned by the Assistant Superintendent and which may require a time schedule beyond the normal working hours (i.e., Board of Education curriculum meetings).
28. As assigned, assist with the coordination and development of the New Jersey Quality Single Accountability Continuum (NJQSAC) Improvement Plan.
29. Assume the role of the district liaison to support the implementation of building improvement plans required by the New Jersey Department of Education.
30. Submit to the Assistant Superintendent, a monthly report on school teaching and learning improvement activities and outcomes and annual report of progress made.
31. Performs any other related duties as assigned by the Assistant Superintendent, Curriculum & Instructional Services or other appropriate administrator.

TERM OF EMPLOYMENT:

12 Months. Salary to be determined by the Board of Education.

EVALUATION:

Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.





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13. Perform such other duties as assigned by the Assistant Superintendent and which may require a time schedule beyond the normal working hours (i.e., Board of Education curriculum meetings.)
14. Submit to the Assistant Superintendent a monthly report on school teaching and learning improvement activities and outcomes and an annual report of progress made.
15. Assist in the evaluation and development of the World Language curriculum, textbooks, and programs. Supervise such evaluations as per the Five-year Evaluation Cycle.
16. Develop professional development plan/calendar by assisting principals, supervisors, and coaches with the selection of workshops that are congruent with the district's goals.
17. As assigned, assist with the coordination and development of the New Jersey Quality Single Accountability Continuum (NJQSAC) Improvement Plan.
18. To communicate district goals, programs, performance and initiatives through the Parent Advisory Council, and other forms of communication.
19. Assume the role of the district liaison to support the implementation of building improvement plans required by the New Jersey Department of Education.

**TERM OF EMPLOYMENT:**

12 Months. Salary to be determined by the Board of Education.

**EVALUATION:**

Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

TR 3-16-11, Rev. 5-31-11, 9/13

**Item 4.4.16**      **\*Approval of Job Description**

Approved the following job description:

**Bridgeton Public Schools**  
**Job Description**  
**REVISED**

**POSITION:**

**Response to Intervention (RTI) Supervisor**

**QUALIFICATIONS:**

1. Supervisor certificate and reading certificate (preferred) with background as determined by New Jersey state certification requirements and the Bridgeton Board of Education.
2. Comprehensive knowledge of content and methodology to Response to Intervention Programs.
3. **Required criminal history background check and proof of U.S. citizenship or legal resident alien status.**

**REPORTS TO:**

Assistant Superintendent/**District Curriculum Directors**

**JOB GOAL:** The District believes it is important to ensure that children attain the language, literacy, mathematical, and behavioral skills they need to transition successfully through the District's curriculum. In using a response to intervention instructional model, the district strives to provide more substantial and targeted support to children with the greatest needs. A RTI model of problem solving has three tiers. These tiers target interventions for children who are not making typical or expected progress and need individualized specialist support. The RTI Supervisor supports the three tier model of progressive interventions for reading, writing and mathematics.

**PERFORMANCE RESPONSIBILITIES:**

1. Ability to develop and articulate vision and goals.
2. Ability to create and implement systems for program administration, including referral methods, data collection and storage.
3. Oversees data collection and progress monitoring at every tier.
4. Provides training and technical assistance at every tier.
5. Creates a resource and intervention portal.
6. Responsible for writing and implementing the District's RTI plan.
7. Responsible for supporting intervention software.
8. Responsible for the supervision and evaluation of all RTI teachers.
9. Responsible for the budget of RTI materials.
10. Monitors use of program resources and stays within the prescribed budget for the RTI program.
11. Works collaboratively with building and district administration.
12. Communicates effectively with students, staff, and community.
13. Creates and publishes articles on RTI in various sources for dissemination (e.g. newsletters, other websites, blogs, list serves, etc.).
14. Demonstrates sensitivity to teachers' individual differences and cultural backgrounds.
15. Allocates time and resources effectively.
16. Respects confidentiality.
17. Supports instructional staff's engagement in professional development workshops including oneself.

**TERM OF EMPLOYMENT:** 12 Months. Salary to be determined by the Board of Education.

**EVALUATION:** Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

Item 4.4.17                      \*Approval of Job Description

Approved the following job description:

**Bridgeton Public Schools  
Job Description  
Revised**

**POSITION:** Curriculum Content Supervisor

**QUALIFICATIONS:**

1. Principal or Supervisor Certificate
2. Three years of successful teaching experience
3. Knowledge of curriculum and instruction
4. **Required criminal history background check and proof of U.S. citizenship or legal resident alien status.**

**REPORTS TO:** Bridgeton High School Principal (BHS issues)  
**Assistant Superintendent and District Curriculum Directors** (Curriculum responsibilities)

**JOB GOAL:** To assist the building principal in the supervision and evaluation of teachers, and the coordination/articulation of assigned curriculum area(s)

**PERFORMANCE RESPONSIBILITIES:**

1. Develop, align, revise, and articulate curriculum with all staff, in assigned content area(s), to reflect New Jersey Core Curriculum Content Standards while meeting the needs of all students.
2. Assist in the development and implementation of the district's Professional Development Plan.
3. Encourage the continuous implementation of curriculum with principals and other staff members.
4. Work cooperatively with district administrators and staff to insure implementation of the New Jersey Core Curriculum Content Standards.
5. Promote all efforts for curriculum development in the assigned content area(s), consistent with current best practices.
6. Budget for and attend appropriate conferences, meetings, and staff development workshops to keep abreast of current trends in curriculum development.
7. Assist the District Curriculum Supervisors K-12 in the development, evaluation and selection of curriculum materials, including textbooks, teaching aids, and equipment.
8. Develop, initiate, and coordinate activities at elementary, middle, and high school levels that are appropriate to the assigned content area(s).
9. Submit to the Assistant Superintendent, High School Principal, and the District Curriculum Supervisors K-12, a monthly report and an annual report. All monthly reports are due to these individuals no later than five (5) days following the last day of the month.
10. Conduct professional observations/annual performance reports of high school teachers in the assigned content area(s) and other teachers in the content area(s) as deemed necessary by the Assistant Superintendent.
11. Cooperate with the District Curriculum Supervisors in the development, implementation, and supervision of curriculum.
12. Serve as a member of the High School Principal's Cabinet.
13. Intercede, when appropriate, in disciplinary matters such as: consulting with teachers about discipline matters in their classroom and signing referrals to be forwarded to the Assistant Principals' office.
14. Assist in the hiring process for teachers in assigned content area(s).
15. Perform such other duties as assigned by the building principal, Assistant Superintendent **and/or Directors.**

**TERM OF EMPLOYMENT:** 12 Months. Salary to be determined by the Board of Education.

**EVALUATION:** Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

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**Item 4.4.18**                      **\*Approval of Job Description**

Approved the following job description:      Bridgeton Public Schools

**Job Description**

**POSITION:**                                      District Language Arts Supervisor

**QUALIFICATIONS:**

1. Masters Degree, Supervisor Certificate and a Reading Certificate.
2. Five years of successful teaching experience.
3. Knowledge and experience in early, middle, and secondary literacy, psycholinguistic perspectives in reading, and writing proficiency.
4. **Required criminal history background check and proof of U.S. citizenship or legal resident alien status.**

**REPORTS TO:**                      Assistant Superintendent/**District Director of Curriculum Language Arts Literacy**

**JOB GOAL:** To assist in the development, implementation, and coordination/articulation of literacy/writing curriculum that helps build student confidence in their abilities to be successful and writers.

**PERFORMANCE RESPONSIBILITIES:**

1. With the Directors of Curriculum, and building-level principals, and instructional staff, coordinate/articulate and monitor implementation of district curriculum to fidelity in literacy and writing to reflect the New Jersey Core Curriculum Content Standards.
2. Initiate, develop and coordinate with the Director of Curriculum; activities and workshops (consistent with *Best Practices*) to improve student achievement in literacy and writing.
3. With the assistance of the district's **Director of Planning/Research and Evaluation (Testing)**, establish a database for reading levels of K-8 students.
4. As assigned, assist with the coordination of literacy and writing intervention, remedial, and enrichment instruction.
5. Conduct professional observations of teachers in literacy and writing instruction.
6. Cooperate with the Director of Curriculum in the development, implementation, and supervision of the curriculum.
7. Provide classroom assistance to teachers with literacy and writing strategies including demonstration lessons.
8. Participate in new teacher orientation and help plan, promote, and implement programs of in-service education for new and veteran staff.
9. Budget for and attend appropriate conferences, meetings, and staff development workshops to keep abreast of current trends in literacy and writing instruction.
10. As assigned, serve as a member of the School Leadership Council and participate in the analysis of student performance data, the identification of obstacles to improved performance, and the identification of remedies for improving teaching and learning in the schools.
11. As needed, assist in the recruitment of highly qualified curricula and instructional staff and participate in interviews of same for assigned content area(s).
12. Perform such other duties as assigned by the Assistant Superintendent and **District Director of Curriculum Language Arts Literacy**, and which may require a time schedule beyond the normal working hours (i.e., Board of Education curriculum meetings).
13. Submit to the Assistant Superintendent and **District Director of Curriculum Language Arts Literacy**, a monthly report on school teaching and learning improvement activities and outcomes and, an annual report of progress made.
14. Develop professional development plan/calendar by assisting principals, supervisors and coaches with the selection of workshops that are congruent with the district's goals.
15. As assigned, assist with the coordination and development of the New Jersey Quality Single Accountability Continuum (NJQSAC) Improvement Plan.
16. Perform the duties of a *Reading Recovery Teacher Leader* in accordance with the guidelines of the *Reading Recovery Council of North America*.

**TERM OF EMPLOYMENT:** 12 Months. Salary to be determined by the Board of Education.

**EVALUATION:** Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

TJ/js 8/08 NJ 10/13

**Item 5.1.1**

**\*Approval of Bills September 2013**

Approved the September bills to be paid as follows:

10-General	\$ 1,599.00
11-Current Expense	\$ 1,205,474.32
12-Capital Outlay	\$ 632,966.92
13-Special Schools	
15-Whole School Reform	\$ 489,336.15
20-Special Revenues	\$ 581,160.77
40-Debt Service	
30-Capital Projects	\$ 60.00
60-Enterprise Fund	\$ 107,017.59
70- Internal Service Fund	
Health Benefits	\$ 1,446,200.94
Payroll	\$ 5,413,490.86
TOTAL	\$ 9,877,306.55

**Item 5.1.2 a-b**

**\*Approval of Financial Reports**

- a. Approved the August Treasurer's Reports for the 2013-2014 school year.
- b. Approved the August Board Secretary's Report for the 2013-2014 school year.

**Item 5.1.3**

**\*Approval of Board Secretary's Certification**

Approved the Board Secretary's Monthly Certification of Budgetary Status for August.

I certify that as of August 31, 2013 no major budgetary account or fund has been over-expended.

Nicole M. Schoener, Board Secretary

Date:

**Item 5.1.4**

**\*Approval of Certification of Major Account/Fund Status**

Approved the Board of Education's Monthly Certification of Major Account/Fund Status. We certify that as of August 31, 2013 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended and that sufficient funds are available for the remainder of the fiscal year.

**Item 5.1.5**

**\*Approval of 2013-2014 Tuition**

Approved the tuitions listed for out of district placements. Yearly tuition amounts, tuition payments prorated.

**Vineland Public Schools**

Start Date	#	Tuition	Account#
9/9/2013	3	\$52,000.00	11-000-100-566-00-01

**Item 5.1.6 a-b \*Approval of Acceptance and Award of Bids**

- a. Approved the acceptance of the Math Coach Bids:

Houghton Mifflin Harcourt 95.3 points  
Education Design Consultants 83.0 points  
Math Solutions 47.6 points

Following review and evaluation of the bid, the recommendation is to award the contract to Houghton Mifflin Harcourt for a fee of \$142,945.00.

- b. Approved the acceptance of the Electrical Supplies Bids:

<b>Name of Bidder</b>	<b>Total Bid for Electrical Supplies based on per case or box price</b>	<b>Total bid for bulbs and ballasts based on box, case or each price</b>
<b>Bulb World</b>	<b>\$1,341.37</b>	<b>\$3,773.75</b>
<b>Colonial Electric</b>	<b>\$1,275.55</b>	<b>\$4,605.89</b>
<b>Fairlite Electric</b>	<b>\$1,571.81</b>	<b>\$3,933.48</b>

Following review and evaluation of the proposals, the recommendation is to award the contract as follows:

The Board is awarding the bid in entirety to – Bulb Word

**Item 5.1.7 \*Approval of Rejection of Bid**

To reject all bids and readvertise for Uniforms bid pursuant to N.J.S.A. 18A: 18A-22(e) which states a board of education may reject all bids for the purpose or provisions or both of N.J.S.A. 18A:18A-1 et seq. are being violated. In reviewing the bid packages it was found that none of the vendors were “responsive” to the bid specifications. There were no bids for uniforms for food services staff and required bid bonds were not included.

**Item 5.1.8 \*Approval of Memorandum of Understanding**

Approved the Memorandum of Understanding with New Jersey State Police, Office of Emergency Management to continue to receive FEMA reimbursements for damages incurred. (Attached)

**Item 5.1.9 a-b \*Approval of Contracts**

- a. Approved the extension of the contract with Salmon Ventures for the 2013-2014 school year in the amount of \$5000 per month for the availability of the SVL Professional Team. Outside the scope of services the district shall pay the following rates:

Senior Consulting Services - \$125 per hour  
Administrative/Technical services - \$95 per hour  
Clerical Services - \$40 per hour

- b. Approved the contract with Compete Care Health Network for the Toothmobile to provide services for the 2013/2014 school year at no cost to the Board.

**Item 5.1.10 \*Approval of Transfers**

Approved budget transfers through August 31, 2013 for the 2013-2014 school year as attached.

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**Item 5.1.11**      **\*Approval of Three Year Comprehensive Maintenance Plan**

Approved the updated three year comprehensive maintenance plan for the district facilities.  
(Attached)

**Item 5.1.12**      **\*Approval of Required Maintenance Plan**

Approved the required maintenance plan, schedule M1, as of October 20, 2013 which reflects the prior year expenditure of required maintenance items and the minimum required maintenance budget amounts for the 2014/2015 budget year.  
(Attached)

**Item 5.1.13**      **\*Approval of Violence, Vandalism and Substance Abuse Report**

Approved the 2012-2013 Violence, Vandalism and Substance Abuse Report.  
(As presented)

**Item 5.1.14**      **\*Approval of Merit Goals**

Approved the Superintendents 2013-2014 merit goals which have been approved by the County Superintendent. The Superintendent reviewed the merit goals with the board at a previous meeting.

**Item 5.1.15 a-d**      **\*Approval of Change Orders**

- a. Approved Change order #4 for the Cherry Street School Site Work project in the amount of \$2,390.96.
- b. Approved Change Order #5 for the Cherry Street School Site Work project in the amount of \$1,718.20.
- c. Approved Change Order #8 for the TCU Relocation project in the amount of \$2,208.25.
- d. Approved Change Order #4 for the Indian Ave. and Cherry Street School Interior Renovations project in the amount of \$2,872.60.

**Item 5.1.16**      **\*Approval of Home Instruction Fee**

Approved the fee for home instruction services provided by Bridgeton Board of Education at \$30 per hour.

**Item 5.1.17**      **\*Approval of Acceptance of Non Public Grants Funds**

Approved the Acceptance of funds for the following Non Public grants for FY 13-14.

Non Public Textbooks	\$2,743
Non Public Nursing	\$3,860
Non Public Technology	\$1,000
Chapter 192	\$23,457
Chapter 193	\$13,558

**Item 5.1.18**      **\*Approval of Submission of Final Non Public Reports**

Approved submission of Final Non Public Reports for FY 2012-2013.

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**Item 6.1.1 a-e \*Facility Usage**

- a. Approved the request of Cumberland County Office of Emergency Management to use the BHS Gym, East Cafeteria and Parking lot on April 16, 2014 and May 14, 2014 from 5:00-9:30 PM for emergency management rehearsals. **Requesting waiver of fees. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- b. Approved the request of All That Dance Studio to use Bridgeton High School Auditorium, Music Room, West Cafeteria and Lobby on Friday, December 13, 2014, 4:00-10:00 PM for rehearsal and Saturday, December 14, 2014 noon to 5:00 PM for show. **Custodial, sound and security fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- c. Approved the request of All That Dance Studio to use Bridgeton High School Auditorium, Music Room, West Cafeteria and Lobby on June 5, 6 & 7, 2014 from 5:00pm to 10:00pm for rehearsal and performances. **Custodial, sound and security fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- d. Approved the request of Herb Henry Youth Basketball to use the Broad St. Large Gym on Wednesdays & Thursdays, 6:00pm to 8:00pm, beginning December 4, 2013 and ending March 5, 2014 for practices and the Bridgeton High School gym on Saturdays & Sundays, 12:30pm to 5:00pm, beginning January 4 and ending March 2, 2014 for games. **Flat rate of \$2000 will be charged to cover custodial expenses. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- e. Approved the request of DH Soccer League to use the Broad St. Lg. Gym on Mondays & Tuesdays, 6:00pm to 10:00pm, beginning October 21, 2013 and ending March 25, 2014 for soccer games. **\$50.00 per evening rental fee will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

**END OF CONSENT AGENDA**

Motion by Mr. Morgan, second by Mr. SmithBey approving the consent agenda.

**Motion carried, roll call vote was 8-0.**

**Item 7. Non-Consent Agenda**

**Item 4.4.19 Approval of Termination of Non-Certificated Staff**

Motion by Mr. Morgan, second by Mr. SmithBey approving the termination of a non-certificated staff member for abandonment of position, whose name has been filed with the Director of Human Resources, effective October 9, 2013.

**Motion carried, roll call vote was 8-0.**



**Item 5.1.19 a-b**

**Approval of Memorandum of Agreement**

Motion by Mr. Morgan, second by Ms. Taylor Holmes approving the following:

- a. Approved the Bridgeton Association of Non Teaching Specialists Memorandum of Agreement for the contract period beginning July 1, 2012 and ending June 30, 2015.
- b. Approved the Teamsters Local 676-Bridgeton Custodians Memorandum of Agreement for the contract period beginning July 1, 2012 and ending June 30, 2015.

**Motion carried, roll call vote was 8-0.**

**Item 5.1.20 a-g**

**Approval of Board New Jersey School Boards Association Conference**

Motion by Mr. Williamson, second by Mr. Morgan approving the following:

- a. Approved Ms. Angelia Edwards to attend the NJSBA conference in Atlantic City, October 22-24, 2013. \$580.00 to be charged to account #11-000-230-585-00-80.
- b. Approved Mr. Ricardo Perez to attend the NJSBA conference in Atlantic City, October 22-24, 2013. \$580.00 to be charged to account #11-000-230-585-00-80.
- c. Approved Mr. Kenny SmithBey Jr. to attend the NJSBA conference in Atlantic City, October 22-24, 2013. \$580.00 to be charged to account #11-000-230-585-00-80.

**Motion carried, roll call vote was 5-0-3, with Ms. Edwards, Mr. Perez and Mr. SmithBey abstaining.**

**Motion by Mr. Williamson, Second by Mrs. Peterson approving the following:**

- d. Approved Ms. Barbara Taylor Holmes to attend the NJSBA conference in Atlantic City, October 22-24, 2013. \$580.00 to be charged to account #11-000-230-585-00-80.
- e. Approved Mr. Albert Morgan to attend the NJSBA conference in Atlantic City, October 22-24, 2013. \$580.00 to be charged to account #11-000-230-585-00-80.
- f. Approved Mrs. Mary Peterson to attend the NJSBA conference in Atlantic City, October 22-24, 2013. \$580.00 to be charged to account #11-000-230-585-00-80.
- g. Approved Dr. Thomasina Jones, Superintendent of Schools and Mr. Nedd Johnson, Assistant Superintendent of Schools to attend the NJSBA Convention in Atlantic City, NJ from October 22, 2013 through October 24, 2014. \$580 to be charged to Account #'s 11-000-230-580-00-13 and #11-000-230-580-00-15.

**Motion carried, roll call vote was 5-0-3, with Ms. Holmes, Mr. Morgan and Mrs. Peterson abstaining.**

**Item 8. OTHER BOARD ACTION: INFORMATION**

- 8.1 Motion by Mr. SmithBey, second by Mrs. Peterson approving Second Reading Revised Policy 4112.2 Certification  
**Motion carried, roll call vote was 8-0.**

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- 8.2 Motion by Mr. Morgan, second by Mr. Perez approving Second Reading Revised Policy 4131/4131.1 Staff Development, In-Service Education, Visitation, Conferences  
**Motion carried, roll call vote was 8-0.**
- 8.3 Motion by Mr. SmithBey, second by Mr. Williamson approving Second Reading Revised Policy 9111 Qualifications and Background Checks  
**Motion carried, roll call vote was 8-0.**
- 8.4 Motion by Mrs. Peterson, second by Mr. SmithBey approving Second Reading Revised Policy 6153 (R) Field Trip Policy  
**Motion carried, roll call vote was 8-0.**
- 8.5 Motion by Mr. SmithBey, second by Mrs. Peterson approving Second Reading New Policy Guidelines for Volunteer Fingerprinting  
**Motion carried, roll call vote was 8-0.**
- 8.6 Motion by Mr. SmithBey, second by Mrs. Peterson approving **BHS JROTC** to travel to the Air Force Nationals Drill Competition in Landover, Maryland on March 21-23, 2014. This is an overnight trip, 40 students and 4 chaperones will attend. Total cost of trip \$7,418.75, requesting Board assistance with cost of the trip. Deposits are due in December. (Board Policy 6153 for grades 9-12, the board contribution shall not exceed the per diem rate of \$100.00 per student)  
**Motion carried, roll call vote was 8-0.**
- 8.7 Motion by Mr. SmithBey, second by Mr. Williamson approving request of Ms. Jennifer York, Teacher at Buckshutem Road School, for a **Board Approved Leave**, without pay from May 13, 2014 to June 30, 2014 or released from doctor's care. This leave is subject to change.  
**Motion carried, roll call vote was 8-0.**

**Item 9.**

9.1 Committee Reports

9.2 Executive Session

Motion by Mr. Morgan, second by Mr. SmithBey approving the following Resolution for Executive Session:

Whereas, Section 8 of the Open Public Meeting Act, Chapter 231 PL 1975, permits the exclusion of the public from a meeting in certain circumstances: and

Whereas, this public body is of the opinion that such circumstances presently exist.  
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City of Bridgeton, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon hereinafter specified subject matters.
2. The nature of the subject matters to be discussed is:
  - a) Abolishment of positions
  - b) Proposal of additional staff positions
  - c) Discussion of termination of Non Certificated Staff PCN#2373.
  - d) Suspension of an Administrator
  - e) Update on litigations: AG, RT, & SD

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3. It is anticipated at this time that the above stated subject matters will be made public when appropriate.
4. This Resolution will take effect immediately.

**Motion carried, roll call vote 8-0.**

**RETURN TO THE PUBLIC**

Motion by Mr. Morgan, second by Mr. SmithBey, approving the return to the public portion of the meeting at 8:17 p.m.

**Motion carried, roll call vote was 8-0.**

**Item 10. ADJOURNMENT**

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving adjourning the meeting at 8:25 p.m.

**Motion carried, roll call vote was 8-0.**

Respectfully Submitted,

Nicole M. Schoener  
School Business Administrator

**October 8, 2013****Executive Session Minutes  
October 8, 2013**

The public action meeting of the Bridgeton Board of Education was called to order at 6:00 p.m. by Nicole Schoener. Board Members present were Ms. Angelia Edwards, Mr. Albert Morgan, Mrs. Mary Peterson, Mrs. Brenda Dellaquilla, Mr. James Williamson, Mr. Kenny SmithBey, Mr. Ricardo Perez and Ms. Barbara Taylor Holmes. Mr. Curtis Edwards was absent. Also in attendance were, Dr. Thomasina Jones, Superintendent, Mrs. Nicole M. Schoener, School Business Administrator, Mr. Nedd Johnson, Assistant Superintendent and Mr. Kevin McCann, Solicitor. Prayer was offered by Ms. Edwards.

**Executive Session began at 7:20 pm.**

Mr. Everett provided information to the board on the termination of a non-certificated staff in 4.4.19.

Dr. Jones informed the Board regarding Mr. Denby's request. She explained the concern of allowing one person to be alone in a building after hours. This leaves the board open for all allegations of impropriety. Dr. Jones suggested we implement a parameter of a time limit. Ms. Edwards stated that he has been doing this for years. They don't want to offend the employee and discourage him from helping the kids. Mr. McCann provided legal opinion on the situation and concurred with the opinion of Dr. Jones. Ms. Edwards said use permission slips so parents agree and a sign in and out sheet.

Dr. Jones explained her decision to recommend eliminating the Director of Technology in exchange for a person who can maintain the infrastructure, an information technology manager, particularly with PARCC implementation. It is the intention to eliminate outside contracts for services. Mr. Williamson explained that in technology directors normally oversee the department and have individuals under them who specialize in one section of technology; he does not feel that we would find one person to be able to complete this task. Dr. Jones explained that in schools, Directors have to have a principal certification and therefore, a background in education. With this qualification, we are not getting a person who has a strong focus and training in the field of technology systems operations. The position being proposed would require the person to have a technology system background. Next Dr. Jones shared her recommendation to eliminate the Science Curriculum Supervisor and the Director of Early Childhood. A particular need in the district continues to be LAL and she believes there would be a greater benefit from a Director in LAL focusing on reading over that of a science supervisor and would like to utilize the funding for that purpose. Early Childhood was reduced by five TCUs and therefore reduced enrollment by 75 students. The funding as it relates to preschool education is based upon the enrollment and is therefore expected to decrease. In addition, the preschool has been relying upon carryover funding to maintain their current program and structure. Normally districts with a principal and assistant principal do not also have a director. Therefore, to address the funding concerns and maintain the program integrity, Dr. Jones is recommending that we no longer employ this position.

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Dr. Jones informed the board that she suspended an administrator while an investigation is conducted.

**RETURN TO THE PUBLIC**

Motion by Mr. Morgan, second by Mr. SmithBey, approving the return to the public portion of the meeting at 8:17 p.m.

**Motion carried, roll call vote was 8-0.**

Respectfully submitted,

Nicole M. Schoener  
School Business Administrator