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April 8, 2014

BRIDGETON BOARD OF EDUCATION
PUBLIC ACTION MEETING
April 8, 2014

The public action meeting of the Bridgeton Board of Education was called to order at 6:02 p.m. by Nicole Schoener. Board Members present were Ms. Angelia Edwards, Mrs. Mary Peterson, Mrs. Brenda Dellaquilla, Mr. Albert Morgan, Ms. Barbara Taylor Holmes, Mr. Curtis Edwards, Mr. James Williamson and Mr. Ricardo Perez. Mr. Kenny SmithBey Jr. was absent. Also in attendance were Dr. Thomasina Jones, Superintendent, Mrs. Nicole M. Schoener, School Business Administrator, Mr. Nedd Johnson, Assistant Superintendent and Mr. Kevin McCann, Solicitor. Prayer was offered by Ms. Edwards.

The Mission of the Bridgeton Public School District is to provide multiple pathways for all students to attain the Common Core State Standards and meet the needs of our diverse student population. All students will be provided with the opportunity and resources to succeed through the creation of state-of-the-art safe learning environments which will ultimately enable all students to graduate from high school and become productive members of a global community.

1.1 CALL TO ORDER of meeting by the President

1.2 PRAYER

1.3 FLAG SALUTE

1.4 ROLL CALL by the School Business Administrator

1.5 OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. Bridgeton Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board in the lobby of the Bank Street Administration Building and mailed to the City Clerk of Bridgeton, South Jersey News, Bridgeton, The Press of Atlantic City, Pleasantville and Radio Station WSNJ, Bridgeton on May 22, 2013.

1.6 PUBLIC PARTICIPATION-None

1.7 RESOLUTIONS –

Motion by Mrs. Peterson, second by Mrs. Dellaquilla approving the Office of Fiscal Accountability and Compliance NJ Quality Single Accountability Continuum (NJQSAC)
Motion carried, roll call vote was 8-0.

1.8 PRESENTATIONS – Bulldog's of the Month – Dr. Jones presented the bulldog of the month from each school. The criteria was displayed on a slide for the parents and the board. Each student was presented with a plaque and tshirt.

HIB Report to the Board – Dr. Jones presented the district HIB, there were 9 unsubstantiated and 2 substantiated.

One at Broad was substantiated based on sexual orientation the discipline was shared. Three additional cases at Broad were unsubstantiated each case was shared along with discipline. Four at Buckshutem unsubstantiated – each case shared along with discipline. One at Cherry Street and one at Indian was unsubstantiated-shared facts and discipline. One at Indian was substantiated based on other actual or perceived characteristic. The discipline administered was shared.

Discipline Referrals, Suspensions, In-School Suspensions, Attendance Data – Dr. Jones shared the discipline referrals, suspension and attendance data through March 2014 (attachment)

Erasure Analysis Report – Dr. Jones presented the Erasure Analysis report from the review of West Ave. elementary ASK4 testing (2010). OFAC investigated schools with a high number of wrong to right erasure marks fount at West. Ave. A group was sent to interview staff and to review specific documents related to testing. They found an irregularity that was not reported by the coordination and 2 examiners were found. A Corrective Action plan was prepared and shared with the Board.

There were no further questions.

NJ Quality Single Accountability Continuum (NJQSAC) – Dr. Jones presented NJQSAC. These were the final determination of scores from the County Office. We must submit an improvement plan for the curriculum and instruction area. Mr. Johnson explained where the district lost points in curriculum and instruction. Ms. Schoener explained the loss of points in fiscal and operations.

1.9 APPROVAL OF MINUTES

Motion by Mr. Morgan, second by Mr. Williamson approving the following minutes:

Regular Agenda Session/Public Action Meeting	March 11, 2014
Executive Session	March 11, 2014

Motion carried, roll call vote was 8-0.

***CONSENT AGENDA**

The Board reviewed the agenda.

Item 2.1 a-c *Approval of Research Book and Curriculum

All Items approved by the Board C&I Committee on March 11, 2014.

- a. Book of Research – African American First In the City of Bridgeton, NJ, Copyright 2014 by Mike Santiago
- b. Approved to Revise College Math Readiness Course – will offer Cumberland County College MA091 remediation math course at BHS in 2014-2015.Total cost \$7498.73, Acct. # 11-190-100-610-00-19 (Pending Funding) Information attached.

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- c. Approved to add AP Music Theory into the Bridgeton High School Visual & Performing Arts Department Curriculum. This course will offer students the ability to recognize, understand and describe the basic materials and processes of music while developing their aural, analytical and compositional skills. Total cost \$2648.00, Acct. # 15-190-100-610-12-02 (2014-15 Budget), 20-238-200-100-00-40 (Personnel) Information attached.

Item 2.2 a-h * Approval of Professional Development

- a. Approved Rashun Stewart and Elizabeth Corbett, Teacher/Guidance Counselor, to attend Anti-Bullying & School Safety Team Conference at Richard Stockton College on May 28-29, 2014. Registration fee \$189.00 each, Acct. # 15-000-223-590-00-03.
- b. Approved the Teaching American History (TAH) Summer Training which will include travel to local historical sites and be presented innovative teaching methods and activities designed to increase historical thinking skills among their students and enliven their classrooms. Each day will be full of participant-centered activities closely matched with substantive historical locations. The funding will be provided for by the Teaching American History Grant's budget which was previously approved the Bridgeton Board of Education. Teacher stipends \$ 12,061.50, Acct. # 20-471-100-101-00-40.
- c. Approved the following staff members to attend Public School Bidding workshop on April 16, 2014 from 9:00 AM – 4:00 PM at Rutgers University, New Brunswick, NJ. Registration fee \$215.00, Acct. # 11-000-251-592-00-80. Theresa Thompson, Purchasing Agent Jerry Vargas, Asst. School Business Administrator Terri May, Purchasing Secretary
- d. Approved Nicole Schoener and Jerry Vargas to attend the International vs. US Accounting Conference on April 23, 2014 from 8:00 AM-4:00 PM, Voorhees, NJ. Registration fee 259.00, Acct. # 11-000-251-592-00-80.
- e. Approved Barbara Wilchensky, Supervisor – RTI to attend the NJSFPA Spring Training on June 4-5, 2015 from 8:00 AM-4:00 PM Atlantic City, NJ. Registration fee \$ 298.00, Acct. # 11-000-221-590-00-84.
- f. Approved Ericka Okafor, Supervisor of Bilingual Education, to attend the NJESOL/NJBE Conference on May 28-29, 2014 from 8:00 AM-4:00 PM, New Brunswick, NJ. Registration fee \$259.00, Acct. #11-000-221-590-00-83.
- g. Approved the Cumberland County Prosecutor's Office to make a presentation to Broad Street School staff regarding current gang trends students are faced with in the community. The presentation will be 1 hour after school and is optional for staff to attend.
- h. Approved Classroom Laboratory Professional Development for Guided Reading Instruction. Consultants from Infinity Educational Services, LLC will focus on raising the rigor for the PARCC assessment and assisting teachers in implementing the CCSS will demonstrate Guided Reading strategies for Fourth and Fifth grade teachers on April 30, 2014 . At a later date the consultants will come back to the school and observe the teachers implementing these strategies. Total cost \$1000.00 Acct. # 20-237-200-320-08-40.

Item 2.3 a-z ***Approval of Student Programs**

- a. Approved **Spring Fling** at West Avenue School on April 25, 2014 from 6:00-8:00 PM for Grades 6-8. Student Council students will host the event. There will be a photo booth, Spring Fling King and Queen contest, dance contest and other games and activities. 1 chaperone per 10 students will be present. There is no cost to the Board.
- b. Approved **Family Fun Night /Wellness Fair** at Broad Street School on April 9, 2014 from 5:00-8:00 PM, for grades K-8. Broad Street Schools Wellness Council will host the event to promote healthy life styles. There is no cost to the board.
- c. Approved a **Floor Hockey Tournament** at Broad Street School on April 14, 2014 from 5:00-7:00 PM. Broad Street School Wellness Council will host the floor hockey tournament. Staff will pay \$5.00 to participate and a \$1.00 admission fee will be charged. Students must be accompanied by an adult. The money raised will go toward student field days. There is no cost to the Board.
- d. Approved **Anna Vosburgh, Visiting Artist** to conduct 9 Art classes for all students (155) at the ExCELprogram on May 19, 22, 2014 from 12:40-4:00 PM. Total cost \$216.00, Acct. # 11-190-100-320-10-73.
- e. Approved **Indian Avenue School Hearts Dance for Grades 6-8** on April 17, 2014 from 6:00-8:00 PM. (Previously approved for February 13, 2014 but due to snow day was rescheduled) The dance is sponsored by the PBSIS committee as a fundraiser to support the whole school behavior reform model. There is no cost to the board.
- f. Approved **Indian Avenue Family Art Night & Earth Day Celebration (Recycling)** on April 16, 2014 from 6:00-7:30 PM. This was previously approved but now adding Earth Day recycling. Students in grades K-8th and their families will engage in an activity which shows creative ways of recycling that can be used in gardening. They will turn paper tubes into small pots and plant seeds inside which can be planted in the garden. Also, families will make bird feeders out of tea cups and saucers. Supplies: \$100.00 and refreshments \$75.00. Acct. # 20-237-200-600-05-40.
- g. Approved **Pennies for Patients at Quarter Mile Lane** students, parents and staff will participate in a donation drive from April 28 – May 16, 2014 for patients suffering with leukemia. Each class will receive a collection bin to deposit spare change. At the conclusion of the donation drive, a check will be donated to the Leukemia and Lymphoma Society. The top winning class will receive a pizza party. The second runners up will receive an ice cream party. There is no cost to the board.
- h. Approved **Jumping Math at Quarter Mile Lane School** on April 9, 2014 from 6:00-7:30 PM. In Celebration of Math Awareness Month and promoting fun physical activities, QML students, parents and staff are invited to attend a night of math activities and jump rope. Math games will be incorporated with jump rope challenges. To encourage math and more physical activities at home, families will receive math tips and a list of fun physical activities. Light refreshments will be served. Total cost \$100.00, Acct. # 20-237-200-600-08-40.

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- i. Approved **The NED Show at Cherry Street School** on April 29, 2014 from 1:30 - 2:15 PM. The 45 minute all school assembly includes follow up grade level curriculum material. Discussion on the importance of kindness, setting goals, making good choices, and paying attention to teachers. The message is reinforced in a fun and memorable way using humor, audience participation, storytelling yo-yo tricks, and object lessons. Available at no charge through their "Pay it Forward" model: Our school will receive the entire NED Program at no charge by simply making a selection of NED messaged items available for purchase for 5 school days following the show. There is no minimum sales requirement, and all items come with a 100% satisfaction guarantee. Any items that remain unsold will be returned. Grades K-6. No Cost to the Board.
- j. Approved the **Foundation for Wellness Professionals** to give free massages to BHS staff during Teacher Appreciation Week from 8:30AM-4:00PM on May 7, 2014. Staff will participate during their lunch or common planning periods. There is no cost to the district.
- k. Approved **Talk About Testing at Quarter Mile Lane School** on April 15, 2014. Parents and students will receive helpful tips and information on NJ ASK, MAP and DIBELS testing at Quarter Mile Lane School. Parents will have a better understanding of what the tests consist of and what is expected of their child.
- l. Approved **Learning about Leukemia and Lymphoma** at Quarter Mile Lane School on April 10, 2014. A guest speaker from the Leukemia and Lymphoma Society will host an educational assembly explaining blood cancers using an interactive skit and discuss the impact our students can make helping local patient families. There is no cost to the Board.
- m. Approved **Visiting Guest Artist George Rabbai** to hold a 3 hour clinic with BHS music Students on May 16, 2014. Mr. Rabbai is a BHS graduate and a professor of trumpet at Rowan University and the Philadelphia University of Arts. Mr. Rabbai has performed with the Woody Herman Orchestra, Tony Bennett, Michael Feinstein and has performed at Carnegie Hall, Boston Symphony Hall and the famed Rainbow Room in NYC. Total cost \$225.00, Acct. # 15-190-100-320-12-02.
- n. Approved **Prismatic Magic Spring Jam Spectacular** at Broad Street School on **April 11, 2014**. There will be four forty minute shows, 9:00 AM, 10:15 AM, 11:30 AM and 12:45 PM for students K-8. Total cost \$1445.00, Acct. # 15-190-100-320-00-03. This was previously approved on the Oct. 8, 2013 Board agenda for April 16, 2014 but due to snow days April 16 is now a one session day.
- o. Approved the **Healthy Hearts Health Fair** at Quarter Mile Lane School on May 21, 2014 from 6:00-7:30 PM. Various physical activities will be provided for students, parents and staff to promote a healthier lifestyle. Representatives from local health organizations will attend and provide helpful information for families. Light refreshments will be served. Total cost \$100.00, Acct. # 15-000-211-610-00-08.

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p. Approved **Cumberland County College’s Student Pathways Leadership Institute** (SPLI) to start a mentoring program (Team Flyte) at Broad Street School for students with excessive absences. The attendance officer would provide applications to students with 10 or more days absent for the mentoring program. Once the applications are returned with a parents signature, they would be paired up with a mentor. The attendance officer will be there to supervise. The program will be held May 9, 16, 23 and 30 from 3:00-4:15 PM. Students and their mentors will participate in Leadership and Career games as well as different activities to reach the goals set forth by Team Flyte which are “help students develop an action plan based on their chosen career paths, get students ready for high school and excel above and beyond in later education in high school, college and future workplace pursuits.” Students who attend will ride the afterschool bus home. This was approved by the Board Curriculum & Instruction Committee on Jan. 14, 2014.

q. Approved the **2014 Revised Bridgeton Public Schools Summer Programming Schedule.** 2014 Summer Programs (revised 4/8/14)

Program	# of Students	School	Time	Grades	Start	End	Breakfast/ Lunch times	Funding Source
Migrant	125	Buck	8:30-2:30	PK-12	7/7/14	8/8/14 (Mandatory 25 days)	8:30-9/12-12:30	GCSSSD
SPED	40	Buck	8:30-2:30	PK-8	7/7/14	8/1/14	8:30-9/12-12:30	IDEA
Buckshutem Summer Program	48	Buck	8:30-12:30	4-5 (tentative)	7/7/14	8/1/14	8:30-9/12-12:30	Title I
District Title I Summer Literacy Program	160	West	9-1	1-3	7/7/14	8/1/14	9-9:30/12-12:30	Title I
6-8 Grade Attendance	30	West	9-1	6-8	7/7/14	8/1/14	9-9:30/12:30-1	Title I
GEAR UP (M-R)	100	CCC	8-1	6-12	6/30/14	8/7/14 mandatory 100 hours	7:30-8 (breakfast ends 8/8/14)	CCC
Youth to Youth (includes McKV students 10)	100	West	8-2	K-12	7/7/14	8/15/14	8:00-8:30/12-12:30 (breakfast and lunch ends 8/8/14)	Self Funded/ McK/ Title I
Carrera	40	West	8-3	6	7/7/14	8/1/14	8-8:30/12-12:30	Inspira

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21 st Century- Cherry St.	50	Cherry	8-1	5-8	7/7/14	8/1/14	8- 8:30/11:30- 12	CEZ
West Avenue Summer Program	60	West	8-12	6-8 (tentative)	7/7/14	8/1/14	8- 8:30/11:30- 12	Title I
Credit Completion	220	BHS	9-1	9-12	7/7/14	8/1/14		District Funded
Summer School	170	BHS	9-2:15	9-12	6/30/14	8/1/14 (24 days= 60 hours)	12-12:30 lunch only	District Funded

- r. Approved the **McKinney-Vento Funded Super Saturday Program (previously approved)** end date change, the original date was April 12 but due to inclement weather cancellations the date was changed to May 17, 2014.
- s. Approved **Indian Avenue School Field Day** on June 13, 2014 (raindate June 16). The field day will include outdoor events and activities, games and relay races. High school students will assist with organizing the games and face painting. Parents will be invited. Program time 9:00 AM-1:30 PM. Cost not to exceed \$500.00, Acct. #15-000-211-610-01-05.
- t. Approved **PBSIS School Wide incentive** to make **“Happy” video** with the Advanced TV Journalism Class from BHS, Bulldog Mascot, and Cheerleaders on April 25, 2014 from 9:30-10:30 AM. Photo releases have been documented. Permission slips will go home for participation.
- u. Approved **Night of Literacy at Buckshutem Road School** on April 24, 2014 from 5:30-7:00 PM. Buckshutem Road School will hosts a night of Literacy to promote the improvement of grammar and literacy. Students will use Language Arts skills to play different literacy games, including the classic game of Bingo. Parents will receive tips and tricks on how to read with their student and to assist in the improvement of their reading levels. The Bridgeton Public Library will be invited to participate at this event to further promote reading. Program costs in this submission include the cost of bingo game materials. Total cost \$90.95, Acct. # 20-237-100-600-06-40.
- v. Approved **Math Bingo at Buckshutem Road School** on April 16, 2014 from 5:30-7:00 PM. Families will have a night of fun and math when BRS hosts its Bingo Night. The great classic game of bingo will be used to engage students to think fast to solve various grade level math problems. The categories of math include addition, subtraction, multiplication, division, time-telling and fractions. Parents will receive tips and tricks on how to help their students become better mathematicians. Program costs in this submission include the cost of bingo game materials and the purchase of bottled water and healthy snacks. Total cost \$120.94, Acct. # 20-237-100-600-06-40.
- w. Approved **Kite Day at Buckshutem Road School** on June 4, 2014. Students and parents will be invited to join in the festivities of Kite Day. During the school day, students will be able to bring their kites to school and fly them outside in the field. The night proceeding, parents and students will enjoy an evening learning the science of kites and be able to decorate a kite to fly on Kite day. Program costs in this submission include craft supplies. Total cost \$275.91, Acct. # 20-237-100-600-06-40.

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- x. Approved **5th Grade Transition to Middle School** at Buckshutem Road School on June 10, 2014 from 5:30-7:30 PM. Since trouble areas of a students' academic career seems to exist at transition periods, parents will be invited to attend a workshop to help smoothly transition themselves and their students to the new structure, material and challenges of entering middle school. Parents will be encouraged through written literature, a presentation and interacting with 6th grade teachers to be active and supportive in their child's evolving academic career. Information on social issues such as bullying and peer pressure will also be discussed. Program costs included in this submission include parent pamphlets in English and Spanish and a carrying tote. Light refreshments will be served. Total cost \$480.91, Acct. # 20-237-100-600-06-40.
- y. Approved **8th Grade Transition to High School** at Buckshutem Road School on June 12, 2014 from 5:30-7:30 PM. To better acclimate parents and students to the changes between middle school and high school, parents will be invited to a workshop to help smoothly transition themselves and their students to the new structure, material and challenges of entering high school. Parents will be encouraged through written literature, a presentation and possibly interaction with high school teachers to be active and supportive in their child's evolving academic career. Attendance, academic excellence and social issues will be emphasized during the discussion. Program costs included in this submission include parent pamphlets in English and Spanish and a carrying tote. Light refreshments will be served. Total cost \$295.17, Acct. # 20-237-100-600-06-40.
- z. Approved **Wilmington Blue Rocks Baseball "IFS Outstanding" Student Game** on May 14, 2014 from 4:15 – 9:00 PM for Quarter Mile Lane School students for outstanding achievement throughout the school year. Approx. 150 students and 15 staff members as chaperones will attend. The cost to the district would be tolls and transportation (4 buses). Acct. # 15-000-211-610-01-08. (Rain date July 2, 2014)

Item 2.4 ***Approval of Field Work**

Approved Ms. Christina Hudak, a student at CCC, to do her 90 hour field work for Social Services with Ms. Danna Johnson at Indian Avenue School beginning April 9, 2014. Ms. Johnson has no intern at this time.

Item 2.5 a-g ***Approval of Summer 2014 Curriculum Writing**

- a. Approved Grades 3-4 Science Curriculum revision writing. 2 teachers x 30 hours x \$27 = \$1620.00, Acct. # 20-238-200-100-00-40 (Pending funding).
- b. Approved Grades 6-8 Social Studies Curriculum revision writing. 3 teachers x 25 hours x \$30 = \$2250.00, Acct. # 20-238-200-100-00-40 (Pending funding).
- c. Approved Grades 6-8 English Language Arts curriculum revision writing. 6 teachers x 50 hours x \$30 = \$9000.00, Acct. # 20-238-200-100-00-40 (Pending funding).
- d. Approved Grades K-5 Social Studies and English Language Arts curriculum revision writing. 9 teachers x 50 hours x \$30 = \$13500.00, Acct. # 20-238-200-100-00-40 (Pending funding).
- e. Approved Grades K-8 Library curriculum revision writing. 3 teachers x 25 hours x \$30 = \$2250.00, Acct. # 20-238-200-100-00-40 (Pending funding).
- f. Approved Gifted and Talented Program Summer Curriculum Writing. 4 teachers x 36 hours x \$28 = \$4032.00.00, Acct. # 20-238-200-100-00-40 (Pending funding).

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- g. Approved K-8 Technology Literacy Curriculum Writing. 6 teachers x 35 hours x \$27 = \$5670.00, Acct. # 20-238-200-100-00-40 (Pending funding). 2 teachers x 35 hours x \$30 = \$2100.00, Acct. # 20-238-200-100-00-40 (Pending funding).

Item 2.6 * **Approval of School Administration Internship**

Approved Belinda Murphy, Mathematics Teacher at the ExCEL program, for a School Administration Internship through Rowan University for the 2013-2014 and 2014-2015 school years. Ms. Becky Guess will mentor during extended day activities, SLC meetings and the summer preparation for 2014-2015 school year beginning May 2-December 20, 2014.

Item 2.7 * **Approval of Corrective Action Plan**

Approved the Corrective Action Plan as presented, to be submitted to the Office of Fiscal Accountability and Compliance. (Attached)

Item 2.8 * **Approval of NJQSAC District Improvement Plan**

Approved the NJQSAC District Improvement Plan as presented, to be submitted to the Department of Education by June 1, 2014. (Attached)

Item 3.1 a-b * **Approval of Field Trips**

- a. Approved the Super Saturday Club to travel on three Saturdays as listed below;
April 26, 2014 – Brandywine Zoo, Wilmington, DE – 22 students, 7 staff
 Total cost \$363.00, Acct. # 20-463-200-600-00-40, 20-463-100-890-00-40
May 3, 2014 – Insectarium Institute, Phila., PA – 22 students, 6 staff
 Total cost \$520.16, Acct. # 20-463-200-600-00-40, 20-463-100-890-00-40
May 17, 2014 – The Absecon Light House, Atlantic City, NJ – 22 students, 7 staff
 Total cost \$370.00, Acct. # 20-463-200-600-00-40, 20-463-100-890-00-40.
- b. Approved the Latin American Club to travel to Statue of Liberty on June 25, 2014, depart BHS at 7:30 AM and arrive Liberty Park 10:30 AM, Lunch at 12:30 PM, arrive at Marriott Courtyard, Lindhurst, NJ at 4:00 PM check-in and Dinner and show at Medieval Times 6:00 PM. Travel to Great Adventure, Jackson, NJ on June 26, 2014 and return to BHS at 10:00 PM. This is an overnight trip. 30 students and 4 chaperones will attend. The trip is sponsored by the Teen Center, Latin American Club fundraising and self-pay.

Item 4.1.1 a-d * **Approval of Retirement of Certificated Staff**

- a. Approved the retirement of Ms. Gretta Seabrook from the position of Special Education Teacher at Bridgeton High School, effective July 1, 2014.
- b. Approved the retirement of Ms. Susan Reynolds from the position of Grade 2 Teacher at Cherry Street School, effective July 1, 2014.
- c. Approved the retirement of Mr. Charlie Kates from the position of Social Worker at Bridgeton High School, effective July 1, 2014.
- d. Approved the retirement of Mr. Romaine S. Street, Sr. from the position of Grade 7 Teacher at Buckshutem Road School, effective July 1, 2014.

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Item 4.1.2 a-c ***Approval of Resignation of Certificated Staff**

- a. Approved the resignation of Ms. Yelixa Figueroa from the position of Grade 4 Teacher at Cherry Street School, effective July 1, 2014.
- b. Approved the resignation of Ms. Jennifer Johnson from the position of Grade 1 Teacher at Broad Street School, effective July 1, 2014.
- c. Approved the resignation of Ms. Ronny Stubbs from the position of Counselor of the Bridgeton High School Success Program, effective March 31, 2014.

Item 4.1.3 ***Ratification of Resignation of Non-Certificated Staff**

Ratified the resignation of Ms. Abigail Horner from the position of Cafeteria Satellite Aide at Cherry Street School, effective March 28, 2014.

Item 4.1.4 a-e ***Approval of Ratifications of Leaves of Absences of Certificated Staff**

- a. Ratified request of Ms. Sara Waddington, Teacher at Broad Street School, for a **Family Medical Leave of Absence**, with pay from January 23, 2014 to January 27, 2014 or released from doctor's care, not to exceed 12 weeks.
- b. Ratified request of Ms. Dorothy Nevitt, Director of Curriculum at Bank St. Administration Building, for a **Family Medical Leave of Absence**, with pay from March 19, 2014 to March 21, 2014 or released from doctor's care, not to exceed 12 weeks.
- c. Ratified request of Ms. Tracy Vargas, Teacher at BHS, for a **Family Medical Leave of Absence** with pay using accumulated sick days from December 1, 2013 until June 30, 2014 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- d. Ratified request of Ms. Sharon Shephard, Teacher at Indian Avenue School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from April 1, 2014 until June 30, 2014 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- e. Ratified request of Ms. Sharon Pinkerton, Teacher at Broad Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from March 1, 2014 until June 30, 2014 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.

Item 4.1.5 a-c ***Approval of Leaves of Absences of Certificated Staff**

- a. Approved request of Ms. Valerie Hagerty, Teacher at Cherry Street School, for a **Family Medical Leave of Absence**, with pay from April 17, 2014 to June 9, 2014 and without pay from June 10, 2014 to June 30, 2014. This leave and paid sick days are subject to change.
- c. Approved request of Ms. Erin Sager, Teacher at Broad Street School, for a **New Jersey Family Leave of Absence** without pay from May 8, 2014 until May 27, 2014, not to exceed 12 weeks, to be used on an intermittent basis.

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Item 4.1.6 a-e ***Approval of Ratification of Leaves of Absences of Non-Certificated Staff**

- a. Ratified request of Ms. Marie Cherry, Aide at GOFECC, for a **Family Medical Leave of Absence** with pay using accumulated sick days from March 1, 2014 until June 30, 2014 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- b. Ratified request of Mr. Robert Gillespie, Custodian at QML, for a **Family Medical Leave of Absence**, with pay on February 26, 2014 to February 27, 2014 and without pay from February 28, 2014 to April 1, 2014 or released from doctor's care, not to exceed 12 weeks.
- c. Ratified request of Ms. Sandra Corson, Secretary at Indian Avenue School, for a **Family Medical Leave of Absence**, with pay from April 3, 2014 to April 9, 2014 and without pay from April 10, 2014 to June 26, 2014 or released from doctor's care, not to exceed 12 weeks.
- d. Ratified request of Ms. Olive Doss, Aide at Broad Street School, for a **Family Medical Leave of Absence**, without pay from March 18, 2014 to May 13, 2014 or released from doctor's care, not to exceed 12 weeks.
- e. Ratified request of Ms. Sheri Stone, Secretary at BHS, for a **Family Medical Leave of Absence** with pay using accumulated sick days from March 1, 2014 until June 30, 2014 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.

Item 4.2.1 a-c ***Ratification of Appointments of Certificated Staff**

- a. Ratified the appointment of Ms. Rebecca Raube to the position of Science Teacher at Bridgeton High School for the 2013-2014 school year, effective March 17, 2014 through on or before June 30, 2014, on Step 0 of the BA Salary Guide, \$48,200.00 prorated. **This position is a short-term contract for a leave of absence. There are no benefits provided with this position.** Account # 15-140-100-101-00-02. PC #1009.
- b. Ratified the appointment of Ms. Tracy Lundgren to the position of Science Teacher at Bridgeton High School for the 2013-2014 school year, effective March 31, 2014 through on or before June 30, 2014, on Step 0 of the BA Salary Guide, \$48,200.00 prorated. **This position is a short-term contract for a leave of absence. There are no benefits provided with this position.** Account # 15-140-100-101-00-02. PC #314.
- c. Ratified the appointment of Mr. Michael Webb to the position of Grade 2 Teacher at Cherry Street School for the 2013-2014 school year, effective April 1, 2014 through on or before June 30, 2014, on Step 0 of the BA Salary Guide, \$48,200.00 prorated. **This position is a short-term contract for a leave of absence. There are no benefits provided with this position.** Account #15-120-100-101-00-04. PC #892.

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Item 4.2.2 ***Approval of Appointments of Certificated Staff**

Approved the appointment of Ms. Deena Osmer to the position of Science Teacher at ExCEL School for the 2013-2014 school year, effective May 12, 2014, on Step 7 of the BA Salary Guide, \$68,400.00 prorated. Account # 11-130-100-101-00-73. PC # 44.

Item 4.2.3 ***Approval of Transfers of Certificated Staff**

Approved the following Certificated Staff transfers effective April 9, 2014. The guidance counselors will transition April 9-June 30, 2014.

Name	Current Position	New Position	Account #
Bruno Vagnarelli	Guidance Counselor West – PCN#382	Guidance Counselor BHS – PCN#2320	15-000-218-104-00-02
Aliya Covington	Guidance Counselor BHS – PCN#2320	Guidance Counselor West – PCN#382	15-000-218-104-00-07

Item 4.2.4 ***Approval of Transfer of Certificated Staff**

Approved the following Certificated Staff transfer effective September 1, 2014.

Lisa Heisroth	Teacher Grade 1 West – PCN# 381	Teacher Grade 1 Cherry-PCN#485	15-120-100-101-00-04
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Item 4.3.1 a-f ***Approval of Appointments of Non-Certificated Staff**

- a. Approved the appointment of Ms. Melody Jones to the position of Special Education Instructional Aide at Quarter Mile Lane School for the 2013-2014 school year, effective April 9, 2014 on Step 1 of the Aides' Salary Guide, \$20,000.00 prorated. Account # 15-209-100-106-00-08. PC # 1599.
- b. Approved the appointment of Ms. Yesina Robinson to the position of 12-Month Food Service Secretary at Bank Street Annex for the 2013-2014 school year, effective April 28, 2014 on Step 1 of the Secretaries' Salary Guide, \$26,580.00 prorated. Account # 60-000-000-00-01 and 60-000-000-00-02. PC # 62.
- c. Approved the appointment of Ms. Kathleen Halter to the position of 12-Month Secretary/Office Manager in Student Support Services at Bank Street for the 2013-2014 school year, effective on April 9, 2014 on Step 17 of the Secretaries' Salary Guide, \$44,440.00 prorated. Account #11-000-218-105-00-18. PC# 698.
- d. Approved the appointment of Mr. Jonathan Talley to the position of Night Custodian at Bridgeton High School for the 2013-2014 school year, effective on April 16, 2014 on Step 1 of the Custodians' Salary Guide, \$24,856.00 prorated. Account # 11-000-262-110-00-23. PC# 716.
- e. Approved the appointment of Ms. Linda Schaffer to the position of 12-Month Secretary in the Child Study Team Office at Bridgeton High School for the 2013-2014 school year, effective on April 9, 2014 on Step 3 of the Secretaries' Salary Guide, \$27,120.00 prorated. Account #11-000-218-105-00-18. PC# 555.

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- f. Approved appointment of Ms. Leah Fahber to the position of 12-Month Innovative Secretary in the Grants and Funded Programs at Bank Street Annex Building, for the 2013-2014 school year, effective April 9, 2014 through June 30, 2014, on Step 1 of the Secretaries' Salary Guide, \$26,580.00 prorated. **This position is a grant funded short-term contract and there are no benefits with this position.** Account # 20-466-200-100-00-40. PC # 2429.

Item 4.3.2 a-c *Approval of Change of Salary Status of Non-Certificated Staff

- a. Approved change of salary status of Ms. LaCoya English, Special Education Instructional Aide at West Avenue School from the Aides' Salary Guide Step 10 of \$30,000.00, to the Aides' Salary Guide with a Bachelors Degree Step 10 of \$30,000.00 plus \$800.00 for Bachelors degree for a total of \$30,800.00 prorated, effective May 1, 2014. Account #15-209-100-106-00-07. PC #2414.
- b. Approved change of salary status of Ms. Amy David, Kindergarten Teacher at Buckshutem Road School from the BA Salary Guide Step 1 of \$48,850.00 to the MA Salary Guide Step 1 of \$50,350.00 prorated, effective May 1, 2014. Account #15-110-100-101-00-06. PC# 2447.
- c. Approved change of salary status of Ms. Katelyn Bayzick, Mathematics Teacher at Bridgeton High School from the BA Salary Guide Step 0 of \$48,200.00 to the MA Salary Guide Step 0 of \$49,700.00 prorated, effective May 1, 2014. Account #15-213-100-101-00-02. PC# 65.

Item 4.3.3 *Ratification of Appointment of Non-Certificated Staff

Ratified the extension of appointment of Mr. Bruce Pierce to the position of Security Monitor at Bridgeton High School for the 2013-2014 school year, effective on April 1, 2014 through on or before April 25, 2014, on Step 4 of the Security Monitors' Salary Guide, \$22,550.00 prorated. Account #15-000-266-110-00-02. PC# 595. **This is a short-term contract as a leave replacement and there are no benefits with this position. The extension is required due to medical leave being extended.**

Item 4.4.1 a-b *Approval of Professional Development Days

- a. Approved the professional development for Ms. Lennita Linen, Human Resources Administrative Assistant/Office Manager at Bank Street Administration Building, to attend Comprehensive Training for Human Resources Managers in Atlantic City, NJ on May 5, 2014 through May 6, 2014. The registration cost is \$199.00. This is an overnight trip. Account # 11-000-251-580-00-14.
- b. Approved Nicole Schoener, School Business Administrator, to attend the NJASBO Conference in Atlantic City, NJ on June 4-5, 2014 from 8:00 AM-3:00 PM. The registration cost is \$150.00. This is an overnight trip. Acct. # 11-000-251-592-00-80.

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Item 4.4.2 *Approval of Substitutes for the 2013-2014 School Year

Approved the following substitutes for the 2013-2014 school year, effective April 9, 2014.

Name	Position	Certificate	Rate	Account #
Robert Parker	Instructional Aide with Substitute County Certificate	County	\$35.00 per day	To be determined
Luz Mercado	Substitute Custodian	N/A	\$10.75 per hour	To be determined
Karen Ziegler	Substitute Cafeteria Aide	N/A	\$8.33 per hour	To be determined
Della Raybould	Substitute Teacher	Standard – Elementary	\$100 per day	To be determined
Joshlin Bartley	Substitute Cafeteria Aide	N/A	\$8.33 per hour	To be determined
Joshlin Bartley	Substitute Breakfast Aide	N/A	\$8.49 per hour	To be determined
Sophia Heard	Substitute Cafeteria Aide	N/A	\$8.33 per hour	To be determined
Chad Davis	Substitute Teacher	County	\$90.00 per day	To be determined
Mark Johnson	Substitute Educational Enforcement Officer	N/A	\$23.25 per hour	To be determined

Item 4.4.3 a-g *Approval of Staff for Summer Curriculum Programs

- a. Approved the following staff for the previously approved Summer Curriculum Writing 2014 for Accounting I and II. This will take place during the summer of 2014 at a location to be determined from July 1, 2014 through August 8, 2014 from 8 a.m. to 3 p.m. Account # 20-238-200-100-00-40.

Name	Position/Location	Salary/Hr	Hours	Total
Debra Moore	Teacher	\$27.00	96	\$2592.00

- b. Approved the following staff for the previously approved summer curriculum writing 2014 for Personal Finance to be held at a location to be determined effective July 1, 2014 through July 18, 2014 from 8 a.m. to 3 p.m.
Account # 20-238-200-100-00-40.

Name	Position/Location	Salary/Hr	Hours	Total
Brian Weinstein	Teacher	\$27.00	48	\$1296.00
Tamara Davis	Teacher	\$27.00	48	\$1296.00
Bryan Jones	Teacher	\$30.00	48	\$1440.00

- c. Approved the following staff for the previously approved summer curriculum writing 2014 for Intro to Business to be held at a location to be determined effective July 21, 2014 through August 8, 2014 from 8 a.m. to 3 p.m. Account #20-238-200-100-00-40.

Name	Position/Location	Salary/Hr	Hours	Total
Brian Weinstein	Teacher	\$27.00	48	\$1296.00

- d. Approved the following staff for the previously approved summer curriculum writing 2014 for Web Page Design to be held at a location to be determined, effective July 1, 2014 through August 8, 2014 from 8 a.m. to 3 p.m.
Account # 20-238-200-100-00-40.

Name	Position/Location	Salary/Hr	Hours	Total
Lisa Burgess	Teacher	\$27.00	24	\$648.00

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- e. Approved the following staff for the previously approved summer curriculum writing 2014 for Math Grades K-8 to be held at GOFECC Parent Center, effective July 7, 2014 through July 11, 2014 from 8:30 a.m.to 4:30 p.m. Account # 20-238-200-100-00-40.

Name	Position	Salary/Hr	Hours	Weeks	Total
Vicki Andrews	Grade K Teacher	\$27.00	30	1	\$810.00
Nicole Carminati	Grade K Teacher	\$30.00	30	1	\$900.00
Kristi Schoppe	Grade 1 Teacher	\$30.00	30	1	\$900.00
Christina Chavez	Grade 1 Teacher	\$30.00	30	1	\$900.00
Stacy Cifaloglio	Grade 2 Teacher	\$30.00	30	1	\$900.00
Renee Glenn	Grade 2 Teacher	\$30.00	30	1	\$900.00
Tracy McEneaney	Grade 3 Teacher	\$27.00	30	1	\$810.00
Kristen Guidry	Grade 3 Teacher	\$27.00	30	1	\$810.00
Danielle Workman	Grade 4 Teacher	\$30.00	30	1	\$900.00
Caroline Cornelius	Grade 4 Teacher	\$30.00	30	1	\$900.00
Mary Walther	Grade 5 Teacher	\$27.00	30	1	\$810.00
Elizabeth Beebe	Grade 5 Teacher	\$27.00	30	1	\$810.00
Maureen McCloud	Grade 6 Teacher	\$27.00	30	1	\$810.00
Deidre Montgomery	Grade 6 Teacher	\$27.00	30	1	\$810.00
Shinese Harvey	Grade 7 Teacher	\$30.00	30	1	\$900.00
Lisa Davis	Grade 8 Teacher	\$27.00	30	1	\$810.00
Sharon Pinkerton	Grade 8 Teacher	\$30.00	30	1	\$900.00
Katie Schlegel	Alternate Teacher	\$27.00	As needed	N/A	N/A
Christina Mendolera	Alternate Teacher	\$27.00	As needed	N/A	N/A
Jeannine Rinck	Alternate Teacher	\$30.00	As needed	N/A	N/A
Alicia Vagnarelli	Alternate Teacher	\$27.00	As needed	N/A	N/A
Heather Goraj	Alternate Teacher	\$27.00	As needed	N/A	N/A
Peris Oribabor	Alternate Teacher	\$30.00	As needed	N/A	N/A

- f. Approved the following staff for the previously approved summer curriculum writing 2014 for Math Grades 3-4 to be held at GOFECC Parent Center, effective July 14, 2014 through July 18, 2014 from 8:30 a.m.to 4:30 p.m. Account # 20-238-200-100-00-40.

Name	Position	Salary/Hr	Hours	Weeks	Total
Tracey McEneaney	Grade 3 Teacher	\$27.00	30	1	\$810.00
Alicia Vagnarelli	Grade 4 Teacher	\$27.00	30	1	\$810.00
Caroline Cornelius	Alternate Teacher	\$30.00	As needed	N/A	N/A

- g. Approved the following staff for the previously approved District Title III Afterschool program. Account # 20-240-100-101-00-40.

Name	Position	Rate	Account #
Rosalie Pereda	Substitute Teacher	\$27.00	11-219-100-101-00-18 and 11-150-100-101-00-18

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Item 4.4.4 *Approval of Staff for Home Instruction

Approved the following staff to be a Home Instructor for the 2013-2014 school year, effective April 9, 2014:

Name	Position	Rate	Account #
Christine Queripel	Home Instruction Tutor	\$27.00	11-219-100-101-00-18 and 11-150-100-101-00-18

Item 4.4.5 *Approval of Cafeteria Staff Training

Approved the following staff for the Civil Rights Training for all cafeteria staff as required by the NJ Department of Child Nutrition. This training will take place at Bridgeton High School Media Center on April 15, 2014 at 2 p.m. **Compensation up to 1 hour will be granted only if the meeting goes past the staff contracted hours.**

Account # 60-000-000-00-01 and 60-000-000-00-02.

Name	School-Position	Up to hrs	Rate
MELCHOIRRE, CHRISTINE	BHS-BEA	1	\$19.74
SOTO, JASMINE	BHS-Assistant Manager	1	\$21.71
MCCLAIN, BONNIE	BHS-BEA	1	\$19.74
WILLIAMS, CINDY	BHS-BEA	1	\$19.74
HAMMER, KATHY	BHS-BEA	1	\$19.74
GRUSEMEYER, MELISSA	BHS-BEA	1	\$19.74
COMER, AUDREY	BHS-BEA	1	\$19.74
VILA, MILDRED	BHS-BEA	1	\$19.74
THOMAS, LAURA	BHS-BEA	1	\$19.74
STANTON, BRITTANY	BHS-BEA	1	\$19.74
DEHARO, MARIA	BHS-BEA	1	\$19.74
BENNETT, CHERYL	BSS- BEA	1	\$19.74
SANTANA, MELISSA	BSS-Assistant Manager	1	\$22.41
STRAUB, JENNIFER	BSS- BEA	1	\$19.74
HORNES-MATHEWS, LENA	BSS- BEA	1	\$19.74
DIORIO, RACHEL	BSS- BEA	1	\$19.74
SHAFFER, ERICA	BSS- BEA	1	\$19.74
JONES, LENCOLA	BSS- BEA	1	\$19.74
CORTES, ELIZABETH	BSS- BEA	1	\$19.74
JOHNSON, HARRIET	BSS- BEA	1	\$19.74
COLON, DORCAS	BSS- BEA	1	\$19.74
SLOAN, CINDY	BSS- BEA COOK	1	\$20.74
GIRTAİN, DONNA	BSS-DINING AIDE	1	\$10.55
WILLIAMS, ELIZABETH	BSS-DINING AIDE	1	\$11.06
YEARSLEY, SKYELER	BSS-KITCHEN AIDE	1	\$9.79
STEWART, DEBORAH	BSS- BEA	1	\$19.74

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BUTCHER, NICOLE	BUCK-MANGER	1	\$23.97
LEWIS, AMANDA	BUCKSHUTEM-BEA	1	\$19.74
GOFF, MONIQUE	BUCK-BEA-COOK	1	\$20.74
SCHWEIBINZ, SUSAN	BUCKSHUTEM-BEA	1	\$19.74
SHAFFER, ROBIN	BUCKSHUTEM-BEA	1	\$19.74
CELAYA OJEDA, MARIANA	BUCKSHUTEM-BEA	1	\$19.74
MARTIN, ETHEL	BUCKSHUTEM-BEA	1	\$19.74
FLORES, EDNA	CHERRY AIDE	1	\$9.79
WILLIAMS, TAMEKA	CHERRY AIDE	1	\$10.03
BARD, TANYA	CHERRY- BEA	1	\$19.74
BURGOS, JOANNE	CHERRY AIDE	1	\$10.03
GRIFFIN, JANIE	INDIAN AIDE	1	\$12.03
WILLIAMS, RACHAEL	INDIAN AIDE	1	\$11.06
MARLETTE, DONNA	INDIAN AIDE	1	\$12.03
COBB, PHYLLIS	INDIAN-BEA	1	\$19.74
FAGOTTI, GWEN	INDIAN-AIDE	1	\$12.03
EDWARDS, VANESSA	INDIAN-AIDE	1	\$10.03
ORTIZ, GRISELDA	QUARTER MILE- AIDE	1	\$10.32
RUSSELL, JACKIE	QUARTER MILE- BEA	1	\$19.74
COUNSELLOR, SALLIE	QUARTER MILE- AIDE	1	\$12.03
CLARK, MIKILEA	WEST-AIDE	1	\$10.82
MERRITT, CHELSEA	WEST-AIDE	1	\$10.03
WILSON, KATELYNN	WEST-AIDE	1	\$10.03
THOMPSON, BARBARA	WEST-BEA	1	\$19.74
GRAVES, GILLIAN	WEST-AIDE	1	\$10.03
MENDOZA, HENRY	BHS-CUSTODIAN	N/A	N/A
BARKER, MICHAEL	BSS-CUSTODIAN	N/A	N/A
BAGLIO, HARRY	BUCK-CUSTODIAN	N/A	N/A
BODINE, MARIANN	DIRECTOR	N/A	N/A
ROSA, RUTH	BOOKKEEPER	N/A	N/A
DESHIELDS, WARREN	ASSISTANT DIRECTOR	N/A	N/A
GALLO, JACQUELINE	NUTRITIONIST	N/A	N/A

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Item 4.4.6 *Approval of 2014 Summer Program Coordinators

Approved the following staff to work as coordinators for the various 2014 summer programs starting on July 7, 2014 with one day of orientation to be included.

Name	Position/Programs	Program Hours	Program Dates	Salary/Hr	Hours	Days	Total
Deionne ThrBak	Buckshutem Summer Coordinator	8:30-12:30	7/7/14-8/1/14	\$35.00	6	26	\$5460.00
	SPED Coordinator Buckshutem	8:30-2:30	7/7/14-8/1/14				
	Migrant Program Coord. Buckshutem	8:30-2:30	7/7/14-8/8/14				
Chantel Frazier	6-8 Attendance Coordinator West	9:00-1:00	7/7/14-8/1/14	\$35.00	5	21	\$3675.00
	West Avenue Summer Coordinator	8:00-12:00	7/7/14-8/1/14				
	District Title I Coordinator West	9:00-1:00	7/7/14-8/1/14				

Item 4.4.7 *Approval of High School Success Program Staff for 2013-2014

Approved the following staff to work additional hours for the previously approved High School Success Program at Bridgeton High School. The additional hours are needed to due to the increased student interest. Program ends June 7, 2014.

Name	Position	Salary/Hr	Hours	Weeks	Total
Aliya Covington	Counselor	\$30.00	4.5	15	\$2025.00

Item 4.4.8 *Approval of Position Change of Hours for 2014-2015 School Year

Approved the change of working hours for the BEA Cook Breakfast and Lunch position at Bridgeton High School for the 2014-2015 school year, effective July 1, 2014. The change of hours is needed to accommodate the new lunch hours. This position will now be entitled to Health Benefits. Account # 60-000-000-00-01 and 60-000-000-00-02:

Position	Location	Current Breakfast Hours	Current Lunch Hours	New Hours
Cook	Bridgeton High School	1 per day	5.75 per day	Total 7 hours per day

Item 4.4.9 *Approval of Abolishment of Position

Approved the abolishment of the following position for the 2014-2015 school year, effective May 1, 2014.

- Supervisor of Buildings and Grounds

Item 4.4.10 ***Approval of Establishment of Positions**

Approved establishment of the following positions for the 2014-2015 school year. This was approved by the Board Personnel Committee on March 11, 2014.

- Bilingual Instructional Aide (1)
- Custodian (1)
- Day Custodian Supervisor (1)
- Elementary Teachers (5)
- Inclusion teacher (1)
- Instructional Aide (1)
- Mathematics Supervisor K-8 (1)
- Network Specialist (1)
- Special Education Teacher (2)
- Technologists (2)

Item 4.4.11 ***Approval of Job Description**

Bridgeton Public Schools
Job Description
NEW

POSITION: **Supervisor of K-8 Mathematics**

- QUALIFICATIONS:**
1. Master's degree with certification in Administration and Supervision required.
 2. Five (5) years of related professional experience to include three (3) years of experience in teaching mathematics.
 3. Experience facilitating workshops and training sessions for K-8 teachers.
 4. Experience in design and implementation of district curriculum and the Common Core State Standards.
 5. Experience with district benchmarks and state assessments.
 6. Demonstrate excellent organizational skills and the ability to motivate people.
 7. Required criminal history background check and proof of U.S. citizenship.

REPORTS TO: Director of Curriculum/Assistant Superintendent

JOB GOAL: The Supervisor of K-8 Mathematics is responsible for the supervision of the elementary and middle school curriculum, instruction, and assessment program in mathematics.

PERFORMANCE RESPONSIBILITIES:

1. Advocates, facilitates and monitors the alignment of curriculum, instruction, and assessment improvement in the accomplishment of district mathematics goals.
2. Provide supervisory and coordinating responsibility for instructional programs in the Core Curriculum Content Standards.

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3. Model and provide feedback to teachers in grades K-8 in implementing the NJCCCS/Common Core State Standards.
4. Represents the district at state, regional, and national conferences on educational research and effective practices in the teaching of K-8 mathematics.
5. Provide content knowledge and resources about learning and teaching mathematics – including teaching strategies, assessment techniques, assessment of mathematics skills, interpretation of assessment results, classroom routines and practices that promote mathematics success, etc
6. Monitors and communicates trend, benchmark, and comparison data in the areas of curriculum, instruction, assessment, and improvement in K-8 mathematics.
7. Assist school personnel in analyzing data for continuous improvement of student achievement in K-8 mathematics.
8. Coordinates professional training for K-8 mathematics teachers and administrators; provide opportunities for effective staff development that address the needs of the instructional program, including, workshops, conferences, visitations, demonstration lessons and sessions in which the staff shares successful practices and strategies.
9. Work cooperatively and collectively with principals, staff and other supervisors to ensure that instructional programs and services are coordinated in the schools and are administered uniformly and equitably.
10. Plans, organize, implement, supervise, coordinate and evaluate programs in the Core Curriculum Content Standards that ensure that each student meets and exceeds the Standards, consistent with the mission, philosophy, values, and instructional goals of the district, and meeting all laws, codes, Board policies and regulations. Leadership of the program shall include:
 - Use of data to identify student and instructional needs;
 - Clear procedures for the operation and functioning of the various programs;
 - Curriculum development to meet the core curriculum content standards;
 - Vertical and horizontal articulation of skills and content sequence;
 - Orientation and assistance for new staff members;
 - Analysis of assessments to improve instruction;
11. Review instructional and grading policies, procedures, and standards to ensure consistency across the various grade levels.
12. Supervise personnel assigned to ensure that all responsibilities are met and exceeded. Evaluate lesson plans and observe classes on a regular basis.
13. Maintain accurate and detailed paperwork and complete all required reports in a timely fashion.
14. Keep abreast of current research-based teaching and learning practices.
15. As assigned, serve as a member of the School Leadership Council and participate in the analysis of student performance data, the identification of obstacles to improved performance, and the identification of remedies for improved teaching and learning in the school.
16. As needed, assist in the recruitment of highly qualified curricula and instructional staff and participate in interviews of same for assigned content area(s).

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17. Perform such other duties as assigned by the Assistant Superintendent and which may require a time schedule beyond the normal working hours (i.e., Board of Education curriculum meetings).
18. Submit to the Assistant Superintendent a monthly report on school teaching and learning improvement activities and outcomes and an annual report of progress made.
19. Assist in the evaluation of curriculum, textbooks, and programs. Supervise such evaluations as per the Five-year Evaluation Cycle.
20. As assigned, assist with the coordination and development of the New Jersey Quality Single Accountability Continuum (NJSQSAC) Improvement Plan.
21. Assume the role of the district liaison to support the implementation of building improvement plans required by the New Jersey Department of Education.

TERM OF EMPLOYMENT: 12 Months. Salary to be determined by the Board of Education.

EVALUATION: Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

TME 3/27/14

Item 4.4.12

***Approval of Job Description**
Bridgeton Public Schools

Job Description

NEW

POSITION: **Daytime Custodial and Grounds Supervisor**

QUALIFICATIONS:

1. As determined by New Jersey state certification requirements and the Bridgeton Board of Education
2. **High School Diploma or GED**
3. **Black Seal License Required.**
3. **Minimum five (5) years experience**
4. **Integrated Pest Management Certified**
5. **Knowledge of Right-to Know and AHERA**
5. **Valid NJ Drivers' License**
6. **Required criminal history background check and proof of U.S. citizenship or legal resident alien status.**

REPORTS TO: **District Facilities Manager**

JOB GOAL: **Responsible for the cleaning and compliance of buildings and grounds for the entire district; does related work as required.**

PERFORMANCE RESPONSIBILITIES:

1. Directs, and supervises the work of the custodial staff so that it can most efficiently perform its task without interfering with the educational program during the actual school year, subject to approval by either the building principal or the School Business Administrator.
2. Oversees the preparation and maintenance of all athletic and intramural practice and playing fields including fertilizing, seeding, lining, watering and mowing as needed. Also responsible for proper maintenance of multi-purpose synthetic athletic field.
3. Directs and supervises the custodial staff during the school vacation periods and during the summer shut down period.

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4. Develops work plans for cleaning and develops effective work methods.
5. Keeps accurate running inventories of custodial and ground supplies and equipment.
6. Works with the purchasing agent in the development of bid specifications for custodial and grounds supplies, equipment, and services as necessary.
7. Accepts deliveries of school supplies and equipment; prepares all clerical records required ;prepares budget needs for custodial, and grounds supplies and equipment; approves requisitions for all related supplies.
8. Directs the custodial staff in snow removal during snow emergencies.
9. Checks in with the building principals daily to go over building concerns and/or needs and provides a monthly report of work completed and open jobs.
10. Assists in the training of personnel and their selections.
11. Acts as district coordinator for integrated pest management.
12. Works with outside vendors when necessary.
13. Is responsible for ensuring compliance with all State and Federal codes related to buildings, grounds, and air quality.
14. Is required to learn to utilize various types of electronic and/or manual recording and computerized information systems used by the agency, office or related units.
15. Making checks of schools and boilers on weekends and holidays to maintain proper heat in all buildings.
16. Being present during plan inspection by Board members, administrative staff, medical staff and state officials after hours, if needed.
17. Perform other duties that fall within his professional competencies when directed by the District Facilities Manager or School Business Administrator.

TERM OF EMPLOYMENT: 12 Months. Salary to be determined by the Board of Education.

EVALUATION: Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

NMS

Item 4.4.13

***Approval of Job Description**
Bridgeton Public Schools

Job Description

Revised

POSITION: Evening Custodial Supervisor

QUALIFICATIONS:

1. As determined by New Jersey state certification requirements and the Bridgeton Board of Education
2. High School Diploma or GED
3. Valid New Jersey Drivers' License
4. Black Seal Boiler License
5. **Required criminal history background check and proof of U.S. citizenship or legal resident alien status.**

REPORTS TO: District Facilities Manager

JOB GOAL: Supervise the daily operation of the evening custodial staff and assist the Daytime Custodial and Grounds Supervisor in supervision of all elementary and high school custodial staff when necessary.

PERFORMANCE RESPONSIBILITIES:

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1. Directing, and supervising the work of the custodial staff so that it can most efficiently perform its task without interfering with the educational program during the actual school year, subject to approval by either the building principal or **School Business Administrator.**
2. Assist in the directing and supervising the custodial staff during the school vacation periods and during the summer shut down period.
3. Overseeing efficient operation and cleaning of the buildings.
4. Keeping accurate running inventories of custodial supplies and equipment in each building.
5. Accepting deliveries of school supplies and equipment; preparing all clerical records required.
6. Assist in directing the custodial staff in snow removal during snow emergencies.
7. Checking in with the building principals daily to go over building concerns and/or needs.
8. Assisting in the training of personnel and their selection.
9. Performing annual evaluations of all **night shift** personnel and making recommendations for improvement when needed.
10. Responding to emergency calls from police or fire department, as needed.
11. Making checks of schools and boilers on weekends and holidays to maintain proper heat in all buildings.
12. Performing other duties that fall within his/her professional competencies when directed by the **School Business Administrator or District Facilities Manager.**

TERM OF EMPLOYMENT: 12 Months. Salary to be determined by the Board of Education.

EVALUATION: Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

NMS

Item 4.4.14

***Approval of Job Description**
Bridgeton Public Schools

Job Description

Revised

POSITION: **District Facilities Manager**

QUALIFICATIONS:

1. A minimum of a Bachelor's Degree from an accredited college or university, Master's Degree preferred.
2. Three (3) years field experience in engineering, construction and environmental sciences.
3. Demonstrated expertise in project management.
4. **Supervisor of Buildings & Grounds Certification**
5. **Integrated Pest Management Certification**
6. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

REPORTS TO: School Business Administrator

JOB GOAL: The District Facilities Manager is responsible for providing technical expertise in design, engineering and construction management to the School Business Administrator **and for overseeing the cleaning and maintenance of the buildings and grounds for the entire district.**

PERFORMANCE RESPONSIBILITIES:

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April 8, 2014

1. **Manage the overall operations and performance of maintenance, grounds, and custodial tasks and design and construction of renovations.**
2. **Manage and monitor the comprehensive preventative maintenance program.**
3. **Actively participates in the district accident prevention committee (safety committee).**
4. **Will be present during building inspections by board members, administrative staff, medical staff and state officials. Responsible for compliance and in providing recommendations for corrective action.**
5. **Responsible for emergency maintenance calls.**
6. **Is responsible for ensuring compliance with all State and Federal codes related to buildings, grounds, air quality, and maintenance.**
7. To assist the School Business Administrator in the design, development and administration of projects approved by the Bridgeton Board of Education.
8. To provide consultation and recommendations regarding construction and environmental engineering projects.
9. To serve as an informed resource to the School Business Administrator on engineering, construction and other technical issues.
10. To consult with and direct architects and engineers regarding projects approved by the Board.
11. To provide consultation and direction regarding environmental matters affecting the district, including but not limited to radon studies, asbestos abatement, underground storage tanks and remedial processes.
12. To assist the School Business Administrator in the review and approval process of design and construction documents for district projects.
13. To serve as a construction and engineering project manager on new, renovation and maintenance projects, as assigned by the Director.
14. To perform inspection duties on all construction and engineering related projects, as assigned by the Superintendent of Schools and the School Business Administrator.
15. To provide work scope breakdowns and cost estimates for proposed new and renovation projects.
16. To represent the District at any planning and zoning meetings involving construction and engineering issues.
17. To establish and maintain professional cooperative working relationships with officers and management officials of government and representatives of organizations doing business with the state.
18. To assist in planning a work program and work procedures for the repair and construction of building facilities.
19. To inspect repair and construction work performed by outside contractors for conformance with plans, specifications, and applicable regulations.
20. To prepare, as directed, specifications for repair and construction work to be done by agency staff or outside contracts for appropriate review and approval.
21. **Provide administrative and technical direction and supervision of the maintenance and custodial departments in assigning and completing work assignments.**
22. **Directs the custodial and maintenance staff in snow removal during snow emergencies.**
23. To perform other duties as may be assigned by the School Business Administrator.

TERM OF EMPLOYMENT: 12 Months. Salary to be determined by the Board of Education.

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April 8, 2014

EVALUATION:

Performance will be evaluated in accordance with Board policies and procedures on the evaluation of professional staff.

11-20-01
4-01-14

Item 5.1.1

***Approval of Bills March 2014**

Approved the March bills to be paid as follows:

10-General	\$ 6,421.00
11-Current Expense	\$ 1,042,786.39
12-Capital Outlay	\$ 150,579.91
13-Special Schools	
15-Whole School Reform	\$ 138,905.20
20-Special Revenues	\$ 869,878.62
40-Debt Service	
30-Capital Projects	\$
60-Enterprise Fund	\$ 240,802.39
70- Internal Service Fund	
Health Benefits	\$ 1,543,470.37
Payroll	<u>\$ 5,660,480.11</u>
TOTAL	\$ 9,653,323.99

Item 5.1.2 a-b

***Approval of Financial Reports**

- a. Approved February Treasurer's Reports for the 2013-2014 school year.
- b. Approved the February Board Secretary's Report for the 2013-2014 school year.

Item 5.1.3

***Approval of Board Secretary's Certification**

Approved the Board Secretary's Monthly Certification of Budgetary Status for March.

I certify that as of March no major budgetary account or fund has been over-expended.

Nicole M. Schoener, Board Secretary

Date:

Item 5.1.4

***Approval of Certification of Major Account/Fund Status**

Approved the Board of Education's Monthly Certification of Major Account/Fund Status. We certify that as of March 31, 2014 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended and that sufficient funds are available for the remainder of the fiscal year.

Item 5.1.5 ***Approval of 2013-2014 Tuition**

Approved the tuitions listed for out of district placements. Yearly tuition amounts, tuition payments prorated.

Pineland Learning Center

Start Date	#	Tuition	Account#
2/25/2014	18	\$19,383.44	11-000-100-566-00-01
3/04/2014	19	\$19,383.44	11-000-100-566-00-01

Millville Public Schools

Start Date	#	Tuition	Account#
4/14/14	01	\$39,834.00	11-000-100-566-00-01

Item 5.1.6 a-b ***Approval of Acceptance and Award of Bids**

a. Approved the acceptance of the Spring Sports Transportation bids:

Name of Bidder	Total Bid Price
Sheppard Bus (47 trips)	\$19,650.00

And to award the contract to: **Sheppard Bus**

b. Approved the acceptance of the Security Cameras (Supply, Installation & Maintenance) bids:

The Contractor for this service will install, replace and/or upgrade security cameras as needed at the following locations:

- Bridgeton High School
- Buckshutem
- Cherry Street
- Indian Avenue
- Quarter Mile Lane
- West Avenue
- GOFECC
- High School Stadium
- Warehouse Annex
- Administration Building

The Contractor shall also provide maintenance for all cameras within the district.

Name of Vendor	Total Points
Atlantic Coast Alarm	207
AFA Protective Services	282

The proposal submitted by Atlantic Coast Alarm was over the proposed budget for this project. In addition, the vendor did not do a building walk through.

And to award the contract to: **AFA Protective Services**

Item 5.1.7 ***Approval of Transfers**

Approved budget transfers through March 31, 2014 for the 2013-2014 school year as attached.

April 8, 2014

Item 5.1.8***Approval of Memorandum of Agreement**

Approved the memorandum of agreement with the Association of Bridgeton Administrators for the contract period beginning July 1, 2012 and ending June 30, 2015.

Item 5.1.9 a-b***Approval of Applications**

- a. Approved the submission of application to NJDOE for the 2014-2015 Fresh Fruits and Vegetable Grant. Each K-8 school as well as the Dr. Geraldyn O. Foster Early Childhood Center is eligible for the grant. All applications are due no later than April 30, 2014.
- b. Approved the application with Department of Agriculture Child Nutrition to participate in Summer Food Service program.

Item 5.1.10 a-b***Approval of Contracts**

- a. Approved the contract with Veneal Direct for a three day Classroom Management Professional Development at West Ave. School April 23-25, 2014. \$3300.00 to be charged to account # 20-237-200-320-07-40.
- b. Approved the contract with Infinity Educational Services, LLC for Classroom Laboratory Professional Development for Guided Reading Instruction – Consultants from Infinity Educational Services, LLC who focus on raising the rigor for the PARCC assessment and assisting teachers in implementing the CCSS will demonstrate Guided Reading strategies for Fourth and Fifth grade teachers on April 30, 2014. \$1,000.00 to be charged to account # 20-237-200-320-08-40.

Item 5.1.11***Ratification of Contract**

Ratified the contract with Windstream to upgrade the two internet circuits we currently have from 100mb to 1000mb. This will assist with network speed and help the district's digital learning capacity and prepare for PARCC. The monthly fee will be \$31,717.32 and the contract will extend 5 months to 3/8/2017.

Item 6.1.1***Facility Usage**

Approved the request of Bridgeton Assembly of God Royal Rangers to use the Indian Ave. School all purpose room on Thursdays, April 10, 2014 to June 5, 2014 from 7:30 - 9:00 PM for youth gym activities. **Rental fees will be charged. An appropriate insurance certificate is on file.**

Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

Motion by Mrs. Dellaquilla, second by Mr. Williamson approving the consent agenda.

Motion carried, roll call vote was 8-0.

Item 7. Non-Consent Agenda**Item 4.1.5 b. Approval of Leaves of Absences of Certificated Staff**

- b. Approved request of Mr. Jesse Carolla, Teacher at BHS, for a **Family Medical Leave of Absence**, with pay from April 13, 2014 to May 30, 2014. This leave and paid sick days are subject to change.

Motion carried, roll call vote was 7-0-1, with Mrs. Dellaquilla abstaining.

April 8, 2014

Item 4.4.3 h. Approval of Staff for Summer Curriculum Programs

- h. Motion by Mrs. Peterson, second by Ms. Taylor Holmes approving the following staff stipends for the previously approved Teaching American History Grant Summer Training 2014. This training will include travel to various approved historical sites starting July 14, 2014 through July 17, 2014 from 7:00 a.m. to 4:30 p.m. Account # 20-470-200-340-00-40.

Name	Position	Salary/Hr	Hours	Total
Candy Blackburn	Teacher	\$27.00	21.50	\$580.50
Carmen Collins	Teacher	\$30.00	21.50	\$645.00
Kenyetta McBride	Teacher	\$27.00	21.50	\$580.50
Dawn Osborn	Teacher	\$27.00	21.50	\$580.50
Erin Valella	Teacher	\$27.00	21.50	\$580.50
Joseph Teklits	Teacher	\$27.00	21.50	\$580.50
Maria Amendt Smith	Teacher	\$27.00	21.50	\$580.50
Laura Pipitone	Teacher	\$27.00	21.50	\$580.50
Melanie Pudelko	Teacher	\$27.00	21.50	\$580.50
Michael Valella	Teacher	\$27.00	21.50	\$580.50
Nicole Ostrum	Teacher	\$30.00	21.50	\$645.00
Seth Engber	Teacher	\$27.00	21.50	\$580.50
Tania Trethan	Teacher	\$30.00	21.50	\$645.00
Jacqueline Gentry	Teacher	\$30.00	21.50	\$645.00
James Crilley	Teacher	\$30.00	21.50	\$645.00
Marco Carolla	Teacher	\$27.00	21.50	\$580.50
Mark Maccarone	Teacher	\$27.00	21.50	\$580.50
Melissa O'Brien	Teacher	\$30.00	21.50	\$645.00
Tara Ingram	Teacher	\$30.00	21.50	\$645.00
William Stech	Teacher	\$27.00	21.50	\$580.50

Motion carried, roll call vote was 7-0-1, with Mrs. Dellaquilla abstaining.

Item 4.4.15 Ratification of Suspension of Non-Certificated Staff

Motion by Mrs. Dellaquilla, second by Mr. Morgan ratifying the suspension without pay of a non-certificated staff, whose name has been filed with the Director of Human Resources, effective March 25, 2014.

Motion carried, roll call vote was 8-0.

Item 4.4.16 Approval of Non-Renewal of Contract of Non-Tenured Certificated Staff

Motion by Mrs. Dellaquilla, second by Mr. Morgan approving non-renewal of contract of a non-tenured certificated staff, whose name has been filed with the Director of Human Resources, for the 2014-2015 school year.

Motion carried, roll call vote was 8-0.

Item 4.4.17 **Approval of Non-Renewal of Contract of Non-Tenured
Certificated Staff**

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving non-renewal of contract of a non-tenured certificated staff, whose name has been filed with the Director of Human Resources, for the 2014-2015 school year.

Motion carried, roll call vote was 8-0.

Item 4.4.18 **Approval of Non-Renewal of Contract of Non-Tenured
Certificated Staff**

Motion by Mrs. Dellaquilla, second by Mr. Morgan approving non-renewal of contract of a non-tenured certificated staff, whose name has been filed with the Director of Human Resources, for the 2014-2015 school year.

Motion carried, roll call vote was 8-0.

Item 4.4.19 **Approval of Withholding of Increment of Non-Certificated Staff**

Motion by Mrs. Dellaquilla, second by Ms. Taylor Holmes approving withholding of increment of Non-Certificated Staff, whose name has been filed with the Director of Human Resources, for the 2014-2015 school year.

Motion carried, roll call vote was 8-0.

Item 4.4.20 **Approval of Return from Suspension Certificated Staff**

Motion by Mrs. Dellaquilla, second by Mr. Morgan approving the return from suspension of a certificated staff member, whose name has been filed with the Director of Human Resources, effective April 9, 2014. PCN #2346

Motion carried, roll call vote was 8-0.

Item 5.1.12 **Approval of Settlement Agreement**

Motion by Ms. Taylor Holmes, second by Mrs. Dellaquilla approving the settlement agreement as discussed in Executive Session. Agreement is for due process complaint for a student (J.B.) whose name is on file with the Business Administrator; agreeing for student to attend Lakeside School through the end of 2014/2015 school year.

Motion carried, roll call vote was 8-0.

11376
April 8, 2014

Item 5.1.13 Approval of HVAC Upgrade Bids

Motion by Mrs. Dellaquilla, second by Ms. Taylor Holmes approving the acceptance of the Bridgeton High School HVAC Upgrade bids:

Name of Bidder	Overall Lump Sum Bid	Alt. Bid #1 HVAC and Related Work at Office Suites	Unit Price: 1" insulation for ¾" - 3" pipe	Unit Price: 1 ½" insulation for 4" - 6" pipe	Unit Price: 1 ½" insulation for 8" and greater pipe
Falasca Mechanical, Inc.	\$3,906,000.00	\$212,600.00	\$80.00	\$86.00	\$96.00
Framan Mechanical, Inc.	\$4,985,000.00	\$230,000.00	\$15.00	\$42.00	\$55.00
Gaudelli Brothers	\$4,115,000.00	\$278,000.00	\$12.00	\$24.00	\$31.00
G.B.I., Inc	\$3,980,000.00	\$232,000.00	\$50.00	\$60.00	\$70.00
Surety Mechanical	\$3,840,000.00	\$165,424.00	\$25.00	\$28.00	\$32.00

The architect, SSP Architectural group, reviewed the submittals for compliance and presented a letter of recommendation to the business administrator who also reviewed the submittals. The two low bidders were forwarded to the board solicitor for review for compliance and legal opinion. All information was also submitted to the SDA for approval to proceed with the award of the bid. This approval was granted by the SDA on April 8, 2014.

To award the contract to: **Surety Mechanical (base bid only) for \$3,840,000.00**

The Board will not be awarding alternate

Motion carried, roll call vote was 8-0.

Item 6.1.1 Facility Usage

Motion by Mrs. Peterson, second by Mr. Perez approving the request of Manna From Heaven to use the Buckshutem Road School

Cafetorium on Sunday, April 20, 2014 from 6:00 AM to 4:00 PM for Easter sit down dinner. **Requesting Rental fees be waived and Custodial, Security, and Kitchen workers volunteer time. An appropriate insurance certificate is on file.**

Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

Motion carried, roll call vote was 7-0-1, with Ms. Edwards abstaining.

Item 8. OTHER BOARD ACTION: INFORMATION

8.1 First Reading Revised Policy 5131 (R) Conduct/Discipline

8.2 First Reading Revised Policy 5131.6 (R) Drugs, Alcohol, Steroids, Tobacco (Substance Abuse)

8.3 Motion by Mrs. Dellaquilla, second by Mr. Morgan approving a Sick Bank for Leston Hall Security at BHS, This sick bank is to be effective April 4-25, 2014 or released from doctors care.

Motion carried, roll call vote was 8-0.

11377

April 8, 2014

- 8.4 Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving a Sick bank for Kelly Raisch, Teacher at Buckshutem. This sick bank is to be effective December 1, 2013 through June 30, 2014.

Item 9.

9.1 Committee Reports

9.2 Executive Session-6:50 pm

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving the following Resolution for Executive Session:

Whereas, Section 8 of the Open Public Meeting Act, Chapter 231 PL 1975, permits the exclusion of the public from a meeting in certain circumstances: and

Whereas, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City of Bridgeton, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon hereinafter specified subject matters.
2. The nature of the subject matters to be discussed is:
 - a. Suspension of Non-Certificated Staff, PCN # 289
 - b. Non-Renewal of Contracts- Non-Tenured Certificated Staff:
PCN # 2319, PCN #2325, PCN #825
 - c. Withholding of Increment of Non-Certificated Staff, PCN #828
 - d. Suspension of Certificated Staff, PCN #2346
 - e. Litigation Update – proposed settlement for classified student
 - f. Litigation Update- Bridgeton High School HVAC
3. It is anticipated at this time that the above stated subject matters will be made public when appropriate.
4. This Resolution will take effect immediately.

Motion carried, roll call vote was 8-0.

RETURN TO THE PUBLIC

Motion by Mrs. Dellaquilla, second by Mrs. Peterson, approving the return to the public portion of the meeting at 7:55 p.m.

Motion carried, roll call vote was 8-0.

11378

April 8, 2014

Mrs. Dellaquilla requested that the reports coming to the board can come by school and not one item.

Ms. Edwards read a thank you note from the following:

Mrs. McCann for fruit basket sent.

Teacher who attended a workshop

Mr. Branch for his retirement gift from the board

Mr. Willis for the boards support during the loss of his father.

Item 10. ADJOURNMENT

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving adjourning the meeting at 8:15 p.m.

Motion carried, roll call vote was 8-0.

Respectfully Submitted,

Nicole M. Schoener
School Business Administrator

Executive Session Minutes

April 8, 2014

The public action meeting of the Bridgeton Board of Education was called to order at 6:02 p.m. by Nicole Schoener. Board Members present were Ms. Angelia Edwards, Mrs. Mary Peterson, Mrs. Brenda Dellaquilla, Mr. Albert Morgan, Ms. Barbara Taylor Holmes, Mr. Curtis Edwards, Mr. James Williamson and Mr. Ricardo Perez. Mr. Kenny SmithBey Jr. was absent. Also in attendance were Dr. Thomasina Jones, Superintendent, Mrs. Nicole M. Schoener, School Business Administrator, Mr. Nedd Johnson, Assistant Superintendent and Mr. Kevin McCann, Solicitor. Prayer was offered by Ms. Edwards.

Executive Session began at 6:50 p.m.

The board solicitor discussed a due process for J.B. was conducted with a proposed settlement to allow the student to attend Millville through the 2015 year. Mr. McCann recommended the board approved the settlement. An additional complaint for due process was explained; the parents request a 1-1 nurse. Mr. McCann updated the board that Diamond construction lawsuit was dismissed. Mr. McCann explained the supreme court denied the Surety Mechanical suit and the board may award the contract.

Information regarding a certificated staff member (S.H.) the teacher was accused of placing her hands on a student. Institutional abuse was called and the staff member was suspended. Dr. Jones and Mr. McCann reviewed the policy to request an evaluation of a returning staff member. They do not feel we would be successful in tenure charges. Dr. Jones would like her to return to work. The board said she should return tomorrow.

Potential lawsuit was presented regarding EEO; Mr. McCann asked for a copy of minutes where she was terminated.

Mr. Everett present items:

4.4.15-suspension because criminal history has a disqualifying offense

4.4.16 -Non renewal of staff for non performance; the recommendations and a reprimand that was given was also shared.

4.4.17 – Non renewal of staff for poor performance; recommendations and reprimands were added.

4.4.18 -Non renewal of staff for poor performance; recommendations and reprimands were added.

4.4.19 Withholding of increment for attendance issues.

4.4.20 Return of certificated staff (SH) from suspension effective 4/9/14

11380

April 8, 2014

7:45pm- Dr. Jones, Mr. Johnson, Terrell Everett and Nicole Schoener were dismissed from Executive Session as the contract of the Superintendent was discussed. Mr. McCann took minutes.

7:53- All were brought back in.

RETURN TO THE PUBLIC

Motion by Mrs. Dellaquilla, second by Mrs. Peterson, approving the return to the public portion of the meeting at 7:55 p.m.

Motion carried, roll call vote was 8-0.

Respectfully submitted,

Nicole M. Schoener
School Business Administrator