

**BRIDGETON BOE
PAYROLL SCHEDULE**

Date Payroll Inputs Due to Payroll	Payroll Date
09/07/2017	9/15/2017
9/21/2017	9/29/2017
10/04/2017	10/13/2017
10/19/2017	10/30/2017
11/07/2017	11/15/2017
11/17/2017	11/30/2017
12/06/2017	12/15/2017
12/14/2017	12/21/2017
1/03/2018	1/12/2018
1/22/2018	1/30/2018
2/07/2018	2/15/2018
2/20/2018	2/28/2018
3/07/2018	3/15/2018
3/21/2018	3/29/2018
3/27/2018	4/13/2018
4/20/2018	4/30/2018
5/07/2018	5/15/2018
5/21/2018	5/30/2018
6/06/2018	6/15/2018
No Inputs (10 mnth staff contracted pay only)	6/20/2018 (Tentative)
6/21/2018	6/29/2018

All Payroll Input Forms are due by 3:00 p.m. on the date listed above – No Exceptions

NOTE: Payroll Input Forms MUST be submitted to Payroll for payment within 90 days of the work occurrence. Failure to comply may result in disciplinary action.

Thank you,
Lynne Buirch
Payroll Manager/Board