

**11647**  
**December 9, 2014**

**BRIDGETON BOARD OF EDUCATION**  
**PUBLIC ACTION MEETING**  
**December 9, 2014**

The public action meeting of the Bridgeton Board of Education was called to order at 6:16 p.m. by Nicole Albanese. Board Members present were Ms. Angelia Edwards, Mrs. Mary Peterson, Mr. Kenny SmithBey Jr., Mr. Curtis Edwards, Mrs. Brenda Dellaquilla, Ms. Barbara Taylor Holmes, Mr. James Williamson, Mr. Ricardo Perez and Mr. Albert Morgan. Also in attendance were Dr. Thomasina Jones, Superintendent, Mrs. Nicole M. Albanese, School Business Administrator, Mr. Nedd Johnson, Assistant Superintendent and Mr. Kevin McCann, Solicitor. Prayer was offered by Ms. Edwards.

1. **OPENING ACTIVITIES/MISSION STATEMENT**

The Mission of the Bridgeton Public School District is to provide multiple pathways for all students to attain the Common Core State Standards and meet the needs of our diverse student population. All students will be provided with the opportunity and resources to succeed through the creation of state-of-the-art safe learning environments which will ultimately enable all students to graduate from high school and become productive members of a global community.

1.1 **CALL TO ORDER** of meeting by the President

1.2 **PRAYER**

1.3 **FLAG SALUTE**

1.4 **ROLL CALL** by the School Business Administrator

1.5 **OPEN PUBLIC MEETING STATEMENT**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. Bridgeton Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board in the lobby of the Bank Street Administration Building and mailed to the City Clerk of Bridgeton, South Jersey News, Bridgeton, The Press of Atlantic City, Pleasantville and Radio Station WSNJ, Bridgeton on November 20, 2014.

1.6 **PUBLIC PARTICIPATION**

Mr. Dave Elwell, Realtor, Representing VFW. Selling .64 acres, asking \$24,000 negotiable, have a parcel of land on Bank St. available. It could assist with bus parking. Mrs. Mears addressed the board with a petition for 4 yr. old bus stop location, states it is too far for them particularly in the weather.

- 1.7 RESOLUTIONS – Motion by Mrs. Dellaquilla, second by Mr. Williamson approving the following resolution:  
National Contract for Solution to Build Stakeholder Engagement in Public Schools
- 1.8 PRESENTATIONS – Dr. Jones presented the Bulldogs of the month. Criteria was posted on the video screen. Each student was called and received a plaque and award for his/her accomplishment.  
Audit Presentation – Henry J. Ludwigsen, CPA, RMA, Bowman & Company LLP was introduced by the Business Administrator and presented the annual audit. Mr. Ludwigser informed them there was an unqualified report and there were no audit findings. He asked if there were any questions. The Board had no questions.  
Student Enrollment Report– Dr. Jones presented information on student enrollment data. Dr. Jones presented a slide on the past 3 years of enrollment.  
2013-5072, 2014-5970, 2015-6197  
Dr. Jones explained the impact on planning and housing of students.  
The suspension data was shared with the Board. In School Suspension data for the past two years was shared with the Board.  
Monthly HIB report was presented to the Board through a powerpoint. 10 substantiated and 5 unsubstantiated.  
Dr. Jones presented a powerpoint on how our children performed on benchmark assessments. The Board reviewed the agenda. The board discussed item 6.1.1b and will waive rental fee. They will have to pay custodial and lighting fee. The Board will vote on the modified item to waive rental fees only.  
BHS Passing/Failing Rates for English/Math – Dr. Jones  
Harassment, Intimidation and Bullying Report – Dr. Jones
- 1.9 APPROVAL OF MINUTES  
Motion by Mrs. Dellaquilla, second by Mr. Morgan approving the following minutes:  
Regular Public Action Meeting November 11, 2014  
**Motion carried, roll call vote was 9-0.**  
**\*CONSENT AGENDA**

**Item 2.1**

**\*Approval of Curriculum, Textbooks, and Materials**

These items were approved by the Board C&I Committee on November 11, 2014.

- **New K-4 Science-Social Studies Sequence for 2015-2016**  
**Textbooks for Approval:**
  - **American Government – to be used in AP United States Government and Politics – Wadsworth Cengage Learning – Copyright: 2013**
  - **African American History – to be used in African American History – Pearson Prentice Hall – Copyright: 2011**
  - **Sociology – The Study of Human Relationships – to be used in Sociology – Holt McDougal – Copyright: 2010**
  - **Literature – Grade 10 – to be used in Language Arts Composition and Literature - Holt McDougal – Copyright: 2012**
  - **Street Law – A Course in Practical Law – to be used in Law and You Grades 11 and 12 – Glencoes - Copyright: 2010**

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**Supplemental Resource:**

- *A Time to Break Silence* (The Essential Works of Martin Luther King, Jr. for students) to be used in English Language Arts/Social Studies – Grade 8
- Curriculum Online Websites
  
- Curriculum Online Applications

**Item 2.2 a-c                    \*Approval of Professional Development**

- a. Approved Alicia Wright, Crisis Intervention Specialist at BHS, to attend Non-Violent Crisis Intervention Training (Instructor's Renewal Program) on January 6- 9, 2015 from 9:00 AM - 4:00 PM at Sheraton Four Points Hotel, Philadelphia, PA. Registration fee \$950.00, Acct. #20-250-200-590-00-40.
- b. Approved Charles Schriver, Daytime Supervisor of Grounds and Custodians, to attend Landscape Integrated Pest Management (IPM) Training on January 13-15, 2015 at Rutgers, New Brunswick, NJ from 9:00 AM – 4:00 PM. Registration fee \$395.00, Acct. # 11-000-262-890-01-23.
- c. Approved National Network of Partnership Schools training by Marsha D. Greenfeld, Sr. Program Facilitator, for Parent Liaisons, Community and Parental Involvement Specialists, and Students in Transition Coordinator on January 29, 2015 from 9:00 am – 3:00 PM. Total cost \$2000.00, acct. # 20-237-200-320-00-40-CO.

**Item 2.3 a-u                    \*Approval of Student Programs**

- a. Approved **8<sup>th</sup> Grade Parent Night** at Bridgeton High School Auditorium on January 5, 2015 at 6:30 PM. The Guidance Department will host rising 8<sup>th</sup> grade students and parents and give them an introduction to the high school. There is no cost to the Board.
- b. Approved **Parent Math Resource Night** at Dr. Geraldyn O. Foster Early Childhood Center on May 13, 2015 from 5:30-6:30 PM. The Parent Math Resource Night is an opportunity for parents to be exposed to activities that can be used at home to reinforce math skills that we teach our students every day. We will have various math stations for the parents to explore with their child. The math activities will support the various Standards of the NJPTLS and TS GOLD student assessment. The families will engage in activities that support patterning, sorting, one-to-one correspondence, measuring, estimating, number recognition and counting. Crafts made will be taken home to reinforce math skills learned during the event. Approx. 250 participants are anticipated. All attendees will also be provided a healthy snack, which includes apple slices; yogurt; water. Total cost \$700.00, Acct. #20-218-200-600-00-01.
- c. Approved **Quarter Mile Lane's PBSIS Chick-Fil-A Fundraiser** Nights on January 12, February 9, and March 16, 2015 from 4:00-10:00 PM. Chick-Fil-A will provide flyers for advertisement. Patrons are to bring the flyers to the restaurant with them and 10% of their bill will be donated to Quarter Mile Lane's PBSIS. There is no cost to the Board.
- d. Approved **Visiting Guest Artist Bridget Cook** at BHS on April 7, 2015. Ms. Cook is a stage manager for the Walnut Street Theatre in Philadelphia, PA. She will hold an all day clinic with BHS Theatre students. Total cost \$200.00, Acct. #15-190-100-320-12-02.

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- e. Approved **Visiting Guest Artist Joe Akinkas** at BHS on January 8, 2015. Mr. Akinkas is an adjunct professor at Rutgers' University, Rowan University and Cumberland County College. He will hold a 3 hour clinic with BHS Music students. Total cost \$250.00, Acct. #15-190-100-320-12-02.
- f. Approved **Visiting Guest Artist Michael Durkin** at BHS on January 16, 2015. Mr. Durkin is a stage director for various productions in Philadelphia, PA. He will hold an all day clinic with BHS Theatre students. Total cost \$200.00, Acct. #15-190-100-320-12-02.
- g. Approved "**The Life and Times of Dr. Martin Luther King Jr.**" Multimedia Presentation at Cherry Street School on Tuesday, February 10, 2015. The Jackson Family Players will perform two multimedia presentations at 9:00 and 11:00 AM for grades K-8. Total cost \$2500.00, Acct. # 15-190-100-320-00-40.
- h. Approved **Bundle Up at Quarter Mile Lane School** Dec. 2-4, 2014. The Zeta Phi Beta Sorority, Rho Rho Chapter, will donate hats, gloves and scarves to students in need. There is no cost to the Board.
- i. Approved **Super Science Family Night** at Buckshutem Road School on January 8, 2015 from 5:30-7:30 PM. Buckshutem continues promoting science to our students and families with our Science Extravaganza. Students will participate in a variety of science themed activities including science based crafts, games and mini experiments. A special "Dress like a Scientist" Picture area will be set up for children to take pictures with props. We will invite a special Mad Scientist to conduct a crazy and fun science experiment. The Star Lab will be requested and available for families to participate. This year's Science Fair entries will also be on display for parents to judge. NJEA will cosponsor this event by assisting with the cost of giveaways for parents and children. Additional program costs included in this submission include craft materials, games, refreshments, photo printing, decorations and science activities. Total cost \$285.00, Acct. #20-237-200-600-06-40, 20-237-100-600-06-40.
- j. Approved **ESL Night at Buckshutem Road School** on January 22, 2015 from 5:30-7:30 p.m. In partnership with ReviveSJ, BRS families where English is not their first language will be invited to learn ways to be involved in their student's education despite possible language barriers. Tips on when and how to be involved, questions to ask teachers and administrators and other need to know information will be discussed. Resources for additional assistance will also be offered. Literature on the subject matter will be distributed. Program cost in this submission includes light refreshments and supplemental materials. Snow date: February 5, 2015. Total cost \$ 150.00, Acct.#20-237-200-600-06-30, 20-237-100-600-06-30.
- k. Approved **Gateway Community Action Partnership Tooth Mobile** at Dr. Geraldyn O. Foster Early Childhood Center February – April 2015. Dental services will be offered to all Pre-K students. There is no cost to the Board.
- l. Approved **Buckshutem Road School's McDonald's Fundraising Night** on December 15, 2014 from 5:00-7:00 PM. The BRS Student Government, Honor Society and Safety Patrol would like to hold the fundraiser to assist in the purchase of Leadership Shirts. There is no cost to the Board.

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- m. Approved **Buckshutem Road School's Holiday Movie Night** on December 17, 2014 from 5:30-8:00 PM. The Polar Express movie will be featured. Preceding the movie students and families will have an opportunity to take pictures with Santa and Mrs. Claus and to make an ornament for a small fee. The proceeds will go to support student activities through the RTO. Literature on activities that families can do to bond and build togetherness will be distributed. Members of the PTO will volunteer for the event. Food and beverages will be available to purchase. There is no cost to the Board.
- n. Approved **Cumberland County College Staff** to provide support for the College Readiness Math course and make classroom visits at Bridgeton High School during the Spring semester January 2015-June 2015.
- o. Approved **Broad Street School Operation Caring Classroom**. The Character Education Committee would like to offer teachers the opportunity for students to write letters to veterans with the Wounded Warrior Project and to participate in a pen pal exchange with students at Geronimo School in Oklahoma. There is no cost to the Board.
- p. Approved **Quarter Mile Lane Fire and Ice Show** on December 18, 2014 from 6:00-6:45 PM. A scientist from Mad Science will present a fun and interactive science show for students, parents and staff. Guests will learn about combustion reactions and "magical" chemical potions. Total cost 600.00, Acct. # 20-237-200-600-08-40, 20-237-200-320-08-40.
- q. Approved **Indian Avenue Science Fair** on December 17, 2015 from 6:00-7:30 PM. Indian Avenue School will showcase middle school science fair projects and the event will include an awards presentation and science demonstrations. Light refreshments will be served. Total cost \$125.00, Acct. # 15-190-100-610-00-05.
- r. Approved **Holidays Around the World Literacy Event** at Indian Avenue School. This event will be held on December 11, 2014 from 5:00-7:00 PM in conjunction with the Scholastic Book Fair. Students will visit stations to learn about the holiday traditions of various cultures, make crafts and visit the book fair. Light refreshments will be served. Total cost \$250.00, Acct. 20-237-200-600-05-40.
- s. Approved **West Avenue School Movie Night** on December 18, 2014 from 6:00-8:00 PM. West Avenue Enrichment Committee will show "The Lego Movie". Food and beverages will be available to purchase. The event is to promote safe family fun as well as strengthen parent-teacher relationships.
- t. Approved **West Avenue School Movie Night** on January 15, 2015 from 6:00-8:00 PM. West Avenue Enrichment Committee will show the movie "Frozen". Food and beverages will be available to purchase. The event is to promote safe family fun as well as strengthen parent-teacher relationships.
- u. Approved the revised **Cherry Street School Improvement Plan** (attached). Cherry Street School was designated as a Focus School at the beginning of the 2012-2013 school year for Lowest Subgroup Performance. The School Improvement Plan (SIP), created by CSS staff with the assistance of the Region 7 Regional Achievement Center (RAC) Team in under the leadership of the Cherry Street School Improvement Team (SIP Team) in June 2014. CSS is requesting approval on the initiatives listed in the revised SIP for 2014-2015.

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**Item 2.4**                    **\*Approval of Internship**

Approved Cristopher Jones, Rowan University student, to do a 600 hour school counseling internship for Spring 2015 and Fall 2015 with William Briggs, Guidance Counselor at Bridgeton High School.

**Item 3.1 a-e**                    **\*Approval of Field Trips**

- a. Approved the **BHS Environmental Club** to travel to **Longwood Gardens** on December 13, 2014 departing at 9:00 AM and returning 3:00 PM. 15 students and 2 chaperones will attend. There is no cost to the Board.
- b. Approved **BHS 9<sup>th</sup> grade Science students** to travel to the **Salem Nuclear Power Plant** on January 14, 2015 and June 3, 2015 departing at 8:45 AM and returning 2:15 PM. 100 students will attend along with 10 chaperones. There is no cost to the Board.
- c. Approved **BHS AP Chemistry students** to travel to the **Chemical Heritage Foundation** on May 19, 2015 departing at 8:45 AM and returning 2:15 PM. 10 students and 1 chaperone will attend. There is no cost to the Board.
- d. Approved **HOSA's National Leadership Conference** on June 22-28, 2015 in Anaheim, CA. 15 students and 2 chaperones will attend. HOSA is requesting assistance of \$100.00 per student per day (Per Board Policy). Fundraising will be used to assist with the remaining costs as well as Parent contribution.
- e. Approved **ExCEL students** in grades 7-8 to travel to the **Riverview Renaissance Center for the Arts** in Millville, NJ on January 22-23, 2015 from 12:30-3:15 PM. 53 students and 6 chaperones will attend. There is no cost to the Board.

**Item 4.1.1**                    **\* Ratification of Retirement of Non-Certificated Staff**

Ratified the retirement of Ms. Carol Sheats from the position of Bus Driver at Bank Street Annex, effective December 1, 2014.

**Item 4.1.2 a-e**                    **\* Approval of Retirement of Certificated Staff**

- a. Approved the retirement of Ms. Candy Blackburn from the position of Teacher the Handicapped at Bridgeton High School, effective February 1, 2015.
- b. Approved the retirement of Ms. Elizabeth Thomas from the position of Strings Music Teacher at Bridgeton High School, effective February 1, 2015.
- c. Approved the retirement of Ms. Alice Soto from the position of ESL Teacher at Broad Street School, effective April 1, 2015.
- d. Approved the retirement of Ms. Tommie-Lynn Wheaton from the position of Speech –Language Therapist at Quarter Mile Lane School, effective July 1, 2015.
- e. Approved the retirement of Ms. Karen Owen-Jones from the position of Learning Disabilities Teacher Consultant at Bridgeton High School, effective January 1, 2015.

**Item 4.1.3**                    **\* Approval of Resignation of Certificated Staff**

Approved the resignation of Ms. Pamela Alleyne from the position of Media Specialist at West Avenue School, effective February 2, 2015 or sooner if a replacement is found.

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**Item 4.1.4**            **\*Ratification of Resignation of Non-Certificated Staff**

Ratified the resignation of Mr. Kenrick Morrissey, Jr. from the position of Educational Enforcement Officer at West Avenue School, effective December 2, 2014.

**Item 4.1.5**            **\*Approval of Retirement of Non-Certificated Staff**

Approved the retirement of Ms. Gloria Fields from the position of Attendance Officer at Cherry Street School, effective January 1, 2015.

**Item 4.1.6 a-g**        **\*Ratification of Leaves of Absences of Certificated Staff**

- a. Ratified request of Ms. Darlene Scribner, Teacher at Cherry Street School, for a **Family Medical Leave of Absence**, with pay from October 14, 2014 to December 7, 2014 or released from doctor's care, not to exceed 12 weeks.
- b. Ratified request of Ms. Dawn Holton, Teacher at Cherry Street School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from October 24, 2014 until December 1, 2014 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- c. Ratified request of Ms. Kristi Berry, Teacher at Broad Street School, for a **Family Medical Leave of Absence**, with pay from October 14, 2014 to October 28, 2014 and without pay from October 29, 2014 to December 17, 2014 or released from doctor's care, not to exceed 12 weeks.
- d. Ratified request of Ms. Denice Butler, Teacher at West Avenue School, for a **Family Medical Leave of Absence**, with pay from October 14, 2014 to October 16, 2014 and without pay from October 17, 2014 to November 11, 2014 or released from doctor's care, not to exceed 12 weeks.
- e. Ratified request of Ms. Melissa Irwin, Teacher at Dr. Geraldyn O. Foster Early Childhood Center, for a **Family Medical Leave of Absence** with pay using accumulated sick days from November 1, 2014 until June 30, 2015 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- f. Ratified request of Ms. Tara Sherman, Teacher at BHS, for a **Family Medical Leave of Absence** with pay using accumulated sick days from November 1, 2014 until June 30, 2015 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.
- g. Ratified request of Ms. Lisa Rosario, Teacher at Buckshutem Road School, for a **Family Medical Leave of Absence** with pay using accumulated sick days from October 1, 2014 until June 30, 2015 or sick days are exhausted, then unpaid until patient released from doctor's care, not to exceed 12 weeks, to be used on an intermittent basis.

**Item 4.2.1 a-b**        **\*Approval of Change of Salary for 2014-2015 School Year**

- a. Approved the change of salary status of Ms. Karen Johns, Teacher at Quarter Mile Lane School, from Step 16 of the BA Salary Guide, \$76,650.00 to Step 16 MA Salary Guide, \$78,150.00 prorated, effective **January 1, 2015**. Account # 15-120-100-101-00-08 and 15-130-100-101-00-08. PC # 517

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- b. Approved the change of salary status of Ms. Belinda Murphy, Teacher at ExCEL School, from Step 10 of the MA Salary Guide, \$75,844.00 to Step 10 MA +30 Salary Guide, \$76,969.00 prorated, effective **January 1, 2015**. Account #11-130-100-101-00-73. PC # 2210.

**Item 4.2.2 a-b**      **\*Approval of Professional Development**

- a. Approved the professional development for Dr. Dorothy Nevitt, Director of Curriculum at Bank Street Administration Building, to attend the Middle School Math National Conference 2015. The conference will be held in Santa Fe, New Mexico on February 27, 2015 through February 28, 2015. The cost of the trip is approximately \$1702.00. This is an overnight trip.
- b. Approved the professional development for Dr. Celeste Merriweather, Coordinator of Grants and Funded Programs at Bank Street Administration Building, to attend the 2015 Annual National Title I Conference. The conference will be held in Salt Lake City, Utah on February 4, 2015 through February 7, 2015. The cost of the trip is approximately \$2149.00. This is an overnight trip.

**Item 4.3.1**      **\*Ratification of Appointment of Certificated Staff**

Ratified the appointment of Mr. Reid Westergaard to the position of Response To Intervention Teacher at Broad Street School for the 2014-2015 school year, effective on December 1, 2014 through on or before March 1, 2015, on Step 0 of the MA Salary Guide, \$49,750.00, prorated. Account #15-424-100-101-84-03. PC #2341. **This is a short-term contract and there are no benefits.**

**Item 4.3.2 a-d**      **\*Approval of Appointment of Certificated Staff**

- a. Approved the appointment of Ms. Tiera Harden to the position of Language Arts Literacy Teacher at Buckshutem Road School for the 2014-2015 school year, effective on a date to be determined, on Step 4 of the BA Salary Guide, \$51,145.00, prorated. Account #15-130-100-101-00-06. PC #1086.
- b. Approved the appointment of Ms. Kimberly Moore to the position of Art Teacher at Indian Avenue/Cherry Street School for the 2014-2015 school year, effective on a date to be determined, on Step 5 of the BA Salary Guide, \$52,295.00, prorated. Account # 20-270-100-101-00-40. PC #2539.
- c. Approved the appointment of Jeannie M. Cuevas to the position of District Supervisor of Bilingual/ESL K-12 at Bank Street Administration Building for the 2014-2015 school year, effective March 11, 2015 on Step 1 of the ABA Salary Guide, \$87,998.00, prorated. Account # 11-000-221-102-00-01. PC # 9.
- d. Approved the appointment of Ms. Kohanna Borrero to the position of World Language Teacher at Broad Street School for the 2014-2015 school year, effective on a date to be determined, on Step 9 of the BA Salary Guide, \$56,875.00, prorated. Account #15-130-100-101-00-03. PC #1081.
- e. Approved the appointment of Mr. Justin Nadal to the position of Television Journalism Teacher at Bridgeton High School for the 2014-2015 school year, effective on a date to be determined, on Step 0 of the BA+30 Salary Guide, \$48,950.00, prorated. Account # 15-140-100-101-00-02. PC #566.



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**Item 4.3.3**      **\*Ratification of Appointment of Non-Certificated Staff**

Ratified the appointment of Ms. Leah Fahber to the position of 12-Month Secretary at Bridgeton High School for the 2014-2015 school year, effective on December 1, 2014 through on or before March 1, 2015, on Step 1 of the Secretaries' Salary Guide, \$26,640.00, prorated. Account #15-000-218-105-00-02. PC #516. **This is a short-term contract and there are no benefits.**

**Item 4.4.1**      **\*Approval of Substitutes for the 2014-2015 School Year**

Approved the following substitutes, effective December 10, 2014:

<b>Name</b>	<b>Position</b>	<b>Certificate</b>	<b>Rate</b>	<b>Account #</b>
Levi Feeny	Substitute Teacher	County	\$90.00 per day	To be determined
Katelyn Weigel	Substitute Teacher	County	\$90.00 per day	To be determined
Katelyn Weigel	Substitute Instructional Aide	N/A	\$70.00 per day	To be determined
Heidi Doughty	Substitute Teacher	Standard-Preschool-3 <sup>rd</sup> Grade	\$100.00 per day	To be determined
Leonard Davis	Substitute Teacher	Standard-Teacher of the Handicapped	\$100.00 per day	To be determined
Rebecca Burden	Substitute Teacher	County	\$90.00 per day	To be determined
Yvonne Telfair	Substitute Instructional Aide	N/A	\$70.00 per day	To be determined
Temika Langston-Myers	Instructional Aide with a Substitute Certificate	N/A	\$35.00 per day	To be determined
Jose Figueroa	Substitute Custodian	N/A	\$10.75 per hour	To be determined
Kyle Long	Substitute Custodian	N/A	\$10.75 per hour	To be determined

**Item 4.4.2 a-c**      **\*Ratification of Rescissions from After School Program**

- a. Ratified the rescission of Ms. Debra Moore from the previously approved position as of Afterschool Detention Advisor for the 2014-2015 school year at Bridgeton High School, effective November 12, 2014.
- b. Ratified the rescission of Ms. Jeanine Macchia from the previously approved position of Gifted and Talented Teacher at Broad Street School for the 2014-2015 school year, effective November 5, 2014.
- c. Ratified the rescission of Ms. LaCoya English from the previously approved position of Instructional Aide with Pathways 21<sup>st</sup> Century Program at Quarter Mile Lane School for the 2014-2015 school year, effective December 2, 2014.

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**Item 4.4.3**            **\*Ratification of Afterschool Program Staff for 2014-2015**

Ratified the following staff for all Afterschool programs for the 2014-2015 school year at Quarter Mile Lane School, effective November 12, 2014.

Name	Position	Salary/Hr	Hours
Gheorghe Dooley	Substitute Teacher	\$27.00	As needed
Christina Murphy	Substitute Aide	\$14.00	As needed
Christina Murphy	Substitute Teacher	\$27.00	As needed

**Item 4.4.4**            **\*Approval of McKinney Vento Super Saturday Staff for 2014-2015**

Approved the following staff for the McKinney Vento Super Saturday program for the 2014-2015 school year effective December 10, 2014. Account # 20-463-100-101-00-40.

Name	Position	Salary/Hr	Hours per day	Days	Total
Olive Doss	Aide	\$20.13	4	21	\$ 1690.92
Vicki Andrews	Substitute Teacher	\$27.00	As needed	N/A	N/A

**Item 4.4.5**            **\*Approval of Pathways 21<sup>st</sup> Century Staff for 2014-2015**

Approved the following staff for the Pathways 21<sup>st</sup> Century Community Learning Centers Afterschool program funded by the Pathways 21<sup>st</sup> Century Community Learning Centers Afterschool program grant for the 2014-2015 school year effective December 10, 2014 through on or about June 30, 2015. The hours are from 3:30 p.m. – 6 p.m. Monday through Friday. Account # 20-460-200-103-01-40 and 20-460-100-106-00-40.

Name	Position	Salary/Hr	Hours per week	Weeks	Total
Dr. Peggy Morgan	Site Coordinator QML	\$35.00	6.75	21	\$4961.25
Christina Murphy	Substitute Aide	\$14.00	As needed	N/A	N/A
Maria Sabio	Instructional Aide	\$14.00	12.5	20	\$3500.00

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**Item 4.4.6      \*Approval of Pathways 21<sup>st</sup> Century Security Staff for 2014-2015**

Approved the following staff as Security Monitors for the Pathways 21<sup>st</sup> Century Community Learning Centers Afterschool program funded by the Pathways 21<sup>st</sup> Century Community Learning Centers Afterschool program grant for the 2014-2015 school year effective December 10, 2014 through on or about June 30, 2015 from 4–6 PM, Monday through Friday. Account # 20-460-200-103-01-40 and 20-460-100-106-00-40.

Name	Position	Salary/Hr	Hours per week	Weeks	Total
Bruce Pierce	Security Monitor-Buck	\$21.18	10	38	\$8048.40
Michael Randolph	Security Monitor- QML	\$24.97	10	38	\$9488.60
Vinchelle Joynes	Security Monitor - Indian	\$12.56	10	38	\$4772.80
Leston Hall	Security Monitor – West	\$24.97	10	38	\$9488.60
Nelson Pierce	Security Monitor – Broad	\$23.05	10	38	\$8759.00
Raphael Trenado	Substitute Security Monitor-	\$18.84	N/A	N/A	As needed

**Item 4.4.7      \*Approval of Staff for Gifted and Talented Program**

Approved the following staff member for the previously approved Gifted and Talented Afterschool Enrichment program at all K-8 Elementary Schools, effective December 10, 2014. The hours will be after school until 4:30 PM. Account # 15-421-100-101-16-03.

Name	Position/School	Salary/Hr	Hrs/Wk	Up to Weeks	Total
Katie Marshall	Teacher – Broad	\$27.00	2.5	22	\$1485.00

**Item 4.4.8      \*Ratification of Resignation from Student Interpreter**

Ratified the rescission of Mr. Onesimo Onofre from the previously approved position of Alternate Student Custodian for the 2014-2015 school year, effective November 13, 2014.

**Item 4.4.9      \*Approval of McKinney Vento Tutor 2014-2015**

Approved the following staff to be a tutor for the McKinney Vento program for the 2014-2015 school year effective November 12, 2014. Account # 20-463-100-101-00-40.

Name	Position	Salary/Hr	Hours	Total
Linda Waterman	Tutor Teacher	\$27.00	100	\$2700.00

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**Item 4.4.10            \*Approval of Extra Contracts for 2014-2015 School Year**

Approved the following extra contracts for the 2014-2015 school year

<b>Name</b>	<b>Position</b>	<b>Rate</b>	<b>Account #</b>
Kathleen Sharp	Science Fair Advisor – Quarter Mile Lane	\$512.00	11-401-100-100-00-01
Mark Raybould	Science Fair Co-Advisor – Indian Ave	\$256.00	11-401-100-100-00-01
Gina Collins	Science Fair Co-Advisor – Indian Ave	\$256.00	11-401-100-100-00-01
Sherman Denby	Student Government Co-Advisor - Cherry	\$256.00	11-401-100-100-00-01
Maurice DeShields	Student Government Co-Advisor - Cherry	\$256.00	11-401-100-100-00-01
Deidre Montgomery	Yearbook Co-Advisor – Cherry	\$256.00	11-140-100-100-00-01
Dr. Tiffanie Thrbak	Yearbook Co-Advisor – Cherry	\$256.00	11-140-100-100-00-01
Brianna Bucci	Student Government – QML	\$512.00	11-140-100-100-00-01

**Item 4.4.11            \*Approval of Job Description**

**Bridgeton Public Schools  
Revised Job Description**

**District Technologist**

**POSITION:**

**QUALIFICATIONS:**

1. BS or BA Degree in Educational Technology or Computer Science.
2. Work experience in providing staff development.
3. Working knowledge of Windows (7/8), Mac OS, Microsoft Office Suites and Active Directory.
4. Hardware installation/repair experience.
5. Required criminal history background check and proof of U.S. citizenship

**REPORTS TO:**

**District Information Systems Technology Manager**

**JOB GOAL:**

To maintain all computers and related equipment in such a condition of operating excellence that maximum educational use may be made of it at all times.

**PERFORMANCE RESPONSIBILITIES:**

1. Develops and executes plans for in-school maintenance of technology equipment in education and management information services areas.
2. Designs a triage process for repair procedures, including the coordination of off-site repair where needed.
3. Coordinates, at the building level, administrative software setups, procedures, practices and troubleshooting with **the District Information Systems Technology Manager, District Technology Specialist and the District Network/Technology Specialist.**
4. Orders and stocks supplies and parts for repairs and maintenance.
5. Troubleshoot in-warranty repairs and contact the vendors.
6. Coordinates support services for building learning systems.
7. Assists in the instructing of teachers and students in the proper use of equipment, including preventative maintenance measures.

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8. Maintains a resource library of technical documentation and books on installed technology.
9. Acts as a resource person, giving demonstrations, in-services, consultation or sharing articles and materials as requested by staff for systems, software and support services.
10. Previews software programs, reads journals and articles, attends conferences, demonstrations and workshops, networks with others in the field to keep abreast of trends and significant developments in technology.
11. Assists in long range planning for building technology in unison with the District Technology Coordinator.
12. Meets regularly with the District Technology Coordinator and ongoing committees to articulate and address technology questions, initiatives or concerns.
13. Demonstrates a willingness to devote the additional time and attention required to resolve emergency situations when hardware or software needed for daily educational use is malfunctioning.
14. Assists in needs assessment and makes annual budgeting recommendations for all schools, in consultation with the District Technology Coordinator.
15. Assists in the preparation of requisitions and detailed information sheets for the ordering of technology equipment, software or supplies, where appropriate, checks orders as they arrive, corrects shipping errors and maintains records.
16. Gives proper attention to the care and protection of school property and uses materials economically.
17. Maintains cordial and workable professional and social relationships with other members of the professional and non-professional staff.
18. Adheres to and promotes the philosophy and objectives of the school, the administrative staff and the Board of Education and interprets the policies and programs of the district in a positive and constructive manner.
19. Performs all other duties, which may be within the scope of his/her employment.

**TERM OF EMPLOYMENT:** 12 Months, housed at building assigned to. Salary to be determined by the Board of Education.

**EVALUATION:** Performance will be evaluated in accordance with state law and the provisions of the Board of Education's Policy on Evaluation of Non-Certified staff.

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**Item 4.4.12**

**\*Approval of Employee Discipline Form for  
Custodial and Maintenance Departments**

Approved the use of the Employee Discipline Form for the Custodial and Maintenance Departments as attached.

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**Item 5.1.1**

**\*Approval of Bills November 2014**

Approved the November bills to be paid as follows:

10-General	\$ 9,535.00
11-Current Expense	\$ 1,189,244.89
12-Capital Outlay	\$ 429,233.99
13-Special Schools	
15-Whole School Reform	\$ 143,504.60
20-Special Revenues	\$ 550,485.55
40-Debt Service	
30-Capital Projects	\$ 77,628.56
60-Enterprise Fund	\$ 257,412.05
70- Internal Service Fund	
Health Benefits	\$ 1,543,293.45
Payroll	\$ 5,806,503.52
TOTAL	\$ 10,006,841.61

**Item 5.1.2 a-b**

**\*Approval of Financial Reports**

- a. Approved October Treasurer’s Reports for the 2014-2015 school year.
- b. Approved the October Board Secretary’s Report for the 2014-2015 school year.

**Item 5.1.3**

**\*Approval of Board Secretary’s Certification**

Approved the Board Secretary’s Monthly Certification of Budgetary Status for October.

I certify that as of October 31, 2014 no major budgetary account or fund has been over-expended.

Nicole M. Albanese, Board Secretary

Date:

**Item 5.1.4**

**\*Approval of Certification of Major Account/Fund Status**

Approved the Board of Education’s Monthly Certification of Major Account/Fund Status. We certify that as of October 31, 2014 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended and that sufficient funds are available for the remainder of the fiscal year.

**Item 5.1.5**

**\*Approval of 2014-2015 Tuition**

Approved the tuitions listed for out of district placements. Yearly tuition amounts, tuition payments prorated.

<b>Pineland Learning</b>			
Start Date	#	Tuition	Account#
12/1/2014	15	\$46,319.40	11-000-100-566-00-01

**Item 5.1.6 a-f**                    **\*Approval of Change Orders**

- a. Approved Change order #GC-07 for Bridgeton HS HVAC upgrades with no change in final contract sum.
- b. Approved Change order #8 SDA for Bridgeton HS HVAC upgrades with an increase of \$11,989.00, changing new contract sum to \$4,133,095.01.
- c. Approved Change order # GC-08 for Bridgeton HS HVAC upgrades using general repair allowance, no change in contract sum.
- d. Approved Change order #11 for Bridgeton HS HVAC upgrades with an increase of \$5,657.73, changing new contract sum to \$,365,806.50.
- e. Approved Mobilease Modular Space Inc., change order #1 for Indian Ave. modulars with a decrease of \$29, changing new contract amount to \$75,612.00.
- f. Approved Patriot Roofing Inc. change order # 1 for Bank Street Administration Roof project in the amount of \$4,455.00

**Item 5.1.7**    **\*Approval of Emergency Contract**

Approved the emergency contract with Gen II Contracting for the repair of the roof decking at 515 Bank Street. This was done in accordance with 18A:18A-7 and it has been determined that the decking deterioration is a health and safety concern for the occupants as water and debris are penetrating the current system. The account charged is 12-000-400-450-80-23 for \$80,000.00.

**Item 5.1.8 a-b**    **\*Approval of Joint Transportation Agreement**

- a. Approved the Joint Transportation Agreement between Delsea Regional Board of Education and Bridgeton Board of Education.
- b. Approved the Joint Transportation Agreement between Lawrence Township and Bridgeton Board of Education.

**Item 5.1.9**    **\*Approval of Plan and Budget**

Approved the 2015-2016 Early Childhood Plan and Budget.

**Item 5.1.10**    **\*Approval of Grant Submission**

Approved Quarter Mile Lane School, Indian Avenue School and Cherry Street School to submit an application to apply for the Laura Bush School Library grant for a maximum of \$7,000 each school. If awarded, each school will purchase materials, books and ebooks for each library. The Laura Bush Library Grant is due by December 15, 2014.

**Item 5.1.11**    **\*Approval of Acceptance of Annual Audit Report**

Approved the annual audit report and (CAFR) Comprehensive Annual Financial Report for the year ending June 30, 2014, as presented by Henry Ludwigsen. The report contained no findings and recommendations.

**Item 5.1.12**    **\*Approval of Transfers**

Approved budget transfers through November 30, 2014 for the 2014-2015 school year as attached.

**Item 6.1.1 a.**                      **\*Facility Usage**

a. Approved the request of Center for Family Services to use the Bridgeton High School auditorium for Sexual & Domestic Violence Awareness through a play/performance on Friday April 24, 2015 and Saturday, April 25, 2015. **Rental, custodial, security and sound/lighting tech fees will be charged. An appropriate insurance certificate is on file.** Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

Motion by Mrs. Dellaquilla, second by Mr. Morgan approving the consent agenda.

**Motion carried, roll call vote was 9-0.**

**Item 7.**                      **Non-Consent Agenda**

**Item 4.4.13**                      **Ratification of Suspension of Non-Certificated Staff Member**

Motion by Mr. SmithBey, second by Mrs. Dellaquilla ratifying the suspension of a non-certificated staff member, effective November 20, 2014, whose name has been filed with the Director of Human Resources.

**Motion carried, roll call vote was 9-0.**

**Item 4.4.14**                      **Approval of Termination of Non-Certificated Staff Member**

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the termination of non-certificated staff member, effective December 10, 2014, whose name has been filed with the Director of Human Resources.

**Motion carried, roll call vote was 9-0.**

**Item 5.1.13**                      **Approval of National Contract for Solution to Build Stakeholder Engagement in Public Schools**

Motion to table the approval of the use of a National Cooperative Contract to procure the services of K12 Insight as presented to the Board at the November 11, 2014 Board Meeting, in the amount of \$17,000.00. Acct. #11-000-252-590-00-35.

**Motion denied, roll call vote was 2-7, with Mr. SmithBey and Ms. Edwards voting yes.**

**Item 5.1.13**                      **Approval of National Contract for Solution to Build Stakeholder Engagement in Public Schools**

Motion by Mr. SmithBey, second by Mrs. Dellaquilla approving the use of a National Cooperative Contract to procure the services of K12 Insight as presented to the Board at the November 11, 2014 Board Meeting, in the amount of \$17,000.00. Acct. #11-000-252-590-00-35.

**Motion carried, roll call vote was 7-2, with Mr. SmithBey and Ms. Edwards voting no.**



**Item 6.1.1 b. Facility Usage**

b. Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the request of City of Bridgeton to use the Bridgeton High School Auditorium and Cafeteria for swearing in ceremony on January 1, 2015 from 11:00 AM to 2:00 PM. **City is requesting waiver of all fees: BOE will waive Rental fee \$250.00 only**, Custodial \$316.96 and Sound/Lighting Tech \$180.00 fees will be charged. Security will be provided by Bridgeton Police. Approval is granted contingent on the understanding that school activities take precedence. If a school facility is required for a school activity, board approval is revoked.

**Motion carried, roll call vote was 6-3, with Mr. Morgan, Mr. Perez and Ms. Taylor Holmes voting no.**

**Item 8. OTHER BOARD ACTION: INFORMATION**

8.1 First Reading Revised Policy 6153 Field Trips.

8.2 Motion by Mrs. Dellaquilla, second by Mrs. Peterson approving a **Sick Bank** for Madora Turpin, Secretary at Indian Avenue School. This sick bank is to be effective November 26, 2014 (1/2 day) until January 5, 2015 or released from Doctor's care.

**Motion carried, roll call vote was 9-0.**

8.3 Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving request of Ms. Valerie Hagerty, Teacher at Cherry Street School, for a **Board Approved Leave**, without pay from December 23, 2014 to March 29, 2015 or released from doctor's care, not to exceed 12 weeks.

**Motion carried, roll call vote was 9-0.**

8.4 Motion by Mrs. Dellaquilla, second by Mrs. Peterson ratifying request of Ms. Dale Paruta, Secretary at BHS, for a **Board Approved Leave**, without pay from November 15, 2014 to February 16, 2015 or released from doctor's care, not to exceed 12 weeks.

**Motion carried, roll call vote was 5-4, with Mr. Perez, Ms. Taylor Holmes, Mr. SmithBey and Ms. Edwards voting no.**

8.5 Motion by Mrs. Dellaquilla, second by Mrs. Peterson ratifying request of Ms. Sandra Corson, Secretary at Indian Avenue School, for a **Board Approved Leave**, without pay from October 31, 2014 to December 31, 2014 or released from doctor's care, not to exceed 12 weeks.

**Motion denied, roll call vote was 2-7, with Mrs. Dellaquilla and Mrs. Peterson voting yes.**

**8.6 a-d Approval of National School Board Association (NSBA) Conference Attendees**

**Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the following:**

a. Approved Angelia Edwards, to attend the National School Board Association (NSBA) conference in Nashville, TN, March 20-23, 2015. Total to be charged to account #11-000-230-580-00-80 is \$2,035.50.

b. Approved Mary Peterson, to attend the National School Board Association (NSBA) conference in Nashville, TN, March 20-23, 2015. Total to be charged to account #11-000-230-580-00-80 is \$2,035.50.

c. Approved Kenny SmithBey Jr., to attend the National School Board Association (NSBA) conference in Nashville, TN, March 20-23, 2015. Total to be charged to account #11-000-230-580-00-80 is \$2035.50.

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- d. Approved Kevin McCann, Esq., to attend the National School Board Association (NSBA) conference in Nashville, TN, March 20-23, 2015. Total to be charged to account #11-000-230-580-00-80 is \$2035.50.  
**Motion carried, roll call vote was 6-0-3, with Mrs. Peterson, Ms. Edwards and Mr. SmithBey abstaining.**
- 8.7 Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving Board Member Resignation effective December 10, 2014.  
**Motion carried, roll call vote was 7-1-1, with Mr. Edwards abstaining and Ms. Edwards voting no.**

**Item 9.**

9.1 Committee Reports

9.2 Executive Session: 7:27 pm

Motion by Mrs. Dellaquilla, second by Mr. SmithBey approving the following Resolution for Executive Session:

Whereas, Section 8 of the Open Public Meeting Act, Chapter 231 PL 1975, permits the exclusion of the public from a meeting in certain circumstances: and

Whereas, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City of Bridgeton, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon hereinafter specified subject matters.
2. The nature of the subject matters to be discussed is:
  - a. Updates on Legal Matters:  
S.G, A.T., J.R., D.B., W.G., C.S., B.C. and T.B.
  - b. Status of EEO waivers & Status of PTC Certifications
  - c. Unsigned contracts of Certificated Staff: PCN #'s 27, 980 & 984.
  - d. Discussion of student placement determinations: B.W. and Q.M.
  - e. Discussion of Association contract petitions from the BEA and BSEA.
  - f. Ratification of Suspension and Approval of Termination of Non Certificated staff member PCN #2456
  - g. Discussion of Extended Board Approved leave PCN #154 & PCN #516.
3. It is anticipated at this time that the above stated subject matters will be made public when appropriate.
4. This Resolution will take effect immediately.

**Motion carried, roll call vote was 8-0.**

**RETURN TO THE PUBLIC**

Motion by Mrs. Dellaquilla, second by Mr. SmithBey, approving the return to the public portion of the meeting at 8:37 p.m.

**Motion carried, roll call vote was 9-0.**

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**Item 10. ADJOURNMENT**

Motion by Mr. Morgan, second by Mrs. Dellaquilla approving adjourning the meeting at 8:58p.m.

**Motion carried, roll call vote was 9-0.**

Respectfully Submitted,

Nicole M. Albanese  
School Business Administrator

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**December 9, 2014**