

December 10, 2013

**BRIDGETON BOARD OF EDUCATION
PUBLIC ACTION MEETING
December 10, 2013**

The public action meeting of the Bridgeton Board of Education was called to order at 6:00 p.m. by Nicole Schoener. Board Members present were Ms. Angelia Edwards, Mr. Curtis Edwards, Mrs. Mary Peterson, Mrs. Brenda Dellaquilla, Mr. James Williamson, Mr. Kenny SmithBey, Mr. Ricardo Perez, Mr. Albert Morgan and Ms. Barbara Taylor Holmes. Also in attendance were, Dr. Thomasina Jones, Superintendent, Mrs. Nicole M. Schoener, School Business Administrator, Mr. Nedd Johnson, Assistant Superintendent and Mr. Kevin McCann, Solicitor. Prayer was offered by Ms. Edwards.

1.5 OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. Bridgeton Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board in the lobby of the Bank Street Administration Building and mailed to the City Clerk of Bridgeton, South Jersey News, Bridgeton, The Press of Atlantic City, Pleasantville and Radio Station WSNJ, Bridgeton on November 26, 2013.

1.6 PUBLIC PARTICIPATION- None

1.7 RESOLUTIONS –

Motion by Mrs. Dellaquilla, second by Mr. Williamson approving the following resolutions:

National Cooperative Purchase
Disposal of Surplus Property-GovDeals

Motion carried, roll call vote was 9-0.

1.8 PRESENTATIONS –

Audit Report FY'2013 – Mr. Dave Rollison, Bowman & Company

Mr. Shawn Glynn from Bowman and Company presented the annual audit report. There were no audit findings and recommendations. Mr. Glynn stated there were a few housekeeping items to improve but the fiscal state of the district is strong. Ms. Edwards asked what the grade would be A-F. Mr. Glynn stated it would be an A. There were no further questions.

HIB Report to the Board – Dr. Jones reported the monthly HIB information:
Substantiated: 3 from Cherry, 5 QML, 5 West and 1 Indian.
Each case was presented to the Board.

Bulldog's of the Month – Dr. Jones presented the Bulldog of the month from each school. Students were presented with plaques and awards.

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Red Cross Program for K-8 – Dr. Jones presented a Red Cross Program for K-8. Students will learn to give back to the community by participating in a red cross after school program. Dr. Jones explained the program of the red cross and showed a power point prepared by them.

Broad Street School Renovations – Mr. Warren DeShields shared a presentation with the Board regarding proposed changes to the Broad Street cafeteria.

Dr. Jones presented suspension data comparing September – November 2012 to September – November 2013. There has been a dramatic decrease overall in the number of suspensions since the inception of the in-house suspension program.

1.9 APPROVAL OF MINUTES

Motion by Mr. Morgan, second by Mrs. Peterson approving the following minutes:

Regular Agenda Session/Public Action Meeting	November 12, 2013
Executive Session	November 12, 2013
Special Executive Session Meeting	September 27, 2013
Special Executive Session Meeting	September 28, 2013
Special Executive Session Meeting	September 29, 2013

Motion carried, roll call vote was 9-0.

The Board reviewed the agenda.

***CONSENT AGENDA**

Item 2.1 *Approval of Curriculum, Supplemental Materials, & Textbooks

Curriculum:

- Television Production IV – (2010 Standards)
- Theatre VIII – Grade 12 (2009 Standards)
- Statistics AP – (2010 Standards)
- Computer Science AP – (2010 Standards)

Supplemental Materials:

- Ever Fi Financial Literacy Curriculum Online Program

Item 2.2 a-b * Approval of Professional Development

- a. Approved the following staff members to attend the New Jersey Music Education Association Conference on Friday, February 21, 2014 from 8:30 AM – 4:00 PM at the Hilton Hotel and Conference Center in East Brunswick, NJ. Registration cost \$150.00 per person, Acct. #20-270-200-580-00-40.
- | | |
|-----------------------------------|----------------------------------|
| George Byrd, Broad Street | Stephen Goodnight, ExCEL |
| Lisa Rosario, Buckshutem Road | Trisha Fusco-Dennis, West Avenue |
| Elizabeth Thomas, BHS | Erin Abbott, Quarter Mile Lane |
| Gina Rongone-Haring, Broad Street | |

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- b. Approved the following staff members to attend the School District Reform Collaborative Forum on March 7-9, 2014. The forum will be held at Sacred Heart University Campus in Fairfield, CT. School Districts agreeing to participate and attend this important dialogue and professional development forum must agree to commit the Superintendent, one Principal (Administrator) and one Teacher to attend Friday evening and Saturday 8:00 am-4:00 pm. Lodging and meals will be provided for forum attendees. Attendees: Dr. Jones, Superintendent, Ms. Rebecca Guess, Principal, and Mr. Shawn Bridges, Teacher. Estimated Airfare cost \$352.00 per person, subject to change.

Item 2.3 a-aa *Approval of Student Programs

- a. Approved **Walnut Street Touring Outreach Company** to perform at Buckshutem Road School on February 25, 2014. There will be two performances of No Easy Way to Freedom & Big Bad Bullysaurs, 9:00-10:00 AM for Grades K-4 and 10:30-11:30 AM for grades 5-8. Total Cost \$1590.00, Acct. #15-190-100-320-00-06.
- b. Approved the use of **Cumberland County Office of Employment and Training Almost Real Products.com website**. AlmostRealProducts.com is a website for a fictitious company that allows students and job seekers to practice completing online job applications and pre-employment assessments in required job knowledge, reading comprehension, language, mental agility, mathematics, situational judgment, and essay questions often asked by employers during interviews. Unlike the real world, instructors can review deficiencies and close knowledge gaps and individuals receive instant feedback on content and academic assessments and can re-take the tests as often as needed. The ARP has eleven divisions that allow students and job seekers to explore various career tracks.
- c. Approved the **ABE/GED program** to revise the hours from Monday and Wednesday from 5-8 PM to Tuesday, Wednesday and Thursday from 5-7 PM.
- d. Approved **Cherry Street School** Accepted a \$250.00 gift card from Target to be used for Christmas giveaways to families in need.
- e. Approved **Indian Avenue Parent Spirit Committee Secret Santa Workshop** December 11-13, 2013 for Grades K-4 to purchase \$1.00 gifts for their family and friends. Parent Volunteers will assist them and wrap the presents. The children will prepare their list and shop with their class at scheduled times. There is no cost to the Board.
- f. Approved **West Avenue School Fundraising Committee Movie Night** on December 12, 2013 from 6:00-8:00 PM. This event is designed to promote safe family fun as well as strengthen parent teacher relationships. This is a \$2.00 per person or \$5.00 per family donation and is open to K-4th grade. A \$1.00 popcorn & bottled water sale will be open during the movie. 100% of proceeds will go directly to new playground equipment for West Avenue students. Disney Pixar's "Monsters University" will be shown. There is no cost to the Board.

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- g. Approved the **Steered Straight Program at West Avenue School** on December 20, 2013. A non-profit educational and prevention/intervention organization, committed to reaching children, teens and young adults with a message of reality about life choices and the importance of consequential thinking so that they understand that there are consequences to their actions. Program times: Grades 6-8 @ 9:15-10:00 AM, Grades K-2 @ 10:00-11:00 AM, and Grades 3-5 @ 11:00 AM–12:00PM.
- h. Approved the **Steered Straight “Ending the Cycle” at West Avenue School**. In an effort to fulfill scholarly recommendations to raise awareness for parent incarceration effect on children, reduce impact on children by acknowledging and confronting their unique needs. This program enables participants to lead healthy, successful lives as they learn how to make positive choices, believe in their own abilities, set and achieve goals, approach situations with optimistic perspective. Dates: March 7, 14, 21, 28, April 4, 11 and May 2 & 9, 2014. There is no cost to the Board.
- i. Approved **Edmodo for Parents Night at West Avenue School**. Edmodo is a digital platform for Teacher/Student/Parent communication. Michelle Andrews, Teacher at West Avenue will introduce Edmodo to parents and give a tutorial. There will be an interpreter available. There is no cost to the Board.
- j. Approved **“Sugar-Less Day to Prevent Tooth Decay” Program** conducted by the Children’s Oral Health Program of the New Jersey Department of Health for all 4th grade students. A registered dental hygienist from the Regional COHP will visit our schools in March 2014 to conduct the “Sugar-Less Day” Program. As part of the activities we are requesting that the 4th grade students create a themed poster. Each student will receive a certificated of participation, oral health informational brochure for parents/guardians, and an oral health kit which includes a toothbrush, tooth brushing timer and toothpaste. Certificates and ribbons will also be awarded to the 1st and 2nd place poster contest winners.
- k. Approved **BHS Boys Basketball Team to help with a Community Coat Drive**. Community Leaders have organized the coat drive and will collect coats from local churches and community groups. The coats will be distributed at the BHS East Cafeteria on Saturday, December 14, 2013 from 12:00 -3:00 PM. There is no cost to the Board.
- l. Approved **Indian Avenue Science Fair Showcase** on January 15, 2014 from 6:00-7:30 PM. Indian Avenue school will showcase middle school science fair projects in the Media center for parents and families. The event will include science demonstrations along with light snacks. There is no cost to the Board.
- m. Approved **Indian Avenue Student Council Holiday Fundraiser** on December 12-19, 2013. Student Council will be selling holiday items such as stickers, pencils, pens, stuffed animals and jewelry (all items under \$3) during student breakfast and lunch periods. There is no cost to the Board.

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- n. Approved **“Books for Veterans to Benefit the American Red Cross”** at Quarter Mile Lane School. Bins will be placed in the main entrance of the school in January for students, staff and guests to donate books to veterans. A goal will be set for the amount of books collected. Students will begin to receive volunteer information monthly in the newsletter and brochures will be made available in the main entrance of the school.
- o. Approved **Cherry Street School PBSIS (Positive Behavior Support in Schools) Social Dance** on December 19, 2013 from 6:00-8:00 PM. This is a fundraiser for PBSIS, the cost is \$2.00 per person.
- p. Approved **Making Math Fun Night at Quarter Mile Lane School** on December 17, 2013 from 6:00-7:30 PM. A night of fun math games and activities will be provided for all students and families. Parents will have a chance to experience their child’s math curriculum through math facts, interactive games and workshops. Light refreshments (water, pretzels, and sun chips will be served). Total cost \$100.00, Acct. # 20-237-200-600-08-40.
- q. Approved **Purchase of Survey Monkey** to administer the NJ Climate Surveys. Survey Monkey will allow us to create online surveys and analysis. This is an annual fee of \$300.00, Acct. #11-000-221-610-00-82.
- r. Approved **Indian Avenue School Holiday Family Math Bingo Night** on December 16, 2013 from 5:30-7:00 PM. 4th and 5th grade students and families will engage in math bingo featuring skills acquired through the Go Math series coordinated by the Master Math Teacher. This event is hosted by the Parent Liaison and will serve light refreshments (fruit, juice and water). Total cost \$250.00, Acct. # 20-237-200-600-05-40.
- s. Approved an **Afterschool Program Coordinator for Bridgeton High School’s Afterschool programs**. The afterschool programs are from Monday through Thursday, (74 days), from 3:00 p.m. – 5:00 p.m.
1 Coordinator x \$35 per hour x 2 hours x 74 days = \$5180.00
Account # 20-237-200-100-02-40.

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- t. Approved the **West Avenue Math & LAL Intervention Program** targeting students that scored Partially Proficient level in ELA/Reading & Math. The program will accomplish this by reinforcing LAL concepts taught during the school day; incorporating concepts from the Content Literacy Continuum 3 (CLC); and introducing concepts that will prepare students for the next grade level. The program will consist of ELA/Reading/Writing. Read 180, Study Island, IXL, and System 44 will be a part of the daily instructional schedule. There will be 20 (100 total) students from each grade 4-8 selected to participate in the program. Students will use classroom computers and the computer lab to complete technology assignments that will be an integral part of the Intervention program curriculum. The use of the computers will create a bridge between the district curriculum and the technology curriculum that is currently used in our school allowing students and teachers to infuse the use of technology in daily instructional activities. A pre & post test will be given to all students.
- 1 Coordinator @ \$35/hr @ 3hrs/day @ 62 days = \$6510.00
 10 teachers @\$30/hr @ 2.5 hrs/day @ 60 days = \$45,000.00
 5 aides @ \$12/hr @ 2.5hrs/day @ 60 days = \$9000.00
 Supplies = \$ 3000.00 (10 teachers @ \$300 ea.)
 FICA = \$5000
 Total cost \$68,510.00 Acct. #'s 20-237-200-100-07-40, 20-237-100-100-07-40.
- u. Approved **Broad Street School Attendance Assembly on** January 15, 2014. Timothy Zoyac, Attendance Officer, is proposing an assembly in an effort to improve the number of students missing a severe number of days from that they can benefit in many aspects of their life by being present in school. This panel would consist of Education Field, Non-Profit/Performing Arts, Barbering/Cosmetology, Law Enforcement, Healthcare, Lawyer/Judge, Sports Player, CEO/CFO, Food Service, Corrections. See attached list of those who we have contacted to see if they would be interested. This assembly will be for those students who have accrued five (5) or more unexcused absences for the 2013-2014 school year. See attached proposal from Mr. Zoyac. There is no cost to the Board.
- v. Approved **Vineland Life Member Club Telecom Pioneers of America** to donate Scholastic books to the K-4 students at Cherry Street School for use in the home for independent reading.
- w. Approved **Drama Club at West Avenue School** for Grades 3-5 beginning January 15, 2014 and ending May 8, 2014, from 3:30-4:30 PM. They will meet once a week and twice during a performance week.
- x. Approved the **removal of the Carpentry Program 460201** currently in progress at BHS from the approved Bridgeton Public Schools Perkins Programs. This program would continue as previously implemented however, due to the low need for Perkins programmatic funding, it is no longer a viable candidate for the Perkins funding. Upon approval, a formal letter of decline would be submitted to the NJDOE for removal from the Bridgeton listing.

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- y. Approved **Broad Street School Third Grade Book Club After School program.** Students will engage in reading and discussing grade level text, and participate in activities that promote literacy, comprehension, decoding through painting, drawing and writing about what they read. The club will run from February 2014-May 2014, 14 weeks from 3:30-4:30 PM with two advisors.
- z. Approved **Young Audiences Arts for Learning Assembly** on January 27, 2014 for three shows at Broad Street School auditorium. They will perform “Caryn Lin’s Bach 2 Rock” which utilizes the electronic violin and technology to take music from Bach to modern day music. Total cost \$1780.00, Acct. #20-237-200-320-03-40.
- aa. Approved **BHS JrROTC to perform at Broad Street School** on January 31, 2014. The JrROTC will perform their award winning drills to motivate the students to develop oneself in character, esteem and conduct using positive character virtues in their daily life. There is no cost to the Board.

Item 2.4 ***Approval of Administrative Internship**

Approved Paul Decker, Theatre Arts Teacher at BHS, to do an administrative Internship through Seton Hall University at BHS. Dr. Dorian Giorgio will mentor Mr. Decker on Thursdays from 3:00-5:00 PM and Saturdays from 8:00 AM – 12:00 PM.

Item 2.5 a-c ***Approval of Recruitment at Career Fairs**

- a. Approved Tyrone Williams, Affirmative Action/Innovative Program Coordinator and Debra Byrd, Attendance Officer at West Avenue to attend the Career and Internship Fair at Stockton University on February 6, 2014. The purpose of the recruiting is to seek out qualified graduating students to fill anticipated vacancies in the district. There is no cost to the Board.
- b. Approved Terrell Everett, Human Resources Director, to attend the 2014 Spring Career Fair at Delaware State University on March 4, 2014. The purpose of the recruiting is to seek out qualified graduating students to meet the needs of the district. Total cost \$200.00, Acct. # 11-000-211-58-000-21.
- c. Approved Terrell Everett, Human Resources Director, to attend the 2014 Spring Education Interview Days at The College of New Jersey on April 11, 2014. The purpose of recruiting is to seek out qualified graduating students to meet the needs of the district. Total cost \$75.00, Acct. # 11-000-211-58-000-21.

Item 2.6 ***Approval of Research Study**

Approved Dinesha Simpson, BHS Dance Teacher, to conduct a research study “The Impact of Dance and Movement Classes on Adolescent Behavior in an Urban High School Setting” as part of her master’s thesis for Rowan University.

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Item 3.1 a-c ***Approval of Field Trips**

- a. Approved Bridgeton High School grades 9-12 field trips to EERC/Salem Nuclear Power Plant on January 16, 2014 and June 5, 2014. 100 students and 10 chaperones will attend. There is no cost to the Board.
- b. Approved Broad Street School Grades K-1 to travel to Brandywine River Museum on December 13, 2013 from 8:45 AM - 2:00 PM. This is a **free** trip for the two classes that participated in the Bridgeton Zoo Community Scarecrow Contest, which one class won. Students will tour the museum to see the use of line, shape and texture in the paintings and sculptures on exhibit. Students will also revisit the theme of transportation as they walk through the special winter exhibition of the Wyeth Train collection. Sixty-five students and 7 chaperones will attend.
- c. Approved the Super Saturday Club Field Trip to Broadway Theatre of Pitman on Saturday, January 25, 2014 to see the production of the Frog Prince. Fifty students and seven chaperones will attend. Total cost \$513.00 for tickets and \$275.00 for lunch, Acct. #'s 20-463-100-890-00-40, 20-463-200-610-00-40.

Item 4.1.1 ***Approval of Retirement of Certificated Staff**

Approved the retirement of Ms. Denise Lamanteer from the position of Preschool Teacher at Geraldyn O. Foster Early Childhood Center, effective March 1, 2014.

Item 4.1.2 ***Ratification of Resignation of Certificated Staff**

Ratified the resignation of Ms. Melissa Cramer from the position of In-School Suspension Teacher at the ALMS Center, effective December 6, 2013.

Item 4.1.3 a-g ***Ratifications of Leaves of Absences of Certificated Staff**

- a. Ratified request of Ms. Kristi Berry, Teacher at Broad Street School, for a **Family Medical Leave of Absence**, with pay from November 19, 2013 to June 30, 2014 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- b. Ratified request of Ms. Charlotta Birdsall, Teacher at BHS, for a **Family Medical Leave of Absence**, with pay from November 7, 2013 to June 30, 2014 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- c. Ratified request of Ms. Mary Noel, Teacher at BHS, for a **Family Medical Leave of Absence**, with pay from October 30, 2013 to June 30, 2014 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- d. Ratified request of Ms. Susan Reynolds, Teacher at Cherry Street School, for a **Family Medical Leave of Absence**, with pay on October 7, 2013 to December 11, 2013 and without pay from December 12, 2013 to January 7, 2014 or released from doctor's care, not to exceed 12 weeks.
- e. Ratified request of Mr. James Backman, Teacher at Broad Street School, for a **Family Medical Leave of Absence**, with pay on September 23, 2013(1/2 p.m.) to November 6, 2013 or released from doctor's care, not to exceed 12 weeks.

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- f. Ratified request of Mr. Shawn Bridges, Teacher at Broad Street School, for a **Family Medical Leave of Absence**, with pay on October 7, 2013 to December 2, 2013 or released from doctor's care, not to exceed 12 weeks.
- g. Ratified request of Ms. Suzan Lewis, School Nurse at Broad Street School, for a **Family Medical Leave of Absence**, with pay from November 19, 2013 to June 30, 2014 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent.

Item 4.1.4 a-e ***Ratifications of Leaves of Absences of Non-Certificated Staff**

- a. Ratified request of Ms. Ronda Carney, Aide at Broad Street School, for a **Family Medical Leave of Absence**, with pay on November 1, 2013 to November 24, 2013, or released from doctor's care, not to exceed 12 weeks.
- b. Ratified request of Ms. Carol Clark, Secretary at Bank Street Annex, for a **Family Medical Leave of Absence**, with pay on November 1, 2013 to November 27, 2013, or released from doctor's care, not to exceed 12 weeks.
- c. Ratified request of Ms. Elia Figueroa, Aide at Indian Avenue School, for a **Family Medical Leave of Absence**, with pay on November 6, 2013 to November 22, 2013 and unpaid on November 23, or released from doctor's care, not to exceed 12 weeks.
- d. Ratified request of Ms. Carmen Beltran, Aide at West Avenue/Vo-Tech, for a **Family Medical Leave of Absence**, with pay from September 30, 2013 to April 30, 2014 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- e. Ratified request of Ms. Angela Garcia, Bus Driver at Bank Street Annex, for a **Family Medical Leave of Absence**, with pay on November 18, 2013 to December 11, 2013 and without pay from December 12, 2013 to February 10, 2014 or released from doctor's care, not to exceed 12 weeks.

Item 4.2.1 ***Approval of Appointment of Administrator**

Approved appointment of Ms. Tanya Johnson-Corbett to the position of K-8 Assistant Principal at Broad Street School for the 2013-2014 school year, effective on a date to be determined, on Step 6 of the ABA Salary Guide, \$85,809.00 prorated and pending negotiations. Account #15-000-240-103-00-03. PC #2251.

Item 4.2.2 ***Approval of Appointment of Certificated Staff**

Approved appointment of Mr. Stephen Tucker to the position of Health and Physical Education Teacher at Quarter Mile Lane School for the 2013-2014 school year, effective on a date to be determined, on Step 0 of the BEA Salary Guide, \$48,200.00 prorated. Account # 15-120-100-101-00-08 and 15-130-100-101-00-08. PC # 816.

Item 4.3.1 a-g ***Approval of Appointments of Non-Certificated Staff**

- a. Approved appointment of Ms. Rachel Williams to the position of Satellite Lunch Aide at Indian Avenue School for the 2013-2014 school year, effective December 11, 2013, on Step 6 of the Aides' Salary Guide, 3.25 hours per day, \$11.06 per hour, for a total of \$6,470.10 prorated. Account # 60-000-000-000-00-01. PC # 226.

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- b. Approved appointment of Ms. Nicole Butcher to the position of Food Service Manager at Buckshutem Road School for the 2013-2014 school year, effective January 2, 2014, on Step 7 of the Cafeteria Managers’ Salary Guide, \$33,560.00 prorated. Account # 60-000-000-000-00-01. PC #374.
- c. Approved appointment of Ms. Ruth Rosa to the position of Food Service Bookkeeper at Bank Street Annex for the 2013-2014 school year, effective December 11, 2013, on Step 14 of the Bookkeepers’ Salary Guide, \$37,580.00 prorated. Account# 60-000-000-000-00-01. PC #2217.
- d. Approved appointment of Ms. Chloe Williams to the position of Community and Parental Involvement Specialist at Buckshutem Road School for the 2013-2014 school year, effective on January 2, 2014, on Step 1 of the CPIS’ Salary Guide, \$42,000.00 prorated. Account # 15-000-211-173-00-06. PC # 2302.
- e. Approved appointment of Mr. Roy Harrell to the position of School Technologist at a location to be determined for the 2013-2014 school year, effective on January 21, 2014, at a salary of \$64,000.00, prorated. Account #11-000-222-177-00-35. PC # 2488.
- f. Approved appointment of Mark Willis to the position of District Technology Educational Program Coordinator at a location to be determined for the 2013-2014 school year, effective on January 14, 2014, at a salary of \$78,215.32, prorated. Account # 11-000-221-102-00-01. PC # 2489.
- g. Approved appointment of Alix Silva to the position of District Information Systems Technology Manager for the 2013-2014 school year, effective on December 16, 2013 at a salary of \$93, 000.00 prorated. Account # 11-000-252-104-00-35. PC # 2490.

Item 4.3.2 *Approval of Transfer of Non-Certificated Staff

Approved the transfer of the following non-certificated staff member, effective on January 2, 2014.

Name	Current Position	New Position	Account #
Anthony Torres	Special Education Aide - West Ave – PC # 946	Special Education Aide – BHS – PC # 877	15-213-100-106-00-02

Item 4.4.1 *Approval of Changes of Salary Status of Certificated Staff

Approved the change of salary of Ms. Ana Ramos, ESL/Bilingual Teacher at Broad Street School from Step 12 of the BA Salary Guide, \$64,005.00 to Step 12 of the MA Salary Guide, \$65,505.00 prorated, effective January 1, 2014. Account #15-240-100-101-00-03. PC #837.

Item 4.4.2 a-b*Ratification of Resignations from Extra Contracts

- a. Ratified the resignation of Ms. Martina Morris from the position of Yearbook Advisor at Cherry Street School for the 2013-2014 school year, effective November 4, 2013.
- b. Ratified the resignation of Mr. William Turner from the position of Boys’ Assistant Basketball Coach for the 2013-2014 school year, effective November 2, 2013.

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Item 4.4.4 *Approval of District Title I Personnel Extended Hours for 2013-2014 School Year

Approved extended hours for the following staff to serve as bus monitors for the District Title I Afterschool Program to ensure that students arrive home safely from the afterschool program and stay at each location until all students are safely home. Account # 20-237-100-100-00-40, 20-237-100-106-00-40, 20-237-200-101-00-40, 20-237-200-101-00-40, 20-237-100-101-00-41 and 20-237-100-101-00-42.

Name		Salary/Hr	Hours	Days	Total
Dr. Anne Marie Pai	Teacher	\$33.00	1	90	\$2970.00
Nicole Carminati	Teacher	\$27.00	1	90	\$2430.00
Jennifer Johnson	Teacher	\$27.00	1	90	\$2430.00
Gheorghe Dooley	Teacher	\$27.00	1	90	\$2430.00
Brett Waller	EEO	\$35.62	1	90	\$3205.80
Kenrick Morrissey	EEO	\$33.00	1	90	\$2970.00
Beverly Heath	Aide	\$20.00	1	90	\$1800.00
Caroline Cornelius	Teacher	\$30.00	1	90	\$2700.00
Adrian Garrett	Aide	\$13.33	1	90	\$1199.70
Chantel Frazier	Coordinator	\$35.00	1	90	\$3150.00
Tammy Burnett	Teacher	\$27.00	1	90	\$2430.00
Heather Zoyac	Aide	\$20.53	1	90	\$1847.70

Item 4.4.5 *Approval of District Title I Personnel for 2013-2014 School Year

Approved the following staff for the District Title I Afterschool Program effective, December 11, 2013. Account # 20-237-100-100-00-40, 20-237-100-106-00-40, 20-237-200-100-00-40, 20-237-100-101-00-40 and 20-237-200-110-00-40.

Name	Position	Salary/Hr	Total
Alphefia Blount	Substitute Teacher	\$30.00	As needed
Kristen Figueroa	Substitute Aide	\$15.67	As needed

Item 4.4.6 *Approval of McKinney Vento Afterschool Tutors for 2013-2014 School Year

Approved the following staff members to provide supplemental educational services to the following shelters: Cumberland County Family Shelter, Oaysis Family Shelter, and The Center for Family Services: SERV Domestic Violence Shelter, effective December 11, 2013. Account # 20-463-100-100-00-40.

Name	Position	Salary/Hr	Hours	Weeks	Total
Shantelle Perez	Teacher	\$30.00	4	25	\$3000.00
Brie Accardi	Teacher	\$27.00	4	25	\$2700.00
Linda Waterman	Teacher	\$27.00	4	25	\$2700.00

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Item 4.4.7 ***Approval of Gifted and Talented Staff for 2013-2014**

Approved the following staff for the Gifted and Talented Afterschool program at Indian Avenue School for two days per week during the 2013-2014 school year, effective December 11, 2013 on Mondays, Tuesdays, Wednesdays or Thursdays. Account #15-421-100-101-16-03.

Name	Position	Salary/Hr	Hours	Weeks	Total
Gina Collins	G&T Teacher	\$27.00	1.25	28	\$1890.00

Item 4.4.8 ***Approval of Staff for Afterschool Club**

Approved the following staff for the previously approved Interact Afterschool Club at Bridgeton High School, effective December 11, 2013. Account # 15-140-100-101-01-02.

Name	Position	Total
Sharon Blong	Interact Club Advisor	\$512.00

Item 4.4.9 ***Approval of Staff for Breakfast Program**

Approved the following staff for the Breakfast program for the 2013-2014 school year, effective December 11, 2013. Account #60-000-000-000-02.

Name	Position	Salary/Hr	Hrs/Days	Total
Rachel Williams	Substitute Breakfast Aide	\$8.49 p/h	As needed	As needed

Item 4.4.10 ***Approval of Change of Work Days for Cafeteria Staff**

Approved the change of work days for the following cafeteria staff for the 2013-2014 school year, effective December 11, 2013. Account # 60-000-000-000-01 and 60-000-000-02.

Name	Position	Salary/Hr	Current Hours	Current Total Work Days	New Total Work Days	Total
Vanessa Edwards	Breakfast Aide	\$8.49	1.75	186	180	\$2674.35 prorated
Vanessa Edwards	Cafeteria Aide	\$10.03	3.25	186	180	\$5867.55 prorated

Item 4.4.11 ***Approval of Bilingual District Interpreter**

Approved the following staff to be a Bilingual District Interpreter for the district during the 2013-2014 school year on an as needed basis, effective December 11, 2013. Account #20-240-200-100-00-40.

Name	Position	Rate/Hr
Damaris Bermudez	Interpreter	\$18.00

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Item 4.4.12 ***Approval of Journeyman Electrician Stipend**

Approved the following staff members to receive the previously approved Journeyman Electrician stipend in the amount of \$1500.00 for the 2013-2014 school year. Account # 11-000-262-110-02-01.

NAME	LOCATION
John Shimp	Bank Street Annex
Fred Hovermann	Bank Street Annex

Item 4.4.13 ***Ratification of Extra Contracts**

Ratified the following extra contracts for the 2013-2014 school year due to resignations:

Name	Position	Rate	Effective Date	Account #
George L. Linen Sr.	Assistant Boys' Basketball Coach	\$3252.00	12/2/2013	11-402-100-100-00-01
Taja Board	Cherry Street Yearbook Advisor	\$512.00	11/5/2013	11-401-100-100-00-01
Maria Canino	Indian Ave. 8 th Grade Advisor	\$512.00	10/1/2013	11-401-100-100-00-01
David Ellen	Winter Weight Training Sponsor	\$32.13/hr	12/2/2013	11-402-100-100-00-01

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Item 4.4.14***Approval of Job Description****Bridgeton Public Schools****Job Description****REVISED****POSITION: SCHOOL TECHNOLOGY TEACHER/COORDINATOR****QUALIFICATIONS:**

1. New Jersey Instructional Certificate
2. Strong interpersonal and communication skills
3. Technology experience must be demonstrated by the following:
 - Completion of college technology courses.
 - Demonstrated achievement in teaching/presenting technology use/applications and staff development.
4. Basic knowledge and experience with various hardware platforms/software troubleshooting.
5. Basic knowledge of networking
6. Required criminal history background check and proof of U.S. citizenship.

REPORTS TO:**Building Principal****PERFORMANCE RESPONSIBILITIES:** (District-wide and not permanently assigned to any school)

1. Provides staff development and acts as a resource person, giving demonstrations, in-services, consultation or sharing articles and materials.
2. Coordinates the implementation of district technology directives at the school level.
3. Demonstrates ability to operate technology hardware and educational software used at the building level.
4. Assists in the development and implementation of the school-based technology plan in cooperation with School Leadership Council and building-level staff and administration to include:
 - Needs assessment
 - Vision and knowledge of future education and technology trends and needs
 - Whole School Reform model
 - Technology instruction and support of NJ Core Curriculum Content Standards, in all subject areas.
5. Previews software programs, reads journals and articles, attends conferences, demonstrations and workshops, networks with others in the field to keep abreast of trends and significant developments in educational technology.
6. Provides support for building telephone system.
7. Maintains computer connections to the Internet and troubleshoots Internet problems.
8. Assists with hardware maintenance and logs of computer repairs.
9. Maintains building computer inventory.
10. Maintains an inventory of software drivers and manuals for the computers and accessories in the building and downloads updated software drivers for installed hardware.
11. Installs new software and system upgrades.
12. Provides new hardware installation.
13. Maintains and monitors equipment sign-outs.

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14. Assists with the administration and maintenance of the building servers and network.
15. Assists staff with their technology needs.
16. Troubleshoots in-warranty repairs and contacts the vendors.
17. Meets regularly with the District Technology Coordinator.
18. Assists in the development of curriculum for the study of educational technology and application software programs and/or the infusion of educational technology into the core curriculum.
19. Assists in the teaching of students in educational technology and application software programs for the infusion of educational technology into the core curriculum
20. Assists in the preparation of requisitions and detailed information sheets for the ordering of all building technology equipment, software and/or supplies, where appropriate, checks orders as they arrive, corrects shipping errors and maintains records.
21. Demonstrates a willingness to devote the additional time and attention required to resolve emergency situations when hardware and/or software is malfunctioning.
22. Gives proper attention to the care and protection of school property and uses materials economically.
23. Maintains cordial and workable professional and social relationships with other members of the professional and non-professional staff and with students, parents and community members.
24. Adheres to and promotes the philosophy and objectives of the school, the administrative staff and the Board of Education and interprets the policies and programs of the school in a position and constructive manner.
25. Performs other duties, which may be within the scope of his/her employment and certification as may be assigned.

TERM OF EMPLOYMENT: 10 Months. Salary and contract to be determined by the negotiated agreement between the Board of Education and the Bridgeton Education Association (BEA).

EVALUATION: Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff. Principal will have ultimate responsibility for the written evaluation.

06-12/12-13

Item 4.4.15

***Approval of Job Description**

Bridgeton Public Schools

Job Description

NEW

POSITION:

Food Services Secretary

RESPONSIBILITIES:

Under the direction of the Director and Assistant Director of Food Service the Food Services Secretary is responsible for assisting in the performance of their role and responsibilities by maintaining a thorough and efficient operation.

QUALIFICATIONS:

1. High school graduate or equivalent and secretarial experience or training.
2. Knowledge of modern office practices, procedures, and the operation of standard office machines.
3. Bilingual, fluent in reading and writing Spanish, preferred.
3. Basic knowledge of English, spelling and mathematics.
4. Ability to understand and follow oral and written instructions and to adhere to prescribed procedures.
5. Ability to establish and maintain effective working relationships with employees and the general public.
6. Ability to maintain essential records and files.
7. Must be computer literate; proficient in Microsoft Office Professional (Word, PowerPoint, Excel and Access).

PERFORMANCE RESPONSIBILITIES:

1. Input meal applications into Point of Sale System system, confirm applications, verifying information, maintaining files and completing audits.
2. Complete verifications, request information required, input into system, notify households of results, and complete reports for Department of Child Nutrition.
3. Assist walk-ins with application and resolving phone questions.
4. Input money on student accounts into system.
5. Preparing customized balance letters, send to schools weekly and mail to home on a monthly basis.
6. Contact homes with no applications, paid and reduced eligibility with high balances not making payments to determine problem.
7. Assists in working with software vendor and technology department on all system issues.
8. Printing meal cards, provide pin numbers for new students and make pin number changes when needed
9. Process worksheets for daily trips.
10. Maintain "Medical Notes" file and notification to schools.
11. Update ADA for monthly edit check information required for reimbursement voucher.
12. Group households as needed.
13. Open mail, direct to appropriate area.
14. Complete hiring forms.
15. Distribute elementary menus.
16. Maintain and file as needed.
17. Work with Student in Transition Coordinator documenting student eligible for free meals.
18. Daily check closed accounts and complete letters when required.
19. Prepare and distribute meal applications.
20. Review production records for completion and file.
21. Receive calls for office and direct to proper area.
22. Complete Direction Certification.
23. Attend training as assigned.
24. Is responsible for other duties as assigned by the Food Services Director, Assistant Director and the School Business Administrator.

Terms of employment:

12 month position.

Evaluation:

Job Performance will be evaluated in accordance with Board policy.

11-18-13 mkb

Item 4.4.16

***Approval of Job Description**

Bridgeton Public Schools

Job Description

REVISED

POSITION:

Food Service Bookkeeper

RESPONSIBILITIES:

Under the direction of the Director of Food Service, the Food Service Bookkeeper is responsible for assisting the Director and Assistant Director in the performance of their role and responsibilities by maintaining a thorough and efficient operation.

QUALIFICATIONS:

High School Diploma or GED
Prior bookkeeper experience
Knowledge of QuickBooks

REPORTS TO:

Director of Food Service

PERFORMANCE RESPONSIBILITIES:

1. Complete all payrolls for food Service Program
2. Complete bank deposit for elementary schools
3. Complete and enter information into SNEARS, reimbursement information for Breakfast, Lunch and ASSP each month for state/federal reimbursements.
4. Verify all bills for payment and enter into accounting system.
5. Submit letters and/or reports as needed.
6. Obtain quotes for small ware and office supplies.
7. Complete Pay to Play annually.
8. Complete invoices for special events and purchases.
9. Request equipment service as needed.
10. Check pricing on all invoices, adjust for shortages
11. Assist with inputting meal applications into computer system, confirming applications, verifying information, maintaining files and completing audits.
12. Place supply orders for district.
13. Perform other duties as assigned by the School Business Administrator, Director of Food Service, Assistant Director of Food Service or their designee.
14. Track PTV and USDA - complete forms and verify in K12 and Processor Link.
15. Attending training as assigned.
16. Assist secretary as needed.
17. Perform other duties as assigned by the School Business Administrator, Director of Food Service, Assistant Director of Food Service or their designee.

Terms of employment:

12 month position.

Evaluation:

Job Performance will be evaluated in accordance with Board policy.

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Item 4.4.17***Approval of Stipend**

Approved a stipend for the following staff member for services beyond the normal contract hours for banquet and meal preparations.

Name	Stipend
Warren DeShields	\$8000.00

Item 5.1.1***Approval of Bills November 2013**

Approved the November bills to be paid as follows:

10-General	\$ 6,421.00
11-Current Expense	\$ 1,291,786.06
12-Capital Outlay	\$ 121,942.29
13-Special Schools	
15-Whole School Reform	\$ 177,400.59
20-Special Revenues	\$ 718,666.54
40-Debt Service	
30-Capital Projects	\$
60-Enterprise Fund	\$ 200,121.35
70- Internal Service Fund	
Health Benefits	\$ 1,449,656.48
Payroll	\$ 5,707,838.09
TOTAL	\$ 9,673,832.40

Item 5.1.2 a-b***Approval of Financial Reports**

- a. Approved the October Treasurer's Reports for the 2013-2014 school year.
- b. Approved the October Board Secretary's Report for the 2013-2014 school year.

Item 5.1.3***Approval of Board Secretary's Certification**

Approved the Board Secretary's Monthly Certification of Budgetary Status for October.

I certify that as of October 31, 2013 no major budgetary account or fund has been over-expended.

Nicole M. Schoener, Board Secretary

Date:

Item 5.1.4***Approval of Certification of Major Account/Fund Status**

Approved the Board of Education's Monthly Certification of Major Account/Fund Status. We certify that as of October 31, 2013 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended and that sufficient funds are available for the remainder of the fiscal year.

Item 5.1.5 ***Approval of 2013-2014 Tuition**

Approved the tuitions listed for out of district placements. Yearly tuition amounts, tuition payments prorated.

Creative Achievement Academy-Nash Education

Start Date	#	Tuition	Account#
10/25/13	12	\$46,800.00	11-000-100-566-00-01

Pineland Learning

Start Date	#	Tuition	Account#
10/29/13	14	\$44,164.80	11-000-100-566-00-01
11/12/13	15	\$44,164.80	11-000-100-566-00-01

SCSSSD-Cumberland Campus

Start Date	#	Tuition	Account#
11/12/13	14	\$45,362.00	11-000-100-565-00-01

Mary Dobbins – The Childrens Home

Start Date	#	Tuition	Account#
10/21/13	1	\$66,168.90	11-000-100-566-00-01

Item 5.1.6 a-b ***Approval of Acceptance and Award of Bids**

a. Approved the acceptance of the Laptops Bids:

Name of Bidder	Bid for Laptops
Troxell Comm.	\$161,898.75
Dell	\$134,218.50
NWN	\$146,289.00 (HP Laptops)
TEQ Equipment	No Bid

And to award to: Dell

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- b. Approved the acceptance of the Plumbing Supplies Bids:
Falasca and Bridgeton Plumbing
And to award as follows: Year 1

ITEM DESCRIPTION	QUANTITY	FALASCA YEAR 1 PRICES (EACH)	BRIDGETON PLUMBING YEAR 1 PRICES (EACH)
Closet bolt sets	12	\$ 1.52	\$ 2.52
Closet floor flanges	12	\$ 18.60	\$ 9.00
1 ½" Chrome P traps	12	\$ 10.43	\$ 13.04
1 ¼" Chrome P traps	12	\$ 10.08	\$ 11.78
1 ½" Toilet spuds	12	\$ 5.25	\$ 6.22
¾" to 1" urinal spuds	12	\$ 7.08	\$ 3.97
Sloan Flush valves (toilet) 1 ½"	6	\$ 75.90	\$ 74.76
Sloan Flush valves (urinal) ¾"	6	\$ 75.90	\$ 74.76
Sloan diaphragms - 3.5 gallons	24	\$ 14.67	\$ 16.34
Sloan diaphragms – 1.6 gallons	24	\$ 20.44	\$ 22.81
Sloan diaphragms – 1.0 gallons	12	\$ 20.44	\$ 22.81
Toilet flush handles	6	\$ 6.27	\$ 2.52
Toilet seats open faced elongated (black & white)	6	\$ 13.78	\$ 18.98 (blk) \$ 17.69 (wht)
Wax seals (toilets & urinals)	12	\$ 2.17 (both seals)	\$ 1.15 (closet) \$ 3.18 (urinal)
Flush handle repair kits	12	\$ 2.50	\$ 2.79
Toilet ball-cocks flappers	12	\$ 2.67	\$ 2.35
Straight grid adapters – 1 ½"	12	\$ 6.51	\$ No bid
Straight grid adapters – 1 ¼"	12	\$ 6.51	\$ 10.99
Clobber drain clean – 1 gallon container	case	\$ 20.52	\$ 20.28 (1/2 gallon)
Teflon tape	12	\$.56	\$.50
Pipe tape	6	\$.56	\$ No bid
Pipe putty	6	\$ 5.63	\$ 1.58
B&G spring couplings	12	\$ 14.22	\$ 20.68
Plumbers caulking	12	\$ 5.24	\$ 2.98
PVC glues - Pt	6	\$ 4.57	\$ 4.70
PVC cleaner- Pt	6	\$ 5.04	\$ 4.40
Steel bubbler beads for drink fountains	6	\$ 45.19	\$ 53.32
Elking Flex guard bubbler head	6	\$ 11.39	\$ 47.63

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Year 2

ITEM DESCRIPTION	QUANTITY	FALASCA YEAR 2 PRICES (EACH)	BRIDGETON PLUMBING YEAR 2 PRICES (EACH)
Closet bolt sets	12	\$ 1.65	\$ 2.92
Closet floor flanges	12	\$ 19.72	\$ 10.44
1 ½" Chrome P traps	12	\$ 11.27	\$ 15.13
1 ¼" Chrome P traps	12	\$ 10.89	\$ 13.66
1 ½" Toilet spuds	12	\$ 5.67	\$ 7.22
¾" to 1" urinal spuds	12	\$ 7.65	\$ 4.61
Sloan Flush valves (toilet) 1 ½"	6	\$ 81.98	\$ 86.72
Sloan Flush valves (urinal) ¾"	6	\$ 81.98	\$ 86.72
Sloan diaphragms - 3.5 gallons	24	\$ 15.82	\$ 18.95
Sloan diaphragms – 1.6 gallons	24	\$ 22.08	\$ 26.46
Sloan diaphragms – 1.0 gallons	12	\$ 22.08	\$ 26.46
Toilet flush handles	6	\$ 6.78	\$ 2.92
Toilet seats open faced elongated (black & white)	6	\$ 14.89	\$ 22.02 (blk) \$ 20.52 (wht)
Wax seals (toilets & urinals)	12	\$ 2.35 (both seals)	\$ 1.33 (closet) \$ 3.69 (urinal)
Flush handle repair kits	12	\$ 2.70	\$ 3.24
Toilet ball-cocks flappers	12	\$ 2.89	\$ 2.73
Straight grid adapters – 1 ½"	12	\$ 7.03	\$ No bid
Straight grid adapters – 1 ¼"	12	\$ 7.03	\$ 12.75
Clobber drain clean – 1 gallon container	case	\$ 22.16	\$ 23.52
Teflon tape	12	\$.61	\$.58
Pipe tape	6	\$.61	\$ No bid
Pipe putty	6	\$ 6.08	\$ 1.83
B&G spring couplings	12	\$ 15.36	\$ 23.99
Plumbers chalking	12	\$ 5.66	\$ 3.46
PVC glues - Pt	6	\$ 4.94	\$ 5.45
PVC cleaner- Pt	6	\$ 5.45	\$ 5.10
Steel bubbler beads for drink fountains	6	\$ 48.81	\$ 61.85
Elking Flex guard bubbler head	6	\$ 12.31	\$ 55.25

Item 5.1.7

***Approval of Transfers**

Approved budget transfers through November 30, 2013 for the 2013-2014 school year as attached.

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Item 5.1.8 a-d***Approval of Change Orders**

- a. Approved Change order #2 for the Cherry Street School Roof Replacement project in the amount of \$6,763.15.
- b. Approved Change order #6 for the Cherry Street & Indian Ave. School Interior Renovations project in the amount of \$1,530.50.
- c. Approved Change order #3 for the Annex Reroofing and Masonry Repairs project in the amount of \$-12,900.00. Credit due to unused contingency.
- d. Approved the Change order #7 for the Cherry Street & Indian Ave. School Interior Renovations project in the amount of \$738.10.

Item 5.1.9***Approval of Early Childhood Plan and Budget**

Approved the 2014-2015 Early Childhood Plan and budget. (Attached)

Item 5.1.10***Approval of Tech One Services**

Approved TECH One Services, LLC to perform services to our proprietary access control system to doors at BHS, West Ave and Buckshutem Rd Schools. Per NJSAC 18A:18A-5(19), the board of education by resolution at a public meeting without public advertising can award services for the support or maintain of a proprietary system. Total Cost \$5,420.60 Acct# 11-000-266-420-00-24.

Item 5.1.11***Approval of Contract**

Approved the contract between Bridgeton Public Schools and Saint Joseph's University to allow Bridgeton employees and their families to participate in online classes at a reduced rate when accepted into the university program. There is no cost to the Board of Education. (Attached)

Item 6.1.1 a-c***Facility Usage**

- a. Approved the request of Stone Dragon Martial Arts to use the Bridgeton High School Gym and East Cafeteria on Saturday, March 22, 2014, 9:00am to 6:00pm for tournament. **Rental, custodial and security fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- b. Approved the request of Girl Scouts of Southern New Jersey to use the Buckshutem Rd. School Cafetorium on Tuesday, February 11, 2014, 5:30pm to 8:00pm for Sports activity. **Rental fee will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.
- c. Approved the request of Omega Psi Phi Fraternity to use the BHS track on Saturday, May 17, 2013 for 7th & 8th Graders Track & Field Relays. **Requesting rental fee be waived. Custodial, Security and Sound fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

Motion by Mr. Morgan, second by Mrs. Dellaquilla approving the consent agenda.

Motion carried, roll call vote was 9-0.

Item 7. Non-Consent Agenda

Item 4.4.3 *Approval of Substitutes for the 2013-2014 School Year

Motion by Mr. Perez, second by Mrs. Dellaquilla approving the following substitutes for the 2013-2014 school year, effective December 11, 2013.

Name	Position	Certificate	Rate	Account #
Staci Cornwell	Substitute Teacher	County	\$90.00 per day	To be determined
Carlos Lozada	Substitute Teacher	County	\$90.00 per day	To be determined
Jasmine Russell	Substitute Teacher	County	\$90.00 per day	To be determined
Jakia Palmer	Substitute Teacher	County	\$90.00 per day	To be determined
Charles Carney	Substitute Teacher	CEAS – Health and Physical Education	\$90.00 per day	To be determined
Jonathan Talley	Substitute Custodian	N/A	\$10.75 per hr	To be determined
Willie Peterson	Substitute Custodian	N/A	\$10.75 per hr	To be determined
Kimberly Weber	Substitute Custodian	N/A	\$10.75 per hr	To be determined
Jeanette Watty	Substitute Secretary	N/A	\$9.50 per hr	To be determined
Alana Shelton	Substitute Breakfast Aide	N/A	\$8.49 per hr	To be determined
Alana Shelton	Substitute Cafeteria Aide	N/A	\$8.33 per hr	To be determined
Linda Killie	Substitute Breakfast Aide	N/A	\$8.49 per hr	To be determined
Linda Killie	Substitute Cafeteria Aide	N/A	\$8.33 per hr	To be determined

Motion carried, roll call vote was 9-0.

Item 4.4.18 *Approval of Suspension of Non-Certificated Staff

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving the suspension of a non-certificated staff without pay, whose name has been filed with the Director of Human Resources, effective December 6, 2013.

Motion carried, roll call vote was 9-0.

Item 8. OTHER BOARD ACTION: INFORMATION

8.1 Motion by Mr. SmithBey, second by Mrs. Dellaquilla approving Second Reading New Policy 3542.2 Offer Versus Serve

Motion carried, roll call vote was 9-0.

8.2 First Reading New Policy 2130/2130(R) Principal Evaluation

8.3 First Reading Revised Policy 4116/4116(R) Evaluation/Teacher Evaluation

8.4 Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving consent of permission to NJSBAIG to negotiate and settle litigation.

Motion carried, roll call vote was 8-1, with Mr. Edwards voting no.

Item 9.

9.1 Committee Reports

9.2 Executive Session-7:10 p.m.

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving the following Resolution for Executive Session:

Whereas, Section 8 of the Open Public Meeting Act, Chapter 231 PL 1975, permits the exclusion of the public from a meeting in certain circumstances: and

Whereas, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City of Bridgeton, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon hereinafter specified subject matters.
2. The nature of the subject matters to be discussed is:
 - a) Proposed settlement for a non-certificated staff member A.G.
 - b) Transfer/Reassignment of a non-certificated staff member PCN 946
 - c) Suspension of a non-certificated staff member PCN 534
 - d) Legal Update
3. It is anticipated at this time that the above stated subject matters will be made public when appropriate.
4. This Resolution will take effect immediately.

RETURN TO THE PUBLIC

Motion by Mrs. Dellaquilla, second by Mrs. Peterson, approving the return to the public portion of the meeting at 7:52 p.m.

Motion carried, roll call vote was 9-0.

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Item 10. ADJOURNMENT

Motion by Mrs. Dellaquila, second by Mr. SmithBey approving adjourning the meeting at 8:10 p.m.

Motion carried, roll call vote was 9-0.

Respectfully Submitted,

Nicole M. Schoener
School Business Administrator

December 10, 2013

Executive Session Minutes
December 10, 2013

The public action meeting of the Bridgeton Board of Education was called to order at 6:00 p.m. by Nicole Schoener. Board Members present were Ms. Angelia Edwards, Mr. Curtis Edwards, Mrs. Mary Peterson, Mrs. Brenda Dellaquilla, Mr. James Williamson, Mr. Kenny SmithBey, Mr. Ricardo Perez, Mr. Albert Morgan and Ms. Barbara Taylor Holmes. Also in attendance were, Dr. Thomasina Jones, Superintendent, Mrs. Nicole M. Schoener, School Business Administrator, Mr. Nedd Johnson, Assistant Superintendent and Mr. Kevin McCann, Solicitor. Prayer was offered by Ms. Edwards.

Executive Session began at 7:10 p.m.

The board discussed whether or not to allow NJSBAIG to negotiate a settlement in the lawsuit with A.G. This complaint was alleging that the individual was wrongfully not offered a position. Dr. Jones explained the facts of the case regarding the scoring of the candidates and the inconsistency in the number of questions asked of candidates. Dr. Jones shared the possible settlement proposal to offer the individual a position and \$40,000. After hearing the explanation, the board directed the business administrator to communicate to the insurance company that they were allowing them to negotiate a settlement.

Mr. McCann informed the board that the case with surety Mechanical will have a decision form the appellate court tomorrow. He will notify the board when he receives it.

Mr. McCann explained that he was contacted by the attorney from NJPSA regarding the people whose positions were eliminated. The attorney represented to Mr. McCann that they would like to propose an offer that if the board would allow the positions to remain through June 2014, the effected people would not pursue any further litigation. The board said that they were not willing to accept this offer.

Dr. Jones shared a video of an EEO that was suspended. The video at Cherry Street documented the rationale behind the recommendation. Dr. Jones read the statement given by the employee.

RETURN TO THE PUBLIC

Motion by Mrs. Dellaquilla, second by Mrs. Peterson, approving the return to the public portion of the meeting at 7:52 p.m.

Motion carried, roll call vote was 9-0.

Respectfully submitted,

Nicole M. Schoener
School Business Administrator