

11755

April 28, 2015

BRIDGETON BOARD OF EDUCATION PUBLIC ACTION MEETING April 28, 2015

The public action meeting of the Bridgeton Board of Education was called to order at 6:00 p.m. by Nicole Albanese. Board Members present were Ms. Angelia Edwards, Mrs. Mary Peterson, Mr. David Gonzalez, Mr. Albert Morgan, Mr. James Williamson, Mr. Edward Bethea, Mr. Ricardo Perez and Mr. Kenny Smith Bey Jr. Ms. Barbara Taylor Holmes was absent. Also in attendance were Dr. Thomasina Jones, Superintendent, Mrs. Nicole M. Schoener, School Business Administrator, Mr. Nedd Johnson, Assistant Superintendent and Mr. Kevin McCann, Solicitor. Prayer was offered by Mr. Morgan.

The Mission of the Bridgeton Public School District is to provide multiple pathways for all students to attain the Common Core State Standards and meet the needs of our diverse student population. All students will be provided with the opportunity and resources to succeed through the creation of state-of-the-art safe learning environments which will ultimately enable all students to graduate from high school and become productive members of a global community.

1.0 OPENING ACTIVITIES

1.1 CALL TO ORDER by the Board Secretary

1.2 PRAYER

1.3 FLAG SALUTE

1.4 ROLL CALL by Board Secretary/Designee

1.5 MISSION STATEMENT

The Mission of the Bridgeton Public School District is to provide multiple pathways for all students to attain the Common Core State Standards and meet the needs of our diverse student population. All students will be provided with the opportunity and resources to succeed through the creation of state-of-the-art safe learning environments which will ultimately enable all students to graduate from high school and become productive members of a global community.

1.6 OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. Bridgeton Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board in the lobby of the Bank Street Administration Building and mailed to the City Clerk of Bridgeton, The Bridgeton News, Bridgeton on May 16, 2014.

1.7 PRESENTATION OF RESULTS OF THE ELECTION

Motion by Mr. Morgan, second by Mr. Williamson approving the following results of the April 21, 2015 Annual School Board Election:

There were 691 ballots cast.

The Public Question raising \$3,637,144.00 for General Funds of local taxes for the ensuing year 2015-2016, passed.

The actual vote was: For: 333 Against: 115

Actual vote for Board Members for the Board of Education for the full 3 year term was:

Brenda Dellaquilla	222
David Gonzalez	354
Mary Peterson	431
Edward Bethea	354
Michael McCoy	296

Approved Edward Bethea, David Gonzalez and Mary Peterson as the newly elected School Board Members for a full three year term.

Motion carried, roll call vote 6-0.

1.8 OATH OF OFFICE

The Oath of Office was administered to the newly elected Board Members by the School Business Administrator.

1.9 PRESENTATION

Board Member Ethics-Kevin McCann

Ms. Edwards congratulated the new members and gave them the opportunity to speak. Mr. Bethea expressed his gratitude to all, recognized his family and stated he looked forward to working with all. Mr. Gonzalez thanked all for their support and expressed gratitude toward working with the community. Mrs. Peterson welcomed new members and thanked her family and the Board. Both Dr. Jones and Mr. Johnson welcomed the new board members and welcomed back Mrs. Peterson. Ms. Edwards recognized former member Brenda Dellaquilla and her commitment to Bridgeton Public Schools.

1.10 NOMINATIONS FOR PRESIDENT – 2015-2016

The Board Secretary calls for nominations for President of the Bridgeton Board of Education.

Motion by Mr. Bethea and second by Mr. Williamson approving Angelia Edwards as board president.

Motion carried, roll call vote was 8-0-1, with Ms. Edwards abstaining.

1.11 NOMINATIONS FOR VICE PRESIDENT – 2015-2016

The newly elected President of the Board of Education calls for nominations for Vice President.

Motion by Mr. Williamson, second by Mr. Bethea approving Mr. Kenny SmithBey Jr. as Vice President.

Motion carried, roll call vote was 8-0-1, with Mr. SmithBey abstaining.

1.12 BOARD SECRETARY

Motion by Mr. Morgan, second by Mr. SmithBey approving Nicole M. Albanese as the Board Secretary and Jerry Vargas as her alternate to serve for the 2015-2016 school year.

Motion carried, roll call vote was 8-0.

1.13 TREASURER OF SCHOOL FUNDS

Motion by Mr. Perez, second by Mr .Williamson approving Ms. Mary Pierce as the Treasurer of School Funds and to serve for the 2015-2016 school year.

Motion carried, roll call vote was 8-0.

1.14 PUBLIC SCHOOL ACCOUNTANT

Motion by Mr. Morgan, second by Mr. Perez approving the following resolution for Public School Accountant

BE IT RESOLVED by the Board of Education, of the City of Bridgeton in the County of Cumberland, New Jersey, that **Mr. Henry Ludwigsen**, CPA Public School License No. 20CS00111200, Certified Public Accountant License No. 20CC01259500 and Registered Municipal Accountant License No. 20CR00042500 of the accounting firm of *Bowman & Company LLP*. be appointed the Public School Accountant of the Board of Education of the City of Bridgeton for the school year 2015-2016 and to perform the professional services ordinarily provided by the Public School Accountant of the State of New Jersey, and to receive such compensation as may be reasonable by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Public School Accountant.

BE IT FURTHER RESOLVED by the Board of Education to accept the external quality control review report of Bowman & Company LLP dated September 1, 2008.

AND to accept the Peer Review of Bowman & Company LLP.

Motion carried, roll call vote was 8-0.

1.15 DEPOSITORIES

Motion by Mrs. Peterson, second by Mr. Perez approving the following resolution for the official depositories.

BE IT RESOLVED by the Board of Education, of the City of Bridgeton, in the County of Cumberland, New Jersey that the following banks be named depositories for the school year 2015-2016:

Cape Bank
TD BankNorth
State of New Jersey Cash Management Fund
Susquehanna
Merrill Lynch
Century Bank

Motion carried, roll call vote was 8-0.

1.16 CHART OF ACCOUNTS

Motion by Mr. Morgan, second by Mr. Perez approving the uniform Chart of Accounts and existing general ledger account numbers.

Motion carried, roll call vote was 8-0.

1.17 AUTHORIZED SIGNATURES

Motion by Mrs. Peterson, second by Mr. Perez approving the following resolution for authorized signatures:

BE IT RESOLVED by the Board of Education, of the City of Bridgeton, in the County of Cumberland, New Jersey that the newly elected Board President; School Business Administrator; and the Treasurer of School Funds, of said Board of Education are hereby authorized to sign all checks and drafts payable by the Board of Education of the City Bridgeton.

BE IT FURTHER RESOLVED, that the Vice President, of this Board, is hereby authorized to sign all checks and drafts of this Board in the event that the President is sick, disabled, or not available.

BE IT ALSO RESOLVED, that a certified copy of this Resolution, under the seal of the School Business Administrator be forwarded to all banks previously named.

Motion carried, roll call vote was 8-0.

1.18 ARCHITECT OF RECORD

Motion by Mrs. Peterson, second by Mr. Perez approving Manders, Merighi, Portadini, Farrell Architects LLC as the architects of record for the school year 2015-2016.

Motion carried, roll call vote was 8-0.

1.19 RESOLUTION-EXTRAORDINARY UNSPECIFIABLE SERVICES

Motion by Mr. Morgan, second by Mr. SmithBey approving the following resolution for Extraordinary Unspecifiable Services:

BE IT RESOLVED by the Board of Education, City of Bridgeton, County of Cumberland, New Jersey, Authorizing the Award of a Contract for Health Insurance Broker as an Extraordinary Unspecifiable Service (EUS) N.J.S.A. 18a:18a-5(a) AND N.J.A.C. 5:342.3(b).

WHEREAS, the Board of Education requires the services of a Health Insurance Broker; and

WHEREAS, the broker shall obtain quotes for the district's health benefit package; and

WHEREAS, the broker shall also be responsible for comparing rates and advising the district on the most cost effective plan(s); and

WHEREAS, health insurance broker services are specialized in nature;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the city of Bridgeton, county of Cumberland, New Jersey, as follows:

1. That the contract for health insurance broker be awarded as an EUS to Allen & Associates located at 630 S. Brewster Road, Bldg. C Vineland, NJ

Motion carried, roll call vote was 8-0.

1.20 FLEXIBLE SPENDING ACCOUNT

Motion by Mrs. Peterson, second by Mr. Perez approving AFLAC to sponsor and manage the FSA and the Cafeteria plan for the 2015-2016 school year.

Motion carried, roll call vote was 8-0.

1.21 TAX SHELTER ANNUITY BROKERS

Motion by Mr. Morgan, second by Mr. Perez approve the following Tax Shelter Annuity Brokers for the school year 2015-2016:

Lincoln Investment and Allen Associates
MetLife and Allen Associates
Wendell Financial

Motion carried, roll call vote was 8-0.

1.22 ATTENDANCE OFFICERS

Motion by Mrs. Peterson, second by Mr. Gonzalez approving the following attendance officers for the 2015-2016 school year:

Debra Byrd-West Ave. Elementary
Elianette Brissett - Buckshutem Rd. Elementary
Shelby Burger – Bridgeton High School
Daniel Calderon – Broad Street Elementary
Digna Febres – Bridgeton High School
Edward Fentress – Cherry Street School
Melody Jones- Broad Street School
Steven Lane Jr.- Broad Street School
Cassandra Logan – Bridgeton High School
Jennifer MacDermott –Indian Avenue Elementary
Damita White – Quarter Mile Lane Elementary School
Osco Williams – Bridgeton High School

Motion carried, roll call vote was 8-0.

1.23 AFFIRMATIVE ACTION OFFICER

Motion by Mr. Morgan, second by Mr. Perez approving Mr. Tyrone Williams as the Affirmative Action Officer for the 2015-2016 school year.

Motion carried, roll call vote was 8-0.

1.24 HARRASSMENT/INTIMIDATION/BULLYING COORDINATOR

Motion by Mrs. Peterson, second by Mr. Perez approving Mr. Tyrone Williams as the Harassment, Intimidation and Bullying coordinator for the 2015-2016 school year.

Motion carried, roll call vote was 8-0.

1.25 INTEGRATED PEST MANAGEMENT COORDINATOR

Motion by Mrs. Peterson, second by Mr. Morgan approving Charles Schriver III, Daytime Custodial and Grounds Supervisor as the Integrated Pest Management Coordinator.

Motion carried, roll call vote was 8-0.

1.26 PURCHASING AGENT

Motion by Mr. Morgan, second by Mrs. Peterson approving Nicole Albanese as the purchasing agent and Theresa Thompson as her alternate for the Bridgeton Board of Education for the school year 2015-2016 and to set the bid amount at \$36,000.00.

Motion carried, roll call vote was 8-0.

1.27 PROCUREMENT of GOODS & SERVICES THROUGH STATE AGENCIES

Motion by Ms. Peterson, second by Mr. Perez approving procurement of goods and services through State Agencies (State Contracts) as per the attachment.

- Attachment

Motion carried, roll call vote was 8-0.

1.28 CUSTODIAN OF GOVERNMENTAL RECORDS

Motion by Mr. Morgan, second by Mr. SmithBey approving the following as its custodians of government records: the Board Secretary for all records other than records concerning students or district employees, the Assistant Superintendent of Curriculum & Instruction for records concerning students, the Director of Human Resources for records concerning district employees, and appoints the following as its sub-custodian of government records: Assistant Board Secretary for all records other than records concerning students or district employees. During the absence or inability to act or during a vacancy in any of these positions, the Superintendent shall be the acting custodian of government records for such positions.

Motion carried, roll call vote was 8-0.

1.29 REGULAR PUBLIC ACTION MEETINGS SCHEDULE

Motion by Mrs. Peterson, second by Mr. SmithBey approving the Regular Public Action Meetings of the Bridgeton Board of Education as per the attached schedule. The meeting place will be the Board Room of the Bank Street Administration Building.

- Attachment

Motion carried, roll call vote was 8-0.

1.30 OFFICIAL NEWSPAPER AND RADIO STATION

Motion by Mrs. Peterson, second by Mr. SmithBey approving to designate **South Jersey Times** and the **Atlantic City Press** as the official newspapers; and **WSNJ Bridgeton**, as the official radio station of the Bridgeton Board of Education until the next reorganization meeting.

Motion carried, roll call vote was 8-0.

1.31 POLICIES

Motion by Mrs. Peterson, second by Mr. Perez approving to adopt the existing policies, administrative regulations and job descriptions of the Bridgeton Board of Education, effective immediately.

Motion carried, roll call vote was 8-0.

1.32 CURRICULUM, TEXTBOOKS & PROGRAMS

Motion by Mrs. Peterson, second by Mr. Perez curriculum, textbooks and programs for the 2015-2016 school year as attached.

- Attachment

Motion carried, roll call vote was 8-0.

1.33 CURRICULUM EVALUATION CYCLE

Motion by Mrs. Peterson, second by Mr. Perez the curriculum evaluation cycle for the 2015-2016 school year as attached.

Motion carried, roll call vote was 8-0.

1.34 TEXTBOOK USE CYCLE

Motion by Mrs. Peterson, second by Mr. Perez the textbook use cycle for the 2015-2016 school year as attached.

Motion carried, roll call vote was 8-0.

1.35 ROBERTS RULES OF ORDER

Motion by Mrs. Peterson, second by Mr. Perez to adopt the Roberts Rules of Order for all Bridgeton Board of Education Meetings.

Motion carried, roll call vote was 8-0.

1.36 PETTY CASH FUNDS

Motion by Mr. Morgan, second by Mr. Perez approving petty cash funds for the amounts and individuals listed below for the school year 2015-2016.

Dr. Jones	\$200
Mr. Johnson	\$200
Ms. Olbrich	\$400
Mrs. Albanese	\$200
High School Principal	\$200

Motion carried, roll call vote was 8-0.

1.37 APPROVAL OF PUBLIC AGENCY COMPLIANCE OFFICER

Motion by Mr. SmithBey, second by Mr. Perez approving Nicole M. Albanese as the Public Agency Compliance Officer for the Bridgeton Board of Education in accordance with N.J.A.C. 17:27-3.2.

Motion carried, roll call vote was 8-0.

1.38 SCHOOL CALENDAR 2015-2016 SCHOOL YEAR

Motion by Mr. Morgan, second by Mr. Perez approving to adopt the 2015-2016 school calendar as per the attachment.

- Attachment

Motion carried, roll call vote was 8-0.

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1.39 LEGAL SERVICES

Motion by Mr. Morgan, second by Mrs. Peterson approving the Legal Services contract between Bridgeton Board of Education and Kevin P. McCann of Chance & McCann for the 2015-2016 school year and to approve Matt Weng of Chance and McCann to act in his absence.

Motion carried, roll call vote was 8-0.

1.40 INSURANCE BROKER-GENERAL/PROPERTY

Motion by Mr. SmithBey, second by Mr. Perez approving **Hardenbergh Insurance Group** as the school's insurance agent/broker for the school year 2015-2016, for Automobile, Liability, Worker's Compensation, Property, and General Insurance. The services were awarded through RFP process on June 10, 2014. The RFP specifications and the contract allow for the extension for a one year period two times. This will be the first renewal.

Motion carried, roll call vote was 8-0.

1.41 APPROVAL OF CORRECTIVE ACTION PLAN

Motion by Mr. Peterson, second by Mr. Perez approving the attached Corrective Action Plan in response to the February 10, 2015 State Site Monitoring Visit for the Pathways 21st Century Community Learning Center program. The CAP Outlines steps and goals towards becoming one hundred percent compliant with the New Jersey Department of Education Compliancy checklist.

Motion carried, roll call vote was 8-0.

ADJOURNMENT

Motion by Mrs. Peterson, second by Mr. Morgan approving adjourning the meeting at 6:45 p.m.

Motion carried, roll call vote was 8-0.

Respectfully Submitted,

Nicole M. Albanese
School Business Administrator

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BRIDGETON BOARD OF EDUCATION

BOARD MEETING SCHEDULE

2015-2016

Regular Public Action Meeting

June 9, 2015 @ BHS (6:30 pm)
July 14, 2015 (6:00pm)
August 11, 2015 (6:00 pm)
September 8, 2015 (6:00 pm)
October 13, 2015 (6:00 pm)
November 10, 2015 (6:00 pm)
December 8, 2015 @ BHS (6:00 pm)
January 12, 2016 (6:00 pm)
February 9, 2016 (6:00 pm)
March 8, 2016 (6:00 pm)
April 12, 2016 (6:00 pm)
April 26, 2016 (6:00 pm)
May 10, 2016 (6:00 pm)

Reorganization Meeting

This schedule will be effective until the next Annual Reorganization Meeting or other Board Action changing the schedule. The Meetings will be held in the Board Room at the Bank Street Administration Building or designated sites. Changes and/or additional meetings will be posted as needed.

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**BRIDGETON BOARD OF EDUCATION
COMMITTEES
2015-2016**

STUDENT SERVICES

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

FACILITIES

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

POLICY

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

COMMUNITY REPRESENTATIVE

CURRICULUM

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s)

PERSONNEL/NEGOTIATION

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

FINANCE

- 1.
 - 2.
 - 3.
- Alternate:
Administrative Liaison(s):

CUMBERLAND COUNTY EDUCATIONAL COOPERATIVE REPRESENTATIVE

*Due to possible time constraints with disciplinary hearings, negotiations, etc., four members will serve on designated committees. Recent ethics commission rulings may also have an effect on which Personnel Committee members participate in the negotiation process.

The Chairperson, of each committee, will give a committee report at each Regular Public Action Meeting.