



# Superintendent's Summer **Bulldog Briefing**

**Dr. Keith Miles, Jr. • Superintendent of Schools**



**Dr. Keith Miles, Jr.**

## **Happy Monday Bridgeton Team!**

Happy Monday Bridgeton Team!

We appreciate all of our dedicated, hardworking, seasoned, returning, and new staff members who will be supporting our Bridgeton Public Schools students and families this school year, and for years to come! We could not accomplish our ultimate goal of success for ALL of our district's young people without YOU.

Having met the minimum safety standards to open our buildings, we are all set to proceed with the previously communicated in-person return to work schedule and expectations. All of our 10-month employees should join our 12 and 10.5-month employees in reporting to your offices and classrooms per our return to work plan. I maintain my position that it is critical that we start the year strong with structure and consistency with instructional staff beginning the year streaming lessons from their classrooms. In preparation for your return, we have taken the required measures to provide for added staff safety. Please look out for specific entrance doors and reporting information from your principals.

Attached is our district-wide Professional Development schedule. In-service activities will begin promptly at 9:00 am on **Tuesday, Sept. 1<sup>st</sup> via WebEx** from your offices, classrooms, and work spaces. Please arrive at or before 8:30 am (please adhere to the Dress Code policy which can be found on Board Docs via the district website), and follow our new health and safety procedures as you enter. After your temperature check and screening questions, please report to your respective work areas, report your daily attendance electronically via the instructions to be provided by the technology department, and log in before 9:00 am on Tuesday for your first virtual professional development session. The screening team will check off names as you enter to determine who is physically in buildings.

*(Continued on page 2)*

### **Meals for the Week of August 24<sup>th</sup>**

**Reported By  
Mr. DeShields**

**Students Served:  
3,525**

**Meals Served:  
24,800**



(Continued from page 1)

As you know, the first day of school for students is **Tuesday, Sept. 8<sup>th</sup>**. Our first district-wide deep cleaning and remote work day is **Wednesday, Sept. 9<sup>th</sup>**.

I look forward to stopping by your WebEx trainings on September 1<sup>st</sup> and starting the year strong in order to provide the best possible experiences for the students and families we are here to serve! Have a great start to the year, and be sure to check out my virtual welcome back message:

<https://www.youtube.com/watch?v=eJrNlmX4zUk&feature=youtu.be>

**Phase 1** – Central Office staff and building-based 12-month staff reported safely this summer.

**Phase 2** – All building-based, 10-month and 10.5-month staff will join Central Office staff in reporting safely to their buildings, offices, and classrooms.

**Phase 3** – 25% of students return for the hybrid model (projected date – October 13<sup>th</sup>)

**Phase 4** – 50% of students return for the hybrid model (to be determined based on safety)

### **Summary of Business Administrator, Facilities Director, and Association Leadership conversations last week**

Between opening windows, our passive ventilation systems, air-conditioners, and other units which circulate air, we feel comfortable opening our buildings for staff on September 1st, as previously communicated. Current air filters are being upgraded district-wide from the current requirement of a MERV-8 to MERV-11 over the coming months. If you have concerns or questions about ventilation in your classrooms, offices, or work spaces, please speak with your principal about relocating to other areas of the building.

### **Accommodations Rollout Timeline**

- ♦ All staff physically in buildings Sept. 1 - Sept. 4 (unless using FFCRA)
- ♦ All staff physically in buildings Sept. 8 - Sept. 20 Mondays, Tuesdays, Thursdays, and Fridays (unless using FFCRA)
- ♦ Accommodations for childcare begin Sept. 21 with \*stipulations
- ♦ Accommodations for medical begin Oct. 13 with \*stipulations

*\*The district will continue to pay 100% of staff member's salary and make this accommodation based on sustained Microsoft Teams activity and sustained parent satisfaction (as measured by a decline or increase in positive survey results and/or an increase in complaints). In cases where these performance indicators uncover a decrease in quality service to students, the district reserves the right to require staff member to report to the physical building. In these cases, if this is not feasible, the staff member can revert to the FFCRA benefit (2/3 pay after using 2 weeks of accrued leave or leave without pay).*

We will explore all instructional staff having the option to work from home like some of our surrounding districts after we get the school year off the ground, and with the same stipulations identified above for medical and childcare accommodations.

### **The reason for this is as follows:**

- ♦ We want to start the year strong with 100% of staff available for students and families
- ♦ Onsite technology support
- ♦ Distribution of and availability of materials
- ♦ Encourage staff to set up their classrooms
- ♦ Establish an accountability standard
- ♦ Staff members get practice cohabitating safely in buildings without students first in preparation for when we slowly phase in 25% of students.
- ♦ We recognize childcare is an immediate concern, while medical concerns increase once 100-200 additional students begin reporting on October 13<sup>th</sup> under our 25% plan.

In closing, should we find this week or at anytime that we cannot maintain a safe, low-risk environment for staff and students, these plans can and will change. Also, should the health department raise our health risk or there is a 2<sup>nd</sup> wave and new stay-at-home order, we will pivot to stay-at-home accommodations for all. Currently, there is no stay-at-home order. Again, we appreciate your flexibility and willingness to work together as a team during these unprecedented times to move our young people forward academically, socially, and emotionally.



# Accessing COVID-19 Questionnaire on Website

A direct link to the COVID-19 Questionnaire has been provided via email to all Bridgeton Public Schools employees. For your convenience, please click on the hyperlink below:

[Link to the Forms Section of the District's Forms Page](#)

After the page loads, please click the drop-down menu labeled "Change Section" to **change the section** from **Staff Resources** to **Forms**.

For your added convenience, you may follow the steps below to set up the Bridgeton Board of Education App on your smart devices. The app, "Bridgeton Public Schools" is available to download on your smart device from the Apple App Store or the Google play store. Once the app is downloaded:

1. If you are accessing our app for the first time, you will be prompted to allow notifications from the app, please select **Allow**.
2. Then, swipe through the tutorial.
3. After the tutorial, tap **Add Your School** at the bottom of the app.
4. Once you select your school, tap **Done** in the upper left corner.
5. The app will then bring you to the main screen.

6. Please note the text at the top of the app, if it does not read **Bridgeton Public Schools**, please click the **Star** at the bottom of the app, then select **Bridgeton Public Schools**.

7. You will then be able to follow the step below.

Follow the steps below to find the COVID-19 Questionnaire on your cell phone or other smart devices.

If the app is not open already, tap the app icon to open the app.

You should then see the Bridgeton Public schools logo, followed by the current information on our page.

- On your smart devices, click the 3 lines at the top left corner

- Scroll down to staff resources

Click on Links>click on Forms>then select the COVID-19 Screening Questionnaire.

You will be prompted to type in your district credentials (full email address and password) to complete the form. Email and passwords are required to track and timestamp the user completing the form correctly.

**All responses are confidential**

## Meetings/Engagements Aug. 24-27

- ♦ Multiple calls with Superintendents across Cumberland County.
- ♦ Individual meetings with the Director of HR, the Assistant Superintendent of Curriculum and Instruction, Director of Technology, Director of Testing and Assessment, and the Business Administrator.
- ♦ Annual Mentor Teacher Trainings (greeted mentors)
- ♦ Administrative Council agenda review
- ♦ Administrative Council
- ♦ Conversations and meetings with the Board President, VP and other Board members on-going
- ♦ Meeting with Association Leadership, BA, and Facilities Director
- ♦ Principals meeting
- ♦ Meeting with confidential secretary to plan our opening Administrative Council agenda for our Aug. 26th session.
- ♦ Meeting with confidential secretary to plan a fall Board and Superintendent retreat, funded by Board members and the Superintendent.
- ♦ Meeting with confidential secretary to plan the wave and drive through parade.

## Upcoming Dates/Events

- ♦ Teachers and 10-month staff return to buildings and offices on Sept. 1 to Sept. 4 for virtual trainings from their classrooms. All staff should report by 8:30 and be logged on by 9:00 am.
- ♦ Community Walk (drive through) on Thursday, Sept. 3, from 2:30 pm to 3:30 pm
- ♦ Childcare accommodations begin on Monday, Sept. 21
- ♦ Medical accommodations begin Tuesday, Oct. 13



**Bridgeton Food Services**

"Feeding Education is Always on the Menu"

## ***Check out our new food distribution sites and hours!***

Meals will be distributed every **Monday and Thursday.**

***Sites will be closed Labor Day, but will be open on Tuesday, September 8, for meal distribution.***

This day will also mark the beginning of evening hours

### **12:00pm-2:00pm**

Bridgeton High School  
Broad Street School  
Buckshutem Road School  
Cherry Street School  
Indian Avenue School  
Quarter Mile Lane School  
West Avenue School  
ExCEL Program



### **5:00pm-7:00pm**

Broad Street School  
Indian Avenue School