

11381

April 29, 2014

**BRIDGETON BOARD OF EDUCATION
PUBLIC ACTION MEETING
April 29, 2014**

The public action meeting of the Bridgeton Board of Education was called to order at 6:02 p.m. by Nicole Schoener. Board Members present were Ms. Angelia Edwards, Mrs. Mary Peterson, Mrs. Brenda Dellaquilla, Mr. Albert Morgan, Ms. Barbara Taylor Holmes, Mr. Ricardo Perez and Mr. Kenny Smith Bey Jr., Mr. Curtis Edwards and Mr. James Williamson was absent. Also in attendance were Dr. Thomasina Jones, Superintendent, Mrs. Nicole M. Schoener, School Business Administrator, Mr. Nedd Johnson, Assistant Superintendent and Mr. Kevin McCann, Solicitor. Prayer was offered by Ms. Edwards.

The Mission of the Bridgeton Public School District is to provide multiple pathways for all students to attain the Common Core State Standards and meet the needs of our diverse student population. All students will be provided with the opportunity and resources to succeed through the creation of state-of-the-art safe learning environments which will ultimately enable all students to graduate from high school and become productive members of a global community.

1.0 OPENING ACTIVITIES

1.1 CALL TO ORDER by the Board Secretary

1.2 PRAYER

1.3 FLAG SALUTE

1.4 ROLL CALL by Board Secretary/Designee

1.5 OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. Bridgeton Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board in the lobby of the Bank Street Administration Building and mailed to the City Clerk of Bridgeton, The Bridgeton News, Bridgeton on May 22, 2013.

Gary Zimmerman and Tony Surace addressed the Board on behalf of the BHS stadium foundation. Mr. Zimmerman explained the foundation of the committee to save and then replace the stadium. The project was completed in 2012. He expressed our stadium is second to none and we should all be proud of our community achievement. Thanks to our community, Bob Thompson, the Board, Solomon Ventures and the Administration. Now that the project is complete the foundation has been dissolved. As a result, the excess funds will be donated to Bridgeton. They ask that the funds be spent at the stadium or athletic program. They would like to know how we proceed. Mr. Zimmerman also made a person suggestion of scholarship. A check in the amount of \$19,500 was Presented to the Board President. Mr. Surace thanked the Board and administration.

April 29, 2014

1.6 PRESENTATION OF RESULTS OF THE ELECTION

Motion by Mrs. Dellaquilla, second by Mr. Perez approving the following results of the April 29, 2014 Annual School Board Election:

There were 117 ballots cast.

The Public Question raising \$3,637,144.00 for General Funds of local taxes for the ensuing year 2014-2015, passed.

The actual vote was: For: 53 Against: 34

Actual vote for Board Members for the Board of Education for the full 3 year term was:

Albert Morgan	100
Kenny Smith-Bey Jr.	93
James Williamson	85
Personal Choice	3

To approve Albert Morgan, Kenny Smith-Bey Jr. and James Williamson as the newly elected School Board Members for a full three year term.

Motion carried, roll call vote was 7-0.

1.7 OATH OF OFFICE

The Oath of Office was administered to the newly elected Board Members by the School Business Administrator.

1.8 NOMINATIONS FOR PRESIDENT – 2014-2015

The Board Secretary calls for nominations for President of the Bridgeton Board of Education.

Motion by Mrs. Peterson, second by Mrs. Dellaquilla nominating Ms. Angelia Edwards for president.

Motion by Mrs. Dellaquilla, second by Mr. Perez closing nominations.

Motion by Mrs. Dellaquilla, second by Mr. Perez approving Ms. Angelia Edwards as president.

Motion carried, roll call vote was 7-0.

1.9 NOMINATIONS FOR VICE PRESIDENT – 2014-2015

The newly elected President of the Board of Education calls for nominations for Vice President.

Motion by Mr. Morgan, second by Ms. Taylor-Holmes nominating Mary Peterson, Motion by Mr. Perez, second by Ms. Angelia Edwards nominating Kenny SmithBey Jr.

Motion by Mr. Morgan, second by Mrs. Peterson closing nominations.

Motion by Mr. Perez, second by Mrs. Dellaquilla approving Mr. Kenny SmithBey Jr. as Vice President.

Motion carried, roll call vote was 6-0-1, with Mr. Kenny SmithBey Jr. abstaining.

1.10 BOARD SECRETARY

Motion by Mrs. Dellaquilla, second by Mr. Morgan approving Nicole M. Schoener as the Board Secretary and Jerry Vargas as her alternate to serve for the 2014-2015 school year.

Motion carried, roll call vote was 7-0.

1.11 TREASURER OF SCHOOL FUNDS

Motion by Mrs. Dellaquilla, second by Mr. Morgan approving Ms. Mary Pierce as the Treasurer of School Funds and to serve for the 2014-2015 school year.

Motion carried, roll call vote was 7-0.

1.12 PUBLIC SCHOOL ACCOUNTANT

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving the following resolution for Public School Accountant

BE IT RESOLVED by the Board of Education, of the City of Bridgeton in the County of Cumberland, New Jersey, that **Mr. Henry Ludwigen**, CPA Public School License No. 20CS00111200, Certified Public Accountant License No. 20CC01259500 and Registered Municipal Accountant License No. 20CR00042500 of the accounting firm of *Bowman & Company LLP*. be appointed the Public School Accountant of the Board of Education of the City of Bridgeton for the school year 2014-2015 and to perform the professional services ordinarily provided by the Public School Accountant of the State of New Jersey, and to receive such compensation as may be reasonable by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Public School Accountant.

BE IT FURTHER RESOLVED by the Board of Education to accept the external quality control review report of Bowman & Company LLP dated September 1, 2008.

AND to accept the Peer Review of Bowman & Company LLP.

Motion carried, roll call vote was 7-0.

1.13 DEPOSITORIES

Motion by Ms. Taylor Holmes, second by Mr. Morgan approving the following resolution for the official depositories.

BE IT RESOLVED by the Board of Education, of the City of Bridgeton, in the County of Cumberland, New Jersey that the following banks be named depositories for the school year 2014-2015:

Colonial Bank FSB

TD BankNorth

State of New Jersey Cash Management Fund

Minotola National Bank

Merrill Lynch

Century Bank

Motion carried, roll call vote was 7-0.

1.14 CHART OF ACCOUNTS

Motion by Mrs. Peterson, second by Mrs. Dellaquilla approving the uniform Chart of Accounts and existing general ledger account numbers.

Motion carried, roll vote was 7-0.

1.15 AUTHORIZED SIGNATURES

Motion by Mr. Morgan, second by Mr. Perez approving the following resolution for authorized signatures:

BE IT RESOLVED by the Board of Education, of the City of Bridgeton, in the County of Cumberland, New Jersey that the newly elected Board President; School Business Administrator; and the Treasurer of School Funds, of said Board of Education are hereby authorized to sign all checks and drafts payable by the Board of Education of the City Bridgeton.

BE IT FURTHER RESOLVED, that the Vice President, of this Board, is hereby authorized to sign all checks and drafts of this Board in the event that the President is sick, disabled, or not available.

BE IT ALSO RESOLVED, that a certified copy of this Resolution, under the seal of the School Business Administrator be forwarded to all banks previously named.

Motion carried, roll call vote was 7-0.

1.16 ARCHITECT OF RECORD

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving Manders, Merighi, Portadini, Farrell Architects LLC as the architects of record for the school year 2014-2015.

Motion carried, roll call vote was 7-0.

1.17 INSURANCE BROKER – HEALTH BENEFITS

Motion by Ms. Taylor Holmes, second by Mr. Morgan approving **Allen Associates** as the school's insurance agent/broker for the school year 2014-2015, for Health Benefits.

Motion carried, roll call vote was 6-0-1, with Mrs. Dellaquilla voting no.

1.18 FLEXIBLE SPENDING ACCOUNT

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving AFLAC to sponsor and manage the FSA and the Cafeteria plan for the 2014-2015 school year.

Motion carried, roll call vote was 7-0.

1.19 TAX SHELTER ANNUITY BROKERS

Motion by Mrs. Dellaquilla, second by Mr. Morgan approving the following Tax Shelter Annuity Brokers for the school year 2014-2015:

Lincoln Investment and Allen Associates
MetLife and Allen Associates
Wendell Financial

Motion carried, roll call vote was 7-0.

1.20 ATTENDANCE OFFICERS

Motion by Mr. Morgan, second by Ms. Taylor Holmes approving the following attendance officers for the 2014-2015 school year:

Debra Byrd-West Ave. Elementary
Elianette Brissett - Buckshutem Rd. Elementary
Shelby Burger – Bridgeton High School
Audrey Carter – Broad Street Elementary
Digna Febres – Bridgeton High School
Gloria Fields - Cherry Street Elementary
Kristen Marroquin- BHS/Excel
Jennifer MacDermott –Indian Avenue Elementary
Damita White – Quarter Mile Lane Elementary School
Osco Williams – Bridgeton High School
Timothy Zoyac- Broad Street School

Motion carried, roll call vote was 7-0.

1.21 AFFIRMATIVE ACTION OFFICER

Motion by Mr. Morgan, second by Mrs. Peterson approving Mr. Tyrone Williams as the Affirmative Action Officer for the 2014-2015 school year.

Motion carried, roll call vote was 7-0.

1.22 HARRASSMENT/INTIMIDATION/BULLYING COORDINATOR

Motion by Mrs. Dellaquilla, second by Mr. Perez approving Mr. Tyrone Williams as the Harassment, Intimidation and Bullying coordinator for the 2014-2015 school year.

Motion carried, roll call vote was 7-0.

1.23 INTEGRATED PEST MANAGEMENT COORDINATOR

Motion by Mrs. Dellaquilla, second by Mr. Perez approving Tobi Olusa, District Facilities Manager as the Integrated Pest Management Coordinator.

Motion carried, roll call vote was 7-0.

1.24 PURCHASING AGENT

Motion by Mrs. Peterson, second by Mrs. Dellaquilla approving Nicole Schoener as the purchasing agent and Theresa Thompson as her alternate for the Bridgeton Board of Education for the school year 2014-2015 and to set the bid amount at \$36,000.00.

Motion carried, roll call vote was 7-0.

1.25 PROCUREMENT of GOODS & SERVICES THROUGH STATE AGENCIES

Motion by Mrs. Dellaquilla, second by Mr. Perez approving procurement of goods and services through State Agencies (State Contracts) as per the attachment.

- Attachment

Motion carried, roll call vote was 7-0.

1.26 CUSTODIAN OF GOVERNMENTAL RECORDS

Motion by Mrs. Peterson, second by Mr. Perez approving the following as its custodians of government records: the Board Secretary for all records other than records concerning students or district employees, the Assistant Superintendent of Curriculum & Instruction for records concerning students, the Director of Human Resources for records concerning district employees, and appoints the following as its sub-custodian of government records: Assistant Board Secretary for all records other than records concerning students or district employees. During the absence or inability to act or during a vacancy in any of these positions, the Superintendent shall be the acting custodian of government records for such positions.

Motion carried, roll call vote was 7-0.

1.27 REGULAR AGENDA SESSION & PUBLIC ACTION MEETINGS SCHEDULE

Motion by Mr. Morgan, second by Mrs. Dellaquilla approving the Regular Agenda Session and the Regular Public Action Meetings of the Bridgeton Board of Education as per the attached schedule. The meeting place will be the Board Room of the Bank Street Administration Building.

- Attachment

Motion carried, roll call vote was 7-0.

1.28 OFFICIAL NEWSPAPER AND RADIO STATION

Motion by Mrs. Peterson, second by Mrs. Dellaquilla approving to designate **South Jersey Times** and the **Atlantic City Press** as the official newspapers; and **WSNJ Bridgeton**, as the official radio station of the Bridgeton Board of Education until the next reorganization meeting.

Motion carried, roll call vote was 7-0.

1.29 POLICIES

Motion Mrs. Dellaquilla, second by Mrs. Peterson approving to adopt the existing policies, administrative regulations and job descriptions of the Bridgeton Board of Education, effective immediately.

Motion carried, roll call vote was 7-0.

1.30 CURRICULUM, TEXTBOOKS & PROGRAMS

Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving curriculum, textbooks and programs for the 2014-2015 school year as attached.

- Attachment

Motion carried, roll call vote was 7-0.

1.31 CURRICULUM EVALUATION CYCLE

Motion by Mrs. Peterson, second by Mrs. Dellaquilla approving the curriculum evaluation cycle for the 2014-2015 school year as attached.

Motion carried, roll call vote was 7-0.

1.32 TEXTBOOK USE CYCLE

Motion by Mrs. Peterson, second by Mrs. Dellaquilla approving the textbook use cycle for the 2014-2015 school year as attached.

Motion carried, roll call vote was 7-0.

1.33 ROBERTS RULES OF ORDER

Motion by Mrs. Dellaquilla, second by Mr. Perez approving to adopt the Roberts Rules of Order for all Bridgeton Board of Education Meetings.

Motion carried, roll call vote was 6-0-1, with Mr. Morgan abstaining.

1.34 PETTY CASH FUNDS

Motion by Mrs. Dellaquilla, second by Mr. Perez approving petty cash funds for the amounts and individuals listed below for the school year 2014-2015

Dr. Jones	\$200
Mr. Johnson	\$200
Ms. Olbrich	\$400
Ms. Schoener	\$200
Ms. Williams	\$200

Motion carried, roll call vote was 7-0.

1.35 APPROVAL OF PUBLIC AGENCY COMPLIANCE OFFICER

Motion by Mrs. Peterson, second by Mrs. Dellaquilla approving Nicole M. Schoener as the Public Agency Compliance Officer for the Bridgeton Board of Education in accordance with N.J.A.C. 17:27-3.2.

Motion carried, roll call vote was 7-0.

1.36 SCHOOL CALENDAR 2014-2015 SCHOOL YEAR

Motion by Mrs. Dellaquilla, second by Mr. Perez approving to adopt the 2014-2015 school calendar as per the attachment.

- Attachment

Motion carried, roll call vote was 7-0.

ADJOURNMENT

Motion by Mrs. Dellaquilla, second by Mr. Morgan approving adjourning the meeting at 6:42 p.m.

Motion carried, roll call vote was 7-0.

Respectfully Submitted,

Nicole M. Schoener
School Business Administrator

11388
April 29, 2014

BRIDGETON BOARD OF EDUCATION

BOARD MEETING SCHEDULE

2014-2015

Regular Public Action Meeting

June 10, 2014 @ BHS (6:30 pm)

July 8, 2014 **(5:00 pm)**

August 12, 2014 (6:00 pm)

September 9, 2014 (6:00 pm)

October 14, 2014 (6:00 pm)

November 11, 2014 (6:00 pm)

December 9, 2014 (6:00 pm)

January 13, 2015 (6:00 pm)

February 10, 2015 (6:00 pm)

March 10, 2015 (6:00 pm)

April 14, 2015 (6:00 pm)

Reorganization Meeting

April 28, 2015 (6:00 pm)

May 12, 2015 (6:00 pm)

This schedule will be effective until the next Annual Reorganization Meeting or other Board Action changing the schedule. The Meetings will be held in the Board Room at the Bank Street Administration Building or designated sites. Changes and/or additional meetings will be posted as needed.

**BRIDGETON BOARD OF EDUCATION
COMMITTEES
2014-2015**

STUDENT SERVICES

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

FACILITIES

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

POLICY

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

COMMUNITY REPRESENTATIVE

CUMBERLAND COUNTY EDUCATIONAL COOPERATIVE REPRESENTATIVE

*Due to possible time constraints with disciplinary hearings, negotiations, etc., four members will serve on designated committees. Recent ethics commission rulings may also have an effect on which Personnel Committee members participate in the negotiation process.

The Chairperson, of each committee, will give a committee report at each Regular Public Action Meeting.

CURRICULUM

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s)

PERSONNEL/NEGOTIATION

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

FINANCE

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):